Meeting of: AIBC Council
Date: Tuesday 12 November 2013
Time: 11:00 to 3:00 pm
Location: AIBC Large Boardroom

A G E N D A

Item #	Detail	Responsible	Time
1.0	**Welcome**		11:00
2.0	**Acceptance of the Agenda**	Kemp	11:05
3.0	**Call to Order**	Kemp	11:10
	3.1 President's report		
4.0	**Consent**	Kemp	
	For council receipt: Reports		
	4.1 Internal Policy Compliance Monitoring:		11:20
	4.1.1 2.3 Financial Management	Ernest/Morris	
	4.2 Council's Committees; Task Forces; Working Groups; Registration Board; ED		11:25
	4.2.1 Governance	Condon	
	4.2.2 Finance (oral)	Meiklejohn	
	4.2.3 Operational Constraints	Kemp	
	4.2.4 Act Review	Richards	
	4.2.5 Associates (oral)	Simons	
	4.2.6 Fee Structure (oral)	Green	
	4.2.7 Diverse Membership	Jahedi	
	4.2.8 Registration Board	Jahedi	
	4.2.9 Executive Director	Ernest	
	For council motion to approve:		11:40
	4.3 Recording of Electronic motions passed:		
	4.3.1 Minutes of 10 September Council meeting		
	4.3.2 Minutes of 8 October Council meeting		
	4.3.3 Register Amendments October 2013		
	4.3.4 Canadian Architectural Certification Board (CACB) appointment		
	4.4 Updated Board/Cmt/Task Force Membership November 2013		11:45
	4.5 Consensual Resolution Review Panel (CRRP) Appointment		
	4.6 Register Amendments November 2013		
	4.7 NCARB Exam Results October 2013		
	4.8 CACB Appointment November 2013		
5.0	**Non-Policy**		
	5.1 Budgets		11:50
	5.1.1 Report from the Treasurer	Meiklejohn	
	5.1.2 Annual Budget (Operating & Capital) and Annual Fees & Fines for Architects and Other Registrants (Associates, Firms & Licensees) for 2014	Ernest/Meiklejohn	
	5.2 Council/President Correspondence Protocol	Condon/Ernest	1:20
6.0	**Policy**		
	6.1 Policy Review and Renewal: 8.0 Professional Conduct	Ernest/Lutes	1:35
	6.2 Policy Review and Renewal: 10.0 Illegal Practice		
7.0	**New Business**		
	7.1 Strategic Engagement	Condon	1:45

8.0	***In Camera***			
	8.1	Council debrief of council performance	Kemp	2:00
9.0	**Adjournment**	Scheduled for:		2:00
		Booked until:		3:00

Attachments (for information only)

Z.1 Register Amendments for Information Only
Z.2 AIBC Register Tally for November 2013
Z.3 Correspondence:
(a) Ernest to Rust (email exchange re: building code)
(b) Letter from J. Kjenner (re: AIBC Scholarship)
Z.4 Council/Liaison Contact Lists (updated August 2013)
Z.5 AIBC Governance Chart (updated September 2013)
Z.6 Updated Council Terms of Reference (Full set: Operational Constraints Committee, Fee Structure Committee, Associates Task Force, Finance Committee, Governance Committee, Diverse Membership Working Group, Act Review Working Group)
Z.Z Council meeting assessment form

Updated Council Policy *(for placement in your Council Policy Manual)*

No policies were updated at the meetings of council September 10 or October 8 2013.

The most up to date policies are posted at http://www.aibc.ca/aibc/council/policies.html.

Upcoming Council meetings:

Formal Council meetings:
11:00-3:00
AIBC Large Boardroom
January 21 2014
March 11 2014

May 3 2014 (after Annual Meeting)

Additional sessions:
Please reserve 11:00-3:00 on these dates for use as informal workshops or formal meetings at council's option.
December 10 2013
February 11 2014
April 8 2014

Upcoming AIBC events:

AIBC Volunteer Recognition Ceremony — 21 November 2013, evening
Van Dusen Gardens

CALA Meetings — 14-15 November 2013
Toronto Ontario

Annual Meeting — May 3 2014
Simon Fraser University, downtown

AIBC Annual Conference — Early October 2014
Vancouver Trade and Convention Centre