

96th Annual
Meeting of the
**Architectural
Institute of
British Columbia**
May 2, 2015



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

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27 March 2015

Message to the AIBC Community re: 96th Annual Meeting

Enclosed with this mailing please find:

Cover letter from the AIBC President

Notice and Agenda for the 96th Annual Meeting 2 May 2015, and attachments:

- (i) Annual Meeting Protocols and Members' Motions Form
- (ii) Draft Minutes of the 95th Annual Meeting
- (iii) Honorary Membership
- (iv) President's Report
- (v) Audited Financial Statements
- (vi) Appointment of the Auditor
- (vii) Treasurer's Report
- (viii) Registrar's Report
- (ix) CEO's (Executive Director's) Report

Related materials are scheduled to be issued electronically and posted on the AIBC website as they are available.

Please accept this as my personal and professional encouragement to review the materials so that you are well informed, and participate actively in the 2015 Annual Meeting.

Mark Vernon

Mark Vernon BA, CA, CPA (IL)
CEO (Executive Director)



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27 March 2015

Dear colleagues:

On behalf of the AIBC Council, I invite all AIBC members, honorary members and associates to attend one of the most important institute events of the year. The **AIBC Annual Meeting** will take place on Saturday 2 May 2015 at the Segal Building, Simon Fraser University, 500 Granville Street, Vancouver. A light buffet lunch will be served.

This year's meeting will include mandatory institute business, presentations from council on its key initiatives, and, time permitting, a Members' Forum with advisory members' motions.

Member attendance is essential. Architects and Architectural Technologists who attend are entitled to two non-core learning units. We encourage all members, honorary members and associates to review all enclosed materials; ensure you are well-informed and attend on May 2.

Regards,

Scott Kemp Architect AIBC
AIBC Council President



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Notice of the 96th Annual Meeting

In accordance with Bylaw 17 of the Architectural Institute of British Columbia (AIBC) you are hereby notified that the

96th Annual Meeting of the AIBC will be held on 2 May 2015 at the Segal Building, Simon Fraser University, 500 Granville Street, Vancouver.

Registration begins at 12:00 noon. A light buffet will be provided.

- | | | |
|------------|---|----------------------------|
| 1.0 | Welcome | S. Kemp Architect AIBC |
| 1.1 | Royal Architectural Institute of Canada | P. Gallant Architect AIBC |
| 1.2 | New Member Welcome | G. Richards Architect AIBC |
| 1.3 | Quorum | S. Kemp Architect AIBC |
| 2.0 | Call to Order | S. Kemp Architect AIBC |
| 2.1 | Close of Elections | |
| | 2.1.1 Members of Council | |
| | 2.1.2 Intern Architect Liaison to Council | |
| 2.2 | Approval of the Agenda | |
| 2.3 | Introductions | |
| | 2.3.1 Council | |
| | 2.3.2 Staff | |
| | 2.3.3 Guests | |
| | 2.3.4 Motions Review Committee | |
| | 2.3.5 Parliamentarian: Eli Mina M.Sc., P.R.P. | |
| 2.4 | Protocols for the Annual Meeting
<i>Refer to Attachment (i)</i> | |
| 3.0 | Adoption of Minutes | S. Kemp Architect AIBC |
| 3.1 | Minutes of the 95th Annual Meeting
<i>Refer to Attachment (ii)</i> | |
| 4.0 | Recognition | S. Kemp Architect AIBC |
| 4.1 | Remembrance of those deceased in 2014/15 | |
| 5.0 | Honorary Membership | S. Kemp Architect AIBC |
| | <i>Refer to Attachment (iii)</i> | |
| 6.0 | President's Report | S. Kemp Architect AIBC |
| | <i>Refer to Attachment (iv)</i> | |
| 6.1 | Discussion | |

7.0	Financial Report	
7.1	Filing of Audited Financial Statements <i>Refer to Attachment (v)</i>	S. Kemp Architect AIBC
7.2	Appointment of Auditor <i>Refer to Attachment (vi)</i>	C. Nickerson Architect AIBC
7.3	Treasurer's Report <i>Refer to Attachment (vii)</i>	C. Nickerson Architect AIBC
7.4	Discussion	S. Kemp Architect AIBC
8.0	Registrar's Report <i>Refer to Attachment (viii)</i>	G. Richards Architect AIBC
8.1	Discussion	
9.0	Council Initiatives	
9.1	Introduction	S. Kemp Architect AIBC
9.2	Strategic Plan Update	S. Kemp Architect AIBC
9.3	Discussion	
9.4	Strategic Engagement: Public Outreach	D. Condon Architect AIBC
9.5	Discussion	
9.6	Act Review Working Group	G. Richards Architect AIBC
9.7	Discussion	
9.8	Diverse Membership Working Group	M. Jahedi Architect AIBC
9.9	Discussion	
10.0	Members Forum (time permitting) <i>Refer to Attachment (i)</i>	S. Kemp Architect AIBC
12.0	Adjournment	



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

AIBC 2015 Annual Meeting Protocols

The following protocols are designed to facilitate an orderly and effective annual meeting in which the business of the institute can be conducted in a timely, inclusive and respectful manner:

1. The meeting will be run in accordance with the *Architects Act* and AIBC Bylaws. Where the *Act* and Bylaws are silent, the current edition of Robert's Rules of Order newly revised shall apply.
2. In accordance with the *Act*, only AIBC members in good standing and honorary members may vote on any matter requiring a vote.
3. Associates, while not entitled to vote, may speak to any matter on the floor of the meeting and may ask questions arising from reports tabled at the meeting.
4. Any person wishing to speak shall approach one of the microphones and shall wait to be recognized by the chair. Once recognized, the person shall start by stating his/her name and whether he or she is a member or an associate.
5. On each debatable motion, each member may speak up to two times, each time no longer than three (3) minutes. A member who wishes to speak for the second time on the same issue shall wait until all first time speakers have spoken. Up to one follow-up question shall be permitted each time, as long as time limits are respected. As per Robert's Rules of Order, speakers must focus their comments to the issues at hand, maintain civility, respect and decorum, and avoid personal attacks. A person who is interrupted by the Chair in order to enforce the rules of order shall stop speaking while the Chair explains the procedural concern.
6. **Member Motions**, as part of the Members Forum, time permitting, are advisory to council and are framed as follows: "*Moved That the AIBC Council be requested to consider ____.*" Pursuant to Robert's Rules of Order, such motions should be concise, complete and unambiguous. Such motions must be submitted in writing, so they can be reviewed by the Motions Review Committee and by those attending the Annual Meeting. Member Motion Protocols can be reviewed on the AIBC website at: <http://www.aibc.ca/membersite/about-the-aibc/annual-meeting/>.
7. Although it is recommended that Member Motions be submitted by one week prior to the Annual Meeting (2015 deadline: 24 April), the latest time for submitting Member Motions is thirty minutes after the call to order of the Annual Meeting.

[These protocols have been reviewed by E. Mina M.Sc., P.R.P., Professional Registered Parliamentarian.]



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

DRAFT

95TH ANNUAL MEETING OF ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

DATE: Saturday 03 May 2014
TIME: 1:00 p.m.
LOCATION: Segal Building, Simon Fraser University, 500 Granville Street,
Vancouver, British Columbia

PRESIDING: Scott Kemp Architect AIBC, President

1.0 Welcome

Scott Kemp Architect AIBC and President welcomed the 108 members in attendance to the meeting.

1.1 Quorum

The President reported that sufficient members were present to meet quorum requirements (91); therefore the meeting was called to order at 1:04pm.

2.0 Call to Order

2.1 Close of Elections

The President declared the elections closed in accordance with Bylaw 24.3.

The President introduced and thanked each of the nominated candidates for member of council:

Laurence W. (Chip) Barrett Architect AIBC
Robert G. Chester Architect AIBC
Danica Djurkovic Architect AIBC
David Dove Architect AIBC
John Etcher Architect AIBC
Karl W. Gustavson Architect AIBC
Gordon C. Richards Architect AIBC

The President introduced and thanked each of the nominated candidates for intern architect liaison to council:

Derek DeLand Intern Architect AIBC
Eleonore Leclerc Intern Architect AIBC
Julien Leger Intern Architect AIBC
Wai Yan Leung Intern Architect AIBC
Spencer Purdy Intern Architect AIBC

2.2 Scrutineers Appointment per Bylaw 24.1

The President appointed the following individuals as scrutineers to the counting of the ballots:

Almeva Stiles
Jackie Buchan
Lisa Christensen

On behalf of the Executive Director, under the supervision of the designated Chief Returning Officer Vicki Charman and the appointed scrutineers, ballot counting was assisted by the following volunteers and staff:

Alexandra Kokol
Jennifer Reckon
Chloe Bouskill
Aleta Cho
John Sham
Kim Underwood
Jorge Saavedra
Belinda Chao
Marguerite Wood

2.3 Approval of the Agenda

The President confirmed amendment details, which were made to the agenda after the mailing to members. The changes include renumbering 2.4.4 to 2.6, and 2.4.5 to 2.4.4, and correcting the number sequence in section 8.0.

MOTION: to approve the amended agenda

Moved: Robert Thibodeau Architect AIBC
Seconded: Selwyn Dodd Architect AIBC

CARRIED

2.4 Introductions

2.4.1 Council

The President introduced the members of the 2013/2014 AIBC Council:

Vice-President	Darryl Condon Architect AIBC
Registrar	Gordon Richards Architect AIBC
Treasurer	Calvin Meiklejohn Architect AIBC (not present)

Mona Jahedi Architect AIBC
Catherine Nickerson Architect AIBC
Laurence (Chip) Barrett Architect AIBC
Lynne Werker Architect AIBC
David Yustin Architect AIBC (not present)
Sean Ruthen Architect AIBC (not present)
Chris Macdonald (UBC-SALA)

Lieutenant Governor's Appointees to Council:

Ross Rettie P.Eng
Steven Simons
David Toole
Dr. Mark Zacharias (not present)

Invited Liaisons to Council:

Derek DeLand Intern Architect AIBC, Intern Architects
Michael Currie Architectural Technologist AIBC, Architectural Technologists
Jim Toy BA, BArch, RID LEED AP, liaison from the Interior Designers Institute of BC
(not present)

2.4.2 Staff

The President introduced members of the AIBC Staff who were present:

Michael Ernest Architect AIBC	Executive Director
Thomas Lutes L.L.B, Barrister and Solicitor	Deputy Executive Director and General Counsel
Grace Battiston	Director of Communications
Roisin O'Neill	Director of Registration & Licensing and Human Resources
Karen Morris CGA	Manager of Finance and Administration
Joan Hendriks Architect AIBC	Professional Services Advisor
Paul Becker Architect AIBC, P.Eng	Director of Professional Services
Maura Gatensby Architect AIBC	Practice Advisor
Lainie Shore L.L.B, Barrister and Solicitor	
Tracy Tough	Executive Coordinator
Mina Radivojevic	Digital Communications Specialist
Gayle Roberts	Professional Conduct Coordinator

2.4.3 Guests

The President thanked and welcomed industry stakeholders and guests present at the meeting, who included: Royal Bank of Canada Senior Account Manager – Commercial Financial Services Elaine Fleury; from SB Communications and Public Affairs Ltd, Principal Stephen Bruyneel; from the Interior Designers Institute of BC in-coming President, Erica Wickes; from the Professional Engineers & Geoscientists of BC, Associate Director, Professional Practice, Gilbert Larocque.

2.4.4 Parliamentarian

The President introduced Eli Mina, registered parliamentarian. Eli Mina briefed the assembly on the role of a parliamentarian (neutral advisor on parliamentary process), reviewed protocols for the meeting, and clarified the requirements for submitting a motion, and the requirements for voting majorities for passing motions.

2.5 **Protocols for the Annual Meeting**

The President reviewed highlights of the protocols previously distributed and posted on the AIBC website.

MOTION: That the AIBC Annual Meeting Protocols be amended to strike protocol #7.

Moved: Ian Bazley Architect AIBC
Seconded: Lynne Werker Architect AIBC

DEFEATED

MOTION: That the AIBC Annual Meeting Protocols be adopted.

Moved: Gordon Richards Architect AIBC
Seconded: Baldwin Hum Architect AIBC

CARRIED

2.6 **Motions Review Committee**

The President directed the assembly to the committee's location in the room for submission of any written Advisory Members' Motions and introduced the committee members:

Walter Francl Architect AIBC, Brian G. Hart Architect AIBC, and John McCormack Architect AIBC, working with Deputy Executive Director and General Counsel, Thomas Lutes.

3.0 **Adoption of the Minutes**

3.1 **Adoption of the 94th Annual Meeting**

The President indicated that as a result of feedback from members and advice from the parliamentarian, the minutes are amended, as follows:

1) Item 7.4 should read: "A motion from the floor was put forward by Ronald Bain Architect AIBC, seconded by Patricia Bourque Architect AIBC, expressing support for the guiding principles approved by Council as set forth in AIBC Associate Options Task Force. The motion was subsequently withdrawn.

2) Proposed to delete the details of what was said by individual members from the minutes.

3) Ensure Council member Lynne Werker's first name which should be spelled LYNNE.

MOTION: Be it resolved that the members of the Institute adopt the minutes of the 94rd Annual Meeting as amended.

Moved: Pierre Gallant Architect AIBC
Seconded: Selwyn Dodd Architect AIBC

CARRIED

4.0 Recognition

4.1 Remembrance of those deceased in 2013/2014

The President recognized members, former members, associates and others who passed away during the past year. A moment of silence was observed.

Herwig Pimiskern (member)
Sandy Hirshen (retired member and Honourary Member)
Colin Goldsack (Retired Architect AIBC)
Dana Marek (Retired Architect AIBC)
Eric Underwood (Retired Architect AIBC)
Arthur Stilwell (former member)
Ronald Waterfield (former member)
Robert Hull (former member)
Egil Lyngen (former member)

5.0 President's Report

The President presented highlights from his report which was distributed and published as part of the Annual Meeting package mailed to members. The President invited questions from the assembly.

MEMBER MOTION: That council be requested to consider making public all reports given at the Annual Meeting including the verbal reports of 2012 and that the reports will be found together in a consistent way on the web together with the minutes such that members may be informed as to the information provided at the meeting.

Moved: Lynne Werker Architect AIBC
Seconded: Robert Chester Architect AIBC

CARRIED

6.0 Financial Report

6.1 Filing of Audited Financial Statements

In accordance with the *Architects Act*, the 2013 audited statements dated the 13th day of March 2014 and as distributed by mail to the membership and published on the website were filed by the President.

6.2 Appointment of Auditor

MOTION: WHEREAS the accounting firm of Wolrige Mahon Chartered Accountants LLP has performed all assignments to the satisfaction of Council,

BE IT RESOLVED THAT Wolrige Mahon Chartered Accountants LLP be appointed auditor for the Architectural Institute of British Columbia for the fiscal year 2014.

Moved: David Toole, member of the Finance Committee

Seconded: Lynne Werker Architect AIBC, member of the Finance Committee

CARRIED

6.3 Treasurer's Report

The President introduced Finance Committee member David Toole, who presented highlights from the Treasurer's Report, further to what was distributed and published. The President invited questions from the assembly.

7.0 Bylaw Amendments

The President introduced the Bylaw Review Committee: Chair, Brian Sim Architect AIBC, Janet Lutz Architect AIBC, Paul Thorkelsson Architect AIBC, Brian Hart Architect AIBC, John McCormack Architect AIBC, Alireza Danesh Architect AIBC, and Irvin Kew Architect AIBC. The President reviewed the procedures to be followed including for the introduction of the bylaw amendment, followed by the voting of the bylaw amendment. Brian Sim Architect AIBC provided a summary of the committee activities and background of the two proposed bylaws amendment.

WHEREAS:

- A. Section 24 of the *Architects Act* provides authority for the AIBC to make bylaws considered necessary for the regulation of the institute, its members, firms, licensees and associates; and
- B. AIBC Bylaw 35.1 allows for amendment of institute bylaws at a general meeting by a 2/3 vote of members present.

MOTION: BE IT RESOLVED that the bylaws of the Architectural Institute of British Columbia be amended as follows:

(1) THAT A NEW BYLAW, to be numbered 24.3, be established pursuant to the specific authority found in Section 24 (2) (b) of the *Architects Act*, by which the AIBC may establish bylaws with respect to the “nomination and election of the council”:

24.3 The Council may establish rules for the conduct of council elections by electronic means, including by internet voting by members entitled to vote. These rules must provide for reasonable access to voting and for the confidentiality and security of such voting process.

Moved: Baldwin Hum Architect AIBC
Seconded: Gordon Richards Architect AIBC

CARRIED

MOTION: BE IT RESOLVED that the bylaws of the Architectural Institute of British Columbia be amended as follows:

(2) THAT A NEW BYLAW, to be numbered 35.4, be established pursuant to the general authority in Section 24(1) of the *Architects Act* to make bylaws “necessary for the regulation of the institute”:

35.4 The Council may establish rules to allow for amendment to these Bylaws by electronic means, including by internet voting by members entitled to vote. These rules must provide for reasonable access to voting, the confidentiality and security of such voting process and to ensure that the provisions for notice, majority approval and the voting period are no less than those established for mail ballot bylaw amendments in these Bylaws.

Moved: John Etcher Architect AIBC
Seconded: Pierre Gallant Architect AIBC

CARRIED

8.0 Council Initiatives

8.1 Strategic Engagement Steering Committee

Darryl Condon Architect AIBC and Chair of the steering committee introduced council’s strategic engagement initiative. Consultant Stephen Bruyneel summarized the initial results of the stakeholder engagement open houses. The President invited questions from the assembly.

8.2 Associates Task Force

Steve Simons, LG Appointee and Chair of the task force introduced the task force members, and summarized the initiatives undertaken and still active. The President invited questions from the assembly.

8.3 Diverse Membership Working Group

Mona Jahedi Architect AIBC and Chair of the working group introduced the working group members, and summarized the initiatives undertaken. The President invited questions from the assembly.

9.0 Members Forum

The forum was conducted under the protocols published on the AIBC website and distributed at the annual meeting.

MEMBER MOTION: That council be requested to consider that;

1) council shall consult with the appropriate bodies to harmonize the Architects Act with the BC Building Code, the VBBL and other local Building Bylaws, in order to define which building types, sizes, occupancies, and complexity require the Professional Design, Coordination and Review to be performed by an Architect holding a Certificate of Practice.

2) the Institute, as an instrument of council, shall report its progress in this endeavour, quarterly, commencing three months after the 2014 annual meeting.

Moved: Robert Kleyn Architect AIBC

Seconded: Paul Rust Architect AIBC

DEFEATED

10.0 Announcement of Election Results

10.1 Members of Council

The President announced and congratulated the five architects *elected to fill five vacancies for the 2014/15 Council:

Laurence W. (Chip) Barrett Architect AIBC	(149 Votes)
Robert G. Chester Architect AIBC	(112 Votes)
*Danica Djurkovic Architect AIBC	(322 Votes)
*David Dove Architect AIBC	(313 Votes)
*John Etcher Architect AIBC	(198 Votes)
*Karl W. Gustavson Architect AIBC	(291 Votes)
*Gordon C. Richards Architect AIBC	(291 Votes)

10.2 Intern Architect Liaison to Council

The President announced and congratulated the intern architect *elected to fill one vacancy for the 2014/15 Intern Architect liaison to council:

Derek DeLand Intern Architect AIBC	(7 Votes)
Eleonore Leclerc Intern Architect AIBC	(5 Votes)
Julien Leger Intern Architect AIBC	(3 Votes)
*Wai Yan Leung Intern Architect AIBC	(16 Votes)
Spencer Purdy Intern Architect AIBC	(3 Votes)

10.3 Architectural Technologist Liaison to Council

There were no nominations received for the Architectural Technologist liaison to council position. At one of its first meetings, the newly-constituted AIBC Council will consider and invite an Architectural Technologist to that position for 2014/15.

Certificates of Recognition for Outgoing Council Members and Liaisons will be presented at the Volunteer Recognition Event November 20, 2014, for:

Lynne Werker Architect AIBC
Laurence W. (Chip) Barrett Architect AIBC
Calvin Meiklejohn Architect AIBC
David N. M. Yustin Architect AIBC

Derek DeLand Intern Architect AIBC (completing his one-year term as Intern Architect Liaison)

11.0 Special Announcement

The President introduced Michael Ernest Architect AIBC, AIBC Executive Director, who announced to the assembly that effective on May 1st, 2014, a six month transition to a new AIBC Executive Director would begin. Council will undertake selection of a successor, as well as organization of a celebration of Michael's contribution to the profession.

12.0 Adjournment

The President thanked all those who came and participated, and adjourned the meeting at 4:30 p.m.

Nomination Form: AIBC Honorary Membership

We the undersigned, as architects or associates in good standing in the Architectural Institute of British Columbia, hereby nominate: (please print) ROQUE BABIC/CI

for Honorary Membership in the AIBC.

Nominators: (please print):

1. Name: Tom Staniszki AIBC Status: Architect AIBC Tel: (604) 669-1926
Signature: [Signature] Email: tstaniszki@nsda.bc.ca
2. Name: Nick Milkovich AIBC Status: Architect AIBC Tel: (604) 737-6061
Signature: [Signature] Email: nick@milkovicharchitects.com
3. Name: RAINER FASSLER AIBC Status: RETIREE ARCHITECT AIBC Tel: (604) 922-6403
Signature: [Signature] Email: rainer.fassler@gmail.com
4. Name: Peter Cardew AIBC Status: Architect AIBC Tel: (604) 681-6044
Signature: [Signature] Email: pjc@cardew.ca
5. Name: GREGORY BOROWSKI AIBC Status: ARCHITECT AIBC Tel: 604.683.4121
Signature: [Signature] Email: gborowski@merrickaarch.com

Disclosure:

Please note: any personal/business/organizational relationships between nominator(s) and nominee must be disclosed. If applicable, please describe below.

Past Recipients - AIBC Honorary Membership:

- | | | |
|--|-------------------------------------|------------------------------------|
| 1952 George S. Twizell * | 1979 Fred Thornton Hollingsworth * | 1998 C. Peter Jones P.Eng |
| 1955 Robert P. S. Twizell * | 1979 B. Paul Wisnicki P.Eng | 1999 Sanford (Sandy) Hirshen * |
| 1960 Reg Deacon * | 1981 Charles E. Pratt * | 1999 Harbhajan Singh Virdi |
| 1969 Doris Shadbolt | 1983 John Howard Wade * | 2000 Kevin R. Hydes P.Eng |
| 1969 Phillip B. Stroyan | 1984 William Grier Leithead * | 2000 Zwanette Pereboom * |
| 1969 Richard B. Wilson | 1988 Keith B. Davison * | 2000 Catherine Chard Wisnicki * |
| 1971 Stuart Lefeaux | 1988 David B. Leaney P.Eng | 2001 Gordon Smith |
| 1971 Eric Nicol | 1989 George Giles * | 2001 Marlon Smith |
| 1973 Arthur Erickson * | 1989 Douglas Shadbolt * | 2001 Ray Spaxman ARIBA, MRTPI, FCP |
| 1973 The Honourable Justice John (Jay) Gould | 1990 Abraham Rogatnick * | 2004 Eva Matsuzaki MAIBC * |
| 1973 J. Y. McCarter P.Eng | 1990 Peter Muschamps Thornton * | 2005 James A. Carlberg MAIBC * |
| 1973 The Honourable Justice K. E. Meredith | 1991 Ronald Bruce Bain MAIBC * | 2006 Rosemary James Cross |
| 1973 Murray Polson * | 1996 C. Y. Loh P.Eng | 2009 Jim Green |
| 1974 Henry Elder * | 1996 Steve P. Taylor P.Eng | 2010 Gerald A. Epp P.Eng |
| 1974 G.L. Thornton Sharpe * | 1997 Dr. Ray Cole | 2010 Paul Fast P.Eng |
| 1978 Sam Bawlf | 1997 Cornelia Hahn Oberlander BCCLA | 2011 George Humphrey B.ARCH |
| 1979 Reginald Joseph Bickford * | 1998 James Currie | 2012 Robert Williams |

* Denotes the person was an architect at time of award. The title "MAIBC" was replaced with Architect AIBC effective July 2001.

RECEIVED

FEB 13 2015

ARCHITECTURAL INSTITUTE
OF BRITISH COLUMBIA

AIBC HONORARY MEMBERSHIP: BOGUE BABICKI

NOMINATION STATEMENT

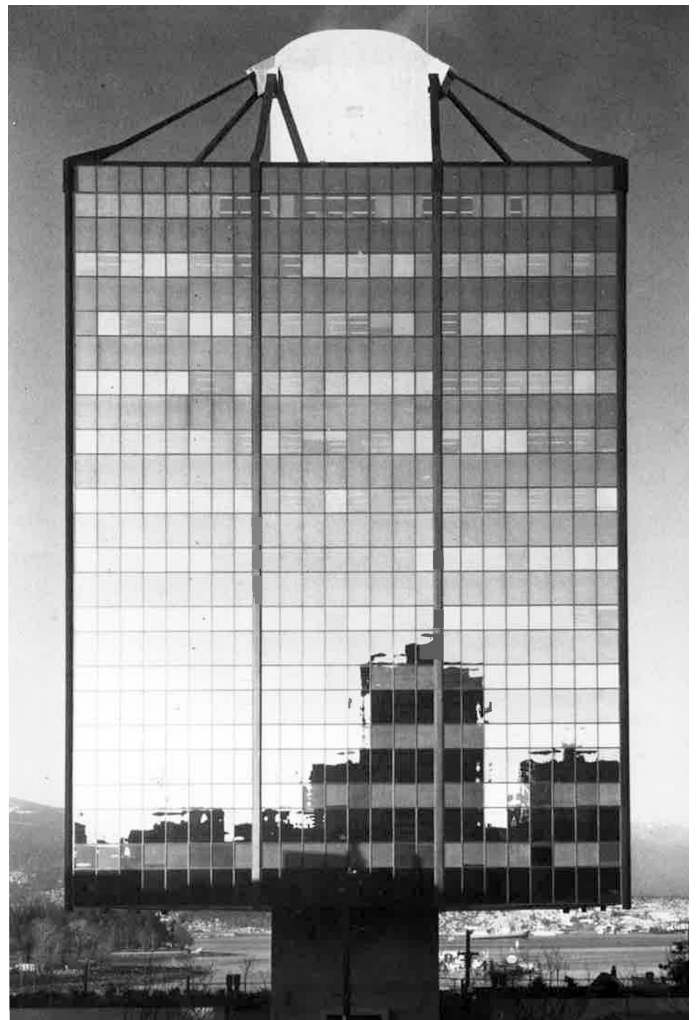
Bogue Babicki is an Architects' Engineer. He comes from a European background where the profession of Architecture and Engineering, and the fine arts for that matter, are seen much more as all a part of a whole, and not separated and distinguished from each other as they have come to be seen in our society.

Through the whole of his practicing life this perspective has been the foundation of his creative thinking, and at the root of his creative success.

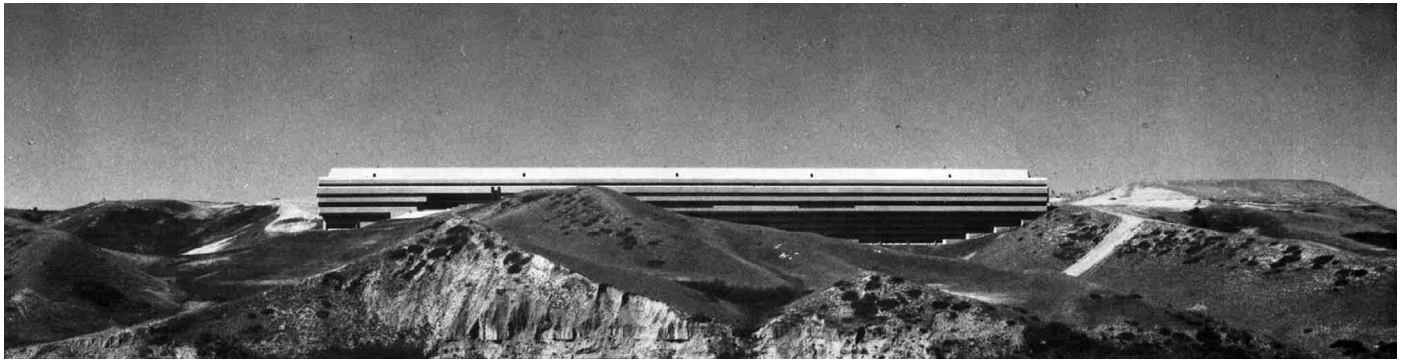
Bogue was born in Warsaw, Poland in 1924. This put him at a time where in his late teens, his country, and indeed the world, was embroiled in catastrophic conflict. This meant inevitably confronting the very essence of survival, and the development of a construct of values clearly evolved around the idea of “what is really important.”

His formal studies were first pursued after the Second World War at the *University of Technology* in Gdansk, where at an early date he was appointed associate professor, simultaneously working as a research scientist at the institute of building research. This took him to a position with the *State Design office*, where he had the great good fortune to be afforded the mentorship of the man who probably became and remained his most significant lifelong influence – *Dr. Stanislaw Hempel*. Dr. Hempel was the chair in Engineering in the *School of Architecture, Warsaw University*, and fostered fundamentally the concept of conjunction of engineer and artist. Mr. Babicki's work at this time was immersed in such fields as conoidal concrete shells, and total pre-cast structural systems for multi-story residential. This led to, in 1955, his being afforded the National Award for the design and construction of a prototype for a totally prefabricated residential high-rise building.

Bogue Babicki immigrated to Canada in 1958, and by 1962 had undertaken the establishment of an independent consulting practice, *Bogue Babicki Associates Inc.*



WEST COAST BUILDING — VANCOUVER, BC



UNIVERSITY OF LETHBRIDGE — ALBERTA

His practice in structural engineering consulting evolved concurrent with his contributing as lecturer and visiting Professor to the faculty of Engineering and School of Architecture at the *University of British Columbia*, from 1962 to 1975.

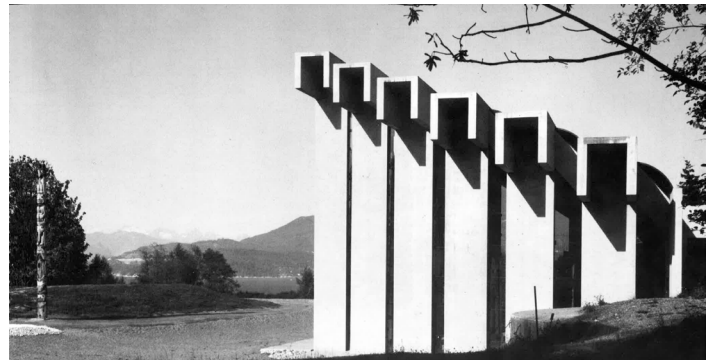
From an early stage Bogue had the good fortune to be associated with particularly noteworthy architectural practitioners.

With *Rhone and Iredale* an early achievement clearly influenced by Bogue's contribution was the **West Coast - Transmission Building on West Georgia Street** — later the inspiration for a complex of such structures in Cagliari, Italy. A later, enduring example of a high rise office building with Rhone and Iredale (and Peter Cardew) is the **Crown Life Building at Georgia and Cardero**.

His association with *Arthur Erickson* afforded many of his probably best known achievements:

- **Simon Fraser University**
- **Lethbridge University Complex**
- **Museum of Anthropology**
- **Robson Square and Law Courts**

— each enduring masterworks in their own right.



MUSEUM OF ANTHROPOLOGY — U.B.C., VANCOUVER, BC

In 1975 he authored with *Arthur Erickson*, The Pavilion for the **United Nations conference on Human Settlement, Habitat conference** – in Vancouver, an extraordinarily delightful 10,000 sq. ft. Hyperbolic: paraboloid structure made from laminated newspaper and cardboard and constructed and decorated by schoolchildren.

In 1980, Bogue was elected to the *Royal Canadian Academy of Arts*, the first Engineer ever to have been so honored, a national recognition of his lifelong passion for the art in Architecture and Engineering.

For **Expo 86** – The World Exposition in Vancouver, Mr. Babicki created the **Expo Pavilion system**, a technique for the creative 50,000 sq. meters of exhibition space leased to thirty-five international exhibitors.

For the same exhibition, though unfortunately unexecuted, Bogue authored and won an international competition for the Expo symbol, a 100 meter freestanding glass clad ring to have been mounted on the surface of the water in Vancouver's Harbour. It would have been an exquisite thing!

He did; notwithstanding, realize the "Expo Ball" – with *Bruno Freschi* – still celebrating the east end of False Creek, now occupied by *Science World*.

He subsequently executed — also with Bruno Freschi — the *Jamatkhana Ismaili Mosque* in Burnaby, BC, a fascinating study in overlaid grids supporting precast domed roof elements.



EXPO CENTRE — VANCOUVER, BC

For all his professional achievements, Bogue was also a mentor. Perhaps two of his more significant stewardships are in the persons of *Paul Fast* and *Gerald Epp*, now heading the firm of *Fast and Epp*, and both, interestingly, honored by the AIBC with honorary membership.

Bogue is now 91 years of age, and still participates regularly in international conferences on the arts and human settlement, and *Royal Academy of Arts Affairs*.

I am personally left having to wonder if it is not our collective oversight that Mr Babicki was not recognized some years ago with honorary membership, and take quiet pride in urging that we address this now.

My very best regards,

Paul M. Merrick

B. ARCH., ARCHITECT AIBC (RETIRED), AAA, FRAIC, RCA
Design Consultant



JAMATZHANA ISMAILI MOSQUE — BURNABY, BC

January 22, 2015

Architectural Institute of British Columbia
#100 – 440 Cambie Street
Vancouver, BC V6B 2N5

Dear Members of the Selection Committee:

Re: AIBC Nomination for Honorary Membership for Bogue Babicki

I am writing in support of the nomination of Bogue Babicki for Honourary Member Status.

I worked as employee for Bogue from 1983-1985 and have been in regular contact with him throughout the ensuing years. We have enjoyed many interesting conversations on the subject of engineering and architecture.

He was instrumental in the development of my career during my term of employment in his office. Designing architectural structures in close collaboration with architects did not take on significant meaning for me until I began working with Bogue. Several key seminal moments and experiences working with Bogue on challenging projects also informed the future direction of Fast + Epp.

He is an engineer that considers not only the technical but also aesthetic implications of his work. Hence he enjoyed close working relationships with leading architects such as Arthur Erickson, Bruno Freschi and Rand Iredale. His work on landmark buildings such as the Vancouver Law Courts, UBC Thunderbird Stadium, Museum of Anthropology and the original West Coast Transmission tower represent an impressive portfolio of architectural structures. His ingenious structural solution for the EXPO 86 international modular pavilion system and his work on the EXPO 86 Preview Centre (now Science World) testify to his ability to collaborate with architects.

In my view, it would be appropriate for the AIBC to induct Bogue as an Honourary Member of the Institution.

Sincerely,

Fast + Epp

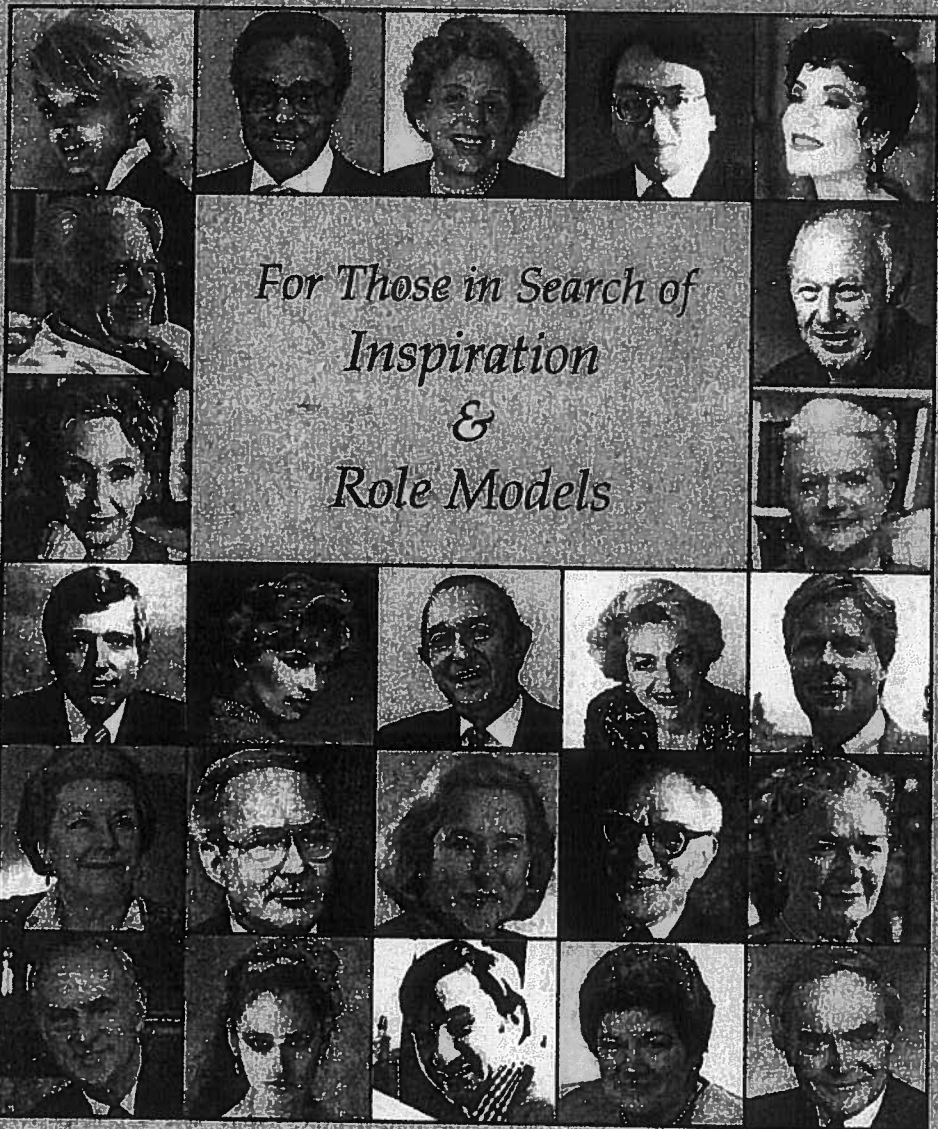


Paul Fast, P.Eng., Struct.Eng., P.E.,
FIStructE, BK Berlin, LEED® AP, MAIBC (Hon.)
MANAGING PARTNER

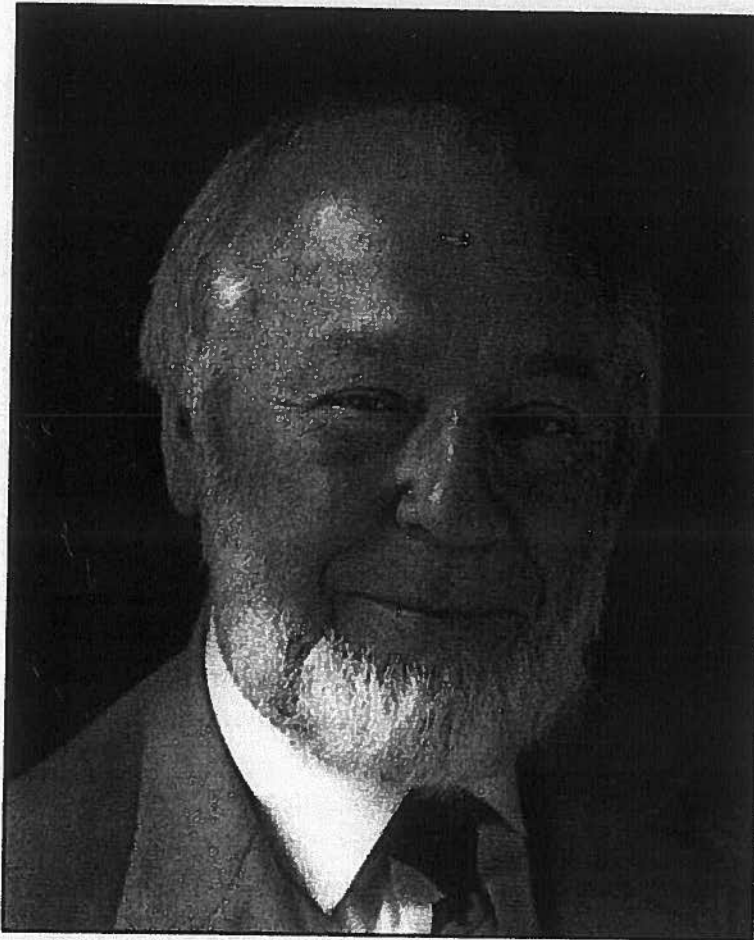


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CANADIAN ACHIEVERS & THEIR MENTORS



PRIME MENTORS CANADA
Development of Creative Potential



BOGUSLAW BABICKI

B., D.Sc., P. Eng., R.C.A.
Structural Designer, Consulting Engineer

Born in Warsaw, Poland, Boguslaw Babicki became an active member of the Underground National Army when the Germans occupied Poland and continued his education by attending the underground high school. After the war, he enrolled at the University of Technology in Gdansk and was shortly appointed associate professor while simultaneously working as a research scientist at the Institute of Building Research. His work covered such fields as Conoidol Concrete Shells and totally precast structural systems for residential high-rise buildings. In 1955, he received the National Award for the design and construction of the prototype of a totally prefabricated residential high-rise building.

Babicki arrived in Canada in 1958 and immediately pursued a successful career, winning many awards. The following structures are a few examples of his contribution to the Art of Engineering: Grange Factory (1962), Simon Fraser University (1963), W.A.C. Bennett Dam, Central Control Building (1966), Design Award by American Iron and Steel Institute and Design in Steel Citation (1971), West

Coast Transmission Building (1968), Lethbridge University Complex (1970), Museum of Anthropology, U.B.C. (1975), Pavillion for Habitat Conference in Vancouver (1975), British Columbia Provincial Government Building and Law Courts (1978), Monreale Complex, Cagliari, Sardinia, Italy (1980), Expo '86 International Pavillion Building System (1983), Expo '86 Preview Centre (1984), The World Wheel (1984).

Babicki directed and produced a 25-minute documentary film entitled *To See Is To Know* (1972), a visual exploration of phenomena observed in nature and their rationality applied to engineering. CBC acquired the film and televised it nationally on two occasions. In 1974, after five years of study, he obtained his Doctor of Science degree from the Warsaw University of Technology. In 1980, he was elected as the first engineer to the Royal Canadian Academy of Arts. His main interest as an engineer is the harmonious application of engineering to architecture by participation in the creative process of design where human, spiritual and functional needs together with requirements of the physical environment are rationally satisfied.

MENTORS AND EXPERIENCES

I met my prime mentor, Dr. Stanislaw Hempel, when I was working in the State Design Office. He held the Chair of Engineering in the School of Architecture, Warsaw University, besides being the special consultant to the State Design Office. At that time I was a new member of the design team involved in reconstructing the Warsaw Philharmonic Hall. I thought of engineering then as applied science and the engineer himself as simply a superior technician.

Professor Hempel changed all this for me. As we worked, it was easy to see that the artist pervaded the engineer. It was equally easy to see that he was a man of considerable moral and physical courage. We often went mountain climbing together and sailing for that matter.

In the years that followed our association, I have tried to discover the implications that flow from the conjunction of engineer and artist. Now I use the compound term

Architectural Engineering to reflect the holistic nature of this calling. Architectural Engineering is a term which can be usefully applied to a structure whose design has met certain criteria. First among these is an understanding of nature and the ways its laws are manifest. Second is the possession of a vocabulary of simple mechanical elements which have the purpose of transferring and transforming forces. Stanislaw Hempel opened my eyes to this prospect.

It was Hempel's socratic readiness to question, listen and encourage his young colleagues that proved so influential. *His attitude promoted self-reliance and fostered the confidence one needs to discover new ideas and subject them to critical analysis.* To my mind, his example amounted to a model of intellectual freedom.

If Stanislaw Hempel taught by example, one learnt from him by participation, by being

deeply involved in his design processes. These often resulted in spectacular expressions of engineering freedom, theoretically daring and more often than not, breathtaking in appearance. So, like the good sermon, his designs addressed themselves to the layman by virtue of their simplicity and drama:

I came to Canada from Poland with the experience of holistic teamwork which Professor Hempel had taught me. In addition, I had the good fortune to meet a

number of architects and engineers sympathetic to his approach.

The following attributes may have contributed to my modest achievement: ability to listen and consequently to question closely what I heard; tenacity in learning to think, and not forgetting to do so; good fortune to surround myself with those wiser and more profound in their understanding than myself; and finally, a sense of the essential which is a necessary ingredient for any human endeavour.

Babicki, Boguslaw Blazej, D.Sc., P.Eng., F.C.A.
 Principal, Bogue Babicki Associates Inc. (est. 1962), structural designers and consulting engineers. Principal, Aren International Incorporated (est. 1983), consulting engineers. Offices: 1235 West Pender Street, 12th Floor, Vancouver, British Columbia V6E 2V6. Born Warsaw, Poland, February 1, 1924; son of Leopold and Stanislaw Babicki. Educated: Warsaw University of Technology, Master of Science, 1951; Doctor of Science, 1975. Career: Assistant Professor, Faculty of Architecture, Warsaw Uni-



BOGUSLAW BLAZEJ BABICKI

versity of Technology, Warsaw, Poland, 1950 - 57; Research Scientist, National Institute of Building Research, Warsaw, 1952 - 55; Lecturer, Faculty of Interior and Industrial Design, Warsaw Academy of Fine Arts, 1955 - 57; Lecturer and Visiting Professor, Faculty of Engineering and School of Architecture, University of British Columbia, Vancouver, 1962 - 75; Principal, Bogue Babicki Associates Inc., since 1962. Member: Royal Canadian Academy of Arts, since 1980; Association of Professional Engineers of British Columbia, since 1958; Association of Consulting Engineers of Canada, since 1979; International Association

for Bridge and Structural Engineers, since 1960. Author of: "Westcoast Building - Cable Suspended Structure", International Association for Bridge and Structural Engineering, Amsterdam, Holland, May, 1972; a 25 minute documentary film, "To See is to Know", Canadian Broadcasting Corporation, Vancouver, 1972; "Tension and Pneumatic Systems", University of British Columbia, Vancouver, 1972; "Behavior of a Suspended Structure with a Central Load Carrying Core in Seismic Zones", Author Published, Vancouver, 1974; "Expo 86 Modular Structural System for International Exhibition Pavilions", Third International Conference on Space Structures, Surrey, Guildford, U.K., September, 1984; "Expo Centre", Canadian Society for Civil Engineering, Saskatoon, May, 1985. Achievements in Innovative Design: Grange Factory, Vancouver, 1962, the first industrial building totally prefabricated of a single type of prestressed elements, now published in precast engineering textbooks as a classic solution for prefabricated structures; Simon Fraser University, Burnaby, B.C., 1963, engineering design of part of a large complex; W.A.C. Bennett Dam, Central Control Building, Peace River, 1966, received American Iron and Steel Institute Design Award and Design in Steel Citation, 1971; Westcoast Transmission Building, Vancouver, 1968, the world's first cable suspended high-rise building, won awards, and the structure is published in technical magazines in several countries and in earthquake engineering textbooks as a design solution for earthquake resistant buildings; Lethbridge University Complex, Lethbridge, Alberta, 1970, awarded engineering design of a mega-structure containing various academic functions and residences; Museum of Anthropology, University of British Columbia, Vancouver, 1975, engineering design of an original structural system of free-standing precast, post-tensioned frames; Pavilion for Habitat Conference, Vancouver, 1975, unique shell roof structure built entirely of old newspapers, paper tubes and glue; B.C. Provincial Government Building and Law Courts, Vancouver, 1978, engineering design of a low-rise complex covering three city blocks featuring a giant skylight with a unique space grid pattern covering an entire city block, and The New Vancouver Art Gallery where a new reinforced concrete skeleton was inserted into the shell of a heritage

courthouse building; Monreale Complex, Cagliari, Sardinia, Italy, 1980, ten cable suspended office towers designed as a further development of the Vancouver prototype (The Westcoast Transmission Building); Expo 86 International Pavilion Building System, Vancouver, 1983, an original modular building system designed to form small or large column-free spaces in various configurations, that allows the buildings to be dismantled and re-erected in different arrangements at other locations; Expo Centre, Vancouver, 1984, a spherical dome consisting of a double layered structural grid that forms a neo-geodesic pattern; The World Wheel, 1984, winning entry for the Expo 86 Symbol Competition, a proposed sculpture of a 100 metre diameter free-standing ring made of lattice steel and one-way reflective glass. Civic Activities: Director, The Town Waytes Society of Early Music, 1976 - 81 Vice-Chairman, British Columbia Development Corp., 1978 - 80. Currently a committee member of Vancouver Centennial Sculpture Society. Was a member of the Underground National Army, Poland, 1939 - 45. Honours: U.S. Steel Bridge Design Competition Award, 1959; Canadian Consulting Engineer Award of Excellence 1971; American Iron and Steel Institute Design Award, 1971; Prestressed Concrete Institute Award, 1972; elected to the Roy Canadian Academy of Arts, 1980 (first Eneer elected to the Academy); Applied Science Technologists and Technicians of British Columbia, Advanced Technology Award, 1986. Married Maria, December 1956; has one child (Dominica). Clubs: University of B.C. Faculty Club; Vancouver Board of Trade. Recreations: Flying a sn aircraft and downhill skiing. Residence: 4165 Virginia Crescent, North Vancouver, British Columbia V7R 3Z7.



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

PRESIDENT’S REPORT 2014

Last year the title of my President’s Message was “Moving Forward”. This year it is aptly named “Getting It Done”. A great deal of hard work has been completed by council and staff on behalf of the profession. Success is measured by results and during the past year, we have had many successes.

Before outlining highlights of what has been accomplished, I would first like to thank my fellow members of council. The AIBC Council is a dedicated set of individuals who work incredible hard. They are a great team and the collaboration and camaraderie at the table makes participating in the affairs of the AIBC truly enjoyable. I need to also thank staff. The work of council relies heavily on the talented team at the AIBC who diligently support the institute - it is a pleasure working with all of you. Finally, I would like to thank our volunteers. More than 20 per cent of our members volunteer regularly on various committees both at the institute and in the community. This is an amazing number and one that speaks to the passion and commitment we all have to the profession. Highlights of this year’s accomplishments:

Transition to a new ED/CEO

Perhaps the most important duty of council is the hiring of its one employee - the Executive Director. As announced at last year’s annual meeting, a secession plan was put in place to transition from our long term employee and then ED Michael Ernest.

After an extensive search, Mark Vernon was offered the position of CEO by a unanimous vote of council. Mark has the strong leadership skills that council saw as a necessity for the successful implementation of the institute’s strategic goals. It was also decided at the time of the new hire to transition from the title of Executive Director to Chief Executive Officer. In keeping with the desire to modernize the governance of the institute, the title CEO more accurately reflects the trends in the marketplace. We will be updating our various documents over time. I encourage each member to reach out to Mark in order to get to know him better. It is an exciting time with great potential for the future.

The transition in leadership was accomplished in a thoughtful and considered manner – in no small part by the hard work and vision shown by Michael Ernest. Mike was instrumental in facilitating a seamless transition. True to form, Mike had an extensive orientation itinerary set up for Mark during his first days at the institute. I would like to thank Mike again for his assistance in the transition and all that he has contributed to the profession.

Membership Engagement

In 2014, council conducted an extremely successful and extensive Strategic Engagement Initiative, with an unprecedented number of members attending the various sessions. Council is extremely grateful to those who took the time to participate. The feedback received is directly influencing decisions at the council table. With an understanding of your concerns, council can better govern the profession on the public's behalf. The topics discussed were threefold: "About the AIBC"; "Act Review"; and "Public Outreach and Advocacy".

Public Outreach

A consistent theme expressed during the engagement sessions was the role of the AIBC in promoting and representing the profession. There was strong support for the AIBC to augment activities and programs that increase public understanding of architecture, the role of the architect and the value the profession offers to society. To this end, council has set up a committee to design a Public Outreach Strategy that complements and expands on existing AIBC programming. The committee will explore items raised during the engagement exercise and define appropriate types of outreach to municipalities, schools and other public audiences. Integral with this work is building stronger partnerships with other stakeholders – like the RAIC and APEGBC. A major focus of council moving forward is to build on these relationships with architecture playing a more prominent role in the public's awareness of our profession.

Intern Architects

Another consistent message was the need to continue to help our intern architects on their path towards licensure. ExAC, now in its third year, is firmly established. As for registrations, I am happy to report that 68 intern architects earned the "architect" designation in 2014. This is the largest annual addition in more than 10 years and council is committed to increasing these numbers each year. The Diverse Membership Working Group will be rolling out their Intern Friendly Initiative soon – stay tuned for details.

Revisions to the *Architects Act*

Council continues to investigate various updates to the *Architects Act*. This initiative is not without its challenges. As you know, Andrew Wilkinson is the new Minister of Advanced Education. We look forward to meeting with him and gaining his support on proposed *Act* revisions.

Updated Mandate, Vision, Values

Council reviewed and updated the institute's mandate, vision and value statements. We are now firmly placed to continue the work of our Strategic Plan.

Associates

Staff conducted a survey to ascertain the desired relationship for Retired Architects within the revamped associate categories at the AIBC. It was clear they wished to remain as associates. Recently council concluded the final piece by outlining the disclosure requirements applicable to all associates.

Finance committee

As reported last year, the institute is in good financial health. In accordance with good fiscal practice as recommended by an external consultant, the institute has created three contingency funds.

E-voting

As part of the modernization work ongoing at the AIBC, council has put in place the means to use electronic voting for bylaw amendments and council elections. This year, there will be a trial run with a vote on three “administrative” bylaws. In 2015, the institute will be in a position to conduct council elections by e-voting.

Operations

Work is ongoing on operational items such as improving website navigation for easier access to information, developing opportunities for distance learning, and offering business courses geared for architects. Although the institute is situated in Vancouver (as mandated in the *Architects Act*) we are looking at ways to serve all our members across the province.

MRA (Mutual Recognition Agreement) with Australia and New Zealand

The IRC (International Relations Committee) of CALA (the Canadian Architectural Licensing Authorities) has been very active in pursuing MRA’s with other jurisdictions. Funding from the Federal Government was granted to assist in this work. The availability of the funds was based on the success of the nationally-adopted BEFA (Broadly Experience Foreign Architect) Program, which was spearheaded in BC.

Recently, an MRA was signed between Canada, Australia and New Zealand. The respective qualification of architects is recognized by each jurisdiction thereby providing mobility between the three countries. The IRC also met with representatives from Japan regarding a similar agreement. Negotiations are also ongoing with ACE (Architects’ Council of Europe) and the committee hopes to announce an agreement in the near future. These opportunities are extremely valuable in allowing our members the opportunity to further develop their skills and to export them around the world.

Although much has been accomplished – the work is not finished. My time as President is coming to an end but I have full confidence in council. With such a talented group in place continued progress is guaranteed. Our task is to define a new, exciting future for the institute and the profession.

Sincerely,



Scott Kemp Architect AIBC
AIBC Council President

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Vancouver, B.C.

FINANCIAL STATEMENTS

December 31, 2014

INDEPENDENT AUDITOR'S REPORT

To the Members and Associates of the Architectural Institute of British Columbia:

We have audited the accompanying financial statements of the Architectural Institute of British Columbia, which comprise the statement of financial position as at December 31, 2014, the statement of revenue over expenditures and changes in fund balance - operating fund, statement of revenue over expenditures and changes in fund balance - contingency reserve fund, statement of revenue over expenditures and changes in fund balance - legal reserve fund, statement of revenue over expenditures and changes in fund balance - operating reserve fund, statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Architectural Institute of British Columbia as at December 31, 2014, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

"Wolrige Mahon LLP"

CHARTERED ACCOUNTANTS

March 10, 2015
Vancouver, B.C.

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

STATEMENT OF FINANCIAL POSITION

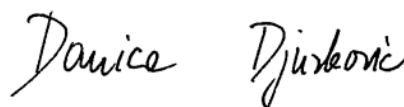
December 31, 2014

	2014 \$	2013 \$
Assets		
Current		
Cash and cash equivalents	906,143	2,036,532
Restricted cash and cash equivalents (Note 2)	1,439,251	97,171
Restricted marketable securities (Note 3)	205,334	259,454
Receivables	134,113	129,352
Supplies, at cost	30,084	30,225
Prepaid expenses	62,402	44,161
	<u>2,777,327</u>	<u>2,596,895</u>
Deferred charges (Note 4)	6,278	14,648
Property and equipment (Note 5)	2,714,233	2,552,926
	<u>5,497,838</u>	<u>5,164,469</u>
Liabilities		
Current		
Payables and accruals	241,108	259,905
ED transition payable (Note 6)	214,050	-
Deferred revenue	486,363	374,416
	<u>941,521</u>	<u>634,321</u>
Long-term ED transition payable (Note 6)	191,090	-
	<u>1,132,611</u>	<u>634,321</u>
Fund Balances		
Operating Fund	2,892,480	4,173,523
Contingency Reserve Fund	332,919	356,625
Legal Reserve Fund	200,018	-
Operating Reserve Fund	939,810	-
	<u>4,365,227</u>	<u>4,530,148</u>
	<u>5,497,838</u>	<u>5,164,469</u>

Approved on behalf of Council:



Scott Kemp Architect AIBC
President



Danica Djurkovic Architect AIBC
Treasurer

The accompanying notes are an integral part of these financial statements.

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

**STATEMENT OF REVENUE OVER EXPENDITURES AND CHANGES IN
FUND BALANCE - OPERATING FUND**

For the year ended December 31, 2014

	Schedule	2014 \$	2013 \$
Revenues			
Fees	1	2,651,553	2,544,293
Interest/Other/Fines	2	93,885	91,530
Administration	3	867	913
Premises	4	217,271	314,880
Council	5	-	-
Communications	6	39,920	22,811
Annual conference	7	306,950	437,531
Annual meeting	8	-	-
Registration & licensing	9	175,551	143,642
Professional services	10	377,186	165,728
Conduct & illegal practice	11	10,064	2,500
		3,873,247	3,723,828
Expenditures			
Interest/Other/Fines	2	43,895	32,904
Administration	3	940,028	850,963
Premises	4	392,319	367,341
Council	5	271,309	167,424
Communications	6	372,443	357,251
Annual conference	7	303,129	434,678
Annual meeting	8	29,068	30,097
Registration & licensing	9	379,126	490,116
Professional services	10	580,368	474,842
Conduct & illegal practice	11	299,539	321,810
		3,611,224	3,527,426
Excess of revenues over expenditures - Operating Fund		262,023	196,402
Fund balance, Beginning		4,173,523	3,960,400
Transferred (to) from Contingency Reserve Fund (Note 8)		(403,345)	16,721
Transferred to Legal Reserve Fund (Note 8)		(200,000)	-
Transferred to Operating Reserve Fund (Note 8)		(939,721)	-
Fund balance, Ending		2,892,480	4,173,523

The accompanying notes are an integral part of these financial statements.

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

**STATEMENT OF REVENUE OVER EXPENDITURES AND CHANGES IN
FUND BALANCE - CONTINGENCY RESERVE FUND**

For the year ended December 31, 2014

	2014 \$	2013 \$
Revenues		
Interest	6,811	6,625
Expenditures		
ED transition	433,862	-
Excess (deficiency) of revenues over expenditures - Contingency Reserve Fund	(427,051)	6,625
Fund balance, Beginning	356,625	366,721
Transferred from (to) Operating Fund (Note 8)	403,345	(16,721)
Fund balance, Ending	332,919	356,625

**STATEMENT OF REVENUE OVER EXPENDITURES AND CHANGES IN
FUND BALANCE - LEGAL RESERVE FUND**

For the year ended December 31, 2014

	2014 \$	2013 \$
Revenues		
Interest	18	-
Excess of revenues over expenditures - Legal Reserve Fund	18	-
Fund balance, beginning	-	-
Transferred from Operating Fund (Note 8)	200,000	-
Fund balance, ending	200,018	-

The accompanying notes are an integral part of these financial statements.

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

**STATEMENT OF REVENUE OVER EXPENDITURES AND CHANGES IN
FUND BALANCE - OPERATING RESERVE FUND**

For the year ended December 31, 2014

	2014	2013
	\$	\$
Revenues		
Interest	89	-
Excess of revenues over expenditures - Operating Reserve Fund	89	-
Fund balance, beginning	-	-
Transferred from Operating Fund (Note 8)	939,721	-
Fund balance, ending	939,810	-

The accompanying notes are an integral part of these financial statements.

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

STATEMENT OF CASH FLOWS

For the year ended December 31, 2014

	2014	2013
	\$	\$
Cash flows related to operating activities		
Excess of revenues over expenditures - Operating Fund	262,023	196,402
Excess (deficiency) of revenues over expenditures - Contingency Reserve Fund	(427,051)	6,625
Excess of revenues over expenditures - Legal Reserve Fund	18	-
Excess of revenues over expenditures - Operating Reserve Fund	89	-
	(164,921)	203,027
Adjustments for items not affecting cash:		
Amortization	110,800	114,256
Amortization of deferred charges	8,371	11,298
	(45,750)	328,581
Changes in non-cash working capital:		
Receivables	(4,761)	8,554
Supplies	141	(4,918)
Prepaid expenses	(18,241)	64,211
Payables and accruals	(18,798)	109,024
ED transition payable	405,140	-
Deferred revenue	111,947	15,879
	429,678	521,331
Cash flows related to investing activities		
Purchase of property and equipment	(272,107)	(68,179)
Proceeds on disposal of marketable securities	54,120	43,812
	(217,987)	(24,367)
Net increase in cash	211,691	496,964
Cash, beginning	2,133,703	1,636,739
Cash, ending	2,345,394	2,133,703
Cash and cash equivalents represented by:		
Cash and cash equivalents - Operating Fund	906,143	2,036,532
Restricted cash and cash equivalents - Contingency Reserve Fund	299,423	97,171
Restricted cash and cash equivalents - Legal Reserve Fund	200,018	-
Restricted cash and cash equivalents - Operating Reserve Fund	939,810	-
	2,345,394	2,133,703

The accompanying notes are an integral part of these financial statements.

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

NOTES

For the year ended December 31, 2014

The Architectural Institute of British Columbia (the "Institute") is a self-governing professional body. The Institute was incorporated under the Friendly Societies Act in 1914 and continued under the Architects Act of British Columbia in 1920. The Institute provides regulation, education and other services to the public, its members and other registrants. The Institute is exempt from income tax under Section 149 of the *Income Tax Act*.

Note 1 Significant Accounting Policies

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

Fund Accounting

The Institute follows fund accounting procedures, thus giving recognition to Council's restrictions on the use of resources. The fund classifications are as follows:

Operating Fund	- used for general revenues and expenditures, capital expenditures, and other unspecified unbudgeted financial needs
Contingency Reserve Fund	- used to provide for unanticipated and emergency financial requirements
Legal Reserve Fund	- used to provide for material, significant and unexpected legal costs
Operating Reserve Fund	- used to provide for operating expenses in the case of a shortfall in the Operating Fund

Cash and Cash Equivalents

Cash and cash equivalents include cash on deposit and term deposits with maturities of less than three months from the date of acquisition.

Marketable Securities

Marketable securities are measured at fair value.

Property and Equipment

Property and equipment is recorded at cost and amortized using the straight-line method over the following estimated useful lives of the assets:

Building	- 40 years
Office furniture	- 10 years
Office equipment	- 5 years
Computer equipment	- 3 years
Computer software	- 3 years

Deferred Charges

Deferred charges consist of lease commissions, which are being amortized on a straight-line basis over the term of the related lease.

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

NOTES

For the year ended December 31, 2014

Note 1 Significant Accounting Policies (continued)

Donated Goods and Services

The Institute and its members benefit from donated goods and services. Donated goods and services are not recognized in these financial statements.

Revenue Recognition

Revenue from course and examination fees and from other programs where revenue is identified with the delivery of services is recognized when the courses, examinations and other services are completed.

Other amounts charged for member, associate and firm fees are recognized as revenue in the year to which they apply. Fees collected in advance that relate to the next fiscal year are recorded as deferred revenue.

Settlement payments and fines are recognized when their collection is assured and all of the Institute's internal processes and any known external appeals are complete.

Rental revenue is recognized on a straight-line basis over the term of the lease.

Interest and other revenue are recorded when earned.

Financial Instruments

Measurement of financial instruments

The Institute measures its financial assets and financial liabilities at fair value at the acquisition date. Transaction costs related to the acquisition of financial instruments subsequently measured at fair value are recognized in excess of revenues over expenditures when incurred. The carrying amounts of financial instruments not subsequently measured at fair value are adjusted by the amount of transaction costs directly attributable to the acquisition of the instruments.

The Institute subsequently measures all of its financial assets and financial liabilities at amortized cost.

Impairment

Financial assets measured at amortized cost are assessed for indications of impairment at the end of each reporting period. If impairment is identified, the amount of the write-down is recognized as an impairment loss in excess of revenues over expenditures. Previously recognized impairment losses are reversed when the extent of the impairment decreases, provided that the adjusted carrying amount is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in excess of revenues over expenditures.

Use of Estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

NOTES

For the year ended December 31, 2014

Note 2 Restricted Cash and Cash Equivalents

Restricted cash and cash equivalents consist of the following:

	2014	2013
	\$	\$
Restricted cash - Contingency Reserve Fund	299,423	97,171
Restricted cash - Legal Reserve Fund	200,018	-
Restricted cash - Operating Reserve Fund	939,810	-
	<hr/> 1,439,251	<hr/> 97,171

Note 3 Restricted Marketable Securities

Restricted marketable securities consist of the following:

	2014	2013
	\$	\$
Restricted marketable securities - Contingency Reserve Fund	205,334	259,454

Note 4 Deferred Charges

	2014	2013
	\$	\$
Deferred lease commissions	25,113	41,545
Accumulated amortization	(18,835)	(26,897)
	<hr/> 6,278	<hr/> 14,648

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

NOTES

For the year ended December 31, 2014

Note 5 Property and Equipment

	Cost	2014 Accumulated Amortization	Net	2013 Net
	\$	\$	\$	\$
Land	815,720	-	815,720	815,720
Building	2,857,934	1,089,607	1,768,327	1,631,349
Office furniture	160,453	119,525	40,928	27,619
Office equipment	125,484	71,835	53,649	49,556
Computer equipment	244,067	224,308	19,759	23,243
Computer software	143,141	127,291	15,850	5,439
	<u>4,346,799</u>	<u>1,632,566</u>	<u>2,714,233</u>	<u>2,552,926</u>

Note 6 ED Transition Payable

On April 28, 2014, the Institute reached an agreement to transition to a new Executive Director in 2015. Payments relating to the transition (including legal, recruiting, and payroll expenditures) are to be paid out over the years ending December 31, 2015 and 2016. Transition expenditures of \$461,450 are recognized in the Operating Reserve Fund and the Contingency Reserve Fund in the year ending December 31, 2014.

Note 7 Line of Credit

The Institute has a demand operating line of credit of \$450,000 available to it, which bears interest at Royal Bank prime plus 1% per annum. As at December 31, 2014, no amounts are drawn on this line of credit.

The line of credit is secured by:

- a general security agreement having a first charge on all the Institute's assets; and
- a collateral first mortgage including an assignment of rent in the amount of \$700,000 covering Strata Lots 17 and 18, 440 Cambie Street, Vancouver, B.C.

Note 8 Interfund Transfers and Advances

Interfund transfers are made for the purpose of financing the activities of each fund.

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

NOTES

For the year ended December 31, 2014

Note 9 Financial Instruments

Items that meet the definition of a financial instrument include cash and cash equivalents, restricted cash and cash equivalents, restricted marketable securities, receivables, payables and accruals and ED transition payable.

The following is a summary of the significant financial instrument risks:

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Institute is exposed to liquidity risk in respect of its payables and accruals and ED transition payable.

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Institute is exposed to credit risk in connection with its receivables. The Institute provides credit to its clients in the normal course of its operations.

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. It is management's opinion that the Institute is not exposed to significant currency risk or other price risk.

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Fixed-interest and non-interest bearing financial instruments are subject to changes in fair value, while floating rate financial instruments are subject to fluctuations in cash flows. The Institute is exposed to interest rate risk with respect of its restricted marketable securities, which bear interest at floating rates.

Note 10 Capital Disclosures

The Institute considers its capital structure to consist of Operating Fund, Contingency Reserve Fund, Legal Reserve Fund, and Operating Contingency Fund capital totalling \$4,365,227, as detailed in the statement of financial position.

The Institute's objectives when managing its capital are to safeguard the Institute's ability to continue as a financially viable organization and to serve the needs of the public and the Institute's architects and other registrants.

In order to facilitate management of its capital requirements, the Institute prepares annual budgets which are approved by the Institute's Council.

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

NOTES

For the year ended December 31, 2014

Note 11 Comparative Figures

Certain 2013 comparative figures have been reclassified to conform with the financial statement presentation adopted for 2014.

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

SCHEDULES OF REVENUES AND EXPENDITURES - OPERATING FUND

For the year ended December 31, 2014

	2014	2013
	\$	\$
Schedule 1		
FEES REVENUE		
Architects	1,721,671	1,663,607
Associates	169,046	177,467
Affiliates	10,462	2,464
Firms	467,249	455,798
Temporary licences	177,922	157,060
Registration and reinstatement	105,203	87,897
	<u>2,651,553</u>	<u>2,544,293</u>
Schedule 2		
INTEREST/OTHER/FINES (NET)		
Documents, signs and seals	58,024	59,314
Interest (exclusively Operating Fund)	30,966	27,682
Other	4,895	4,534
	<u>93,885</u>	91,530
Less: expenses	<u>(43,895)</u>	<u>(32,904)</u>
	<u>49,990</u>	<u>58,626</u>
Schedule 3		
ADMINISTRATION (NET)		
Salaries, benefits, and contracts	648,304	589,675
Operating costs	268,724	235,788
Accounting and audit	23,000	25,500
	<u>940,028</u>	850,963
Less: revenue	<u>(867)</u>	<u>(913)</u>
	<u>939,161</u>	<u>850,050</u>

The accompanying notes are an integral part of these financial statements.

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

SCHEDULES OF REVENUES AND EXPENDITURES - OPERATING FUND

For the year ended December 31, 2014

	2014	2013
	\$	\$
Schedule 4		
PREMISES (NET)		
Premises	281,519	253,085
Amortization	110,800	114,256
	392,319	367,341
Less: revenue	(217,271)	(314,880)
	175,048	52,461
Schedule 5		
COUNCIL		
Council and president	57,332	43,825
Special projects	130,390	75,384
Other	83,587	48,215
	271,309	167,424
Schedule 6		
COMMUNICATIONS (NET)		
Communications programs, committees, events, administration	28,697	47,226
Publications, multimedia, newsletters	36,408	-
Salaries, benefits, and contracts	307,338	310,025
	372,443	357,251
Less: revenue	(39,920)	(22,811)
	332,523	334,440
Schedule 7		
ANNUAL CONFERENCE (NET)		
Annual conference	303,129	434,678
Less: revenue	(306,950)	(437,531)
	(3,821)	(2,853)
Schedule 8		
ANNUAL MEETING		
Annual meeting	29,068	30,097

The accompanying notes are an integral part of these financial statements.

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

SCHEDULES OF REVENUES AND EXPENDITURES - OPERATING FUND

For the year ended December 31, 2014

	2014	2013
	\$	\$
Schedule 9		
REGISTRATION & LICENSING (NET)		
Salaries, benefits, and contracts	201,210	237,374
Program, committees, administration	128,724	208,074
Annual assessment - national initiatives	49,192	44,668
	379,126	490,116
Less: revenue	(175,551)	(143,642)
	203,575	346,474
Schedule 10		
PROFESSIONAL SERVICES (NET)		
Salaries, benefits, and contracts	485,518	407,807
PD course expenses	63,408	43,283
Programs, committees, administration	31,442	23,752
	580,368	474,842
Less: CES fines revenue	(158,135)	4,750
Other PD revenue	(219,051)	(170,478)
Total revenue	(377,186)	(165,728)
	203,182	309,114
Schedule 11		
CONDUCT & ILLEGAL PRACTICE (NET)		
Salaries, benefits, and contracts	274,502	261,075
Legal (Discipline)	2,018	40,233
Programs, committees, administration	23,019	20,502
	299,539	321,810
Less: revenue	(10,064)	(2,500)
	289,475	319,310

The accompanying notes are an integral part of these financial statements.



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

2015 Annual Meeting Resolution:

(ref. *Architects Act* s.23)

7.2 Appointment of the Auditor

WHEREAS the accounting firm of Wolrige Mahon LLP has performed all assignments to the satisfaction of Council,

BE IT RESOLVED THAT Wolrige Mahon LLP be appointed auditor for the Architectural Institute of British Columbia for the fiscal year 2015.

Moved: Catherine Nickerson Architect AIBC, member of the Finance Committee

Seconded: S. Ross Rettie LG Appointee, member of the Finance Committee



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

TREASURER'S REPORT 2014

It has been my pleasure to serve as your Treasurer for the last year. This report is intended to provide an overview of the AIBC financial standing, as well as summarize the work completed in 2014/15 with an outlook to 2015/16.

Most of the work that the Treasurer does is delivered through the council appointed finance committee (FICOM). FICOM members for the year 2014-15 were my fellow council members: Catherine Nickerson Architect AIBC; David Dove Architect AIBC; and Ross Rettie Lieutenant Governor Appointee; and staff, 2014 Executive Director Michael Ernest Architect AIBC; 2015 CEO(Executive Director) Mark Vernon, BA, CA, CPA(IL); and, Manager of Finance and Administration Karen Morris, CPA, CGA.

Based on the AIBC 2014-18 Strategic Plan, and in working with the current council, transparency and accountability were two core values that guided our work this year.

Terms of Reference for the AIBC Financial Committee (FICOM)

The mandate of this committee is to conduct ongoing overview of all aspects of the AIBC financial position and long term financial strategies to ensure the institute's financial health.

2014/15 Work Overview and Focus Areas

In the context of our mandate, we monitor the overall financial health of the AIBC; review and update existing financial policies as required; monitor the approved 2014 budget; plan for the following year's budget (2015); and monitor the audit of our operations. The focus of financial work this year for both FICOM and council has been membership engagement, risk assessment and long term planning.

Financial Health - We continue to experience good financial health in 2014/15. The institute is now well positioned financially to manage our capital and operating needs, and implement the action items developed from the council's strategic plan and goals, including ongoing membership engagement, *Architects Act* modernization, enhancing diversity of our membership, providing help and guidance to intern architects, raising public awareness about architecture, improving mobility and erasing boundaries for AIBC-practicing architects within Canada, North America and internationally.

Membership Engagement - Council undertook the robust membership engagement in 2014 and committed to ongoing membership engagement in future years. Our operating budgets allowed appropriate funding in 2014, and the 2015 budget.

Risk Assessment - The 2013 risk assessment by Deloitte LLP concluded that the AIBC had accumulated a reasonable surplus of funds, primarily as a result of conservative budgeting; consistent revenue; strong fiscal management, and, no material unexpected costs. The Deloitte Report recommended that according to best practice, several reserve accounts should be set aside. We currently have three reserve accounts: contingency; legal; and, operating. Use of the reserve funds require council's approval. This allows for more accurate budgeting and tracking, and provides additional transparency.

According to AIBC's auditors, the amount of funds set up in the reserve accounts is consistent with other member-based, not-for-profit organizations. The AIBC will also be commissioning an Enterprise Risk Assessment in 2015 to review the non-financial risks.

Policy Work - The annual review and update of financial policies has been completed by FICOM and was approved by council in September 2014. FICOM's goal for 2014 was to ensure that policies were in place to protect the AIBC from potential financial risk. Based on the council's decision to secure appropriate reserve accounts, current policies now define and guide their use.

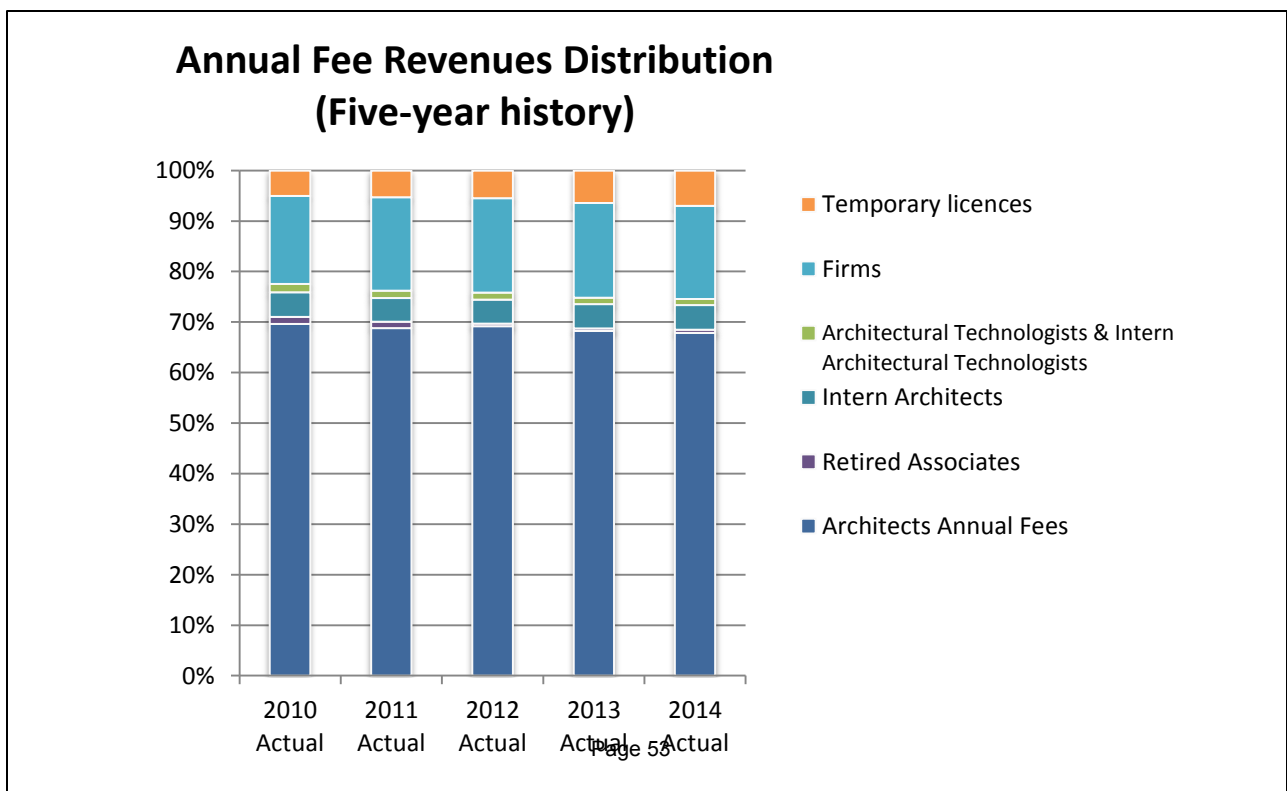
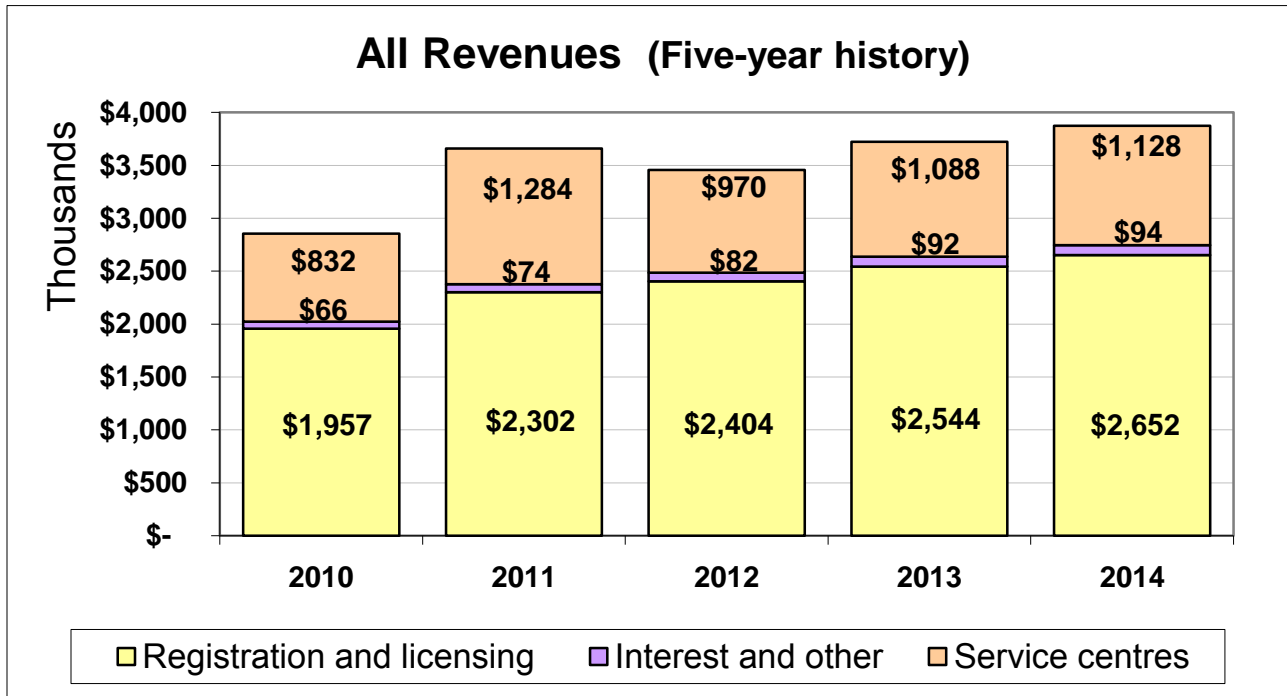
Long Term Planning - The Strategic Plan and goals, developed by council and based on the membership input, allow AIBC management to properly plan for future expenses through closely monitored budgets and cash flow management. FICOM is developing a long term financial framework to be adopted in 2015. This 5-year outlook will provide a guiding direction for the development of annual budgets.

With Continuing Education being reported now on a bi-annual cycle, the 2015 budget includes no revenue from CES fines which exceeded the 2014 budget by \$100,000. This money allowed enhanced services and programs for Intern Architects and professional development.

	2014 Budget	2015 Budget
Revenue		
Fees	2,582,044	2,741,226
Interest	40,000	20,000
Other	50,000	50,000
Fines	-	-
	<u>2,672,044</u>	<u>2,811,226</u>
Service Centres		
Administration (net)	958,502	1,053,568
Premises (net)	201,864	195,609
Council	226,560	201,400
Communications (net)	355,703	341,508
Annual Conference (net)	5,834	4,685
Institute Meetings (net)	49,330	41,690
Registration & Licensing (net)	255,719	285,129
Professional Services (net)	360,117	380,033
Conduct / Illegal Practice (net)	336,852	447,711
	<u>2,750,481</u>	<u>2,951,332</u>
Surplus/(Deficit)	(78,437)	(140,106)
Contingency, severance agreement		
Net operating surplus	<u>(78,437)</u>	<u>(140,106)</u>
Capital Expenditures	115,000	138,000

With the foresight of previous councils we are fortunate to own 49 per cent of the 440 Cambie Street building. We completed a building depreciation report in 2014, and our monthly strata fees allow for the appropriate level of capital maintenance required. The roof repairs (planned for 2015) will require additional funding. In addition, during the year 2014, the renovation of suite #208 has been substantially completed, with occupancy taking place in February 2015. This new space provides additional meeting and office space for AIBC, as well as new space available for lease in 2015.

Audit - The accounting firm Wolrige Mahon LLP has audited the institute’s financial statements. FICOM members met with the auditors on February 25, 2015 to review the draft Audit Report and discuss AIBC financial operations in more detail. The auditor’s conclusion is that AIBC documentation is in order and ongoing statements are of a good quality and detail. FICOM reviewed the auditing process and compliance, and concluded that the existing process is appropriate and the existing external auditors provide good service and value for money. The AIBC President will file the audited statements at the AIBC’s Annual Meeting on 02 May 2015. At that time, he will be asking members to accept council’s recommendation that Wolrige Mahon LLP continue as the AIBC auditors for year 2015.



2014 Statements of Revenue Over Expenditures

Differences between 2013 and 2014 in areas of the revenue over expenditures are as follows:

Revenue

- Premises: In 2014, suite #208 was renovated to provide more space for additional meeting rooms and AIBC staff. Only one property was available for lease for 2014.
- Conference: The 2014 conference had lower attendance than previous years, but was close to breaking even.
- Registration and Licensing: The APEC Secretariat role concluded in 2014 and AIBC recognized a cost recovery of approximately \$40K.
- Professional Services: Significant CES fine revenue was assessed in 2014 at the end of the new 2-year CES reporting cycle. We did not assess or receive any revenue from CES fines in 2013.



Expenses

- Administration: Staffing costs include new roles for 2014 and came in below budget due to timing of new hires.
- Premises: Strata fees for the building were increased by 28 per cent in May 2014 to cover the cost of a new roof required in 2015. A depreciation report was commissioned by the strata for the building and the majority of the required work (excluding the roof) was addressed in 2014. Suite #208 was split into two units with the new suite #210 becoming AIBC office and meeting space. The unfinished space in suite #208 will be available for lease in 2015.
- Council: Significant funding was provided for engagement work in the 2014 budget, as well as a governance audit; planning session and legal fees relating to the ED transition.
- Annual Conference: The 2013 conference was jointly held with the AIA's Northwest & Pacific Region in October. This was a larger-scale conference with increased attendance from our American partner. The 2014 conference had lower attendance but was also a smaller-scale with lower expenses overall.
- Registration and Licensing: AIBC joined the ExAC program in 2013 for a one-time cost of \$75K. Going forward, ExAC costs are directly related to the number of Interns Architects writing the exams.
- Professional Services: Staffing costs include new roles for 2014 and are comparable to budget.

- Conduct and Illegal Practice: External legal fees decreased in 2014, with the introduction of the consensual resolution process.

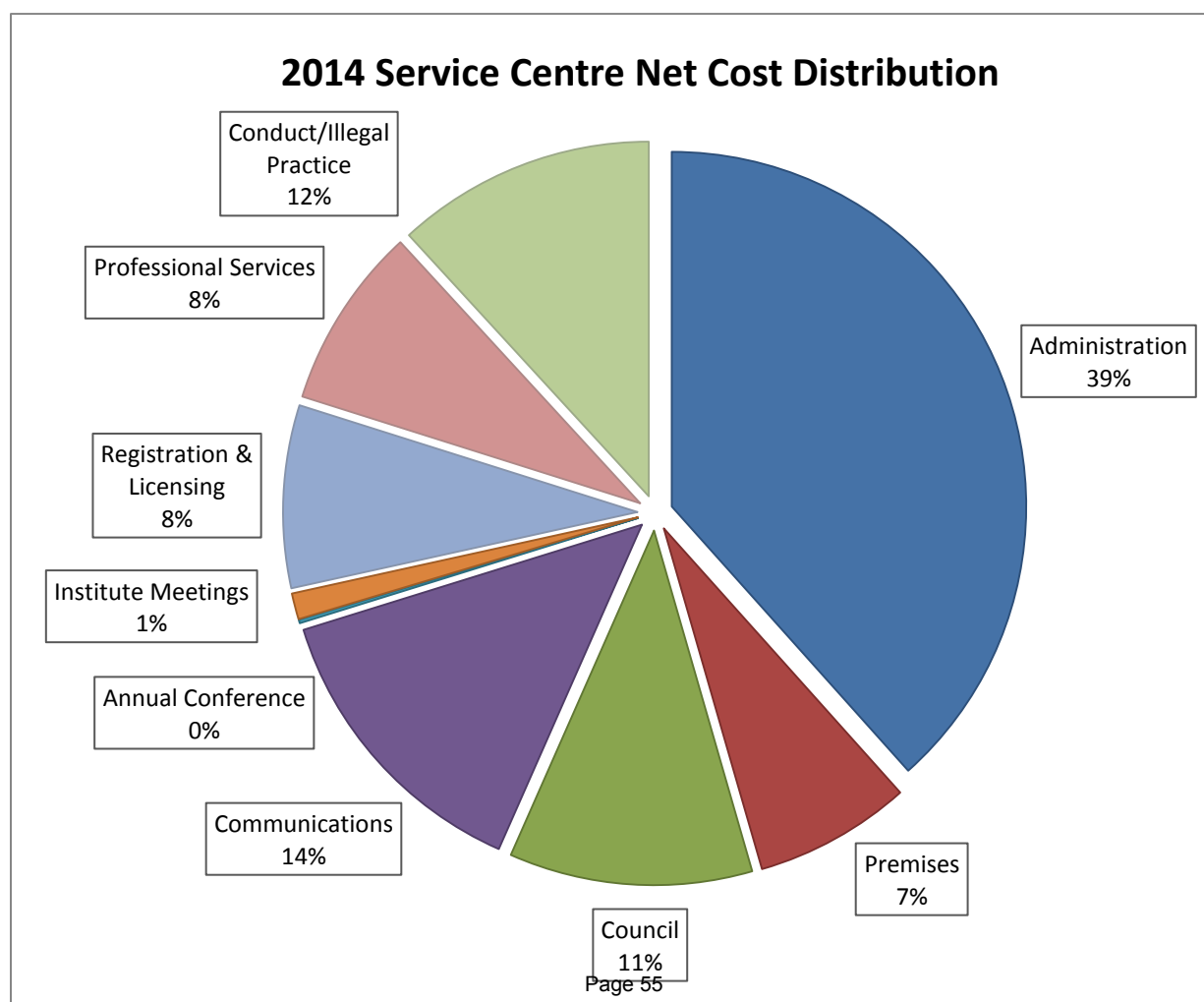
As of December 31, 2014, the AIBC showed an operating surplus for the year of \$262K (which was transferred to replenish the Contingency Reserve Fund) and cash and short-term asset balance of \$2.7 million including Reserve Funds. Accounting for liabilities and deferred revenue, the year-end's accumulated operating surplus (including reserve funds) was \$1.6 million.

Statements of Financial Position

Differences between 2013 and 2014 are represented by the following:

- Cash and Restricted Cash: Transfers to reserve funds.
- Prepaid Expenses: Insurance policies (effective December) were paid in January 2014 and December 2014.
- Property and Equipment: Renovations to suite #208 increased the asset value by over \$200K.
- Deferred revenue: 2015 annual fee invoices were sent out earlier than in 2014.

ED transition payable and long-term transition payable: During 2014 the institute reached an agreement to transition to a new Executive Director in 2015. Payments relating to the transition (including legal, recruiting, and payroll expenditures) are to be paid out over the years ending 31 December 2015 and 2016.



2015 Budget Overview

As noted above, the 2013 Deloitte risk assessment concluded that AIBC had accumulated a reasonable surplus of funds, primarily as a result of conservative budgeting, consistent revenue, strong fiscal management and no material unexpected costs. Council decided, based on report recommendations and according to best practices, that several reserve accounts be set aside. We currently have three reserve accounts: contingency, legal and operating reserve account. Use of the reserve funds require council's approval. This allows for more accurate budgeting and tracking, and provides additional transparency.

Council also recognized that even though a lot of innovative work has been done to date, there is much work ahead of us. Based on our Strategic Plan, and according to the membership engagement feedback, we will be focusing on the *Act* renewal, ongoing membership engagement, enhanced communication and transparency, public outreach, diverse membership and enhanced services to Intern Architects, as well as improving mobility and erasing boundaries for the AIBC practicing architects within Canada, North America and internationally. We are financially well positioned to support these initiatives as appropriate.

These are following highlights for 2015 budget:

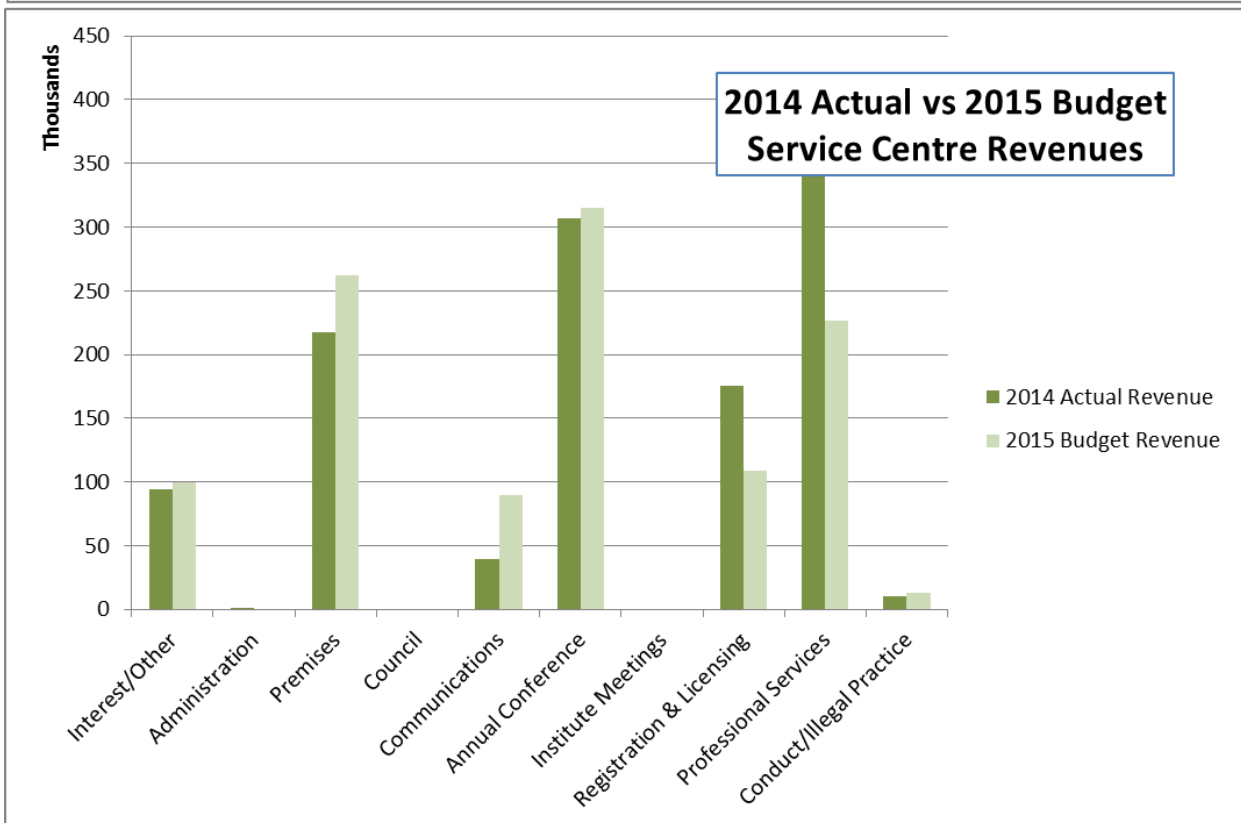
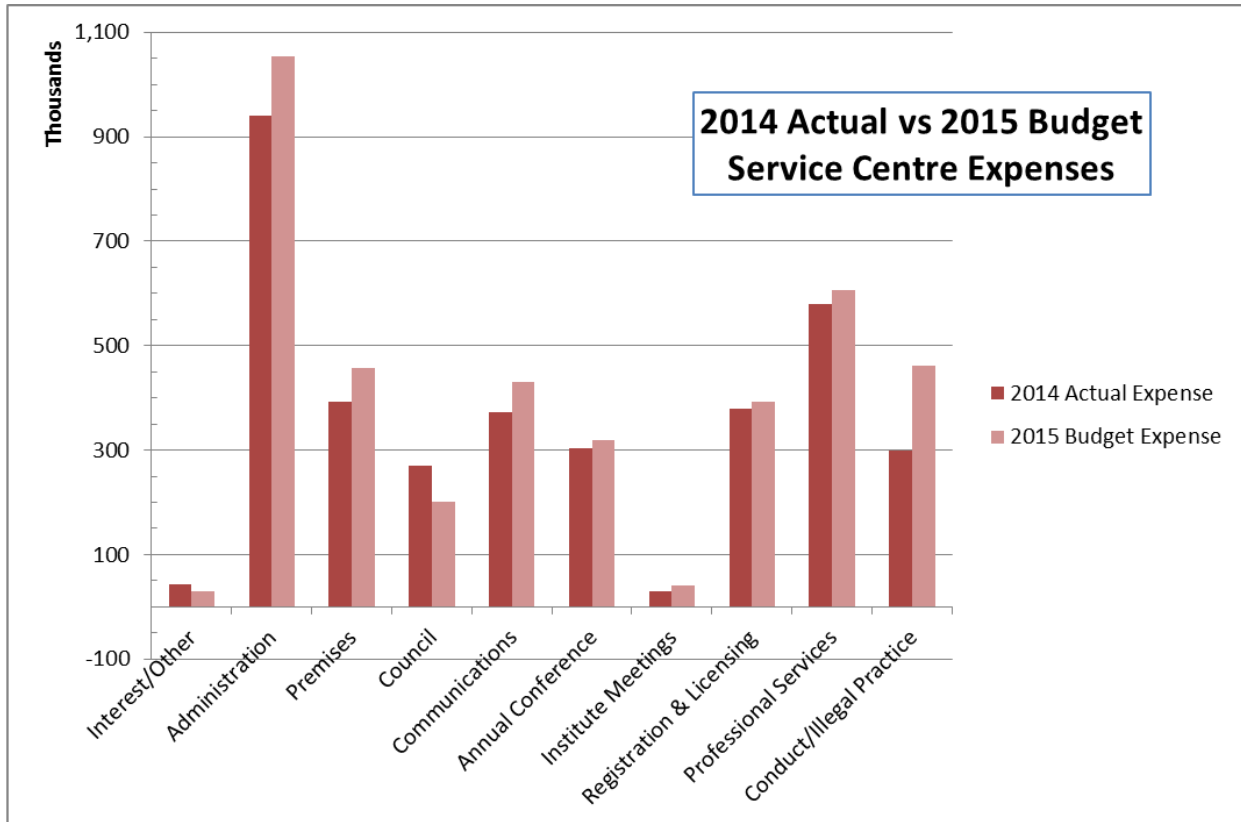
Reserve Funds - The 2015 budget includes all three reserve funds (contingency, legal and operating) as approved by council. Contingency reserve fund will need to be replenished, as it was used for the ED transition costs. Payments relating to the transition (including legal, recruiting, and payroll expenditures) are to be paid out over the years ending 31 December 2015 and 2016.

Deficit Budget - At the current financial position, we can afford another deficit budget for year 2015. With the reserve funds in place, council expects a “lean” budgeting approach, with the appropriate cash flow and actuals. There is no longer need for the “conservative” budgeting that brought us surpluses year after year. We expect that in future years, there will be no need for a deficit budget approach.

Membership Fees - Based on our financial status, there was no need to increase the member annual fees at this time (except for temporary licenses). Our fees are comparable to other similar professional organizations.

Financial Transparency - In order to provide better understanding and financial transparency, the 2015 budget submission is enhanced with more details and explanatory notes. The budgeting process has been enhanced and a draft 2015 budget was discussed with council in two workshops prior to approval.

Strategic Plan Items – The 2015 budget incorporated funding required for ongoing membership and stakeholder engagement, AIBC organizational risk review (non-financial), required building capital maintenance funding and public outreach.



Finally, thanks to my fellow finance committee members: council members Catherine Nickerson Architect AIBC; David Dove Architect AIBC; and, Ross Rettie Lieutenant Governor Appointee, and staff: 2014 Executive Director Michael Ernest Architect AIBC; 2015 CEO Mark Vernon, BA, CA, CPA (IL); and, Manager of Finance and Administration Karen Morris, CPA, CGA.

It was pleasure working with my fellow council members, as well as AIBC staff. I thank them all for collaborative, inspiring and collegial discussions.

Respectfully submitted,

A handwritten signature in black ink that reads "Danica Djurkovic". The signature is written in a cursive, flowing style.

Danica Djurkovic Architect AIBC
AIBC Council Treasurer



REGISTRAR'S REPORT 2014

This small breakaway group of ten men, led by R. Mackay Fripp, felt that the inclusive nature and clubbishness of the BCSA (British Columbia Society of Architects) served neither their, nor the public's best interests. They favoured the British and American models for professional organizations, requiring relevant education and office experience as criteria for accreditation. Despite the continued existence and obvious domination of the BCSA, this group established itself as the Architectural Institute of British Columbia (AIBC). Application for incorporation was made in April 1914, and the search began for other suitable members.

Donald Luxton, ed., *Building the West: The Early Architects of British Columbia*, Vancouver BC, Talonbooks, 2003, page 18.

The search for suitable members has resulted in the growth of the profession from the original ten men, to over 1800 men and women, one hundred years later. I am pleased to report that the numbers of those on the AIBC register, comprised of 1800 architects, 850 associates, and over 1040 architectural firms, continues to grow steadily and sustainably. The ongoing interest in British Columbia as a location for the practice of architecture is reflected by the strength of the institute.

The Register Tally summarizes the numbers of registrants at the AIBC over the past five years.

AIBC Register Tally	Dec. 31, 2010	Dec. 31, 2011	Dec. 31, 2012	Dec. 31, 2013	Dec. 31, 2014
1. Architect AIBC	1698	1716	1732	1787	1879
2. Honorary Members	26	25	27	27	25
3. Associates					
3.1 Intern Architect AIBC	487	497	488	529	545
3.2 Retired Architect AIBC	141	146	149	147	179
3.3 Architectural Technologist AIBC	80	75	87	94	126
4. Firms	978	1001	996	1030	1048
4.1 Certificate of Practice – Corporation	406	429	435	451	464
4.2 Certificate of Practice – Partnership	56	55	55	59	61
4.3 Certificate of Practice – Sole Proprietorship	348	339	318	330	330
4.4 Certificate of Joint Practice	4	4	4	4	4
4.5 Inactive Firms	164	174	184	186	189
5. Temporary Licences	37	34	34	50	43

The AIBC is fortunate to see a significant increase in the number of intern architects becoming registered architects. A number of factors appear to be influencing this increase, including the introduction of ExAC in 2013 and the restructured Intern Architect Program (IAP) that came into

effect in January 2012. This in turn has placed an increased demand for Oral Reviews and IAP mandatory professional development courses.

In brief, the number of the new Architects AIBC registered over the previous five years breaks down as follows:

Means of Registration as Architect AIBC	Dec. 31, 2010	Dec. 31, 2011	Dec. 31, 2012	Dec. 31, 2013	Dec. 31, 2014
1. Completion of the IAP (initial registration)	38	27	24	36	68
2. Professional Mobility					
2.1 Canadian Reciprocity Agreement	30	33	52	46	75
2.2 US Mutual Recognition Agreement	33	24	18	29	20
2.3 AIBC Alternative Qualifications Program	14	13	14	7	7
3.4 CACB BEFA Program	n.a.	n.a.	n.a.	0	2
3. Reinstatement (previously Architect AIBC)	n.a.	n.a.	4	9	2
TOTAL NEW ARCHITECTS AIBC	115	97	112	127	174

Internship in Architecture Program (IAP)

February 2014 saw the release of the Examination for Architects in Canada (ExAC) results. The exam was written in November 2013, the first year offered in B.C., and sat by 94 intern architects. In November 2014, 74 intern architects sat the examination. The numbers of long-standing intern architects that are now completing the examination requirement of the IAP through ExAC. The institute continues to accept completion of the NCARB Architect Registration Exam (ARE) as a requirement for registration, but has seen a significant decline in the numbers of intern architects choosing this option since the introduction of ExAC.

From September 26 to 27 2014, members of AIBC Council and staff participated in the Validation Conference put on by CACB. The conference, themed “Educating Future Architects”, set out to conduct a deep and a rigorous review on how architectural education is adapting and anticipating changes in the discipline and in the profession. The two main themes explored during the conference were on the Changing Context of Architectural Practice and Education and Schools, and Firms as Educational Partners. Both council and staff look forward to working towards developing recommendations for improving the education of Canadian architects, and the implications for the Intern Architect Program.

AIBC Council has several initiatives underway that may influence evolution of the IAP. The Diverse Membership Working Group continues its work to better understand the issues that beset intern architects on their path towards registration, and they are developing suggestions for the profession as a whole to support intern architects. The many Stakeholder Engagement sessions held in 2014 generated a significant number of comments from architects and associates that indicated a need to review and streamline the IAP, as well as the need to encourage members to mentor intern architects.

Professional Mobility

Perhaps the institute's progressive and broad-minded mindset is bred into our DNA, as the leader of the breakaway group, Robert Mackay Fripp, was, like many of his time, an adventurous spirit. Fripp was born and trained in England, and began his architectural career in London. He moved to pursue work as an architect in several cities in Australia and New Zealand, and eventually settled in Vancouver. While based in Vancouver he would often travel and work abroad, especially to England and the United States. It should be no surprise then that the AIBC continues to be actively involved in broadening the horizons of professional practice.

The Canadian Reciprocity agreement of 2010 continues to be an active source of incoming architects. Architects registered in Ontario, Alberta, Québec, Saskatchewan, Manitoba and Northwest Territories have become Architects AIBC, with almost 80 per cent (59 of 75) coming from Ontario and Alberta.

On January 1, 2014 a new Mutual Recognition Agreement for the reciprocal registration of architects between the USA and Canada became effective. A significant benefit to Canadians of this new agreement is the acceptance of the ExAC as registration credential, in addition to the NCARB ARE. However, a new requirement for applicants is to demonstrate one year of post-registration experience in their home country. In addition, the individual's principle place of practice must be in a jurisdiction that has signed on to the new agreement. As of August 2014, 40 US states have signed onto the agreement, plus all 11 Canadian jurisdictions. In 2014 the institute has seen a decline in the numbers of American architects becoming registered in BC due to the new requirement of post-registration experience, and that less states have signed onto the new agreement than the previous version. Both the Canadian and American administrators of the agreement continue to monitor its implementation to address issues as they arise.

The Broadly Experienced Foreign Architects (BEFA) Program of the Canadian Architectural Certification Board (CACB) was initiated on September 26, 2012, and in 2014 the institute successfully registered the first foreign-trained architects through this program. BEFA was initially developed and piloted at the AIBC, and is now in place for all 11 provincial and territorial architectural licensing authorities in Canada.

The AIBC, through its involvement in the International Relations Committee of the Canadian Architectural Licensing Authorities (CALA), is involved with several emerging professional mobility agreements. This has been an especially active area of AIBC Council and staff over the past several years, and during 2014 there have been some successful results on several fronts.

On September 9, 2014, following two years of negotiations, the AIBC Council approved in principle the Mutual Recognition Agreement between the Canadian Architectural Licensing Authorities (CALA), the Architects Accreditation Council of Australia (AACAA) and the New Zealand Registered Architects Board (NZRAB) under the Asia-Pacific Economic Cooperation (APEC) Architect Framework. The institute looks forward to the implementation of this MRA in 2015, and expects a great deal of interest from architects as British Columbia is the Canadian gateway to the Pacific Rim. In October 2014, the Sixth APEC Architect Project Central Council Meeting was held in Vancouver as the culmination of the two-year project secretariat role for the APEC Architect Project.

On December 8, 2014, CALA in conjunction with the NCARB in the USA and the Federacion de Colegios de Arquitectos de la Republica Mexicana (FCARM) in Mexico, released a joint statement announcing a major agreement to mutually recognize architect credentials in the three countries, making it possible for architects to work across all North American borders. The agreement represents over a decade of negotiations, bringing cross-border recognition of professional credentials from concept to reality in the spirit of the North American Free Trade Agreement.

Associates

Over the past several years the AIBC has been reviewing and modernizing its regulation of associate classes. AIBC Council passed motions at its May 14, 2013 meeting to streamline the associate classes down to three and establish consistent designations (Intern Architect AIBC, Architectural Technologist AIBC and Retired Architect AIBC). These revised categories and designations came into effect on January 1, 2014. During the year, the Associates Task Force of council and AIBC staff continued to work towards resolution of the categorization and governance of associates at the AIBC.

Events

The annual Induction and Retirement Ceremony was held on June 26, 2014, to celebrate the achievement of 130 Architects AIBC and 14 Architectural Technologists AIBC that became registered between June 2013 and June 2014. The ceremony also included the well-deserved recognition of the contributions of those 28 architects that became Retired Architects AIBC during the same time frame.

Another annual event traditionally carried out by the institute is the visit to the University of British Columbia's School of Architecture and Landscape Architecture. The event was held on February 7, 2014 and consists of two components. A lunch hour session was provided to students to offer information about internship, and a social event was hosted in the evening. The evening social was attended by council members, Registration Board members, AIBC staff, and UBC students and faculty.

Conclusion

The institute and profession continue to be well served by the efforts of staff and generous volunteer architects and associates. The on-going success of the intern architect program, associate streamlining efforts, and professional mobility initiatives would not be possible without their contributions, and on behalf of council I extend my gratitude to them.

Respectfully submitted,



Karl Gustavson Architect AIBC
AIBC Council Registrar



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

CEO'S (EXECUTIVE DIRECTOR'S) REPORT 2014

This is an interesting report to write in that I started with the AIBC after 2014; however, I can speak to my impressions thus far (as of writing, just over two months into this position), and a number of items and activities that transpired during the year.

The staff and membership of the institute have been very welcoming and have been of tremendous assistance with my steep, but rewarding, learning curve. I need to make special note of the orientation/training program that Michael Ernest provided to me – it could best be described as “inspirational”.

What has been something of a surprise to me is the extent to which this is truly a volunteer organization: the lean complement of staff is bolstered by a great number of committees where members are active contributors, not just advisors. Unfortunately, this work seems to be done by a core group of members who sit on multiple committees – broadening this base of active members will be one of the goals of next year (consistent with the Strategic Plan for a Vibrant Membership).

Institute Operations - Ongoing

This has been an extremely busy year for **Freedom of Information (FOI) requests**, with 11 distinct requests having been received in 2014 (and a total of 15 since March 2013). While this is not an excessive number, what is of note is that all of these requests were from members of the AIBC; none of them were from external parties. The staff time involved with processing these requests amounted to approximately 20 person days, which is a questionable use of the resources funded by member dues. I would encourage any members who wish to receive information to first call or email, rather than utilizing the FOI process which requires that specific, labour-intensive steps be followed when responding. It is quite possible that the information being sought is readily available and disclosable. Members may not be aware that the institute (like other professional regulators) is what is known as a ‘local public body’ under provincial FOI legislation, and has similar privacy and disclosure obligations to that of provincial government ministries, crown corporations, etc. The institute strives to make as much information as possible available to the profession and public and has been using the aibc.ca web site to greater and greater effect for this purpose.

Seventy-four candidates for admission in BC wrote the **Examination for Architects in Canada (ExAC)**, with a pass rate of 89 per cent. This exceeds last year’s pass rate of 83 per cent.

The end of period self-report audits for **Continuing Education System** had a 97 per cent compliance rate, with the remaining three per cent representing outstanding responses rather than non-compliance. This means that there is a potential for a 100 per cent compliance rate.

The year 2014 saw another increase in **illegal practice** enquiries (106 in 2013, 77 in 2012) with a total of 131. Eighty-eight of these were either not substantiated or were resolved quickly, while 43 required further investigation. As of December 31, 2014, there were 60 open files, some of which related to the previous year (there were 64 open last year). Of the 43 new files, 34 related to “misrepresentation”, and the remaining nine to “illegal practice”.

A total of 91 **potential unprofessional conduct** complaints were received in 2014, of which only 15 files evolved formally. Of the 15, 11 investigations have been completed and four are ongoing into 2015. Four complaint investigations initiated in 2014, and two initiated in 2013 resulted in the recommendation of charges. Two consensual resolution agreements were published in 2014, and there were no disciplinary inquiries held. The average number of complaints over the past ten years is 16. The types of complaints investigated include: inadequate preparation/issuance/submission of letters of assurance; failure to take into account municipal building laws and regulations; inadequate supervision/control; lack of written agreements and liability insurance notification; inadequate record-keeping and communication; allegations of overbilling and incompetency; partnering with non-registered out-of-province firms in the absence of temporary licences being in place; lack of certificate of practice; misattribution of projects; and allegations of injury to one’s professional reputation. Note that one omnibus complaint for CES against 65 members and associates was ‘booked’ under 2015 and will be reported statistically under 2015 complaints.

Institute Operations – Items of Note

We continue to work with APEGBC on the **Certified Professional (CP) Program**, and have jointly hired a manager to oversee administration of the course. Course delivery at the AIBC is anticipated to begin this fall.

Work continues with Emergency Management BC (EMBC) and others on the **Post-Disaster Safety Assessment Program (PoDSAP)**. This year will see the development of operational guidelines with EMBC and BC Housing relating to the administration of the AIBC’s volunteers, and the drafting of an MOU or standing order with local and provincial governments to address legal and insurance related issues.

The joint **AIBC – RAIC Architect Selection and Collaboration Committee** has achieved its goals for the first year of operations. Following an extensive 2014 literature search in the two topics of architectural competitions and requests for proposals, the committee is now writing proposed position papers which will ultimately lead to review and updating of Bulletins:

- #63 – Competitions;
- #64 – Proposal Calls;
- #67 – Terms of Engagement; and

- Document Five – Canadian Rules for the Conduct of Architectural Competitions.

Work on the **new space** upstairs in **suite #210** at 440 Cambie Street is virtually complete, and it is now occupied by staff. We now have capacity for additional meetings and courses/seminars.

We are participating as a member of the BC Provincial Government's joint industry / government committee looking into **construction infrastructure** and its delivery.

The AIBC (on behalf of architects and our licensing jurisdictions across Canada) successfully hosted the 6th annual council meeting of the **APEC Architects Project** in October. A number of AIBC Council members, staff and architects-at-large helped welcome our visitors from 14 economies. Several APEC representatives also attended our annual conference immediately following, where they delivered some presentations.

The **Annual Conference** Professional Development Committee has set the theme for this year's conference: "What's Now... Insights and Directions". The format will be changed such that the first day will be comprised of four plenary sessions, two in the morning and two in the afternoon. The following day will be a selection of break-out sessions.

The AIBC **website** will receive another update this year, with improved navigation and a robust calendar of events that allows searching for LU opportunities. We anticipate having this in place by the summer.

Respectfully submitted,

Mark Vernon

Mark Vernon, BA, CA, CPA (IL.)
CEO (Executive Director)



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA