*Adopted*

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

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| **Minutes of:** | AIBC Council |
| **Date:** | 11:10 am to 12:30 pm 8 July 2014 |
| **Location:** | AIBC Boardroom |
| **Presiding:** | Condon |
| **In Attendance:** | Currie, Djurkovic, Dove, Etcher, Gustavson, Jahedi, Macdonald, Nickerson, Rettie, Richards, Ruthen, Simons, Yustin, Zacharias |
| **Staff:** | Battiston, Becker, Ernest, Lutes, O'Neill, Tough |
| **Regrets:** | Kemp, Toole, Leung |

| Item # | Detail |
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**1.0 Welcome and Call to Order**

Vice-President Condon called the meeting to order at 11:10 a.m.

**2.0 Acceptance of the Agenda**

**MOTION: That council accepts the agenda as presented.**

**Richards/Jahedi** **CARRIED**

**3.0 Consent**

*For council receipt: Reports*

3.1 Council's Committees; Task Forces; Working Groups; Registration Board; ED

3.1.1 President's Report *(oral)*

Vice-President Condon read the report submitted by President Kemp prior to the meeting. President Kemp expressed his thanks to council members, liaisons and staff, for their hard work during the recent annual retreat, which was very successful. President Kemp encourages council to maintain the energy and commitment that was evident during the weekend, while staying focused on the deliverables.

3.1.2 Governance

3.1.3 Finance *(oral)*

Committee Chair Djurkovic reported that the current focus for the committee is on preparing the next budget, as well as long term financial planning including the strategic plan initiatives and committee work plans.

3.1.4 Operational Constraints *(oral)*

Vice-President Condon read the report submitted by Committee Chair Kemp prior to the meeting, in which Kemp reported that meetings were ongoing with staff and the committee with regard to the status of operationalizing the strategic plan. A further update will be provided as part of the August council workshop, along with an update on the progress of the Executive Director Performance Evaluation process.

3.1.5 Act Review (*none*)
3.1.6 Strategic Engagement
3.1.7 Associates *(none)*
3.1.8 Diverse Membership *(oral)*
Working Group Chair Jahedi reported that the recent survey conducted has resulted in approximately 550 responses to date; the majority of responses are from architects (70 per cent). Jahedi indicated that UBC-SALA is working on distribution of the survey to their graduates.

3.1.9 Registration Board *(none)*
3.1.10 Executive Director
3.1.11 Council Committees Annual Work Plans

3.2 Internal Policy Compliance Monitoring:
2.3 Financial Management/Statements

**MOTION: That council receive the reports submitted under 3.1 and 3.2 above.**

**Richards/Rettie** **CARRIED**

*For council motion to approve:*

3.3 Recording of Electronic motions passed:
3.3.1 Minutes of 10 June 2014 Council meeting
3.4 Updated Board/Cmt/Task Force Membership
3.5 Register Amendments for July 2014
3.6 NCARB Exam Results for June 2014
3.7 Oral Review Results for June 2014
3.8 AT Exam Results for June 2014
3.9 Council Committee Terms of Reference (7)

**MOTION: That council approve items 3.3 through 3.9 above.**

**Rettie/Djurkovic** **CARRIED**

## 4.0 Non-Policy

4.1 2014 Annual Meeting Member Motion

Council considered the recommended response to the member motion that was carried at the 2014 Annual Meeting, as proposed by the Governance Committee.

The member motion is as follows: *That council be requested to consider making public all reports given at the Annual Meeting including the verbal reports of 2012 and that the reports will be found together in a consistent way on the web together with the minutes such that members may be informed as to the information provided at the meeting.*
*(Moved: Lynne Werker Architect AIBC, Seconded: Robert Chester Architect AIBC)*

The recommendation from the Governance Committee, which is referenced in the Council motion below, indicates that the posting of all written and PowerPoint (presented) annual meeting information and materials on one dedicated web page, maintaining consistent, year over year, headings and clearly indicated contents of large documents that contain many reports, the majority of the member motion brought forward has been addressed.

It is recommended that this practice continue. Regarding the request for 'verbal reports', it is not recommend to pursue this course of action (or the publishing of any oral remarks).

**MOTION: That Council approves responding to the 2014 Annual Meeting's Member Motion as provided for in the Recommendation, and directs the Executive Director to prepare a communiqué to the membership.**

**Condon/Jahedi** **CARRIED**

4.2 Strategic Plan Updates
4.2.1 Mandate/Mission

Simons indicated that the submission and motion are a result of work conducted on developing a mission/mandate statement at the annual council retreat.

**MOTION: That Council adopts as the Mandate statement for the AIBC:**

***The Architectural Institute of British Columbia regulates the profession of architecture on behalf of the public.***

**Simons/Etcher** **CARRIED**

4.2.2 Goals/Initiatives

Simons indicated that the submission and motion are a result of review of the strategic plan goals and initiatives at the annual council retreat. Council discussed that the initiatives need further refinement to ensure they are all measurable, prioritized, and budgeted over the long term.

**MOTION: That Council approves the updates to Strategic Plan Goals 1 through 5, and endorses in principle the Initiatives listed under Goals 1 through 4, as shown in the 'Remarks' section of the submission.**

**Djurkovic/Etcher** **CARRIED**

**5.0** ***In Camera***

**MOTION: to go *in camera.***

**Richards/Jahedi** **CARRIED**

5.1 Operational Constraints Committee
5.2 Council debrief of council performance

**MOTION: to come out of *in camera*.**

**Zacharias/Richards** **CARRIED**

**7.0 Adjournment**

**MOTION to adjourn. (12:30 p.m.)**

**Condon/Richards** **CARRIED**