



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

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March 31, 2010

Dear colleagues:

On behalf of the AIBC Council, I invite all AIBC members and associates to attend the AIBC Annual Conference, May 6 through 8, 2010. Online registration is available through the conference website at <http://www.aibc.ca/conference2010/index.html>, as well as in the conference brochure (enclosed).

One of the most important events at the conference is the AIBC Annual Meeting. This year's meeting should be a lively event that we hope you will attend to exchange ideas and information.

The Notice of 91st Annual Meeting and Agenda is enclosed, along with the following attachments:

- (i) Rules of Order
- (ii) Motions from the Floor protocols
- (iii) Draft Minutes of the 90th Annual Meeting
- (iv) Nominations for Honourary Member
- (v) Auditor's Report
- (vi) Resolution: Appointment of the Auditor

Any "Motions from the Floor" (MFF) received at the annual meeting will be up for consideration within the "Members Forum" portion of the meeting. Such advisory motions, if passed, provide non-binding advice to council which, I assure you, is taken very seriously. Council will report its findings and conclusions on any advisory resolutions.

We encourage all members to attend and let their voices be heard.

A bientôt,

Pierre E. Gallant MAIBC, MRAIC, AAA
AIBC President



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Rules of Order ~ Annual Meeting

The following rules of order are designed to facilitate progress, to include members in orderly debate and to ensure fairness, equality and common sense:

1. The meeting will be run in accordance with the *Architects Act of British Columbia*, the AIBC Bylaws, the AIBC Code of Ethics, and Robert's Rules of Order.
2. Only voting members of the AIBC are eligible to speak, make motions, and vote. Non-voting associate members may speak, only. Other persons present may speak, but only with the permission of the members.
3. Those who wish to speak will approach a microphone, wait to be acknowledged by the Chair, and open by stating their name and membership (or associate) category.
4. On each motion debated, each member will be entitled to speak **up to two (2) times**, for **no longer than three (3) minutes each time**. Speaking a third time or longer than three minutes will require permission from the assembly.
5. To speak a **second time** on the same issue (or to ask an additional question on a report), a member must wait until those who wish to speak on it for the **first time** have spoken.
6. Motions which are not in conflict with the *Architects Act of British Columbia*, the AIBC Bylaws, the AIBC Code of Ethics, and Robert's Rules of Order will be allowed at appropriate times during the meeting. In the interest of clarity and efficiency, the Chair may require that a motion or an amendment be submitted in writing before it is considered.
7. Debate must be germane to the motion or issue on the floor. The Chair may alternate between proponents and opponents to a pending motion.
8. Debate on a motion may be closed by unanimous consent, or – if unanimous consent is not evident – by a motion to close debate (such a motion is presented from a microphone and cannot interrupt a person who was recognized to speak).

The Architectural Institute of British Columbia is a self-governing regulatory body dedicated to excellence in the profession of architecture for the benefit of the public, its membership and the environment.



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Official Notice of the 91st Annual Meeting

[Estimated times revised 14 April 2010]

In accordance with Bylaw 17 of the Architectural Institute of British Columbia (AIBC) you are hereby notified that the

**91st Annual Meeting of the AIBC will be held at the
Vancouver Convention Centre in Vancouver, BC, on May 8, 2010.
Registration begins at 1:15 pm.**

The 2009 AIBC Annual Report will not be read at the meeting, but matters arising from the report may be discussed.

91st Annual Meeting Agenda

1:45 pm 1.0 Welcome P. Gallant MAIBC

- 1.1 Quorum
- 1.2 Rules of Order
Refer to Attachment (i)
- 1.3 Introductions
 - 1.3.1 Council
 - 1.3.2 Staff
 - 1.3.3 Guests

1:50 pm 2.0 Call to Order P. Gallant MAIBC

- 2.1 Close of Elections
- 2.2 Approval of the Agenda
- 2.3 Scrutineers
 - 2.3.1 Protocols
 - 2.3.2 Appointment
- 2.4 Motions from the Floor (MFF)
 - 2.4.1 Protocols
Refer to Attachment (ii)
 - 2.4.2 Appointment of the MFF Review Committee

2:00 pm	3.0	Adoption of the Minutes of the 90th Annual Meeting <i>Refer to Attachment (iii)</i>	P. Gallant MAIBC
2:05 pm	4.0	Recognition	P. Gallant MAIBC
	4.1	Remembrance of those deceased in 2009/10	
2:10 pm	5.0	Election of Honourary Members <i>Refer to Attachment (iv)</i>	P. Grossman MAIBC
	5.1	Gerald A. Epp P.Eng	
	5.2	Paul Fast P.Eng	
2:15 pm	6.0	President's Report	P. Gallant MAIBC
	6.1	Affairs of the Institute	
	6.2	Alternate Dispute Resolution	
	6.3	Engagement Strategy	
	6.4	Competency-based Assessment	
	6.5	Professional Identity	
	6.6	Guiding Principles	
	6.7	Future Directions	
2:30 pm	7.0	Financial Report	
	7.1	Filing of Auditor's Report <i>Refer to Attachment (v)</i>	P. Gallant MAIBC
	7.2	Financial Health Task Force Report	E. Brandts MAIBC T. Spiegel B.Sc. (QS) PQS
	7.3	Appointment of Auditor <i>Refer to Attachment (vi)</i>	E. Brandts MAIBC
2:50 pm	8.0	Members' Forum	P. Gallant MAIBC
	8.1	Dialogue	
	8.2	Motions from the Floor	
3:50 pm	9.0	Announcement of Election Results	P. Gallant MAIBC
3:55 pm	10.0	2011 Annual Conference	P. Gallant MAIBC
4:00 pm	11.0	Adjournment	



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Motions from the Floor ~ Protocols

As part of the AIBC Annual Meeting, a section of the agenda has been set aside as the “Members’ Forum”, during which “**Motions from the Floor**” may be heard. This provides members with an opportunity to put forward ideas and have them discussed in an open forum. It also provides a forum for members to be heard by and to guide the incoming AIBC Council.

Please note that Council is NOT required to act upon motions received from the floor of the Annual Meeting, only to consider them, which Council will do and report back on its conclusions to the members.

Such motions may be submitted in writing to the AIBC Executive Director prior to the Annual Meeting, or may be submitted to a member of the “Motions Review Committee” at the Annual Meeting, at which that committee’s members will have been identified. The committee will receive and review all such submissions to ensure such things as: legibility; eligibility under the *Architects Act*, Bylaws and Roberts Rules of Order; and acceptable language. The committee’s decision will be final.

Please note that Council is under no obligation to consider any motion, and will choose not to do so if time is not available.

As with the Annual Meeting, Robert’s Rules of Order apply to all processes governing the receipt and handling of motions and those who would speak to them. We recommend that you have a written version of your proposed motion in hand, and are prepared to speak to it, with a seconder already identified. The Chair will impose a reasonable timeframe for discussion of any motion and, upon conclusion of debate, will put the motion to a vote on the floor.

Making a Motion:

Motions should be clear and concise; have a specific purpose and be able to form a basis for Council action. They should conform to the *Architects Act*, the Bylaws and Council Policy.

- A motion should be prefaced with the words: “I move that Council be directed to give consideration to.....” (See template *au verso*.)
- After the motion has been seconded, it may be broken down into smaller increments should it make sense to do so to enable debate without derailing the main motion.
- If the first item is defeated, the meeting may skip the rest and proceed to the next motion.
- If one wishes to present the rationale for a motion, it may be written in the form of a resolution, such as “Whereas the AIBC depends on volunteers, therefore



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Annual Meeting 2010

Saturday, May 8, 2010, 1:45 pm – 4:00 pm
Vancouver Convention & Exhibition Centre
999 Canada Place
Vancouver, British Columbia

Motion from the Floor:

Be it moved that Council be directed to give consideration to:

Moved by: _____ MAIBC
(Please print)

(Signature)

Seconded by: _____ MAIBC
(Please print)

(Signature)



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DRAFT

**90th ANNUAL MEETING OF ARCHITECTURAL INSTITUTE OF
BRITISH COLUMBIA**

Part 1 of 2, to be continued on Saturday June 27, 2009

DATE: Saturday, May 9, 2009
TIME: 2:00 p.m.
LOCATION: Vancouver Convention and Exhibition Centre
Vancouver, British Columbia
PRESIDING: David R. Wilkinson MAIBC, President

1.0 WELCOME

2.0 CALL TO ORDER

The President reported that more than sufficient members were present to meet quorum requirements, and the meeting convened.

Rules of Order

The President confirmed that the meeting would be run in accordance with the Rules of Order as distributed.

Moved and seconded by David Hewitt MAIBC and Cal Meiklejohn MAIBC

To approve the Rules of Order as distributed.

Carried

2.1 Approval of Agenda

The President confirmed the agenda had been provided to all members.

Moved and seconded by Scott Kemp MAIBC and Peter Levar MAIBC

To approve the agenda as presented.

Concerns arose from the floor that certain agenda items could not be addressed due to timing of distribution of the Annual Report and Financial Statements. After some discussion, the President proposed that the meeting continue with the agenda in its current sequence, with the understanding that reporting of the financial statements and the Treasurer's Report could not take place.

In response to several suggestions from the floor, the President proposed the following motion:

To approve the sequence of the agenda as distributed, setting a continuance of the Annual Meeting at which tabling of the financial statements, receipt of the Treasurer's Report, appointment of the auditors and adoption of the minutes of the 2008 Annual Meeting and any unfinished business can be conducted.

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Carried

2.2 Close of Election:

Moved and seconded by David Hewitt MAIBC and Cal Meiklejohn MAIBC.

To close the 2009 Council elections.

Carried

The President introduced and thanked each of the nominated candidates:

Brian Billingsley MAIBC
Sailen Black MAIBC
Robert Chester MAIBC
Eszter Csutkai MAIBC
Paula Grossman MAIBC
David Hewitt MAIBC
Michael Jaszczewski MAIBC

Joseph Kardum MAIBC
Scott Kemp MAIBC
Irvin Kew MAIBC
Robert Kleyn MAIBC
Peter Levar MAIBC
Cal Meiklejohn MAIBC
Barry Weih MAIBC

2.3 Appointment of Scrutineers

The President listed the members of AIBC staff who made up the ballot counting team, and appointed the following individuals who volunteered their services as scrutineers:

Mr. William E. (Bill) Wyness MAIBC
Mr. Pin Wang IA.AIBC
Mr. Donald W. (Don) Lovell MAIBC
Gurdarshan Matharoo, Retired Architect

2.4 Appointment of Motions from the Floor Review Committee

The President appointed the following individuals to the Motions Review Committee:

Mr. Selwyn Dodd MAIBC
Mr. Walter G. Francl-Uchatius MAIBC
Mr. John J. McCormack MAIBC

3.0 PRESIDENT'S REPORT TO MEMBERS

Council is a remarkable team, and together with excellent staff is the heart of the governing institute. Over the past year we have become sensitized to issues surrounding architecture in the external world. For this work I salute this and four previous councils and those that have gone before. We have attempted to bring key issues to a head.

Today's PD courses and lunch speaker have shed light on issues we may sometimes take for granted, such as the inherent tension between the regulatory and advocacy roles of the Institute. The RAIC is working on the advocacy end of the spectrum, whereas the rules oblige us to be primarily a regulator in the public interest.

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Legislative workshops have also been held in the past year, with a small portion of the members attending. For today's workshops there was a single stream; our hope was that members would participate and then attend the Annual Meeting with questions and observations more fully formed.

The stream of information continues towards maturation and modernization of the profession. Your team has not flinched from this vision of inclusivity and transparency over maintaining the status quo.

We all believe architecture is the supreme profession. You have in me have an ardent supporter. I will continue to contribute and encourage architects to get out of your silos. Councils blend ideas and become agents of change, which is the heart of what architects are.

Thank you.

3.1 Introductions of Council

The President introduced the members of the 2008/2009 council:

Officers:

President, David R. Wilkinson MAIBC
Vice President, David Hewitt MAIBC

Registrar, Gordon Richards MAIBC
Treasurer, Pierre Gallant MAIBC

Elected voting members:

Elisa Brandts MAIBC
Veronica Gillies MAIBC
Scott Kemp MAIBC

Peter Levar MAIBC
Cal Meiklejohn MAIBC
Barry Weih MAIBC

Lieutenant Governor Appointees:

James Belsheim B.A.Sc. MBA
Owen Pawson B.Arch LL.B

Dr. Richard Peddie Ph.D
Tim Spiegel B.Sc. (QS) PQS

Director of the UBC SALA: Dr. Ray Cole, Hon.AIBC.

Liaisons to Council, sitting as advisors and friends who bring appreciated perspective:

Malcolm Cairns AT.AIBC
Carson Nofle BD.AIBC

Keath Seeton RID (Fellow)
Scott Staniul IA.AIBC

3.2 Introductions of Staff in attendance

Dorothy D. Barkley	Executive Director
Carla Brown-John MBA	Director of Administration & Human Resources
Michael Ernest MAIBC	Director of Professional Practice
Maura Gatensby MAIBC	Director of Professional Development
Thomas Lutes LL.B.	Director of Professional Conduct and Illegal Practice

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Jerome Marburg LL.B., MBA	Director of Registration and Licensing, General Counsel
David Wiebe	Director of Communications
Katherine Rau	Executive Assistant and recorder of the Annual Meeting
Aleta Cho	Professional Development Co-ordinator and PowerPoint Operator

3.3 Introductions of Guests

The President welcomed and thanked the following guests:

APEGBC	Derek Doyle P.Eng
Bull Houser & Tupper	Beth Allard LL.B., and Robert W. Hunter LL.B.
SFU Urban Studies	Gordon Price
Singleton Urquhart	Bonita Finlay Thompson QC
Royal Bank of Canada	Elaine Fleury

4.0 ADOPTION OF THE MINUTES OF THE 89TH ANNUAL MEETING

Deferred

5.0 TREASURER'S REPORT

Deferred

5.1 Resolution to receive the audited financial statements

Deferred

5.2 Resolution to appoint auditor for 2009

Deferred

6.0 ELECTION OF HONOURARY MEMBERS

6.1 Jim Green

Moved and seconded by Elisa Brandts MAIBC and Dr. Richard Peddie Ph.D

WHEREAS Jim Green has been nominated as an Honourary Member of the Institute by five members in good standing of the Architectural Institute of British Columbia, in recognition of his outstanding contribution to the built environment and the profession of architecture,

BE IT RESOLVED THAT the members of the Institute elect Jim Green as an Honourary Member of the Architectural Institute of British Columbia.

Carried

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6.2 Blair McCarry P.Eng

Moved and seconded by Veronica Gillies MAIBC and James A. Belsheim BASc, MBA

WHEREAS Blair McCarry P.Eng has been nominated as an Honourary Member of the Institute by five members in good standing of the Architectural Institute of British Columbia, in recognition of his outstanding contribution to the built environment and the profession of architecture,

BE IT RESOLVED THAT the members of the Institute elect Blair McCarry P.Eng as an Honourary Member of the Architectural Institute of British Columbia.

Carried

7.0 REPORTS

The President invited attendees to read the outreach and stakeholder reports contained in the Annual Report.

8.0 REMEMBRANCE

The President recognized the former members and associates who have passed away during the past year.

Ain Allas MAIBC

Erik Berglund MAIBC

Peter Baker, Retired Architect

Richard M. Belli, Previously Registered

John William Lovatt Davies Retired
Architect, a past President

John Goritsas MAIBC

John Kay, Retired Architect

George A. Killick, Retired Architect, a
Special Certificate recipient

Peter Oberlander, Retired Architect, a Special
Certificate recipient

Nicholas J. Terry, Previously Registered

Hanna Skapski, Retired Architect

9.0 BREAK

10.0 BYLAW RESOLUTIONS

(Bylaw votes require a majority of two thirds of the members present at the meeting.)

10.1 Committee Reports

Moved and Seconded by Ron Bain MAIBC and Zwanette Pereboom, Honourary Member, Retired

That Bylaw 4.2 be added as follows:

4.2 All committees, boards and task forces shall report to Council at least twice annually, including not less than 30 days before each Annual Meeting. The Institute shall prior to each Annual Meeting publish all committee, board and task force reports to the Members and the public except as limited or restricted by privacy legislation, confidentiality provisions and expectations and other legal restrictions.

Estimated results challenged by Stuart Howard MAIBC and Bonnie Maples MAIBC

Counted vote: Defeated

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10.2 Treasurer's Report & Budget

Moved and Seconded by Ron Bain MAIBC and Zwanette Pereboom, Honourary Member, Retired

Be it resolved that Bylaws 3.4.2 and 3.4.3 be added as follows:

- 3.4.2 The Institute shall publish the treasurer's report to the Membership prior to each Annual Meeting; and**
- 3.4.3 The treasurer shall, at least 30 days prior to each Annual Meeting, prepare or cause to be prepared, a budget of the proposed expenditures of the Institute for the coming fiscal year, sufficient to inform the public and the Members, of the Institute's budgetary direction. The Institute shall provide this budget as information to the Members at the Annual Meeting.**
- 3.4.4 In addition to the report provided for in Bylaw 3.4.3 and subject to any legal restrictions, the treasurers shall at least two times per year, publish or cause to be published a summary of the Institute's financial position which includes an explanation of any significant variances (greater than \$10,000) in budgeted revenues or expenditures.**

Defeated

10.3 Reporting Associate Qualifications

Moved and Seconded by Ron Bain MAIBC and Zwanette Pereboom, Honourary Member, Retired

Be it resolved that Bylaw 13.8 be added as follows:

- 13.8 Without in any way limiting the authority of Council, as set out in the Architects Act, sections 40 and 41, to create classes of Associates or to set qualifications for Associates, in the event that Council does create new classes of Associates who are engaged or employed in the architectural or design fields, the qualifications of such Associates and where applicable the conditions under which these Associates may be so employed or engaged, shall be set out in these Bylaws.**

Defeated

10.4 Disclosing Information on Legislation Changes

Moved and Seconded by Ron Bain MAIBC and Zwanette Pereboom, Honourary Member,

Be it resolved that the following Bylaws be added:

- 36.1 Any proposed changes to the Architects Act or other enabling legislation as it may exist from time to time that Council intends to pose to government shall be published to the Membership within 30 days of their formal adoption by Council.**
- 36.2 Before Council makes any formal submission to government of a request for legislation or a request for amendment to legislation, Council shall consult with and consider the impact on Members who may be affected by the proposed legislation or amendments.**

Carried

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10.5 Appointing Committees & Committee Reports

Moved and Seconded by Ron Bain MAIBC and Zwanette Pereboom, Honourary Member,

Partition was proposed by Doug Watts MAIBC, not seconded.

President Wilkinson consulted the assembly, who indicated by a clear majority they were in favour of partition.

Motion to vote separately on the two sections of bylaw affected.

Carried

Be it resolved that Bylaw 4.3 be added as follows:

4.3 All boards, committees and task forces shall report directly to Council at least twice annually.

Defeated

Be it resolved that Bylaw 4.4 be added as follows:

4.4 Council shall not delegate its authority to appoint or give directions to committees, boards and task forces, to staff or to the executive director.

Defeated

11.0 MOTION FOR CONTINUANCE

Moved and seconded by Stuart Howard MAIBC and Christopher Rowe MAIBC

In recognition of the lateness of the hour,

That remaining items from the agenda be tabled until a continuance of the Annual Meeting on a date within the next two months to be set by Council.

After some discussion, the President proposed the following amendment to the motion by Howard and Rowe. The motion below was read out to the assembly and there were no objections to the revised wording:

Be it resolved that this meeting be adjourned to a date within two months, for which notice will be provided in accordance with the Act and Bylaws, to address the:

- **Treasurer's Report**
- **Audited financial statements**
- **Directors' and officers' reports**
- **Members' Motions from the Floor**
- **Minutes of the 2008 Annual Meeting**

Carried

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12.0 ANNOUNCEMENT OF ELECTION RESULTS

The President announced and congratulated the five candidates who have been elected to fill five vacancies for the 2009/2010 AIBC Council:

Paula Grossman MAIBC
Scott Kemp MAIBC
Peter Levar MAIBC
Cal Meiklejohn MAIBC
Barry Weih MAIBC

13.0 MOTION TO ADJOURN SUBJECT TO CONTINUANCE

Moved and seconded by Gordon Richards MAIBC and Elisa Brandts MAIBC

**Carried
None opposed**

The meeting adjourned at 5:15 pm.



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DRAFT

**90th ANNUAL MEETING OF ARCHITECTURAL INSTITUTE OF
BRITISH COLUMBIA – CONTINUANCE**

Part 2 of 2, further to part 1 on Saturday, May 9, 2009

DATE: Saturday, June 27, 2009
TIME: 10:00 a.m.
LOCATION: Morris J. Wosk Centre for Dialogue, Concourse Level
580 W. Hastings, Vancouver, British Columbia
PRESIDING: Pierre Gallant MAIBC, President

1.0 WELCOME

2.0 CALL TO ORDER

The President reported that sufficient members were present to meet quorum requirements, and the meeting convened.

Mesdames et Messieurs invités d'honneur (honoured guests) bienvenue (welcome) to the continuance of the AIBC's 90th Annual Meeting.

Before we proceed with the business of this meeting, with the member's indulgence, I will share a few thoughts. Although it is the continuation of the AGM, you will note that your new Council is presiding. We do so in accordance with the Act and Bylaws and after seeking advice from legal counsel and from Registered Parliamentarian Eli Mina.

Mr. Eli Mina, sitting on my right, welcome to our meeting, and thank you for attending. Shortly, Eli will address us to refresh us all briefly on the Rules of Order and on what is good practice for our general meeting.

As we embark on our discussions of the various issues coming before this meeting, I believe we need to be reminded that the AIBC Council is primarily accountable to the public, albeit in consultation with the members of our profession. In essence, Council is the government of the profession, for the public.

Architects build consensus and build unity with vision. Architects build for the community through our culture of integration with the community, through our culture of looking outwardly for the community, and through our culture of united support of the AIBC in its duty to serve the public. Architects have a social contract with the public. The AIBC is here in part to help us meet our contractual obligations.

Architects and related professions have an opportunity for leadership, even to enhance leadership for the built environment.

To achieve this goal, we engage in frank, open, constructive and respectful discussions to better serve the public.

It is a difficult task. To quote council liaison Carson Noftle, (who may have quoted others): "We must be on the right path; it is uphill all the way". This quote has a universal message: anything worthwhile requires effort.

This meeting is your meeting. How well we collectively work will dictate the success of the meeting. Therefore, it is incumbent upon all of us to show mutual respect, to be constructive, to offer guidance, to listen, to exchange, i.e. to communicate.

As your chair, I will endeavour to manage the meeting with due respect to rights and process. I am asking everyone, whether speaking from the floor or from Council, to help me in running a good meeting by: staying on track; focussing on the issues at hand; being constructive and respectful; listening to others with an open mind; and observing order and decorum.

We need to accept all points of view and once a decision is made, hopefully with a consensus, we need to bind together in mutual support. We are builders, are we not?

The Vancouver Board of Trade's philosophy is: "What is good for the community is good for business." This is remarkable given that it comes from a business association. Surely, as a self-regulating profession empowered by the public, we should be saying: what is good for the community is good for the AIBC. Any perceived self-interest, if it has a place at all, is definitely second to the public good.

Indeed, the AIBC is a democratic institution and therefore, like all democracies, it is based on the rule of law: Act, Bylaws, Code of Ethics, Rules of Order, etc.

Now, let us proceed with this meeting, and we will get things done with a positive attitude.

Thank you for your patience. I will now call upon our parliamentarian, Eli Mina, to briefly advise us on the Rules of Order, and then we can proceed with the meeting.

Rules of Order and Instructions from the Parliamentarian

Eli Mina outlined his role as advisor on procedural matters and reviewed parliamentary procedure and behavior.

2.1 Approval of Agenda

The President outlined two options for the Agenda both of which were provided to all members by mail: one which conformed to the terms of the motion for continuation; and one which also included a Member Forum.

Moved and seconded by Pierre Gallant MAIBC and David R. Wilkinson MAIBC

To approve the Agenda for the Annual Meeting Continuation as distributed, with the addition of a Member Forum.

Carried

From the floor: moved and seconded by Ronald Bain, MAIBC and Zwanette Pereboom, Retired Architect, Honourary Member

That discussion of the Annual Report be added to the proposed Agenda.

Carried

Discussion of the Annual Report was added to the agenda as item 5.3.

From the floor: moved and seconded by Ron Bain, MAIBC and Zwanette Pereboom, Retired Architect, Honourary Member

That discussion regarding Bylaws 36.1 and 36.2, as passed at the first portion of the Annual Meeting on May 9, 2009, be added to the proposed Agenda.

Carried

Discussion on the proposed Bylaws was added to the agenda as item 5.4.

Moved and Seconded by Pierre Gallant MAIBC and Terrence Williams MAIBC

That agenda, thus revised, is accepted.

Carried

3.0 INTRODUCTIONS

3.1 Introductions of Council

President Pierre Gallant MAIBC introduced the members of the 2009/2010 AIBC Council:

Officers:

Vice President, Gordon Richards MAIBC
Registrar, Scott Kemp MAIBC

Treasurer, Elisa Brandts MAIBC
Past President, David R. Wilkinson MAIBC

Additional elected voting members:

Veronica Gillies MAIBC
Paula Grossman MAIBC
Peter Levar MAIBC

Cal Meiklejohn MAIBC
Barry Weih MAIBC

Lieutenant Governor Appointees:

James Belsheim B.A.Sc. MBA
Owen Pawson B.Arch LL.B

Dr. Richard Peddie Ph.D
Tim Spiegel B.Sc. (QS) PQS

Director of the UBC SALA: Dr. Ray Cole, Hon.AIBC.

Liaisons to Council, sitting as advisors and friends who bring appreciated perspective:

Malcolm Cairns AT.AIBC
Carson Nottle BD.AIBC

Keath Seeton RID (Fellow)
Sylvie Gagnon IA.AIBC

3.2 Introductions of Staff in attendance

Michael Ernest MAIBC	Director of Professional Practice and interim Executive Director
Carla Brown-John MBA	Director of Administration & Human Resources
Thomas Lutes LL.B	Director of Professional Conduct and Illegal Practice
Jerome Marburg LLB	Director of Registration and Licensing, General Counsel
David Wiebe	Director of Communications
Katherine Rau	Executive Assistant and recorder of the Annual Meeting

On behalf of Council the President expressed appreciation for the contributions of former Executive Director, Dorothy D. Barkley.

3.3 Introduction of Parliamentarian: Eli Mina M.Sc., P.R.P.

3.4 Introduction of Auditor: Janne Fossberg CA

3.5 Introduction of Motions from the Floor Review Committee

Mr. Selwyn Dodd MAIBC
Mr. Walter G. Francl-Uchatius MAIBC
Mr. John J. McCormack MAIBC

4.0 ADOPTION OF THE MINUTES OF THE 89TH ANNUAL MEETING

Moved and seconded by Pierre Gallant MAIBC and David R. Wilkinson MAIBC

Be it resolved that the members of the Institute adopt the minutes of the 89th Annual Meeting as printed in the 2008 Annual Report.

Carried

5.0 TREASURER'S REPORT

5.1 Financial Statements

The President invited questions on the Treasurer's report and financial statements.

Irvin Kew MAIBC submitted a list of questions which were accepted by Council. Council agreed to respond to the questions in an electronic message to members.

Additional questions regarding Note 8 were fielded by Janne Fossberg CA.



**MINUTES OF THE 90th ANNUAL MEETING (CONTINUATION) OF
THE ARCHITECTURAL INSTITUTE OF BC
VANCOUVER, BC, JUNE 27, 2009**

5.2 Resolution to appoint auditor for 2009

Moved and seconded by Elisa Brandts MAIBC, Treasurer, and Zwanette Pereboom Retired Architect, Honourary Member

Be it resolved that Wolrige Mahon Chartered Accountants be appointed auditor for the Architectural Institute of British Columbia for the fiscal year 2009.

Carried

5.3 2008 AIBC Annual Report

In response to questions, Council reviewed the roles and reporting protocols for task forces and agreed to report to members the date and version of the proposed draft *Act* most recently submitted to what is now titled the Ministry of Advanced Education and Labour Market Development.

5.4 Bylaws 36.1 and 36.2

The bylaws passed on May 9, 2009 were submitted to the Ministry following the provincial election and were rejected on grounds of having being submitted later than the seven days required in the *Architects Act*.

After discussion, Council agreed to direct the Institute to administrate a repeat vote on the two bylaws by mail ballot.

6.0 MOTIONS FROM THE FLOOR

The President reminded the assembly that motions from the floor are non-binding, rather advisory to Council, and assured those present that Council would review each motion's intent rather than specific wording.

6.1. Member Communication and Consultation

Moved and seconded by Paul Rust MAIBC and Richard Balfour MAIBC

Amendment moved and seconded by Brian G. Hart MAIBC and Selwyn Dodd MAIBC

That the first line of the motion be changed from "...Council redirect its energies to retain the existing Act (revised 1997) and conform to its intent, the purpose of which..." to "...Council redirect its energies to produce a draft Act the purpose of which ..."

Carried

Motion so amended:

BE IT RESOLVED that Council redirect its energies to produce a draft Act the purpose of which is to provide the means to licence, govern and define those individuals who have the education, experience and other qualities and qualifications to be called an Architect, a member of an exclusive profession dedicated to the art and science of architecture in the public interest.



Carried

6.2. Institute Communications

Moved and seconded by Lillian Mah MAIBC and Irvin Kew MAIBC

- 1) Before the AIBC Council or any agencies of the AIBC shall forward a proposed new Architects Act to the Government for its consideration or approval that the AIBC Council shall, as part of its obligation of dialogue with the membership:
 - i Send a hard copy of the proposed new Act and information package on the same describing the proposed new Act to each registered Architect
 - ii That the information package must include an explanation of all of the proposed changes including a description of the impact each proposed change will have on the current practice of architecture as followed under the existing Act
- 2) That the AIBC Council shall solicit comments from the membership by way of:
 - i Establishing a 2 weeks period following distribution of the information package noted in item 1-ii during which members can submit questions and requests for clarifications
 - ii Providing written responses to all queries and requests for clarifications, copied to all members, within 4 weeks of the closing of the query period.
- 3) That in order for the AIBC Council to secure a clear understanding of the nature and scale of the members' views regarding the proposed new Act that Council shall initiate an information collection process in the following manner:
 - i By way of a simple Yes or No ballot to the question: "Do you support Council's proposed new Act?"
 - ii The ballot shall be secret and held in a mail-in format sent to all registered architects.
 - iii That in order to measure the membership's response that the ballots shall be tallied
- 4) In order for the AIBC Council to meet its obligations to communicate the workings and findings of both the AIBC and the AIBC Council to the membership, and to the public, on important issues that the AIBC Council shall disclose the results of the mail-in ballot vote by:
 - i Disclosing the results of the vote to the membership within 7 days in an appropriate manner.
 - ii Reporting the results of the vote to the Government as part of any submission which the AIBC or the AIBC Council shall make to the Government or its agencies with respect to the review or approval of the proposed new Act.
- 5) Whereas this motion does not infringe upon the duties, rights or obligations of the AIBC administration or the AIBC Council but rather speaks solely to the nature of the communication process in order to ensure that all parties and stakeholders are kept fully informed of this critical matter that this Bylaw motion shall be binding on both the AIBC administration and the AIBC Council.

Carried



**MINUTES OF THE 90th ANNUAL MEETING (CONTINUATION) OF
THE ARCHITECTURAL INSTITUTE OF BC
VANCOUVER, BC, JUNE 27, 2009**

6.3. Formation of a Committee to Investigate an Independent Advocacy Organization

Moved and seconded by Ronald J. Bijok MAIBC and Richard Balfour MAIBC

Be it moved that Council be directed to give consideration to the establishment of a committee to investigate & report back to members on the issues involved in the establishment by the AIBC of an independent society mandated to advocate on behalf of the architects.

Carried

6.4. Cessation of all action to pursue legislative change

Moved and seconded by Lillian Mah MAIBC and Lynne Werker MAIBC

I hereby submit a petition signed by 346 registered members of the Institute, representing significant voice of opposition to the proposed changes to the Architects Act to include non-architects as members;

And move to request that the AIBC Council receive the results of the Draft Petition and to cease all actions relating to these proposed legislative changes until due process is in place to objectively present, receive and act on member concerns followed by a referendum to be conducted by an external agency to obtain member approval of this particular change to the Architects Act

Carried

7.0 MEMBER FORUM

Points raised included the following:

- Simpler financial reporting with key figures highlighted
- Including members with opposing points of view in committees
- Members sending contradictory messages to Council with passed motions
- Green sheets: reasons to/not to include names of members
- A call for more members to express their opinions on *Act* review
- Recent increase in volunteer participation
- More information requested on the provincial government's opinion on *Act* review
- Change is inevitable; aspiration should be orchestrating and influencing change

8.0 MOTION TO ADJOURN

The President thanked the assembly for a wonderfully constructive meeting.

Moved and seconded by Selwyn Dodd MAIBC and John J. McCormack MAIBC

**Carried
None opposed**

The meeting adjourned at 2:00 p.m.

BINGTHOM
ARCHITECTS

1430 Burrard Street
Vancouver BC, Canada V6Z 2A3

RECEIVED
FEB 03 2010
1430 Burrard Street
F 604 688 1043
www.bingthomarchitects.com

**ARCHITECTURAL INSTITUTE
OF BRITISH COLUMBIA**

February 3, 2010

Attn: Director of Administration & Human Resources
Architectural Institute of British Columbia
#100-440 Cambie Street
Vancouver BC V6B 2N5

Dear Members of the Selection Committee:

Re: AIBC Honorary Membership Nomination for Gerald Epp and Paul Fast

Please accept this as our nomination for Gerald Epp, PEng and Paul Fast, PEng for honorary memberships in the Architectural Institute of British Columbia. Classmates at UBC, Gerald and Paul formed a partnership, Fast + Epp Structural Engineers, specializing in structural engineering in 1987.

If you ask most architects, structure is perhaps the most dominant of the engineering disciplines that help us define our work. It is the structure that often defines architectural form and so the best structural engineers must have an extreme sensitivity to architecture. Gerald Epp and Paul Fast have this in spades. They are far more than just architects' handmaidens—they are true collaborators, riffing with their architectural colleagues to develop unique and elegant solutions appropriate to the challenges at hand. These solutions are often pursued within the constraints of tight schedule and budgets. In many ways, the value of their collaboration is the creative energy and ideas they bring that often challenge conventional approaches. Whether it is use of architecturally expressed concrete tilt ups, elegant and powerful cantilevers, or engineered wood columns, Fast + Epp opens up new spaces for architects to explore and push their ideas.

The virtuosity of their work can be attested to by the quality and range of British Columbian architects that want to work with them. Not surprisingly, their projects have been the recipient of many design awards including a substantial number of AIBC awards. Their influence now extends far beyond British Columbia and their project credits include buildings and structures in the Yukon, the United States, China, Japan, Korea and Germany.

In addition to their design expertise, what distinguished Paul and Gerald is the hands-on nature of their work. For instance, for the Pacific Canada Pavilion project for the Vancouver Aquarium, not only did they design a unique heavy timber and stainless steel truss system, but when the contractor had difficulty in finding a company to build them, they had the conviction to step up and built it themselves. This pioneered the creation of a sister company, StructureCraft Builders Inc., to their engineering practice that now specializes in

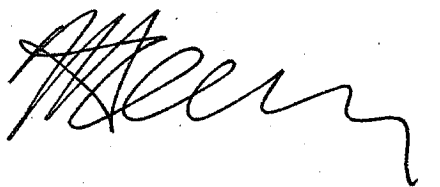
heavy timber design-build projects. They have used this delivery method as an opportunity to refine the design of these building components to an exceptional level of quality. The results of this work have been celebrated world wide, receiving a plethora of design awards and commissions from around the world. Most recently this has included a slew of international awards for their spectacular timber design for the Richmond Olympic Oval roof. They have been not only wonderful international ambassadors to British Columbia's architectural community but are helping to redefine the future of our wood products and forest industry.

We hope you will look favorably on their nomination. We have included some background information on Paul and Gerald and would be happy to answer any questions you may have.

Sincerely,

A stylized, handwritten signature in black ink, appearing to be 'B Thom'.

Bing Thom
CM, LLD (HON), MAIBC, FRAIC, AIA

A handwritten signature in black ink, appearing to be 'Michael Heeney'.

Michael Heeney
MAIBC, MRAIC, RI (BC), LEED AP

Nomination Form: AIBC Honorary Membership

We the undersigned, as registrants in good standing in the Architectural Institute of British Columbia, hereby nominate (please print) Gerry Fpp and Paul Fast, for Honorary Membership in the AIBC, to be presented at the annual AIBC President's Gala, May 8, 2010.

Nominators (please print):

1. Name: Bing Thom Tel: 604 682-1881
Signature: [Signature] Fax: 604-688-1343
E-mail: bthom@bingthomarchitects.com
2. Name: Michael Heeney Tel: 604 682-1881
Signature: [Signature] Fax: 604 688-1343
E-mail: mheeney@bingthomarchitects.com
3. Name: Peter Busby Tel: 604 684-5446
Signature: [Signature] Fax: 604 684-5447
E-mail: peter.busby@busbyperkinswill.ca
4. Name: Nick Milkovich Tel: 604 737-6061
Signature: [Signature] Fax: 604 737-6069
E-mail: nma@milkovicharchitects.com
5. Name: Walter Franci Tel: 604 688-3252
Signature: [Signature] Fax: 604 688-5995
E-mail: walter@wfranci.com

Honorary Membership Recipients (HON.AIBC) to Date – May 2009

Ronald Bain MAIBC
Sam Bawlf
Reginald Joseph Bickford
(RETIRED ARCHITECT)
James Carlberg MAIBC
Dr. Ray Cole
Rosemary James Cross
James Currie
Keith Davison*
Reg Deacon*
Henry Elder*
Arthur Erickson*
George Giles*
The Honourable John (Jay) Gould*
Jim Green
Sanford Hirshen (RETIRED)
Fred Hollingsworth (RETIRED)
Kevin Hydes P.ENG

Peter Jones P.ENG
David Leaney*
Stuart Lefeaux
William Grier Leithead*
C. Y. Loh P.ENG
Eva Matsuzaki MAIBC
Blair McCarry P.Eng
The Honourable K.E. Meredith
Eric Nicol
Cornelia Hahn Oberlander BCSLA
Zwanette Pereboom
(RETIRED ARCHITECT)
Murray Polson*
Charles Pratt*
Abraham Rogatnick*
Doris Shadbolt*
Douglas Shadbolt*
G.L. Thornton Sharpe

Gordon Smith
Marion Smith
Ray Spaxman ARIBA, MRTPI, FCIP
Philip Stroyan
Steve Taylor P.ENG
Peter Thornton*
George Twizell*
Robert Twizell*
Harbhajan Singh Virdi*
John Howard Wade*
Richard Wilson*
Catherine Chard Wisnicki
(RETIRED ARCHITECT)
Paul Wisnicki*

* deceased

AFFILIATIONS

Association of Professional
Engineers & Geoscientists of
B.C.

Designated Structural Engineer
(Association of Professional
Engineers & Geoscientists of
B.C.)

Association of Professional
Engineers, Geologists and
Geophysicists of Alberta

State of Washington Board of
Registration for Professional
Engineers and Land Surveyors

Baukammer Berlin, Germany

LEED Accredited Professional
(The U.S. Green Building
Council)

International Association for
Bridge and Structural
Engineering

Consulting Engineers of British
Columbia

The Association of Consulting
Engineers of Canada

PAUL A. FAST, P.ENG., STRUCT.ENG., P.E., LEED® AP, PRINCIPAL

Paul obtained his Bachelor of Applied Science degree in Civil Engineering from the University of British Columbia in 1981. Upon graduation, he joined the Vancouver office of McKenzie Snowball Sklabania Ltd. and was primarily involved in the design of various commercial and residential buildings. He also developed numerous computer programs including a program for the three-dimensional analysis of multi-storey shear wall structures.

In early 1983 he joined Bogue Babicki Associates Inc., where he was responsible for the design coordination and production of working drawings for the EXPO 86 modular pavilion system and EXPO CENTRE, a double layer geodesic dome.

In 1985 he established his own company, Paul Fast Associates Ltd., and in 1989 the corporate partnership of **Fast + Epp** was formed. For the past twenty-three years he has been involved in the design of many challenging projects throughout British Columbia.

Paul has also developed innovative recreational product designs that have been sold in international markets, and was granted a U.S. Patent for the design of the "**Sunshell**" Beach Canopy.

He has been guest lecturer in Engineering and Architecture Schools in Canada and Germany.

AWARDED PROJECTS**SFU Arts & Social Science Complex Module 1**

"Award of Merit", 2008, Consulting Engineers of B.C.

"Award for Excellence" in Concrete Construction - 2008, Architectural Concrete

Armstrong Arena - 2007 "BC Engineer Award", Canadian Wood Council

Centennial Arena Renovation, White Rock - 2003 "BC Steel Design Award", Canadian Institute of Steel Construction

Brentwood Town Centre Station, Burnaby

"Structural Achievement Award - Commendation", 2003, The Institution of Structural Engineers, United Kingdom

"Award of Excellence", 2003, Consulting Engineers of BC

"Award of Excellence", 2003, Association of Consulting Engineers of Canada

"Honourable Mention", 2002, Canadian Institute of Steel Construction

Gilmore Skytrain Station, Surrey - 2002 "Citation Award", North American Wood Council Award

Pacific Mineral Museum, Vancouver - 2001 "Heritage Award of Merit", City of Vancouver Heritage Commission

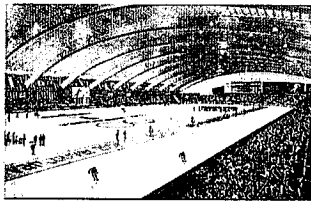
Asphalt Testing Facility, Vancouver - 2000 "Award of Merit", Consulting Engineers of B.C.

Anspayaxw School, Kispixw - 2000 "Honourable Mention", Association of Consulting Engineers of Canada

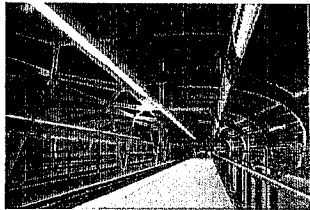
Concord Pacific Marketing Centre - 1994 "BC's Most Innovative Steel Structure", Canadian Institute for Steel Construction

EBCO Aerospace Centre, Delta - 1990 "Award of Excellence", Association of Consulting Engineers of Canada

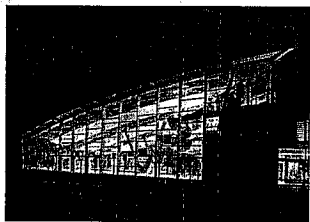
MAJOR PROJECTS



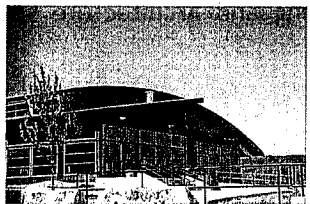
Richmond Olympic Oval Roof



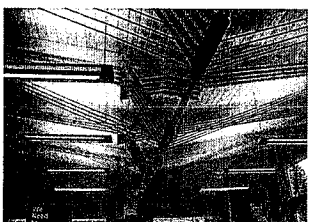
Brentwood Skytrain Station



West Vancouver Aquatic Centre



Armstrong Arena



Slave Lake Boreal Centre

timber, steel and concrete

Richmond Christian School - \$2.1 million conventional steel frame, concrete and masonry

Armstrong Arena - \$5 million, new 2,700m² NHL sized ice facility

Dunrovin Park Lodge, Quesnel - \$4.5 million renovation/expansion

Business Tourism Office, Whitehorse - \$2.4 million new facility

North Vancouver District Works Yard - \$6.0 million new facility

District of North Vancouver Municipal Hall - \$7.5 million renovation/ seismic upgrade

Mayo School, Yukon - \$7.0 million single-storey wood frame

Kingsway Pedestrian Bridge, Burnaby - 145ft span across major arterial roadway

Icelandic Independent Living Building, Vancouver - 3-level, 60,000ft² wood framed building consisting of 81 units, plus an underground parkade

Creo Products Office/Parkade, Burnaby - \$15 million additions/ renovation

Concord Pacific Marketing Centre - Award winning exposed steel structure

EBCO Aerospace Centre, Delta - Award winning 45,000 ft² external steel tension structure

Asphalt Testing Laboratory, Vancouver - 2-storey recycled timber/steel

West Vancouver Aquatic/Community Centre - 2003/2007 \$33 million renovation/new facility

Lundin Cabin, Whistler - \$4.0 million timber frame

Clearbrook Golden Age Residences/Community Centre - \$21 million concrete high-rise

Canadian Embassy Staff Quarters, Japan - Five 3-storey residential wood frame apartment buildings

Wood Presentation Centre, Shanghai China - 2-storey demonstration building showcasing BC wood design and products.

Dong Li Lake Sales Pavilion, Tianjin, China - Steel and wood structure supported by a concrete elevator/stair shaft.

White Rock Operations Building - 2003, \$1.3 million, "Green strategy" building

North Cariboo Community College, Quesnel - 2004, \$10.0 million 2-storey unique light timber structure, with feature atrium structure

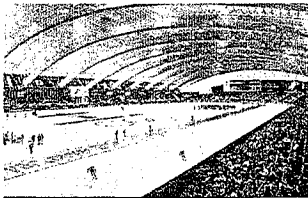
Lorne Davies Gymnasium, SFU Campus - 2006, \$12 million, exposed precast and cast-in-place concrete gym/fitness structure featuring 135 foot span steel-timber trusses.

Slave Lake Boreal Centre, Alberta - 2006, \$2 million, gull-wing roof structure featuring prefabricated custom multiple-wood laminated-tension wire trusses

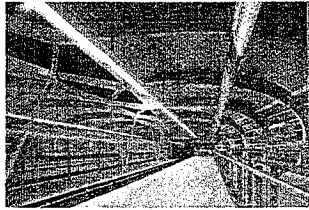
John M.S. Lecky Boathouse, Richmond - 2006, 2-storey timber frame on concrete floats

UBC Buchanan Complex - Seismic upgrade of Blocks A, B, C and D

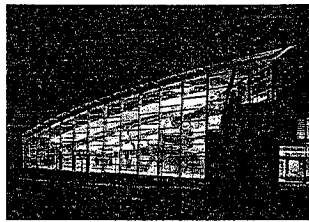
Kamloops Wildlife Centre - 2006, \$1.5 million, 1 storey wood framed addition



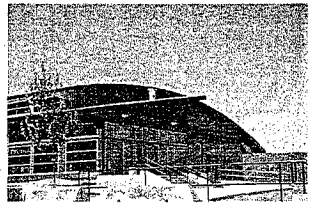
Richmond Olympic Oval Roof



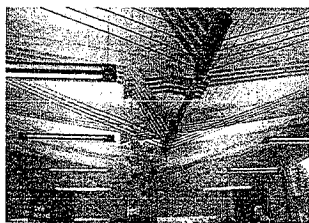
Brentwood Skytrain Station



West Vancouver Aquatic Centre



Armstrong Arena



Slave Lake Boreal Centre

timber, steel and concrete

- Richmond Christian School - \$2.1 million conventional steel frame, concrete and masonry
- Armstrong Arena - \$5 million, new 2,700m² NHL sized ice facility
- Dunrovin Park Lodge, Quesnel - \$4.5 million renovation/expansion
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- White Rock Operations Building - 2003, \$1.3 million, "Green strategy" building
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- John M.S. Lecky Boathouse, Richmond - 2006, 2-storey timber frame on concrete floats
- UBC Buchanan Complex - Seismic upgrade of Blocks A, B, C and D
- Kamloops Wildlife Centre - 2006, \$1.5 million, 1 storey wood framed addition

- "Olympic Speed Skating Oval - Roof Structure" - Structural Engineers Association, Vancouver (2008)
- "Richmond Oval: Roof Structure, 2010 Olympic Speed Skating Oval" - APEGBC 2008 Annual Conference, Kelowna, BC (2008)
- "Richmond Oval: Roof Structure, 2010 Olympic Speed Skating Oval" - BIG Architecture and the Royal Academy of Architecture, Denmark (2008)
- "Eisschnelllaufhalle der 2010 Winter Olympics, Vancouver - Dachkonstruktion" - Internationals Holzbau Forum, Garmisch-Partenkirchen, Germany (2008)
- "Thrilling Design Opportunities using Exposed Wood - National and International Examples" Canadian Wood Council Wood Solutions Fair, Calgary (2007)
- "Architects and Engineers Working Together: A Frank Talk with Fast + Epp" - AIBC Annual Conference, Vancouver (2007)
- "Unusual Timber Applications - Local and International Examples" - Canadian Wood Council, Toronto (2006)
- "Unusual Timber Applications - Local and International Examples" - Canadian Wood Council, Edmonton (2006)
- "Unusual Timber Applications - Local and International Examples" - Canadian Wood Council, Ottawa (2005)
- "Design Constraints: Friends or Irritants" - NWCSEA Conference (2005)
- "Design Constraints: Friends or Irritants" - APEGBC Annual Conference, Whistler (2004)
- "Green Structures" APEGBC "Trends in Smart Building Design" Seminar (2003)
- "Sapling to Structure" University of BC, School of Architecture (2002)
- "Atrium Design and Intern Architect Lecture Series" Architectural Institute of BC (2002)
- "Kanadisches & Europaisches HolzbauSystem - Ein Vergleich" (2002) and "Neue projektbezogene Anwendungen von Holzbau Elementen an der West Küste von Kanada" (2001) Internationales Holzbau Forum, Garmisch-Partenkirchen, Germany
- "Brentwood Town Centre Station & Dong Li Lake Pavilion, China" Division of Structural Engineers of BC (2001)
- "Material Combinations Incorporating Wood - Recent West Coast Examples": World Conference on Timber Engineering, Whistler, BC (2001)
- "Good Structure is Good Architecture" UBC Faculty of Applied Science - Civil Engineering (2001)
- "Go Europe Seminars" - Canadian Wood Frame Systems: Canada Mortgage and Housing Seminars: Montreal, Halifax, Toronto, Calgary, Kelowna, Munich, Zurich, Salzburg, Linz, Vienna (1999 - 2002)
- Ebco Aerospace Centre - Paul Fast/Gerald Epp, CSCE Conference (1998)
- "When the Earth Trembles" Winepress Publishing (1997)
- Expo 86 Modular Structural System for International Exhibition Pavilions; Bogue Babicki/Paul Fast, CSCE Conference (1985)
- Expo Centre; Bogue Babicki/Paul Fast, CSCE Conference (1985)

AFFILIATIONS

Association of Professional
Engineers & Geoscientists of BC

Association of Professional
Engineers, Geologists, and
Geophysicists of Alberta

Association of Professional
Engineers and Geophysicists of
Saskatchewan

States of Washington, New York,
Idaho, and Colorado Boards of
Registration for Professional
Engineers and Land Surveyors

State of the District of Columbia
Board of Professional Engineers

Structural Engineering
Consultants of British Columbia

Consulting Engineers of British
Columbia

The Association of Consulting
Engineers of Canada

American Concrete Institute

GERALD A. EPP

M.ENG., P.ENG., STRUCT.ENG., P.E., PRINCIPAL

Following his graduation from UBC in 1981 with a Bachelor of Applied Science in Civil Engineering, Gerald gained experience designing residential and commercial buildings with Jones Kwong Kishi Consulting Engineers in West Vancouver. He returned to UBC, and in 1983 completed his Master's degree in Structural Engineering.

He then worked with two prominent local consulting firms on various commercial, residential, and institutional structures, before following up on his interest in special structures by joining Geiger Associates, a US firm internationally known for its design of special structures and, in particular, long-span roof systems. At Geiger, Gerald was directly involved in the successful Highway 86 and Ontario pavilion roof designs for Expo 86 as well as several arena projects in the US.

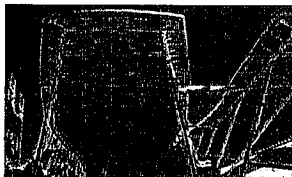
In early 1987 he decided to leave Geiger and join with good friend Paul Fast, sharing with him the goal of establishing a structural engineering practice known for its excellence. Gerald has since developed a broad base of experience in all materials and virtually every building type. A builder's engineer, his personal mandate is to create value for clients by conceptualizing with architects, thinking holistically and avoiding over-design.

Gerald is also president of StructureCraft Builders Inc., a company which, since 1998, has been a design-builder of high quality, award winning exposed timber structures.

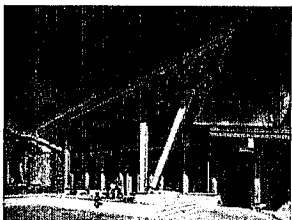
AWARDED PROJECTS

- **Sunset Community Centre, Vancouver, BC** – 2009 Award for Excellence Achievement – Tilt-up Concrete Association
- **Griffiths Drive Pedestrian Bridge, Burnaby, BC** – 2008 BC Steel Design Award Canadian Institute of Steel Construction
- **Acadia Street Residence, Vancouver, BC** – 2006 Award for Excellence in Concrete Construction – Architectural Concrete, BC Ready-Mixed Concrete Association
- **Ocean Marine Discovery Centre, Bamfield, BC** – 2006 BC Engineer Award, Canadian Wood Council, BC Chapter
- **Central City, Surrey, BC – Three Timber Structures**
2005 BC Engineer Award, Canadian Wood Council
2004 Special Award, The Institution of Structural Engineers, United Kingdom
2004 Award of Excellence, Consulting Engineers of British Columbia
2004 Award of Excellence, Association of Consulting Engineers of Canada
- **Gleneagles Community Centre, West Vancouver, BC** – 2004 Excellence in Achievement Award, Tilt-Up Concrete Association
- **The Waterfall Building, Vancouver, BC** – 2002 Award of Merit, Consulting Engineers of British Columbia
- **Vancouver Aquarium, Pacific Canada Addition, Vancouver, BC** – 2000 Award of Merit, Association of Consulting Engineers of Canada
- **Russell Pool Pavilion and Spa, Tacoma, WA** – 1999 Excellence in Concrete Construction Award, Washington Aggregates and Concrete Construction
- **BC Rail Yard Control Tower, North Vancouver, BC**
1996 Award of Excellence, Consulting Engineers of British Columbia
1995 Design Excellence Award, District of North Vancouver
- **Ebco Aerospace Centre, Delta** – 1990 Award of Excellence, Association of Consulting Engineers of Canada

GERALD A. EPP – M. ENG., P. ENG., STRUCT.ENG., P.E., PRINCIPAL
MAJOR PROJECTS



Richmond Olympic Oval Roof



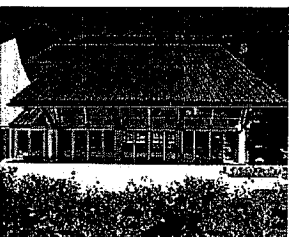
Whistler Public Library



Central City Surrey



Bamfield Ocean Discovery Centre



Gleneagles Community Centre



MacLeod Grandstand Roof

Victoria Harbor Pathway Footbridge, Victoria, BC – feasibility study and structural concepts for preliminary costing of two iconic foot bridges, cable stayed, strut supported
Footbridge over Tulameen River, Princeton, BC – 220 foot double span, timber

Long Dock Hotel, Beacon, NY – unique riverside hotel on deep foundations.

Arena Stage, Washington, DC – performing arts theatre complex, renovation and addition utilizing steel, concrete, and timber systems

Richmond Olympic Oval Speed Skating Roof, Richmond, BC – 300 ft. clear span timber/steel arches with custom prefabricated cable tensioned timber roof panels

Griffiths Drive Pedestrian Overpass, Burnaby, BC – 100 m. span, skewed tubular steel single arch and cable – supported steel/concrete deck

Whistler Athletes' High Performance Centre, Whistler, BC – precast concrete walls, curved steel roof trusses, targeting LEED® Gold

Whistler Library, Whistler, BC – cast-in-place concrete, timber, steel, unique prefab Hemlock roof panels

Sunset Community Centre, Vancouver, BC – 2 storey cast-in-place concrete, tilt-up concrete, with 30,000 ft.² free-form timber roof

Como Lake Multi-Level Care Facility, Coquitlam, BC – 3-storey, partial underground parkade
Storied Places, Mammoth Lakes, CA – (design) 11 residential duplexes

Central City, Surrey, BC

Galleria Roof: 450 ft. long, up to 90 ft. span, irregular shape, using 3-D composite timber/steel trusses

Atrium Roof: Irregular exposed timber space truss roof with spans up to 100 ft.

Atrium Facade: cable suspended, milled parallam back up for glass facade 85 ft. high, 250 ft. long

Earthquake Research Facility, University of British Columbia, Vancouver, BC – visually expressive structure, world-class research facility

Lummi Nation School, Ferndale, WA – new steel, precast concrete facility

Rix Centre for Ocean Discovery, Bamfield, BC – unique clamshell roof structure using stressed skin panels.

Gleneagles Community Centre, West Vancouver, BC – concrete slabs and exposed tilt-up wall panels are used as passive radiators, the roof is exposed timber

Nikkei Cultural Centre, Burnaby, BC – tilt-up and cast-in-place concrete, exposed steel roof trusses

MacLeod Grandstand Roof, Langley, BC – design-build contract, cantilevered composite timber/steel structure

Coquitlam Cultural Centre, Coquitlam, BC – new theater complex

Southridge Senior and Junior Schools, South Surrey, BC – steel, tilt-up concrete, timber

Ailanthus Performing Arts Centre, Phases 1&2, Vancouver, BC

Pacific Academy Auditorium, Surrey, BC – new elementary school gymnasium

NRC-Institute for Machinery Research, University of British Columbia, Vancouver, BC

The Caring Place, Richmond, BC – new health services centre

Richmond School Board Maintenance Facility, Richmond, BC

BC Ferries Retail Building, Tsawassen, BC – single storey retail building

Avon Lot 2 Commercial Building, Avon, Colorado – unique toroidal-shape roof with composite timber arch trusses and prefabricated custom timber panels

Shenzhen Convention Centre, Shenzhen, China – Design Competition entry, includes tall mast and ring structure

Vancouver Aquarium, Pacific Canada Expansion, Vancouver, BC – addition/ renovation

BC Rail New Yard Office & Control Tower, North Vancouver, BC – new facility with award winning unique tower design

Metro McNair Laboratory, Burnaby, BC – new research facility

64th & Scott Road, Surrey, BC – shopping centre

Waterfall Building, Artist Live/Work, Vancouver, BC – 7-storey unique exposed concrete

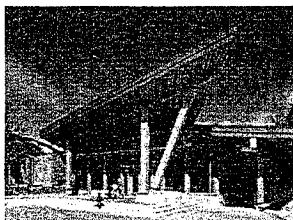
Custom Residential – Numerous homes with noted architects

GERALD A. EPP – M. ENG., P. ENG., STRUCT. ENG., P.E., PRINCIPAL

MAJOR PROJECTS



Richmond Olympic Oval Roof



Whistler Public Library



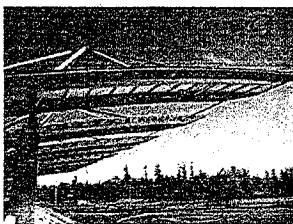
Central City Surrey



Bamfield Ocean Discovery Centre



Gleneagles Community Centre



MacLeod Grandstand Roof

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Custom Residential - Numerous homes with noted architects

FIRM PROFILE

Fast + Epp has designed buildings in British Columbia, Yukon, the United States, China, Japan, Korea, and Germany. In its early years the company worked primarily in the private, developer-oriented residential and commercial market. In the 1990s the Company expanded its practice to include more institutional and light industrial projects, with an emphasis on architectural structures.

For each job, one of the Partners or Associates acts as project manager and assumes hands-on control of all aspects of the project. Working with a project engineer, the partner/associate remains involved from the conceptual design stage through to the final construction field review. All construction materials and methods are scrutinized for economy, practicality, and architectural suitability. Close attention at the concept stage ensures a smoother design process, and more economical design. We remain unsatisfied until we have found practical solutions that meet the Client's functional and aesthetic requirements, on schedule and within budgetary limits.

Our office currently employs twenty-five people, including sixteen engineers, four of whom have post-graduate degrees and two with LEED® AP designation.

SINCE

1985

STAFF

16 engineers
6 technicians
5 support staff

LOCATION

1672 West 1st Ave.
Suite 201
Vancouver, BC
V6J 1G1

CONTACT

T: 604.731.7412
F: 604.731.7620
E: mail@fastepp.com

Fast + Epp

structural engineers

INGENUITY : INGENIEUR : ENGINEER

To remain true to the root meaning of our professional calling by pushing the envelope in the pursuit of fresh ideas and innovative engineering solutions.

GOOD STRUCTURE IS GOOD ARCHITECTURE

To be sensitive to the architectural implications of our design work, knowing that the best building design depends on a successful marriage of form and function.

ORDER + SIMPLICITY = EFFICIENCY + ECONOMY

To encourage order and structural repetition – even in complex building designs – in order to maximize functional efficiency and minimize costs.

TRUST AND RESPONSIBILITY

To hold public safety paramount and to be conscientious stewards of the capital funds our clients entrust to our design.

PRINCIPALS

PAUL A. FAST

P.Eng., Struct. Eng., P.E.,
LEED® AP

GERALD A. EPP

M. Eng., P. Eng.,
Struct. Eng., P.E.

ASSOCIATES

DUANE PALIBRODA

P. Eng., C. Eng.,
M.I. STRUCT. Eng., LEED®
AP

JULIEN FAGNAN

Ph.D., P. Eng.

IAN BOYLE

P. Eng., P.E., S.E.

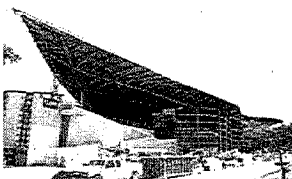
RELATED EXPERIENCE



Athabasca University Rendering

Thompson Rivers University
Rendering

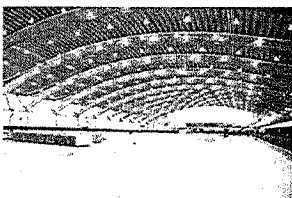
UBC - CIRS Building



Arena Stage



1321 Richards Street

Olympic Speed Skating Oval
Roof**RCMP E Division (P3 Pursuit), BC**

Design in Progress: $\pm 70,000 \text{ m}^2$, offices and ancillary buildings.

Fenwick Block, SOPA Square, Kelowna, BC

Design Phase, \$90 million: 13-storey plus 3-4-storey town home blocks, commercial space and underground parkade.

Van Dusen Botanical Garden Addition/Renovation, Vancouver, BC

Design Phase, \$20 million: addition and renovation to multi-use administration and education building. Curving petal shaped green roof with structural support system of multiple cross layered wood slats.

Cloverdale Multi-purpose Centre, Cloverdale, BC

Design Phase, \$18 million: three gymnasiums, fitness centre, multipurpose, admin and meeting rooms, mixture of cast-in-place concrete, steel and exposed timber roof.

House of Learning, Thompson Rivers University, Kamloops, BC

Construction phase, 2009, \$23 million: four-storey concrete building accommodating a library and academic centre with an exposed timber auditorium. Targeting LEED® silver.

Slave Lake Government Centre and Library, Slave Lake, AB

Construction phase: Provincial and Civic Government offices plus public library, renovation and new construction, targeting LEED® Silver.

Centre for Interactive Research on Sustainability (CIRS), University of British Columbia, Vancouver, BC

Construction Phase, \$22 million: developed exposed floor/columns layout with novel steel seismic panels meeting "5R" criteria.

Athabasca University, Edmonton, AB

Construction Phase, \$30 million: three-storey concrete building with exposed timber roof.

Arena Stage, Washington, DC

Construction Phase, US\$125 million: performing arts theatre complex, renovation and addition utilizing steel, concrete, and timber systems; includes new 150 m long feature roof, 55 m cantilever, 200 m long x 15 m high timber façade.

District Education & Conference Centre, S.D. #57, Surrey, BC

Construction Phase, \$28 million: new 9,300 m^2 four-storey education building, cast-in-place concrete and steel with exposed timber atrium roof and columns.

Social Housing Projects, Vancouver, BC:

- **1321 Richards:** 2009, 14-storey cast-in-place concrete, flat plates, ductile shear wall, micropiles, underground parking.
- **1338 Seymour:** Construction Phase, 12-storey cast-in-place concrete, flat plates, ductile shear wall, underground parking.
- **1005 Station:** Construction Phase, 6-storey cast-in-place concrete, flat plates, ductile shear wall, underground parking.



Whistler Public Library



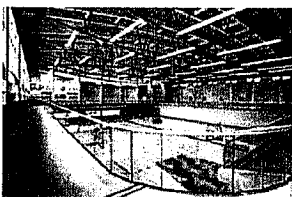
Lynn Valley Library/Town Centre



Sunset Community Centre



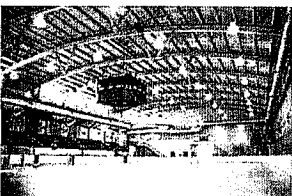
SFU Arts & Social Sciences



Lorne Davies Gymnasium



North Cariboo Community College



Armstrong Arena

- **606 Powell:** Design Phase, 10-storey cast-in-place concrete, flat plates, ductile shear wall, underground parking.
- **675 E. Broadway:** Design Phase, 12-storey cast-in-place concrete, flat plates, ductile shear wall, underground parking.
- **1601 W 7th Street:** Design Phase, 9-storey cast-in-place concrete, flat plates, ductile shear wall, underground parking.

Richmond Olympic Oval Roof, Richmond, BC

2008, \$178 million: 90 m clear span timber/steel arches with custom cable tensioned timber roof panels using pine beetle kill timber. Targeting LEED® Silver.

Whistler Public Library, Whistler, BC

2008, \$9 million: C.I.P. concrete, heavy timber, steel, featuring prefabricated roof panels built from 4x12 Hemlock. Anticipated LEED® Gold pending.

Lynn Valley Town Centre/Public Library, North Vancouver, BC

2008, \$25 million: complex includes restaurant, two-level wood/masonry retail building, and three-storey cast-in-place concrete library and offices on two-level concrete parking structure

Sunset Community Centre, Vancouver, BC

2007, \$12 million: two-storey free form structure consisting of cast-in-place concrete, tilt-up concrete and curved steel 3-D roof

Simon Fraser University, Burnaby, BC

- **Arts and Social Sciences Complex, Phases 1 and 2:** 2008, \$70 million: Phase 1; 7,500 m² two-storey precast & cast-in-place concrete structure with exposed timber roof and façade. Phase 2; 11,000 m² cast-in-place concrete with exposed timber facade
- **Lorne Davies Gymnasium:** 2006, \$12 million: exposed precast and cast-in-place concrete gymnasium/fitness structure featuring 40 meter span steel-timber trusses.

North Cariboo Community College, Quesnel, BC

2005, \$10 million: two-storey concrete/timber/steel featuring exposed atrium structure with curved steel pipe, timber struts and cables.

Armstrong Arena, Armstrong, BC

2005, \$5 million: 400 seat NHL size ice rink, cable tied glulam roof arches spanning 35 m on propped steel outrigger trusses.

False Creek Community Centre, Vancouver, BC

2004, \$1 million: wood frame addition with custom Timberstrand trusses.

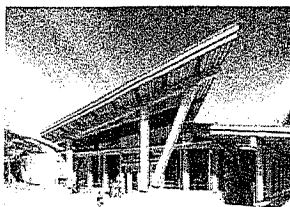
Centennial Arena, White Rock, BC

2003: resupport / reconfiguration of 32 meter glulam roof moment frame structure to a glulam-steel truss structure.

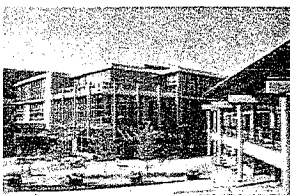
Central City, Surrey, BC

2003, \$30 million:

- **Galleria roof** - Irregular shaped 3-D composite timber/steel trusses, 140 m long roof, with spans up to 27 m
- **Atrium roof** - Irregular exposed timber space truss roof with spans up to 30 m, castings for connections, 3,400 m²



Whistler Public Library



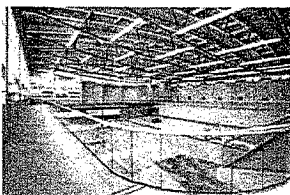
Lynn Valley Library/Town Centre



Sunset Community Centre



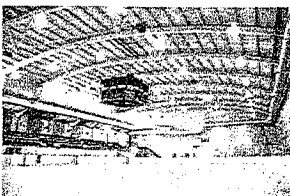
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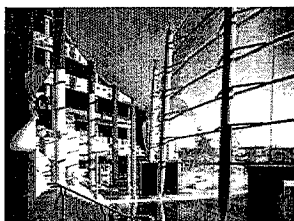
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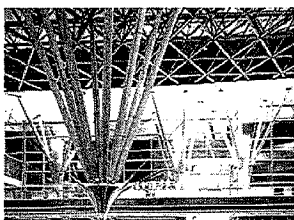


Central City Facade, Surrey

- Atrium facade - Cable suspended, milled parallam back up for glass facade 25 m high, 75 m long.

West Vancouver Aquatic Centre, West Vancouver, BC

2002, \$7 million: expansion and renovation of existing pool complex featuring exposed glulam roof framing, V-columns and façade in the pool extension.



Central City Atrium Roof, Surrey

The Waterfall Building, Vancouver, BC

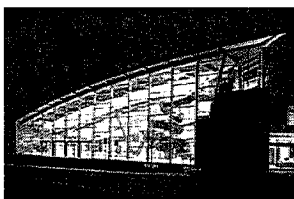
2001, \$10 million: seven-storey exposed concrete artist live work complex/retail, with unique 20 meter span, post-tensioned cellular concrete bridge carrying three stories of concrete superstructure.

Nikkei Cultural Centre, Burnaby, BC

1999, \$5 million: tilt-up concrete, steel, 2-storey Cast-in-Place concrete and parkade, exposed unique steel roof trusses and façade.

Pacific Academy Gymnasium & Auditorium, Surrey, BC

1996, \$6 million: 37 m & 30 m spans, metal decking on steel joists/trusses.



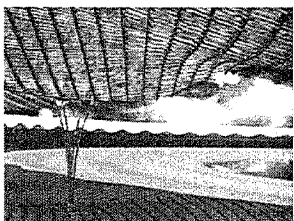
West Vancouver Aquatic Centre

Coquitlam Cultural Centre, Coquitlam, BC

1995, \$8 million: new theatre/studio complex; concrete block, exposed structural steel; includes acoustically designed studio theatre.

Dubai Twin Towers, Dubai, United Arab Emirates

Concept Design for 70-storey and 90-storey towers.



Dubai Exhibition Centre Design

Dubai Exhibition Centre, Dubai, United Arab Emirates

\$300 million: concept design for exhibition halls and timber/steel concourse roof.

Shenzhen Convention Centre, Shenzhen, China

\$240 million US: Design competition entry, including tall mast and ring structure.

Dalian Cultural Centre, Library and Performing Arts and Public Plaza, Dalian, China

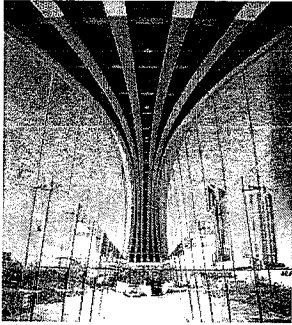
2002, \$100 million US: concept design of unique roof structures.

AWARDS

A selection from the numerous awards received by Fast + Epp:



Richmond Olympic Oval



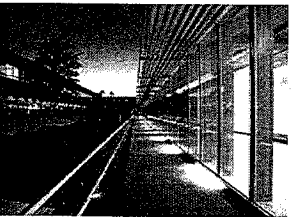
Kingsway Pedestrian Bridge



Griffiths Drive Pedestrian Bridge



Sunset Community Centre



SFU ASSC-1



Brentwood Skytrain Station

Coastal Church, Vancouver, BC

2009 City of Vancouver Heritage Award of Merit

Richmond Olympic Oval Roof, Richmond, BC

2009 Award for Sports & Leisure Structures – Institution of Structural Engineers, UK

2009 Commendation, David Alsop Sustainability Award – Institution of Structural Engineers, UK

2009 Special Commendation, Structural: Spans Category - World Architecture Festival

2009 Finalist Award of Exceptional Merit in buildings over \$100 Million - National Council of Structural Engineers Association

2009 Outstanding Steel Structure: Engineering Division Award of Excellence – Canadian Institute of Steel Construction, BC Steel Design Awards

2009 Honor Award - Wood Design & Building Awards – Canadian Wood Council

Kingsway Pedestrian Bridge, Burnaby, BC

2009 Award of Excellence – Consulting Engineers of BC

2009 Outstanding Bridges & Transportation Structures Award - National Council Structural Engineers Association

2009 Citation Award – Wood Design & Building Awards – Canadian Wood Council

Sunset Community Centre, Vancouver, BC

2009 Award for Excellence in Achievement – Tilt-up Concrete Association

2008 Grand Award for Excellence in Concrete Construction – Overall Achievement – BC Ready-Mixed Concrete Association.

Griffiths Drive Pedestrian Bridge, Burnaby, BC

2008 BC Steel Design Award – Canadian Institute of Steel Construction

Simon Fraser University, Arts and Social Science Complex Module 1

2008 Award of Merit – Consulting Engineers of British Columbia

Armstrong Arena, Armstrong, BC

2007 BC Engineer Award – Canadian Wood Council, BC Chapter

Rix Centre for Ocean Discovery, Bamfield, BC

2006 BC Wood Design Award – Engineer Award – Canadian Wood Council, BC Chapter

In recognition of substantial contribution to the timber industry

2005 Wood Design Award-Wood Champion – Canadian Wood Council, BC Chapter

Central City, Surrey, BC – Three Timber Structures

2005 BC Engineer Award – Canadian Wood Council

2004 Special Award – The Institution of Structural Engineers, United Kingdom

2004 Award of Excellence – Consulting Engineers of BC

2004 Award of Excellence – Association of Consulting Engineers of Canada

Gleneagles Community Centre, West Vancouver, BC

2004 Excellence in Achievement Award – Tilt-Up Concrete Association

Centennial Arena Renovation, White Rock, BC

2003 BC Steel Design Award – Canadian Institute of Steel Construction

Brentwood Town Centre Station, Burnaby, BC

2003 Structural Achievement Award – Commendation – The Institution of Structural Engineers, United Kingdom

2003 Award of Excellence – Consulting Engineers of BC

2003 Award of Excellence – Association of Consulting Engineers of Canada

2002 Honourable Mention – Canadian Institute of Steel Construction

Gilmore Skytrain Station, Burnaby, BC

2002 Citation Award - North American Wood Council Award

The Waterfall Building, Vancouver, BC

2002 Award of Merit – Consulting Engineers of BC

Vancouver Aquarium – Pacific Canada Addition, Vancouver, BC

2000 Award of Merit – Association of Consulting Engineers of Canada

Anspayaxw School, Kispixox, BC

2000 Honourable Mention – Association of Consulting Engineers of Canada

RICHMOND OLYMPIC OVAL ROOF AND FAÇADE

RICHMOND, BRITISH COLUMBIA



Photos Courtesy of Hubert Kang and Stephanie Tracey

COMPLETED

December 2008

PROJECT COST

\$178 million

AREA

30,000 m²

Fast + Epp

structural engineers

The Richmond Oval is a multipurpose sports and recreation facility that will serve as the Long Track Speed Skating venue for the Vancouver 2010 Winter Olympics. The one-of-a-kind 6.5 acre roof structure features hollow, triangular-shaped composite wood-steel arches, which span 90 meters and conceal mechanical ducts, electrical conduits, and sprinkler pipes. Spanning between the arches are novel, prefabricated "Wood Wave" panels, consisting of pine beetle kill 2x4's and plywood. As one of the largest timber roofs in the world, it not only represents an economical design solution, but also a striking aesthetic quality and enhanced acoustic performance.

CLIENT

City of Richmond

ARCHITECT

Cannon Design

PROJECT

Larry Podhora, Cannon Design

REFERENCE

T:604.688.5710 F:604.688.5702 lpodhora@cannondesign.com

KEY STAFF

Paul Fast, Gerald Epp, Julien Fagnan

AWARDS

2009 Award for Sports & Leisure Structures

- Institution of Structural Engineers, UK

2009 Commendation, David Alsop Sustainability Award

- Institution of Structural Engineers, UK

2009 Special Commendation, Structural: Spans Category

- World Architecture Festival

2009 Exceptional Merit in buildings over \$100 Million

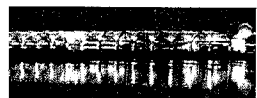
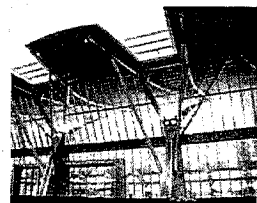
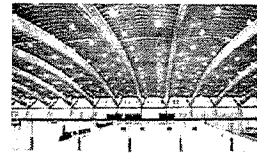
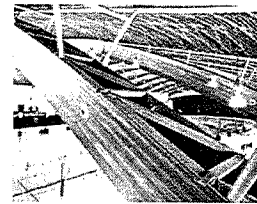
- National Council of Structural Engineers Association

2009 Outstanding Steel Structure

- Canadian Institute of Steel Construction, BC Steel Design Awards

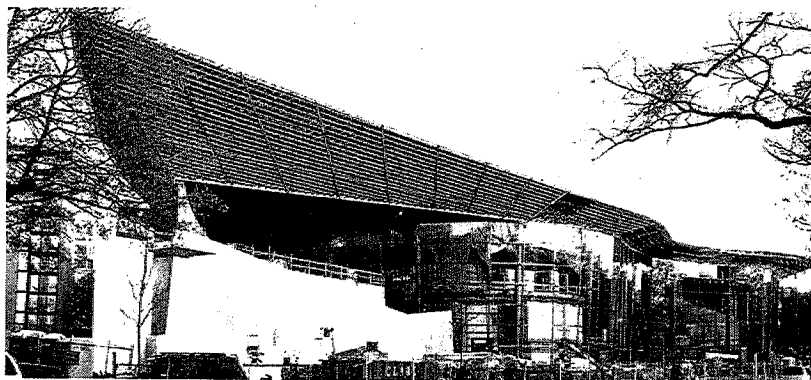
2009 Institutional Wood Design Award

- Canadian Wood Council, BC Chapter



ARENA STAGE

PERFORMING ARTS CENTRE, WASHINGTON, DC



COMPLETED

Currently under
Construction

PROJECT COST

\$125 million

AREA

25,000 m²

Fast + Epp

structural engineers

Arena Stage is a performing arts theatre complex renovation and addition utilizing steel, concrete, and timber systems which includes a new 150 m long feature roof and a 200 m long x 15 m high timber façade.

This is a large project incorporating specialized functional spaces. The intent was to serve as a key element to encourage redevelopment of the surrounding neighborhood in Washington, DC.

Arena Stage incorporates 3 performing arts theatres, two of which are pre-existing but extensively renovated, administrative offices, meeting rooms, classrooms, rehearsal spaces, food service areas, workshops for set production, and underground parking.

The structural system consists mainly of reinforced concrete slabs, slab bands, concrete columns, and shearwalls, including the sloping elliptically curved walls of the new theatre. A large atrium consists of steel trusses supported by large parallam timber columns at the exterior facade. This atrium is to serve as a crossroads of exchange for the community.

The foundation structure was designed to span across an existing sanitary sewer. Numerous challenges arose out of the requirements for acoustical isolation between the different functional spaces.

CLIENT

Arena Stage Performing Arts Centre

ARCHITECT

Bing Thom Architects

KEY STAFF

Gerald Epp, Julien Fagnan

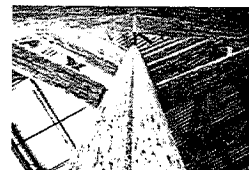
PROJECT

Michael Heeney

REFERENCE

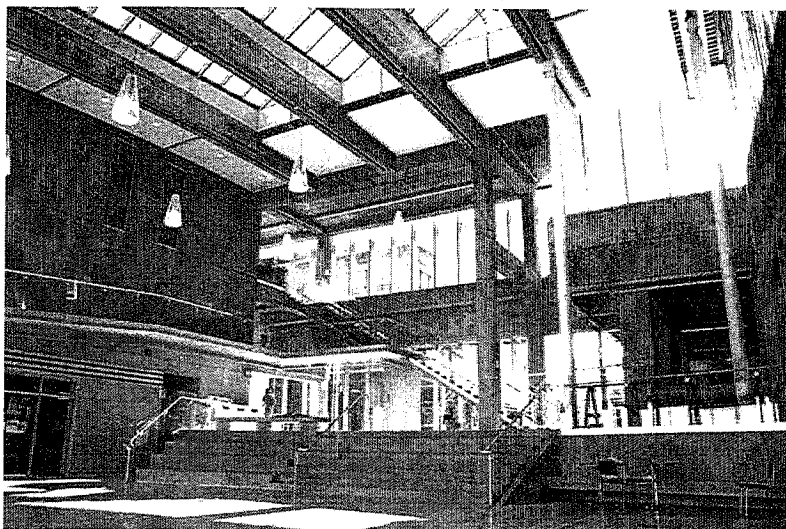
Bing Thom Architects

T:604.682.1881 F:604.688.1343 mheeney@bttagroup.com



ARTS AND SOCIAL SCIENCES

COMPLEX PHASES 1 AND 2, SIMON FRASER UNIVERSITY,
BURNABY, BRITISH COLUMBIA



COMPLETED

2008

PROJECT COST

\$70 million

AREA

18,600 m²

Fast + Epp

structural engineers

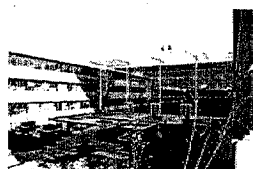
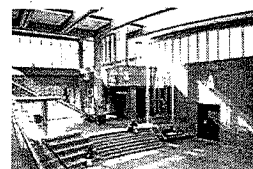
This 2 storey precast & cast-in-place concrete complex, with exposed timber roof and façade, completed in two phases, is comprised of: classrooms, laboratories, 3 lecture theatres, and a 17m long concrete link bridge and a large atrium space. Phase 1 features hybrid concrete ductile moment frames and precast hollow core floor, while Phase 2 features a flat slab shear wall system. Also featured is a subtle integration of carefully detailed glue-laminated timber throughout the building as roof beams in the atrium and lecture theatres, and as glazing mullions along the south corridor and 2nd storey facades.

CLIENT	Simon Fraser University
ARCHITECT	Busby + Associates Architects
KEY STAFF	Paul Fast, Duane Palibroda, Jimmy Li
PROJECT REFERENCE	Phil McCloy, Project Director Simon Fraser University T:604.291.3385 pmccloy@sfu.ca
	Eric Cheung, P.Eng, PMP Simon Fraser University - ASSC 1&2 Projects T:778.782.6971 C:778.228.5632 elc4@sfu.ca

AWARDS

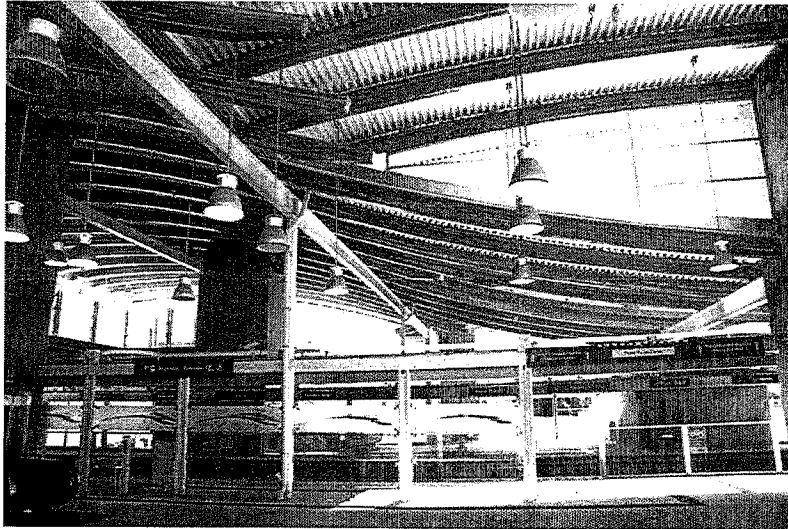
2008 Award of Merit
– Consulting Engineers of BC

2008 Award for Excellence in Concrete
Construction – Architectural Concrete
– BC Ready-Mixed Concrete Association



CANADA LINE STATIONS

SIX SKYTRAIN STATIONS, VANCOUVER AND
RICHMOND, BRITISH COLUMBIA



COMPLETED

September 17,
2009

PROJECT COST

\$50 million

Fast + Epp

structural engineers

Design of 4 elevated and 2 at-grade SkyTrain stations. The elevated stations featured custom modular timber/steel roof panels designed to create a family of stations. By prefabricating the modular roof panels a high quality, economical and efficient structure was achieved, with installation time significantly reduced as compared to conventional construction. Prefabrication also allowed for a full integration of electrical and communication services to be housed discreetly within the panels. The simple yet striking aesthetic of the modular roofs has since become the signature feature at each station. The 2 at-grade YVR stations were designed predominantly to follow the vernacular established at the airport terminus station. Additionally, this project achieved rare service commencement 110 days ahead of schedule, meeting SNC's design mandate which was 'on budget on time'.

Includes: Alderbridge (Lansdowne) Station, Cambie (Aberdeen) Station, Richmond Centre (Richmond Brighthouse) Station, South West Marine Drive Station, YVR1 Templeton Station, YVR2 Sea Island Centre Station

CLIENT

SNC Lavalin Inc.

ARCHITECT

Busby Perkins + Will Architects
(Alderbridge, Cambie, Richmond Centre)

Walter Francis Architects (YVR 1&2)

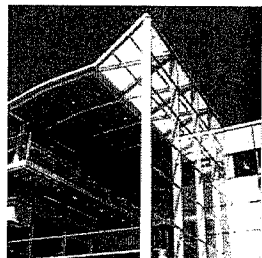
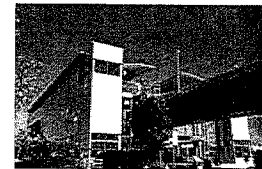
VIA Architecture (SW Marine Dr)

KEY STAFF

Paul Fast, Duane Palibroda, Ian Boyle

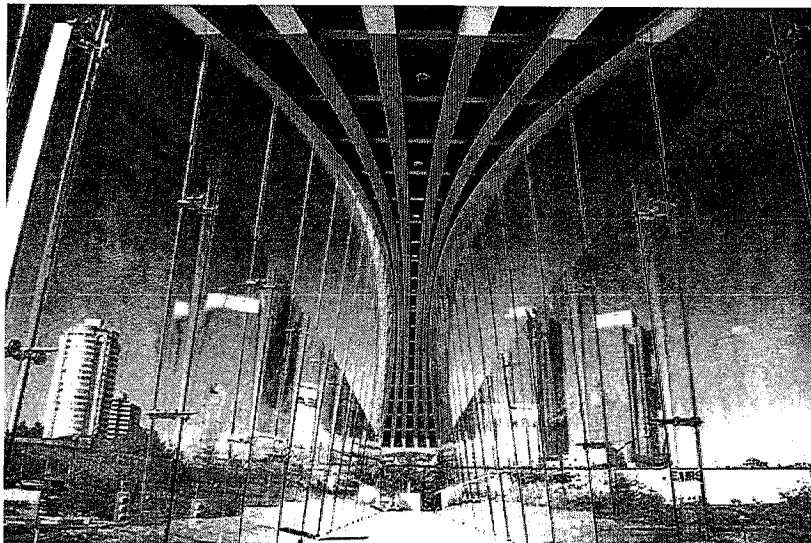
PROJECT
REFERENCE

Chris McCarthy, M.Sc., Project Manager
SNC Lavalin Inc., Transportation Division
T:604.662.3555 chris.mccarthy@snclavalin.com



KINGSWAY PEDESTRIAN BRIDGE

BURNABY, BRITISH COLUMBIA



COMPLETED

September 2008

PROJECT COST

\$3 million

Fast + Epp

structural engineers

The Kingsway Pedestrian Bridge spans 44 meters across Kingsway Street, a major arterial roadway. Its one-of-a-kind construction consists of a timber/steel arch, with a startlingly thin post-tensioned segmental precast concrete walkway acting as tension tie. It is believed to be the first time a bridge arch has been built using steel haunches in combination with a timber drop-in span. The timber portion of the arch involved bowing, twisting, and assembling individual "spaghetti-like" thin and flexible glue laminated pieces, 7.5 cm thick by 30 m long, to form a strong arch with a warm, elegant aesthetic appeal.

CLIENT

City of Burnaby

ARCHITECT

Busby Perkins + Will Architects

KEY STAFF

Paul Fast

PROJECT

Jim Huffman

REFERENCE

Busby Perkins + Will Architects

T:604.684.5446 D:604.484.1583 F:604.684.5447

jim.huffman@busbyperkinswill.ca

AWARDS

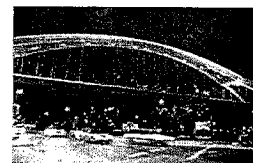
2009 Award of Excellence

– Consulting Engineers of BC

2009 Outstanding Bridges &

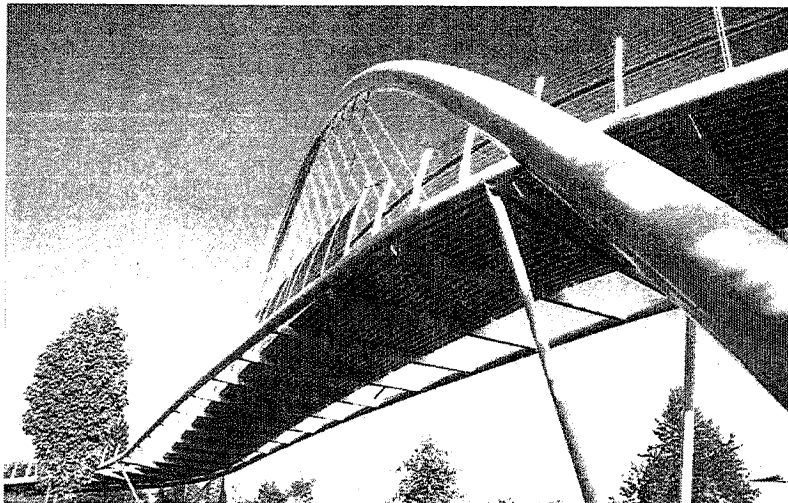
Transportation Structures Award

– National Council of Structural Engineers Associations



GRIFFITHS DRIVE PEDESTRIAN BRIDGE

BURNABY, BRITISH COLUMBIA



COMPLETED

2008

PROJECT COST

\$2 million

Fast + Epp

structural engineers

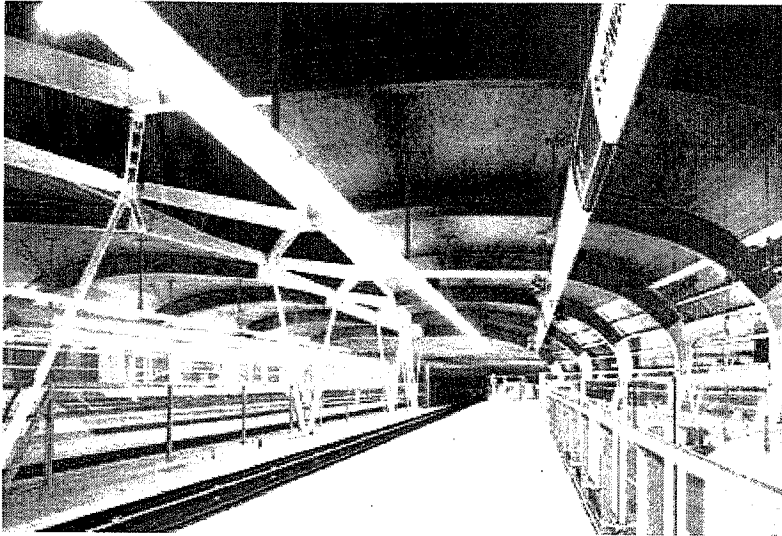
The Griffiths Drive Pedestrian Bridge responded directly to the Client's vision for an aesthetically pleasing and iconic structure that would serve as an enduring gateway to their city. The solution was a simple, yet visually striking, single arch steel structure supporting a gently meandering cable suspended pedestrian pathway over the roadway below and seamlessly linking to the "at grade" urban trail. The constantly changing angle of the supporting cables creates an interesting and intimate experience for the users as they pass through this unique structure. The bridge also responded to the site constraints by "lightly touching" the ground at each end where property boundaries were very constraining.

CLIENT	City of Burnaby
ARCHITECT	Urban Systems Ltd. / Busby Perkins + Will
KEY STAFF	Gerald Epp, Duane Palibroda
PROJECT REFERENCE	David Dove MAIBC, MRAIC, LEED® A.P. Busby Perkins + Will, T:604.684.5446 david.dove@busbyperkinswill.ca
AWARDS	2008 BC Steel Design Award -Canadian Institute of Steel Construction



BRENTWOOD TOWN CENTRE

SKYTRAIN STATION, BURNABY, BRITISH COLUMBIA



COMPLETED

May 2002

PROJECT COST

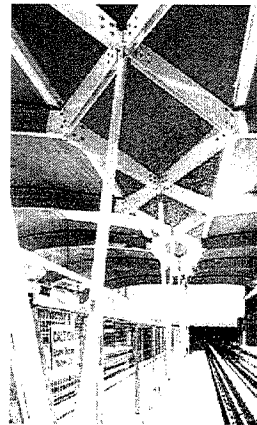
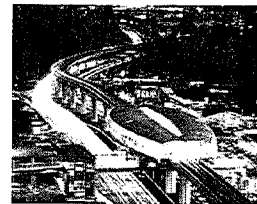
\$8 million

Fast + Epp

structural engineers

The challenge issued by the Owner's Project Architect was to design a signature station for the New Millennium Line. The result was a double curved roof form constructed with curved glulam beams moment connected with rivetted plates to an interior steel strut extension and perimeter steel haunches. The station roof cover consists of a solid 2x4 "shell" and glass side panels that maximize spectacular north and south side views. Bridge Access to the station located above the median of the Lougheed Highway was constructed with precast, prestressed concrete I-girders supporting a concrete deck.

CLIENT	Rapid Transit Project 2000 Ltd. / TransLink
ARCHITECT	Busby Perkins + Will Architects
KEY STAFF	Paul Fast, Duane Palibroda
PROJECT REFERENCE	Alan Shopland Shopland Projects Ltd. T:604.351.5979 shopland@spl.bc.ca
AWARDS	2003 Structural Achievement Award – Commendation –Institution of Structural Engineers, UK
	2003 Award of Excellence – Consulting Engineers of BC
	2003 Award of Excellence –Association of Consulting Engineers of Canada
	2002 Honourable Mention for an Outstanding Steel Structure – Canadian Institute of Steel Construction





ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

ARCHITECTURE CENTRE
SUITE 100 - 440 CAMBIE STREET
VANCOUVER BC CANADA
V6B 2N5

TEL: 604 683 8588 / TOLL FREE IN BC: 1 800 667 0753

FAX: 604 683 8568 / 1 800 661 2955

E-MAIL: AIBC@AIBC.CA

INTERNET: WWW.AIBC.CA

AUDITOR'S REPORT: 2009

Attached for your information is the Auditor's Report for 2009, prepared by Wolrige Mahon, duly appointed as the Institute's auditors at our 2009 Annual Meeting by vote of the membership as called for in the *Architects Act*. In accordance with the statute, the report will be filed formally by the President at the Annual Meeting on 08 May 2010.

The following are some of the highlights of our 2009 fiscal year, which matches the calendar year.

1. Contingency fund: note that this year a portion of contingency funds were transferred to cover unbudgeted, Council-directed severance agreements (nature & details are not available.) The policy is to repay the fund from future operating surplus(es) which may arise annually. Term Loan Repayment Fund also reduced due to pay down of mortgage.
2. Schedule 1 and 2, General Revenue: associates fees are reduced due to less Intern Architect fees than budgeted, but there was higher membership and certificates of practice, plus significantly higher temporary licence and application/reinstatement fees than budgeted (which indicates a healthy growth pattern). Lower interest income is a result of unpredictable market conditions.
3. Schedule 3, Administration: significantly over budget chiefly because of severance package (covering 2009 & 2010) which includes legal, HR and other related costs. Also, higher bank charges arise largely from increased online banking and less discounting.
4. Schedule 4, Premises (net expenses): lower rental income because long-term tenant departed and was not replaced while strata fees rose. Mortgage loan was paid down by \$100,000; mortgage retirement scheduled in Fall 2010.
5. Schedule 5, Council: unbudgeted expenditures primarily on facilitated workshop and organizational review (connected to severance matter) although less spent on travel. Unbudgeted expenditures resulting from unanticipated member forums and legal costs, incurred due to legislative renewal review. Vancouver Island Chapter was over budget as it represents two fiscal years (2008 & 2009).
6. Schedule 6, National Meeting (net expenses): changes in national structure reflected in both new fees and rebates (savings of \$27,722).
7. Schedule 7, Communications (net expenses): advertising revenue significantly down due to market conditions (reduction of spending by advertisers, lack of sponsors et al.) This was partially offset by reductions in publication costs, assisted by larger amount of digital media and web-based information.

8. Schedule 8, Annual Conference & Meeting (net expenses): Significant decrease in revenue and increase in expenses resulting from drop in conference registration (by about 200 attendees due to weak business climate). Annual Meeting was conducted in two parts and unanticipated bylaw balloting was conducted resulting in additional unbudgeted expenses.
9. Schedule 9, Registration & Licensing (net expenses): increased revenue in all categories. Small increase in legal expenses for official marks' effort. Additional revenue from grant for competency-based outcomes.
10. Schedule 10, Practice: lower salaries & benefits arise from Practice Director becoming Executive Director and the roles of Practice Director as well as (new) Practice Advisor being filled in stages during fall and on part-time basis. Practice Consultation Service uptake (approx \$45k below budget) disappointingly weak.
11. Schedule 11, Professional Development (net expenses): unanticipated Council-directed severance package (including related costs) expense.
12. Schedule 12, Conduct and Illegal Practice (net expenses): legal fees significantly less, due to Director's management of files in-house and AIBC's former consensual resolution program (no disciplinary inquiries were needed).

As a matter of added interest, our 'Service Centres' which typically run at some net expenditure, actually have embedded within their operations about \$860,000 in revenue to enable their programmes ... beyond the general revenue which comes largely from registrants' fees ... helping to keep those fees down. That's a factor of more than 40% above General Revenue.

The Treasurer's Report (including Council's approved 2010 budget) is scheduled to follow in mid-April; it will be posted on our web site and presented at the upcoming Annual Meeting with opportunity for discussion.

Questions are welcome. Review and response will follow and, as was the case relative to our 2009 Annual meeting, will be posted on the web site.

Trusting the foregoing and the attached auditor's report to be informative and useful;



Pierre Gallant MAIBC
AIBC President



Elisa Brandts MAIBC
AIBC Treasurer

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Vancouver, B.C.

FINANCIAL STATEMENTS

December 31, 2009



WOLRIGE MAHON_{LLP}
Chartered Accountants

AUDITORS' REPORT

To the Members of Architectural Institute of British Columbia:

We have audited the statement of financial position of Architectural Institute of British Columbia as at December 31, 2009, and the statements of fund operations and changes in fund balances, and statement of cash flows for the year then ended. These financial statements are the responsibility of the Institute's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Institute as at December 31, 2009 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

We have not audited the budget information included and consequently do not express an opinion on that information.

"Wolrige Mahon LLP"

CHARTERED ACCOUNTANTS

Vancouver, B.C.
January 29, 2010

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA**STATEMENT OF FINANCIAL POSITION**

December 31, 2009

	2009 \$	2008 \$
Assets		
Current		
Cash and short-term investments	761,360	971,900
Receivables	95,978	57,762
Supplies, at cost	28,577	21,611
Prepaid expenses	94,619	57,077
	<u>980,534</u>	<u>1,108,350</u>
Deferred charges (Note 5)	12,786	16,073
Property and equipment (Notes 7, 8)	2,798,951	2,841,722
	<u>3,792,271</u>	<u>3,966,145</u>
Liabilities		
Current		
Payables and accruals	215,324	97,120
Due to Architecture Foundation of British Columbia (Note 6)	2,256	3,092
Deferred revenue	79,808	34,967
Fixed rate business term loan (Note 9)	133,943	363,611
	<u>431,331</u>	<u>498,790</u>
Fund Balances		
Operating Fund	2,767,355	2,667,355
Contingency Reserve Fund	593,585	700,000
Term Loan Repayment Fund	-	100,000
	<u>3,360,940</u>	<u>3,467,355</u>
	<u>3,792,271</u>	<u>3,966,145</u>

Approved on behalf of the Council:



Pierre Gallant, MAIBC
President



Elisa Brandts, MAIBC
Treasurer

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA**STATEMENT OF OPERATING FUND OPERATIONS AND CHANGES IN FUND BALANCES**

For the year ended December 31, 2009

	SCHEDULE	BUDGET (unaudited) 2009 \$	ACTUAL 2009 \$	ACTUAL 2008 \$
General revenues				
Fees	1	1,901,025	2,074,041	1,957,253
Interest and other	2	68,500	42,026	88,489
		<u>1,969,525</u>	<u>2,116,067</u>	<u>2,045,742</u>
Service centres (expenditures, net where noted)				
Administration	3	618,100	916,020	609,669
Premises (net)	4	134,600	168,262	179,323
Council	5	89,200	127,703	135,030
National meetings (net)	6	30,000	18,667	30,331
Communications (net)	7	171,700	199,427	164,950
Annual meeting and conference (net)	8	(103,000)	15,574	(97,635)
Registration & licensing (net)	9	282,500	227,979	244,268
Practice	10	281,345	160,928	209,229
Professional development (net)	11	78,325	133,707	81,603
Conduct & illegal practice (net)	12	318,400	254,215	222,211
		<u>1,901,170</u>	<u>2,222,482</u>	<u>1,778,979</u>
Excess (deficiency) of revenues over expenditures		68,355	(106,415)	266,763
Fund Balance, Beginning		2,667,355	2,667,355	2,700,592
Transferred from (to) Contingency Reserve Fund		-	106,415	(200,000)
Transferred from (to) Term Loan Repayment Fund		-	100,000	(100,000)
Fund Balance, Ending		<u>2,735,710</u>	<u>2,767,355</u>	<u>2,667,355</u>

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA**STATEMENT OF CONTINGENCY RESERVE FUND OPERATIONS AND CHANGES IN FUND BALANCES**

For the year ended December 31, 2009

	2009 \$	2008 \$
Fund Balance, Beginning	700,000	500,000
Transferred (to) from Operating Fund	(106,415)	200,000
Fund Balance, Ending	593,585	700,000

STATEMENT OF TERM LOAN REPAYMENT FUND OPERATIONS AND CHANGES IN FUND BALANCES

For the year ended December 31, 2009

	2009 \$	2008 \$
Fund Balance, Beginning	100,000	-
Transferred from (to) Operating Fund	(100,000)	100,000
Fund Balance, Ending	-	100,000

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA**STATEMENT OF CASH FLOWS**

For the year ended December 31, 2009

	2009 \$	2008 \$
Cash flows related to operating activities		
Cash receipts from members	2,675,961	2,508,301
Cash receipts from tenants	158,513	140,477
Cash paid to suppliers and employees	(2,740,601)	(2,271,922)
Interest received	6,012	55,577
Interest paid	(11,486)	(29,533)
	<u>88,399</u>	<u>402,900</u>
Cash flows related to investing activities		
Investment in property and equipment	(68,435)	(24,573)
Advances to related party	(836)	2,970
	<u>(69,271)</u>	<u>(21,603)</u>
Cash flows related to financing activities		
Repayment of fixed rate business term loan	(229,668)	(244,547)
Net increase (decrease) in cash	(210,540)	136,750
Cash, beginning	971,900	835,150
Cash, ending	761,360	971,900
Cash represented by:		
Cash on hand and balances with banks	24,325	42,781
Term deposits	737,035	929,119
	<u>761,360</u>	<u>971,900</u>

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

NOTES

For the year ended December 31, 2009

Note 1 General

The Architectural Institute of British Columbia is a self-governing professional body. The Institute was incorporated under the Friendly Societies Act in 1914 and continued under the Architects Act of British Columbia in 1920. The Institute provides regulation, education and other services to the public, its members and other registrants. The Institute is exempt from income tax under Section 149 of the *Income Tax Act*.

Note 2 Significant Accounting Policies

Fund Accounting

The Institute follows fund accounting procedures, thus giving recognition to restrictions on the use of resources as determined by Council. The fund classifications are as follows:

Operating Fund	- used for general revenue and expenditure
Contingency Reserve Fund	- used to provide for significant, non-budgeted expenditures
Term Loan Repayment Fund	- used to provide for the repayment of the term loan

Financial Assets and Financial Liabilities

The Institute accounts for its financial instruments in accordance with Section 3855 of the CICA Handbook, "Financial Instruments - Recognition and Measurement". This section requires all financial instruments to be classified into one of the following five categories: held-for-trading, held-to-maturity investments, loans and receivables, available-for-sale financial assets or other financial liabilities. All financial instruments are measured at fair value, except for loans and receivables, held-to-maturity investments and other financial liabilities, which are measured at amortized cost. It also specifies how financial instrument gains and losses are to be recognized depending on their classification. Depending on the financial instruments' classification, changes in subsequent measurements are recognized in net income or directly in net assets.

The Institute has chosen to continue to apply CICA Section 3861, Financial Instruments Disclosure and Presentation rather than apply Sections 3862, Financial Instruments Disclosure, and Section 3863, Financial Instruments Presentation, as allowed by Canadian generally accepted accounting standards for not-for-profit organizations.

Property and Equipment

Property and equipment is recorded at cost and amortized using the straight-line method over the following estimated useful lives of the assets:

Building	- 40 years
Office furniture	- 10 years
Office equipment	- 5 years
Computer equipment	- 3 years
Computer software	- 3 years

Deferred Charges

Deferred charges include lease commissions which are being amortized on a straight line basis over the terms of the related lease.

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

NOTES

For the year ended December 31, 2009

Note 2 Significant Accounting Policies (continued)

Donated Services and Equipment

The Institute and its members benefit from donated services and equipment. Donated services and equipment are not recognized in these financial statements.

Revenue Recognition

Revenue from course and examination fees and from other programs where revenue is identified with delivery of services, is recognized when the courses, examinations and other services are presented. Course and examination fees invoiced but not yet presented are recorded as deferred revenue.

Other amounts charged for fees, members' dues and students' dues are recognized as revenue in the year to which they apply. Fees, members' dues and students' dues collected in advance that relate to the next fiscal year is recorded as deferred revenue.

Settlement payments and fines are recognized when their collection is assured and all of the Institute's internal processes and any known external appeals are complete.

Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 3 Financial Instruments

Financial Instruments

The Institute's financial instruments include cash and short-term investments, receivables, payables and accruals, due to Architecture Foundation of British Columbia, and fixed rate business term loan. The Institute has designated its financial instruments as follows:

Cash and short-term investments are designated as held-for-trading and are measured at fair value.

Accounts receivable are classified as loans and receivables. After their initial recognition at fair value, these instruments are measured at amortized cost, which for the Institute generally corresponds to cost.

Accounts payable, due to Architecture Foundation of British Columbia, and fixed rate business term loan are classified as other financial liabilities. After their initial recognition at fair value, these instruments are measured at amortized cost, which for the Institute generally corresponds to cost.

Interest Rate Risk

The Institute is exposed to interest rate risk arising from fluctuations in the interest rate on its demand operating line of credit.

Credit Risk

The Institute is exposed to credit risk with respect to its receivables. Management regularly monitors the credit worthiness of its debtors and believes it has adequately provided for any exposure to potential credit loss.

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA**NOTES**

For the year ended December 31, 2009

Note 3 Financial Instruments (continued)**Currency Risk**

It is management's opinion that the Institute is not exposed to significant credit risk or currency risk arising from its financial instruments.

Fair Values

Unless otherwise stated, the fair values of these financial instruments approximate their carrying values. The fair value of amounts due to Architecture Foundation of British Columbia cannot be readily determined due to a lack of repayment terms associated with these amounts.

Note 4 Capital Disclosures

The Institute considers its capital structure to consist of operating, contingency reserve, and term loan repayment fund capital totalling \$3,360,940 as detailed in the statement of financial position.

The Institute's objectives when managing its capital are to safeguard the Institute's ability as a financially viable organization and to serve the needs of the public and the Institute's registrants. The Institute is a self-governing professional body which receives funding from registrants for dues, regulation, education and other services. In addition, the Institute draws upon bank loans for short and long-term funding to support its operations. There are no financial covenants associated with these bank loans. The bank loans are secured as disclosed in Note 9.

In order to facilitate management of its capital requirements, the Institute prepares annual budgets which are approved by the Institute's Council.

Note 5 Deferred Charges

	2009 \$	2008 \$
Deferred lease commissions	16,073	16,433
Accumulated amortization	(3,287)	(360)
	<u>12,786</u>	<u>16,073</u>

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA**NOTES**

For the year ended December 31, 2009

Note 6 Due to Architecture Foundation of British Columbia

	2009 \$	2008 \$
Due to Architecture Foundation of British Columbia	<u>2,256</u>	<u>3,092</u>

Amounts due to Architecture Foundation of British Columbia are non-interest bearing with no specific terms of repayment.

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

Note 7 Property & Equipment

	Cost \$	2009 Accumulated Amortization \$	Net \$	2008 Net \$
Land	815,720	-	815,720	815,720
Building	2,615,830	734,200	1,881,630	1,950,903
Office furniture	116,636	95,283	21,353	23,721
Office equipment	33,790	31,652	2,138	3,122
Computer equipment	143,443	124,942	18,501	30,315
Computer software	110,671	51,062	59,609	17,941
	<u>3,836,090</u>	<u>1,037,139</u>	<u>2,798,951</u>	<u>2,841,722</u>

Note 8 Impairment of Long-Lived Assets

Long-lived assets, which include property and equipment and intangible assets, are tested for recoverability whenever events or changes in circumstances indicate that their carrying amounts may not be recoverable. An impairment loss is recognized when the carrying amounts exceed their fair values.

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA**NOTES**

For the year ended December 31, 2009

Note 9 Bank Loans

	2009	2008
	\$	\$
Royal Bank of Canada		
Fixed rate business term loan	133,943	363,611

The fixed rate business term loan is repayable in monthly instalments of \$13,475 including principal and interest at 2.58% per annum, and is due November 1, 2010.

The Institute has an additional demand operating line of credit of \$450,000 available to it which bears interest at Royal Bank prime plus 1% per annum. As at December 31, 2009, no amounts are drawn on this line of credit.

The loans are secured by:

- General Security Agreement having a first charge on all the Institute's assets.
- Collateral First Mortgage for \$1,600,000 covering Strata Lots 1-10, 440 Cambie Street, Vancouver, B.C.
- Demand Collateral First Mortgage for \$700,000 covering Strata Lots 17 and 18, 440 Cambie Street, Vancouver, B.C.

Note 10 Comparative Figures

Certain 2008 comparative figures have been reclassified to conform to the financial statement presentation adopted for 2009.

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA**SCHEDULE OF REVENUE AND EXPENDITURES**

For the year ended December 31, 2009

	BUDGET (unaudited) 2009 \$	ACTUAL 2009 \$	ACTUAL 2008 \$
Schedule 1			
FEES REVENUE			
Members	1,302,300	1,354,619	1,268,026
Associates	137,985	124,057	120,813
Affiliates	3,315	3,558	3,380
Architectural technologists/IATs	17,400	18,910	16,367
Firms	331,125	362,351	330,004
Temporary licences	75,000	135,858	157,168
Registration and reinstatement	15,000	59,648	50,715
Building and residential designers	18,900	15,040	10,780
	<u>1,901,025</u>	<u>2,074,041</u>	<u>1,957,253</u>
Schedule 2			
INTEREST AND OTHER REVENUE			
Documents, firm directories, signs and seals	8,500	13,478	18,845
Interest	37,000	6,012	55,577
Settlement payments and fines	15,000	17,340	10,725
Other	8,000	5,196	3,342
	<u>68,500</u>	<u>42,026</u>	<u>88,489</u>
Schedule 3			
ADMINISTRATION			
Salaries and benefits	458,450	494,669	448,574
Severance	-	196,568	-
Operating costs	143,650	207,200	139,341
Accounting and audit	16,000	17,583	21,754
	<u>618,100</u>	<u>916,020</u>	<u>609,669</u>
Schedule 4			
PREMISES (NET)			
Premises	224,350	215,570	214,991
Amortization	100,000	111,205	104,809
	<u>324,350</u>	<u>326,775</u>	<u>319,800</u>
Less: revenue	(189,750)	(158,513)	(140,477)
	<u>134,600</u>	<u>168,262</u>	<u>179,323</u>

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA**SCHEDULE OF REVENUE AND EXPENDITURES**

For the year ended December 31, 2009

	BUDGET (unaudited) 2009 \$	ACTUAL 2009 \$	ACTUAL 2008 \$
Schedule 5			
COUNCIL			
Council and president	40,000	57,311	49,047
Other	49,200	70,392	85,983
	<u>89,200</u>	<u>127,703</u>	<u>135,030</u>
Schedule 6			
NATIONAL MEETINGS (NET)			
Annual assessment	15,000	34,246	25,270
Travel	15,000	12,143	5,061
	<u>30,000</u>	<u>46,389</u>	<u>30,331</u>
Less: revenue	-	(27,722)	-
	<u>30,000</u>	<u>18,667</u>	<u>30,331</u>
Schedule 7			
COMMUNICATIONS (NET)			
Communications programs, committees, events	15,900	10,070	12,751
Publications, multimedia, newsletters	163,250	102,989	102,766
Salaries, benefits, and administration	217,550	196,477	182,080
	<u>396,700</u>	<u>309,536</u>	<u>297,597</u>
Less: revenue	(225,000)	(110,109)	(132,647)
	<u>171,700</u>	<u>199,427</u>	<u>164,950</u>
Schedule 8			
ANNUAL MEETING AND CONFERENCE (NET)			
Annual conference	225,000	257,365	225,617
Annual meeting	20,500	54,362	19,911
	<u>245,500</u>	<u>311,727</u>	<u>245,528</u>
Less: revenue	(348,500)	(296,153)	(343,163)
	<u>(103,000)</u>	<u>15,574</u>	<u>(97,635)</u>

ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA**SCHEDULE OF REVENUE AND EXPENDITURES**

For the year ended December 31, 2009

	BUDGET (unaudited) 2009 \$	ACTUAL 2009 \$	ACTUAL 2008 \$
Schedule 9			
REGISTRATION & LICENSING (NET)			
Salaries and benefits	266,800	254,374	227,639
Legal	1,000	3,039	11,614
Program and committees	32,200	67,736	30,590
	<u>300,000</u>	<u>325,149</u>	<u>269,843</u>
Less: revenue	(17,500)	(97,170)	(25,575)
	<u>282,500</u>	<u>227,979</u>	<u>244,268</u>
Schedule 10			
PRACTICE			
Salaries and benefits	200,400	138,310	189,369
Program and committees	80,945	22,618	19,860
	<u>281,345</u>	<u>160,928</u>	<u>209,229</u>
Schedule 11			
PROFESSIONAL DEVELOPMENT (NET)			
PD course expenses	44,000	48,604	36,321
Salaries and benefits	183,700	176,459	152,326
Severance	-	57,826	-
Program and committees	12,625	7,773	9,983
	<u>240,325</u>	<u>290,662</u>	<u>198,630</u>
Less: revenue	(162,000)	(156,955)	(117,027)
	<u>78,325</u>	<u>133,707</u>	<u>81,603</u>
Schedule 12			
CONDUCT & ILLEGAL PRACTICE (NET)			
Salaries and benefits	218,900	233,632	208,950
Legal (Illegal practice)	77,200	747	2,024
Program and committees	29,800	28,836	24,237
	<u>325,900</u>	<u>263,215</u>	<u>235,211</u>
Less: revenue	(7,500)	(9,000)	(13,000)
	<u>318,400</u>	<u>254,215</u>	<u>222,211</u>

2010 Annual Meeting Resolution:

(ref. Architects Act s.23)

7.3 Appointment of the Auditor

WHEREAS the accounting firm of Wolrige Mahon Chartered Accountants have performed all assignments to the satisfaction of Council,

BE IT RESOLVED THAT Wolrige Mahon Chartered Accountants be appointed auditor for the Architectural Institute of British Columbia for the fiscal year 2010.

Moved: Elisa Brandts MAIBC

Seconded: Tim Spiegel BSc (QS) PQS
Lieutenant Governor Appointee to Council

