

Meeting of: AIBC Council
Date: Tuesday 14 May 2013
Time: 11:00 to 3:00 pm
Location: AIBC Large Boardroom

A G E N D A

Item #	Detail	Responsible	Time
1.0	Welcome		
2.0	Call to Order	Grossman	11:05
3.0	Acceptance of the Agenda	Grossman	11:10
4.0	Consent	Grossman	
	<i>For council receipt:</i>		11:15 p. 3
4.1	Internal Compliance Monitoring Reports		
4.1.1	2.3 Financial management summary	Ernest/Finance Com.	p. 5
4.2	Reports from board, committees, task forces and working groups		
4.2.1	Governance Committee	Grossman	p. 13
4.2.2	Registration Board	Kemp	
4.2.3	Fee Structure Committee	Grossman	
4.2.4	Finance Committee	Werker	p. 19
4.2.5	Intern Architect Registration Expediting Committee	Richards	
4.2.6	Strategic Planning Working Group	Barrett	
4.2.7	Executive Director	Ernest	p. 29
	<i>For council motion to approve:</i>		11:45 p. 31
4.3	Recording of electronic motions passed:	Ernest	
4.3.1	Adopted minutes of 12 March 2013		
4.3.2	Adopted minutes of 9 April 2013		
4.3.3	Notice of inquiry HC 11.15		
4.4	Committee changes	Ernest	
4.5	Exam results	Ernest/Hendriks	
4.6	Register amendments for consent	Ernest/Hendriks	
5.0	Policy		
5.1	Lifetime Achievement Award (proposed)	Grossman/Ernest	11:50 p. 47
5.2	Council Rules Working Group		
5.2.1	Electronic voting on confidential matters	Richards	11:50 p. 49
5.2.2	Council Rules Revisions	Richards	12:00 p. 55
5.3	Associate Options Task Force: recommendations	Werker	12:45 p. 65
5.4	Annual policy review and renewal:		
5.4.1	3.0 Governing Process	Grossman (Gov. Com.)	2:00 p.115
5.4.2	4.0 Council-ED Relationship	Grossman (Gov. Com.)	2:15 p.131
6.0	Non-policy		
6.1	Bylaw Review Committee Terms of Reference	Ernest	2:30 p.139
6.2	Other business/open session <i>(informal discussion, time permitting)</i>		2:40
7.0	In Camera		
7.1	Council debrief of council's performance <i>(discussion)</i>	Grossman	2:50
8.0	Adjournment		3:00

Attachments (for information only)

Z.1	Register Amendments for Council Information, May 2013	p.143
Z.2	AIBC Register and database tally	p.145
Z.3	Letter 2013 03 04 AIBC Scholarship recipients	P.147
Z.4	Council self-assessment form (<i>PLEASE COMPLETE AND RETURN TO THE EXECUTIVE ASSISTANT</i>)	p.149

(Note: Council's Governance Committee recommended this new format and an additional question; see agenda item 4.2.1.)

Updated Council Policy (for placement in your Council Policy Manual)

- 2.2 Financial Planning Budgeting
- 2.3 Financial Management
- 2.4 Assets Management
- 2.6 Employee Salary, Benefits and Perquisites
- 2.7 Contracting Integrity
- 2.11 Special Levies
- 2.12 Contingency Reserve Fund
- 2.14 Council Members' Expenses *new policy

Council members and liaisons: whenever you would like to be issued a complete and updated set of printed policies to insert in your binder, please request from Katherine Rau. The most up to date policies are also posted at <http://www.aibc.ca/aibc/council/policies.html>.

Upcoming Council meetings:

Meetings of Council – 2013-2014:	22 May 2013, 11:00-3:00 (workshop) *new item
AIBC large boardroom	1 June 2013, ~5:30-6:30 (election of officers)
	9 July 2013, 11:00 – 3:00 (regular, TBC)
Governance Orientation (for council members and nominees)	<i>Date to be confirmed, third or fourth week in May</i>
Council annual planning (retreat)	June 23-25

Upcoming AIBC events:

94th Annual Meeting of the AIBC	1 June 2013, 1:00 – 5:00 (registration 12:00)
Segal Building, Simon Fraser University, 500 Granville Street, Vancouver	
AIBC Induction and Retirement Ceremony	20 June 2013, evening
Segal Building, Simon Fraser University, 500 Granville Street, Vancouver	
AIBC Annual Conference (with AIA NWP)	22-25 October 2013
Vancouver Convention Centre	
AIBC Volunteer Recognition Ceremony	21 November 2013, evening
Van Dusen Gardens	