



**ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA**

**Minutes of:** AIBC Council  
**Date:** 11:30 a.m. to 4:40 p.m. Tuesday 11 September 2012  
**Location:** AIBC Large Boardroom  
**Presiding:** Yustin  
**In Attendance:** Barrett, Boswell, Chester, Chow, Csutkai, Currie, Green, Grossman, Kemp, Meiklejohn, Pawson, Peddie, Richards, Spiegel, Van Duzer, Werker  
**Staff:** Becker, Ernest, Hendriks, Lutes, Rau, Wiebe  
**Monitor:** Jamie Chicanot  
**Regrets:** Toole, Toy

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Item #	Detail
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**1.0 Welcome and Call to Order:** President David Yustin called the meeting to order.

**2.0 Agenda Acceptance**

**MOTION 1:** That Council will now go *in camera* to review the participation of the long-serving Lieutenant Governor Appointees to Council in relation to their role on council and in light of their letter to the Minister.

Chester/Barrett

**DEFEATED**

**MOTION 2:** That, in regard to their wish to resign, Council encourages Messrs Pawson, Peddie and Spiegel to bring this unsettling situation to an immediate closure by their action.

Chester/Csutkai

**DEFEATED**

**MOTION TO ACCEPT THE AGENDA** with the following amendments:

- **Addition:** (9.3) *in camera* discussion of correspondence received 11 September 2012 from Ron Bain architect AIBC.
- **Reverse the order of Acceptance of the agenda (to 2.0) and Reports (to 3.0).**

Richards/Werker

**CARRIED**

### **3.0 Reports**

#### **3.1. Report on meeting with Minister Yamamoto**

The President reported on recent meetings with Minister Yamamoto and ministry staff.

#### **3.2. Report from the Governance Task Force (GTF)**

The Chair summarized the report, which covered:

- Recommendation to form a council working group to review the Council Meeting Rules adopted 2012 04 17, agenda item 6.6.
- The results of Council's self-assessment and compliance reporting on those policies within sections 3.0 Governance and 4.0 Council/Executive Director Relationship which are council's responsibility, agenda item 4.2.2. (The collated responses are not for publication, but will be made available to members of council upon request.)
- Council training and education opportunities in development.

#### **3.3. Report from the Financial Health Task Force (FHTF)**

The Treasurer summarized the report which included highlights from its meeting in August; considerations for the upcoming budget development; and plans to review the contingency reserve fund policy.

### **4.0 Consent:**

#### **4.1. Recording of electronic motions passed:**

4.1.1. Register Amendments (at 2 August 2012)

4.1.2. Exam results (at 2 August 2012)

4.1.3. Committee Changes (at 2 August 2012)

4.1.4. Minutes of Council meeting 10 July 2012

#### **4.2. Internal Compliance Monitoring Reports**

4.2.1. 2.3 Financial compliance monitoring and summary

4.2.2. Council's 3.0 and 4.0

4.2.3. 8.0 Professional Conduct

4.2.4. 10.0 Illegal Practice

#### **4.3. Committee changes (at 30 August 2012)**

#### **4.4. Exam results (at 24 August 2012)**

#### **4.5. Register amendments (at 24 August 2012)**

**MOTION: That Council approves the consent items.**

**Richards/Werker**

**CARRIED**

### **5.0 Items from meeting 10 July 2012**

#### **5.1. Disciplinary Inquiry Primer**

Two reference documents ("Overview: The Disciplinary Inquiry Process of the AIBC" and "AIBC Disciplinary Inquiry: Suggested Procedure for Conducting a Disciplinary Inquiry") were introduced (by Director of Professional Conduct and Illegal Practice and General Counsel, Thomas Lutes) and summarized as to Council members' statutory obligations and the institute's protocols.

5.2. Policy Review: 5.0 Communications

An approach for review and redesign of the policies, developed by the Communications Policy Review Committee, was presented to Council for its conceptual feedback and received Council's support as the basis for further development.

**6.0 Policy**

6.1. Consensual Resolution Bylaws Memorandum

A memorandum from the Bylaw Review Committee titled "Analysis and recommendations: Proposed consensual resolution bylaws second draft for council review" was introduced.

**MOTION: That Council schedules a working information session for all council members with the Bylaw Review Committee to advance the consensual resolution bylaw initiative.**

**Richards/Kemp**

**CARRIED**

Staff was requested to poll council's availability and to coordinate scheduling the session.

6.2. Bylaw Review Committee

The committee requested that Council consider its future, bylaw review generally, and provide direction.

**MOTION: That Council supports and endorses the work of the Bylaw Review Committee as currently constituted, and that the committee be encouraged to continue its work and report to Council periodically.**

**Richards/Kemp**

**CARRIED**

6.3. Professional Conduct and Illegal Practice Board (PCIPB) support for consensual resolution

The PCIPB requested an expression of Council's position on reactivation of consensual resolution.

**MOTION: That Council supports the work of the Professional Conduct and Illegal Practice Board and invites the board to provide updates to Council to exchange information and ensure mutual confidence.**

**Kemp/Meiklejohn**

**CARRIED**

6.4. Associates resolution initiative: status report

A summary was given of discussions on the issue at council's strategic planning retreat and continuation workshops held July 3, 13, 24, August 20, and September 4. An updated draft motion is in development; was discussed; received notional support; and is expected to return for further consideration and vote of council after pending legal and implementation reviews.

**The President proposed extending the meeting to 4:30 p.m.**

**CARRIED**

6.6. Executive Director review committees

At its meeting 10 July 2012, Council designated an Executive Director Performance Review Committee and an Executive Director Compensation Review Committee and directed both bodies to meet jointly and return with recommendations. (See agenda item 5.1 from the minutes of 10 July 2012.)

**MOTION: That the Executive Director Compensation Review Committee be disbanded forthwith; that the mandate of that committee be immediately absorbed by the Financial Health Task Force; and that the Executive Director Performance Review Committee stands as is but requires Terms of Reference be brought back to the next meeting of Council.**

**Spiegel/Kemp**

**CARRIED**

6.7. Council rules working group

**MOTION: That Council establishes a working group on council rules, the members to be: Gordon Richards, Robert Chester, Eszter Csutkai and David Toole, with an assignment to report to Council and to develop recommendations for amended rules consistent with provisions of Robert's Rules and in accordance with the *Architects Act* and Bylaws.**

**Grossman/Werker**

**CARRIED**

**7.0 Non-policy**

7.1. Membership Engagement Survey (*presented for continued discussion only*)

7.2. Principal National Organizations and CALA Sub-groups (*presented for information only*)

**8.0 Other business/open session:** no items were raised.

**9.0 In Camera**

**MOTION: to go *in camera*. Richards/Kemp**

**CARRIED**

9.1. Volunteer Recognition Committee: nominations

**MOTION to come out of *in camera*. Richards/Kemp**

**CARRIED**

**MOTION 1: That Council endorses the nomination of the following candidate for an AIBC Special Certificate of Recognition: Pierre E. Gallant Architect AIBC.**

**Grossman/Kemp**

**CARRIED**

**MOTION 2: That Council endorses the nomination of the following candidate for an AIBC Special Certificate of Recognition: Karl Gustavson Architect AIBC.**

**Grossman/Kemp**

**CARRIED**

**MOTION to go *in camera*. Richards/Kemp**

**CARRIED**

9.2. Council debrief (*for discussion only*)

9.3. Correspondence from Ron Bain Honourary Member (*for discussion only*)

**MOTION to come out of *in camera*. Richards/Kemp**

**CARRIED**

**10.0 Adjournment**

**MOTION to adjourn.**

**Yustin/Kemp**

**CARRIED**