ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

| | |
|---|---|
| **Minutes of:** | AIBC Council |
| **Date:** | 11:30 a.m. to 3:55 p.m., 13 September 2011 |
| **Location:** | AIBC Large Boardroom |
| **Presiding:** | Richards |
| **In Attendance:** | Belsheim, Boswell, Chester, Csutkai, Currie, Gallant, Gillies, Grossman, Kemp, Spiegel, Toy, Van Duzer, Werker, Yustin, Zeibin |
| **Staff:** | Buchan, Ernest, Christensen, Gatensby, Lutes, Marburg, Rau, Wiebe |
| **Regrets:** | Hendriks, Pawson, Peddie |

| Item # | Detail |
|---|---|

## 1.0 Welcome

## 2.0 Call to Order

The Meeting was called to order at 11:40 a.m.

**Motion: the Chair recognizes certain individuals as part of this assembly who have no right or privilege under the statute that constitutes this body. The Chair must exclude these individuals.**

**Chester/** *(a seconder was not recorded)*

The Chair ruled the motion out of order and recognized the individuals at the table.

## 3.0 Acceptance of the Agenda

A number of questions and potential *in camera* issues were noted for possible addition to the agenda, time permitting.

**The agenda was accepted.**

**Spiegel/Werker** **Carried**

## 4.0 Consent Items

4.1 Recording of previously passed electronic motions 10 August 2011

- 4.1.1 Register amendments and ARE Results, August
- 4.1.2 Committee changes (at 10 August 2011)
- 4.1.3 Adoption of the council minutes of 12 July 2011
- 4.1.4 Addition to adopted council minutes of 10 May 2011
- 4.1.5 Intern Architect Program

4.2 Recording of previously passed electronic motions 19 August 2011

4.2.1 Disciplinary Inquiry 10.15 Benjamin

**Pursuant to its authority under Section 46 of the *Architects Act,* Council hereby orders a Disciplinary Inquiry into a complaint against Mr. Keith David Benjamin MAIBC consistent with the corresponding 'draft' Notice of Inquiry as distributed to Council (The specific date and time in the Notice may be adjusted as required for scheduling the Inquiry among the member, legal counsel for all parties and Disciplinary Inquiry members).**

**Pursuant to its authority under Section 46 of the *Architects Act,* Council hereby establishes a Disciplinary Committee to consider the charges in the Notice of Inquiry for AIBC File No. 10.15 (as distributed to Council) comprised of the following Council members or alternates as may be necessary given potential conflicts of interest or scheduling realities: Gordon Richards MAIBC, Paula Grossman MAIBC, and Leslie Van Duzer B.A., M.Arch.**

4.2.2 Disciplinary Inquiry 10.15 El-Khatib

**Pursuant to its authority under Section 46 of the *Architects Act,* Council hereby orders a Disciplinary Inquiry into a complaint against Mr. Tarek El-Khatib MAIBC consistent with the corresponding 'draft' Notice of Inquiry as distributed to Council (The specific date and time in the Notice may be adjusted as required for scheduling the Inquiry among the member, legal counsel for all parties and Disciplinary Inquiry members).**

**Pursuant to its authority under Section 46 of the Architects Act, Council hereby establishes a Disciplinary Committee to consider the charges in the Notice of Inquiry for AIBC File No. 10.15 (as distributed to Council) comprised of the following Council members or alternates as may be necessary given potential conflicts of interest or scheduling realities: Gordon Richards MAIBC, Paula Grossman MAIBC, and Leslie Van Duzer B.A., M.Arch.**

4.2.3 Disciplinary Inquiry 10.15 Zago

**Pursuant to its authority under Section 46 of the *Architects Act,* Council hereby orders a Disciplinary Inquiry into a complaint against Mr. Luciano Zago MAIBC consistent with the corresponding 'draft' Notice of Inquiry as distributed to Council (The specific date and time in the Notice may be adjusted as required for scheduling the Inquiry among the member, legal counsel for all parties and Disciplinary Inquiry members).**

**Pursuant to its authority under Section 46 of the Architects Act, Council hereby establishes a Disciplinary Committee to consider the charges in the Notice of Inquiry for AIBC File No. 10.15 (as distributed to Council) comprised of the following Council members or alternates as may be necessary given potential conflicts of interest or scheduling realities: Gordon Richards MAIBC, Paula Grossman MAIBC and Leslie Van Duzer B.A., M.Arch.**

4.3 Internal compliance monitoring report:
- 4.3.1 Financial compliance monitoring and summary
- 4.3.2 Policy compliance monitoring: 8.0 Professional Conduct
- 4.3.3 Policy compliance monitoring: 10.0 Illegal Practice

4.4 Committee changes (as of 13 September 2011)

4.5 NCARB ARE results

4.6 Register amendments

**Gallant/Werker** **CARRIED**

## 5.0 Policy Discussion Issues

5.1. 2010/11 New and Diverse Members Working Group: a final report remains pending.

5.2. 2011/12 Working Groups: Terms of Reference

5.2.1. Associates: Resolution

**That Council approves the terms of reference for the 2011/2012 Working Group: Associates Resolution as revised.**

**Kemp/Gallant** **CARRIED**

The working group now anticipates their first report can be submitted for council discussion at council's December strategic planning meeting rather than the meeting in October as previously projected.

5.2.2. New and Diverse Members 2.0

**That Council approves the terms of reference for the 2011/2012 Working Group: New and Diverse Members 2.0 as distributed.**

**Kemp/Gallant** **CARRIED**

5.2.3. Regulation v Advocacy | Public Interest v Private Interest

**That Council approves the terms of reference for the 2011/2012 Working Group: Regulation v Advocacy or Public Interest v Private Interest, as distributed.**

**Gallant/Gillies** **CARRIED**

Identification of a chair for this working group remains outstanding.

5.3. Mandatory Continuing Education System (CES) Rules

Harmonizing the length of cycle and end date of the reporting period (in congruence with existing or proposed cycles of AAA, AANB, MAA, NLAA, NWTAA, OAA, OAQ and SAA) is in accordance with AIBC Council Policy 7.3 National Continuing Education Framework, which supports common reporting and tracking systems. This harmonization was supported by the CALA at its 28 May 2011 meeting.

**That Council approves**

**(a) Changing the length of time of future mandatory continuing education reporting periods (effective 01 July 2012) from one year to two years; and consequently**

**(b) Doubling the period's learning unit requirements.**

**Gallant/Spiegel** **CARRIED**

5.4. Members' Motion from 24 May 2011 Members Forum:
Grossman/Kleyn: Removal of the word 'Registrant'

Council reviewed a motion which was submitted to the Motions Review Committee in advance of the deadline, published on-line (original motion is available for viewing, here:

*http://www.aibc.ca/aibc/council/annualmeeting/2011MembersMotion01-Grossman-Kleyn.pdf*) and subsequently received members' support at the forum.

**That Council declines to pursue this motion.**

**Grossman/Csutkai** **DEFEATED**

**That the term 'registrant' be replaced by suitable term or terms; options to be presented to Council at its meeting 8 November 2011.**

**Grossman/Van Duzer** **CARRIED**

## 6.0 Non-Policy Items

6.1. AIBC Code of Ethics: an updated draft, incorporating recent council rulings, was presented for council's information.

6.2. NCARB ARE and ExAC report: Richards presented a verbal report on developments anticipated with regard to the NCARB AREs and the ExAC. The AIBC remains interested in possible entry to ExAC once satisfied it is prudent to do so financially and operationally. Canadian content in the AREs is still available, and NCARB is seeking funding assistance for continued participation on ARE exam division committees. AIBC has a large number of interns invested in the AREs and interested in preserving reciprocity options with US jurisdictions; such that AIBC will look at funding implications in upcoming budget cycles. Discussions with both NCARB and ExAC continue.

6.3. Electronic voting special rules

**That Council approves:**

1) **That staff provide written recommendations as per Robert's Rules of Order RONR in regards to Electronic Voting at November council meeting.**

**That Council approves: the following special rules as an interim measure until a full suite of special rules are proposed by the GTF.**

2) **That staff will provide a reasonable time (at least 4 working days) for council members to respond to material provided electronically.**
3) **Items will be voted on as individual items so that if an item needs to be brought to the table for discussion the chair's job is simpler and a revote is not required.**

**Werker/Csutkai** **CARRIED**

6.4. Motion log

**That Council approves that the ED will:**

1) **Create a log that might be sorted by date, title, subject motion number and policy reference of all motions passed by council. (The log will be publicly available on request.)**
2) **List all motions passed since January 2008 in the log.**
3) **Approved motions to be added to log within two weeks of approval of the minutes.**
4) **Provide the revised log at each council meeting or post on web.**

**Werker/Csutkai** **CARRIED**

6.5. Council Binders

**That Council requests the ED to:**

1) **Make an index of what is included in the current Council Binder on an annual basis**
2) **Provide updated materials to council members**
3) **Provide a complete set of pertinent templates, forms and protocols to each council member (e.g. expense claims and meeting submissions)**
4) **Provide new council members with the current annual budget**

**Werker/Van Duzer** **CARRIED**

6.6. BEFA report: Richards and Marburg presented highlights from the (confidential) BEFA Business Case Consulting Report, confirming that the pilot program is proceeding as formerly reported to and endorsed by council, if somewhat more slowly. Outcomes are expected to come forward to be formalized by council and other CALA jurisdictions once the pilot project is completed. *(Note: distributed materials are for council's eyes only.)*

## 7.0 Additional Discussion Items

The Chair reviewed the topics listed below and ruled that none met the criteria for appropriate subjects for *in camera* discussion as outlined in Council policy. The open meeting of council continued.

7.1. Resignation: Lieutenant Governor Appointee, Jim Belsheim BASc, MBA, ICD.D, announced that he has submitted to the Lieutenant Governor's office notice of his resignation from the AIBC Council, effective upon that office appointing a successor. The President and Past President expressed thanks for Jim's valued participation since joining council in 2008.

7.2. Financial Statements: questions were raised and clarifications given.

7.3. Governance Task Force (GTF) meetings: relative to passed motions 5.1.3 #3 and #4 from the approved minutes of the council meeting 12 July 2011 (in which council made assignments to the GTF), a question was raised; this clarification was given: as it provides advice to a governing body, the Governance Task Force's meetings are not open to the public.

7.4. Liaisons to Council: questions with regard to council's creation of positions for non-voting liaisons to council were raised and clarifications offered. The AT, IA, BD/RD and IDIBC liaisons attend at council's invitations.

## 8.0 Adjournment

**At 3:55 pm quorum was lost and the meeting adjourned.**