Meeting of: AIBC Council
Date: Tuesday 10 September 2013
Time: 11:00 to 3:00 pm
Location: AIBC Large Boardroom

A G E N D A

Item #	Detail	Responsible	Time	
1.0	**Welcome**		11:00	
2.0	**Acceptance of the Agenda**	Kemp	11:05	p. 5
3.0	**Call to Order**	Kemp	11:10	
	3.1 President's report (oral) (CALA/NCARB Inter-recognition; government relations; IDIBC)			
4.0	**Consent**	Kemp	11:20	
	For council receipt: Reports			
	4.1 Internal Policy Compliance Monitoring:			
	4.1.1 2.3 Financial Management	Ernest/Morris		p. 7
	4.1.2 8.0 Professional Conduct	Ernest/Lutes		p. 11
	4.1.3 10.0 Illegal Practice	Ernest/Lutes		p. 21
	4.2 Committees, Task Forces & Working Groups; Board; Operation		11:25	
	4.2.1 Governance	Condon		p. 25
	4.2.2 Finance	Meiklejohn		p. 27
	4.2.3 Operational Constraints	Kemp		p. 29
	4.2.4 Act Review (oral)	Richards		
	4.2.5 Associates	Simons		p. 31
	4.2.6 Fee Structure (oral)	Green		
	4.2.7 Strategic Planning	Barrett		p. 33
	4.2.8 Vibrant Membership	Jahedi		p. 35
	4.2.9 Registration Board (oral)	Jahedi		
	4.2.10 Executive Director	Ernest		p. 37
	4.2.11 Bylaw Review	Bylaw Review Cte		p. 41
	For council motion to approve:		11:40	
	4.3 Recording of Electronic motions passed:			
	4.3.1 Minutes of 09 July Council meeting			p. 43
	4.3.2 MOTION removal of retired architect associates for non-payment			p. 49
	4.3.3 NCARB and Oral Review Exam Results for Council Consent August 2013			p. 51
	4.3.4 Register Amendments for Council Consent August 2013			p. 53
	4.3.5 Updated Board/Cte/Task Force Membership for Council Consent August 2013			p. 55
	4.4 Governance Committee: adjusted Terms of Reference			p. 57
	4.5 Associates Task Force: adjusted Terms of Reference		11:45	p. 59
	4.6 Committee changes			p. 61
	4.7 Register amendments requiring consent			p. 63
5.0	**Policy**			
	5.1 Act Review WG: new Terms of Reference	Richards	11:50	p. 65
	5.2 Vibrant Membership WG: new Terms of Reference	Jahedi	12:00	p. 67
	5.3 Revised Rules for the Prof. Conduct Process of the AIBC	Ernest/Lutes	12:10	p. 69
	5.4 Associates Resolution: Implementation recommendations	Jahedi	12:20	p. 83
6.0	**Non-Policy**			
	6.1 Consensual Resolution Review Panel: initial population	Ernest/Lutes	12:40	p. 87
	6.2 Strategic Plan v.13, September 2013	Barrett	12:50	p. 91

7.0	**New Business**			1:05
8.0	***In Camera***			
	8.1	Awards Recommendations	Ernest	
		8.1.1 Certificate of recognition for Volunteer Service		1:20
		8.1.2 Lifetime Achievement Award		1:30
	8.2	Risk Assessment: report & discussion	Meiklejohn	1:40
	8.3	Council debrief of council performance	Kemp	2:20
9.0	**Adjournment**	Scheduled for:		2:30
		Booked until:		3:00

Attachments (for information only)

Z.1 Register Amendments not needing approval
Z.2 AIBC Register tally
Z.3 Letter of Undertaking re CALA/NCARB inter-recognition agreement
Z.4 Correspondence:
(a) *Architectural Institute of BC Scholarship*
(b) *Provincial Government re: Bylaws*

Updated Council Policy *(for placement in your Council Policy Manual)*

6.10 Building Code Letters of Assurance

Upcoming Council meetings:

Formal Council meetings
11:00-3:00
AIBC Large Boardroom

November 12 2013	
January 21 2014	
March 11 2014	
May 13 2014	

Additional sessions:
Please reserve 11:00-3:00 on these dates for use as informal workshops or formal meetings at council's option.

	October 8 2013
	December 10 2013
	February 11 2014
	April 8 2014

Upcoming Council meetings and AIBC events:

Opening Reception: Swiss Positions – 33 Takes on Sustainable Approaches to Building AIBC	11 September 2013
AIBC Annual Conference (with AIA NWP) Vancouver Convention Centre	23-26 October 2013
AIBC Volunteer Recognition Ceremony Van Dusen Gardens	21 November 2013, evening