

2002

annual report

two thousand and four

annual report
architectural institute of british columbia



mission + vision

mission

The Architectural Institute of British Columbia (AIBC) is a self-governing body dedicated to excellence in the profession of architecture for the benefit of its membership, the environment, and society.

vision statements

These vision statements represent a consensus of Council, staff, and board chairs' collective understanding of AIBC priorities and directions, following a member survey, stakeholders' session, and review of the strategic plan.

Our Vision for the Architectural Institute of BC

1. The Institute effectively serves and represents the needs and interests of its members, the profession as a whole, and the public.
2. The Institute is an active and vibrant organization and serves as the primary resource centre for the public, members, and others associated with architecture.
3. The Institute has a wide-spread presence throughout BC and has an influence on government and other jurisdictions in society.
4. The Institute is financially secure.
5. The Institute enjoys an abundance of new and diverse members.
6. The Institute embraces and engages in continual renewal.
7. The Institute carries out its regulatory functions in ways that achieve a high level of satisfaction by the public and Institute members.

Our Vision for the Profession of Architecture in BC

8. The profession readily accommodates change and establishes new directions.
9. The profession is inviting and attractive to young people.
10. The profession is valued and respected.
11. The profession is recognized as a leader in global sustainability and environmental design.
12. The profession accepts equitably assigned and limited liability.
13. The profession supports and encourages students and interns throughout their development.

Our Vision for the Practice of Architecture in BC

14. The public and clients are highly satisfied with the services of architects.
15. Architecture in the built environment demonstrates excellence in comprehensive design.
16. Architects are selected for projects on the basis of skills and expertise.
17. Architects are fairly remunerated for their work.
18. Architects are valued for their participation in all aspects of design and building.

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[2004-2005 council]



Front row (left to right): Dorothy Barkley (AIBC Executive Director), Eamonn Percy, Geoff Nagle, David Wilkinson, Patrick Stewart, Peter Levar, Stuart Howard, Grant Longhurst

Back row (left to right): Oberto Oberti, Joan Hendriks, Jerzy Wojtowicz, Janet Lutz, Michael Burton-Brown, rodney f. cottrell, Gordon Richards

Missing: Sean Ruthen, Edmund Lee and Lori Mathison

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[annual highlights]

- Draft *Architects Act* developed, with the first workshop on the Draft *Act* held with more workshops scheduled across the province throughout 2005.
- *architectureBC* re-designed with regulatory information separated out and published as an insert in *By the Book*.
- The largest number of Intern Architects registered in the past ten years
- Increased media coverage of architects, architectural themes and more business stories that have relied on the profession as a source of expert information.
- Ongoing discussions with technologists, technicians, building designers and interior designers to explore their inclusion under a new *Architects Act*, and membership in the AIBC.
- Number of qualified and registered External CES Providers to the AIBC reaches 117, a 17 percent increase over the previous year.
- Agreement with the RAIC to co-host the 2006 Festival of Architecture in Vancouver, in tandem with the UN's Habitat / World Urban Forum.
- The largest and most successful annual conference to date, setting professional development offering and attendance records.
- Ongoing discussions with the United States and Mexico on a tri-lateral reciprocal licensing agreement, with agreement to participate in a Memorandum of Understanding.
- Ongoing discussions with the Architects Council of Europe on a reciprocal licensing agreement, with an agreement to participate in a Memorandum of Understanding.
- First Foreign Trained Architects forum held.



[past presidents]

Michael Burton-Brown 2001-2003
 Robert Turecki 2000-2001
 John Davidson 1999-2000
 John Neilson 1998-1999
 Bryce Rositch 1997-1998
 Bonnie Maples 1995-1997
 Walter Francl 1994-1995
 Paul Bridger* 1993-1994
 Selwyn Dodd 1991-1993
 Derek Neale 1990-1991
 N. Gerald Rolfsen 1988-1990
 Brian Hulme 1986-1988
 Richard Hulbert 1985-1986
 David M. Aitken 1983-1985
 Terence J. Williams 1981-1983
 Guy Walters 1980-1981
 Fred J. Collins 1979-1980

Ronald Bain 1978-1979
 Peter Fulker* 1976-1978
 David Hambleton 1975-1976
 Richard Archambault 1973-1975
 Frank Russell* 1972-1973
 Fred Hollingsworth 1970-1972
 William Rhone 1968-1970
 J.M. Dayton 1966-1968
 Ronald S. Nairne* 1964-1966
 R. Siddall 1962-1964
 Charles E. Pratt* 1960-1962
 William Leithead* 1958-1960
 C. Campbell* 1956-1958
 John W. L. Davies 1954-1956
 John Wade* 1952-1954
 Peter Thornton* 1950-1952
 H. H. Simmonds* 1948-1950

John S. Porter* 1946-1948
 J. F. Watson* 1944-1946
 G.N. Evans* 1943-1944
 H. Blackadder* 1941-1943
 George Nairne* 1939-1941
 William F. Gardiner* 1937-1939
 H. Whittaker* 1935-1937
 William Bow* 1933-1935
 J.Y. McCarter* 1931-1933
 A.L. Mercer* 1929-1931
 Percy Fox* 1927-1929
 J. Benzie* 1926-1927
 G.L. Thornton Sharp* 1924-1926
 S.M. Eveleigh* 1922-1924
 A.L. Mercer* 1920-1922

* Deceased

[honourary members]

Ronald Bain MAIBC
 Sam Bawlf
 Reginald J. Bickford (Retired Architect)
 Dr. Ray Cole
 James Currie
 Keith B. Davidson*
 Henry Elder*
 Arthur Erickson MAIBC
 George Giles*
 Honourable Justice Gould *
 Sanford (Sandy) Hirshen MAIBC
 Fred T. Hollingsworth (Retired Architect)
 Kevin R. Hydes PEng
 Peter Jones PEng

David B. Leaney* PEng
 Stuart Lefeaux
 William Leithead*
 C. Y. Loh PEng
 Eva Matsuzaki MAIBC
 Hon. Justice K. E. Meredith
 Eric Nicol
 Cornelia Oberlander BCSLA
 Zwanette Pereboom (Retired Architect)
 Charles E. Pratt*
 Abraham Rogatnick (Retired Architect)
 Doris Shadbolt*
 Douglas Shadbolt*
 Gordon Smith

Marion Smith
 Ray Spaxman
 Philip B. Stroyan
 Steve Taylor PEng
 Peter M. Thornton*
 George S. Twizell*
 Robert P.S. Twizell*
 Harbhajan Singh Viridi*
 John Wade*
 R. B. Wilson*
 B. Paul Wisnicki*
 Catherine Wisnicki (Retired Architect)

* Deceased

[members retiring in 2004]

Rob Way
 William Campden
 Daniel S.Y. Bong
 David N. Spearing *
 A. George Barnes

Charlotte Murray
 Harry Whitfield
 Claude Maurice
 Brian Bartle
 Jorg Helssen

* Deceased

[special certificates of recognition]

2004	Barbara Dunnett Sage LLB Julio Gomberoff MAIBC Ed MacKinnon MAIBC	1994	Ronald E. Dies MAIBC Norman Hotson MAIBC Simon G. Richards MAIBC Brian Romer MAIBC Ronald Yuen MAIBC
2003	Patricia Bourque MAIBC Patti Rao MAIBC	1993	E. Bryce Rositch MAIBC
2002	Kendall Jessiman MAIBC David Mackey MAIBC Kiyoshi Matsuzaki MAIBC	1992	Brian Hart MAIBC Eva Matsuzaki MAIBC Derek Neale MAIBC J. Brian Sim MAIBC
2001	Robert Turecki MAIBC Joseph L. Whitehead*	1991	Richard Archambault MAIBC Paul Ohannesian MAIBC N. Gerald Rolfsen MAIBC
2000	Wendy Andrews MAIBC Allen Aubert MAIBC	1990	Nicholas Lozovsky MAIBC Charles A. Tiers MAIBC David Weiser MAIBC
1999	Musson Cattell Mackey Partnership	1989	Terry Cattell MAIBC Rick Hulbert MAIBC Brian Hulme MAIBC Doug Massie MAIBC
1998	Maura Gatensby MAIBC Don Hazleden MAIBC	1988	Ron Bain MAIBC Hugh Shirley MAIBC*
1997	Carole Arnston MAIBC John Neilson MAIBC Alan Scott MAIBC James Taggart MAIBC	1987	William Gies MAIBC Myron Kuzych MAIBC John McCormack MAIBC
1996	John Davidson MAIBC Mike Huggins MAIBC Terry Mager MAIBC	1986	Edward de Grey MAIBC John Walker
1995	Selwyn Dodd MAIBC David Galpin MAIBC Michael Garrett MAIBC		

* Deceased

[members registered in 2004]

maibc through canadian reciprocity

Michael Cunningham (AAA)
Robert Stephen Passmore (AAA)
Catherine Nickerson (AAA)
Jean-Pierre Maké (AAA)
Tomasz Sztuk (AAA)
Marilyn Palmer (AAA)
John L. Stewart (AAA)
Aziz Bootwala (AAA)
C. Grant Van Iderstine (MAA)
Terry Danelley (MAA)
Gordon Ferguson (MAA)
Richard J. Linley (MAA)
Stephen Cohlmeier (MAA)

Ralph Schilling (MAA)
Scott Stirton (MAA)
Michael McGowan (OAA)
Alan L. Munn (OAA)
Daniel G. Howard (OAA)
Elisa Brandts (OAA)
Djamshit Armin (OAA)
Paul Andrew Stevens (OAA)
Anatoly Morgulis (OAA)
William Hicks (OAA)
Mike Lazzaroni (OAA)
Gerard Gauthier (OAA)
Paul Chai-Peng Cheng (OAA)

maibc through us inter-recognition

James LaPosta, Jr (Connecticut)
Brian Davis (Connecticut)
David Jepson (Connecticut)
Donald J. Rethman (Ohio)
Robert Kley (Wisconsin)

Ching-Yeh Cary Tsai (Wisconsin)
Russell M. Echols (Utah)
Philip Harrison (California)
Yves Ghiai-Chamlou (California)
Huang-chung Cheng (Washington)

maibc through internship

Pierre Guimond
Jordan Kutev
Carmen Kwan
Philipa Atwood
Christopher Allen
Cedric Burgers
Clinton Cuddington
Ian James Egloff
Eric Law

Ryan McCuaig
Ann Katherine Murphy
Neville Doyle
Vincent Law
Nicholas Sully
Stacy McGhee
Laszlo Zold
Elaine Jong
Todd Dust

maibc through alternative qualifications

Steven Palmier (UK)
Craig Taylor (Australia)

maibc through reinstatement

Elizabeth Mackenzie
Barry Johns
Barclay McLeod
Alexander George
Suzan Wong
Gurkirat Anand

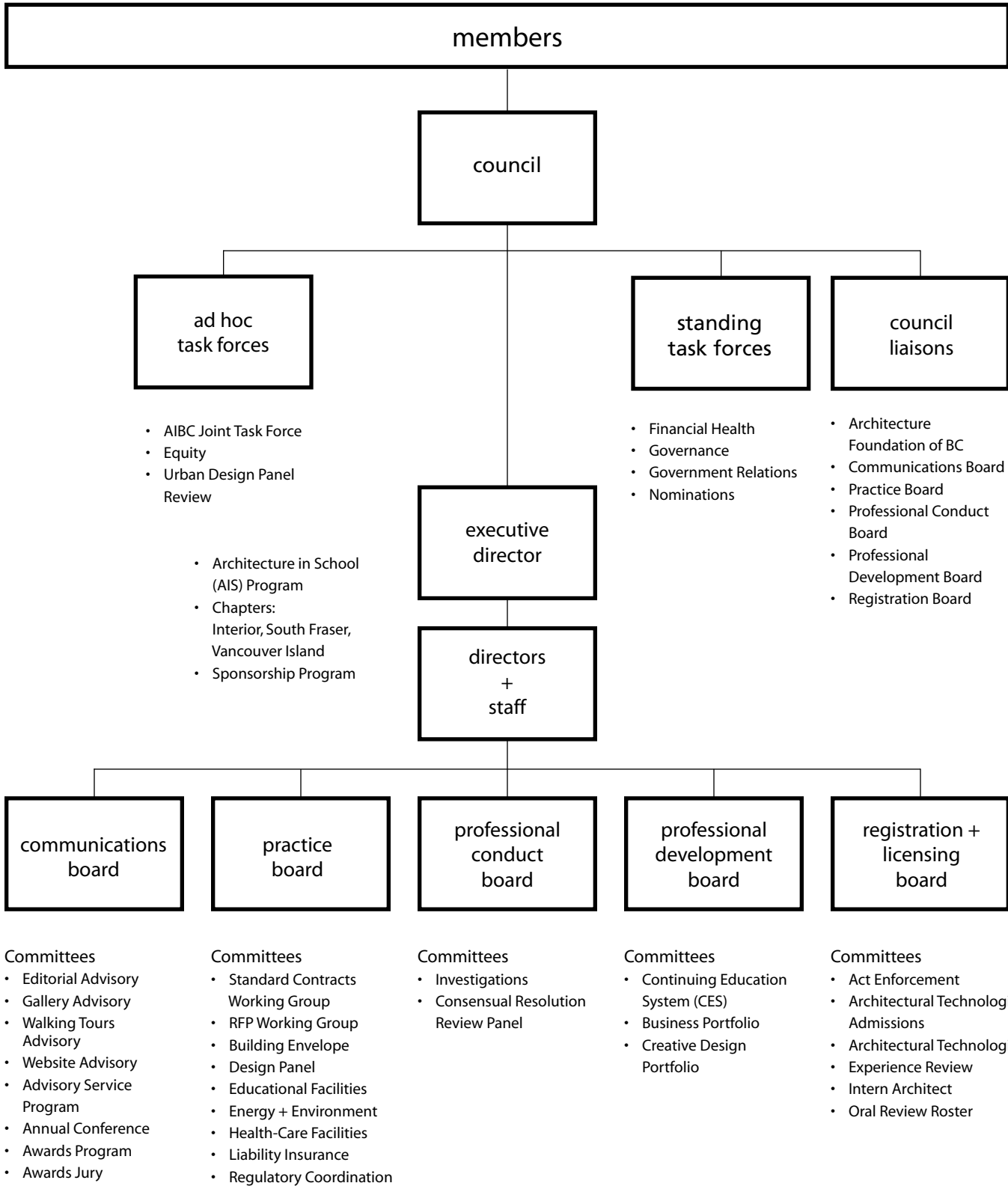
Dennis Heath
Fred Collins
Clement Wong
Robert Greig
William R. Rhone

architectural technologists (at.aibc)

Karen Barber
Svetlana Sharipova

Randene Saatchi

[governance chart 2004 - 2005]





[president's report]

STUART HOWARD MAIBC, MRAIC, AIA

The major concern and focus of this Council continued to be the liability insurance crisis we are facing. This issue affects all AIBC members, and while other topics were debated, insurance remained the Council's top priority. Architects throughout BC are being required to show evidence of liability insurance to practise in some municipalities, while at the same time insurance is getting more difficult or impossible to obtain. This situation is turning the Municipalities and the Insurers into the licensing bodies for the practice of architecture in BC. Council has met with the insurers, government, captive insurance providers and related industry groups in an attempt to find both a short and long-term solution. Some members may not support the direction that Council is suggesting for the long-term solution to liability insurance, but unfortunately there have been few suggested alternatives. Hopefully government will re-open their discussions on civil liability and make needed changes to the legislation in this province, a step that appears necessary in order to give comfort to insurers that architecture is a profession they can reasonably cover.

The AIBC Council of 2004-2005 continued the work of the previous year's Council. One of the major goals for the year was to bring the revised draft *Architects Act* to our members by the annual general meeting. Through the hard work of our Government Relations Task Force, chaired by Council member and LG appointee Grant Longhurst, a number of drafts were reviewed and refined. The outcome of this work is the draft *Act* that most members have seen and, through a series of workshops have been able to express their support, concerns, and objections towards. There will be more discussion on the *Act* at our annual conference. It is through this information gathering process that we will be able to go forward to government with confidence that this *Act* is necessary and desired by a majority of our members. While not all members support all aspects of the new *Act* I think most would agree that our old act was dated, did not allow for the differences in practice we have today and did not adequately protect the profession, and therefore the public, against unauthorized practice. While more work may be necessary to refine the *Act* into the document we all hope will guide practice into the future, I hope that everyone can continue to support the effort and realize the need for this undertaking.

Continuing education, which we hoped would be strictly a maintenance issue this year, continued to bring discussion. When we all decided back in 2000 to make continuing education mandatory, it was assumed that all members would feel it was their professional responsibility to raise their bar of knowledge, and that individual members would search out the learning

opportunities that were important to them and benefit from the program. The vast majority of members have done exactly that, demonstrating their professionalism. Unfortunately there have been enough members who feel that they either don't need ongoing learning, or that the AIBC should provide it at their doorstep at no cost, or that the system is inherently unfair, that it has become an administrative hand-holding exercise.

In the future, Council will be reviewing how to administer the continuing education system, with the intention to see a national reporting system established. While this initiative is just in the discussion stage, it looks like a promising idea that will remove the administrative burden from the AIBC.

We have been gearing up for the 2006 conference throughout the year, and will only intensify the attention to that initiative over the next year when the conference will be held in conjunction with the RAIC Festival of Architecture in Vancouver along with the World Urban Forum, returning after 30 years, and in tandem with the national Planners and Landscape Architect conferences. These overlapping events, all relating to the WUF, are going to put British Columbia architects and architecture on the national and international stage, and will be an exciting event for all of our members.

The AIBC, through the hard work of our Executive Director and all staff, continues to be on a firm footing financially. The organization is more open and accessible than in the past, and the image of architects and architecture is positive.

In the future, Council will struggle with the issues that still need resolution, as well as new issues such as: the skill shortage, the aging of the profession, foreign trained professionals, licensing requirements and reciprocity with other jurisdictions. I urge those of you that have issues with the direction of Council, or who just want to participate in the profession, to get involved.

Thank-you for the support I have received over the last two years as AIBC Council President, and thank-you in advance for your future help in dealing with the issues impacting architects in British Columbia.







[executive director's report]

DOROTHY D. BARKLEY

It has been a busy year for the Institute, and generally a successful one. The major focus of staff and members has been on four initiatives: resolving liability insurance matters of availability, affordability and litigation; the development of a new draft *Architects Act* and follow-up consultations; managing the Continuing Education System (CES); and raising the profile and recognition of the profession in BC. The underlying foundations of the Institute continue to be sound financial and resource management.

Liability Insurance Committee Chair John Davidson MAIBC has provided leadership and focus for the Committee and staff, who have done so much work to develop strategies that address the ongoing liability problems. President Stuart Howard MAIBC has worked with print media and radio to raise the public's awareness of the liability crisis for the profession and its possible consequences to the public. Institute staff have worked with members individually, municipalities, building officials and other stakeholders to provide information and strategies that deal with the real world consequences to members when they are without insurance, not able to gain a building permit, faced with litigation or the loss of projects.

It has been heartbreaking and challenging, but some or all of these initiatives may yet bear fruit, so let me list a few: ongoing discussions and meetings with insurers, most recently ENCON; ongoing investigations regarding captive insurance, most recently with Willis; numerous meetings with BCHMC, and notably, Shayne Ramsay; meetings with the Chair of the OAA's insurer, Pro-Indemnity; commissioning a report detailing the liability insurance experience in BC for the profession from SFU's public policy program; engaging a lobbyist to assist us to develop a strategy for government; meetings with provincial ministry officials; and commissioning a feasibility study on self insurance. In next year's report we may be able to relate better outcomes, rather than only initiatives on this matter.

With regards to the development of a new *Architects Act*, an enormous amount of time has been spent by staff working alongside the Government Relations Task Force, led by LG appointee to Council Grant Longhurst, and with Bonita Thompson QC, to develop a proposed *Act*. The results have been substantial, and a consultation process has begun with members, related industries and professions, as well as the provincial government. (Interestingly, the provincial government sees a new *Act* as a possible means to address some aspects of the liability insurance problems). The consultation process is anticipated to go on for all of 2005 and into 2006, with workshops being held around the province, and some time required for consideration of suggestions and their eventual incorporation into the *Act*.

At the same time as the development process has gone on, a Council mandated "Joint Task Force" was struck. The Joint Task Force met separately with representatives of the ASTTBC/BDIBC and the IDIBC to investigate their inclusion under the *Act*, with limited scopes of practice; thus expanding and diversifying the Institute, as agreed by members and Council in the Vision Statements back in 1999, "The Institute enjoys an abundance of new and diverse members."

The meetings have been very different in tone and tenor, with widely varying approaches and concerns voiced by the two teams of representatives, but always positive and committed to the best outcome for all concerned. The amount of time invested by the Institute and its members in this endeavour was astonishing, and seemingly selflessly and gladly given. I cannot possibly convey the appreciation of the Institute and myself for this gift of time and attention.

Continuing education processes have taken an enormous amount of time and Institute resources surprisingly and interestingly enough, at least to me. It was my belief that this far along, CES would be so well established that there would be little to require our attention or to report to you, but in fact this year has proven to be the most resource demanding and draining, despite the Institute's essential withdrawal from the provision of sessional offerings. This has largely to do with the receipt and management of information from members, the lack of consistency of information received, and the deluge of reports received the night prior to the compliance period ending. We hope that by working together with members these processes can be more successfully managed, and that there will not be a repeat of this year's results.

On a good news note, the Institute has placed a great deal of emphasis on raising the profile of member architects and architecture in BC, embarking on a program of increased liaison with various media outlets. I believe that we have successfully garnered a greater frequency of coverage on liability insurance matters, outstanding design, business and employment matters, community involvements and interdisciplinary collaboration. The Communications staff have worked closely with and relied upon the members of the Institute in their pursuit of these initiatives, and will continue to solicit member participation and contributions in the future.

Financially, the Institute has had a sound year, finishing with a surplus for the sixth year in succession. The latter is attributable to an expanding membership, a hugely successful annual conference and an attendant sponsorship program that contributes mightily to the health of the bottom line. I would like to extend my appreciation to Treasurer Geoff Nagle MAIBC who has been available to staff whenever they called upon him for advice and consultation, and who is one shrewd, sharp cookie.

I would also like to recognize all of the staff, volunteers and members with whom I have worked this year. It has been quite wonderful, and I am proud of their many accomplishments, achieved by working together over the last year on behalf of members. It has been a real pleasure working with Council, and particularly President Stuart Howard, who brought a "two fer" arrangement to his tenure as Chair. Not only has Stuart made a significant contribution on behalf of the provincial professional interest, he has taken on an increasingly large role nationally, as incoming Chair to the CCAC. Along with Stuart came Dani O'Riley, his wife. Dani has made a large contribution to the AIBC by curating the last four Architecture Centre Gallery shows and with her work to establish a permanent art collection for the Institute.

We leave 2004 with many accomplishments, some large goals and challenges. Ultimately, we approach the future with very exciting plans and strategies that we look forward to making real with your participation and help.



[registrar's report] Joan Hendriks MAIBC

During the first half of 2004, Stuart Piets MAIBC completed his two year term as a dedicated and hard-working Registrar. One of Stuart's accomplishments as Registrar included the re-activation of a successful Act Enforcement Program and Committee, which he continues to chair. In May 2004, I was pleased to be elected to Council and appointed by Council as Registrar. Previous to my appointment as Registrar, I was the Chair of the Registration Board, so I was able to continue my interest in registration issues as an ex-officio member of the Registration & Licensing Board, as well as to expand my involvement in various broad areas of Council policy.

I am particularly pleased to report an overall boom in AIBC membership in 2004. As reflected in the end of the year Register Tally below, Intern Architects (+8.7 percent) and Intern Architectural Technologists (+13.3 percent) showed the biggest increases over the same time the year before. Student membership is also very healthy with an overall increase of five percent. Our annual visits to the UBC School of Architecture and BCIT are helpful in introducing students to potential careers in architecture and encourage students to take advantage of the free student membership offered to them by the AIBC. High student membership also increases the chances that students will be aware of registration and apply more quickly to the internship program after graduation, which is what we have been observing.

Although the number of registered architectural firms is down marginally from 2003, temporary licenses increased by 30 percent.

Out-of-province interest in practising architecture in BC is also reflected in new registration of architects. The number of architects registered with the AIBC shows an increase of 1.8 percent as opposed to the previous year's decrease of 1.5 percent. There were 61 new MAIBCs in 2004 as opposed to 33 in 2003, and 54 percent of new MAIBCs were registered through reciprocity with another Canadian province or territory (as opposed to 45 percent in 2003). Registration through inter-recognition with a US State accounted for 11.5 percent of new MAIBCs (up from 9 percent in 2003). The number of registrations through successful completion of the Internship Program accounted for 31 percent of new MAIBCs and was significantly (58 percent) higher than the previous year, although lower compared to reciprocal registration applicants.

Due to the increased numbers of new Intern Architects and continued interest from architects registered elsewhere, we anticipate significant growth in registration numbers over the next five years.



aibc register tally

	31 Dec 2000	31 Dec 2001	31 Dec 2002	31 Dec 2003	31 Dec 2004	Difference Dec 03 vs. Dec 04
INDIVIDUALS:						
Registered Members	1350	1363	1329	1309	1333	1.8%
Honourary Members	18	17	24	24	24	0.0%
Intern Architects	298	299	341	358	392	8.7%
Intern Technologists	8	7	13	13	15	13.3%
Previously Registered Members	85	90	107	99	91	-8.8%
Retired Architects	95	101	109	118	116	-1.7%
Architectural Graduates	22	22	18	19	18	-5.6%
Architectural Technologists	23	31	35	44	46	4.3%
Total of Above Categories	1899	1930	1976	1984	2035	2.5%
Student Associates - Technologists	8	96	250	131	134	2.2%
Student Associates - Architectural	9	57	74	51	53	3.8%
Student Associates - Syllabus Program	13	17	33	28	34	17.6%
Total Students	73	170	357	210	221	5.0%
Affiliates	--	31	32	23	24	4.2%
FIRMS (active):						
Certificate of Practice - Corporations	288	287	272	279	292	4.5%
Certificate of Practice - Partnerships	66	69	62	61	52	-17.3%
Certificate of Practice - Sole Proprietorships	384	375	369	360	356	-1.1%
Certificate of Joint Practice	9	9	8	7	6	-16.7%
Total Firms	738	740	711	707	706	-0.1%
Temporary Licences	45	29	33	28	40	30.0%
Inactive Firms	--	125	126	147	146	-0.7%

[treasurer's report] Geoffrey Nagle MAIBC

It is my pleasure to report that the AIBC's most recent fiscal year, which ran from January 1 through December 31, 2004, ended with a budgetary surplus. The Institute was once again in the position to both reduce the outstanding balance on the demand loan secured by the AIBC premises, and to contribute as planned to the contingency fund.

The continuing ability of the Institute to operate in a fiscally prudent manner is a testament to the value provided by all of the volunteers, staff, and systems currently in place.

Positive financial events that impacted the operations of the AIBC during 2004 included:

- increased member attendance at the 2004 Annual General Meeting;
- strong sponsor support for the AGM and Membership Directory;
- significant growth in the membership list for the first time in several years; and
- reduced legal costs due to the continuing success of the Consensual Resolution Process.

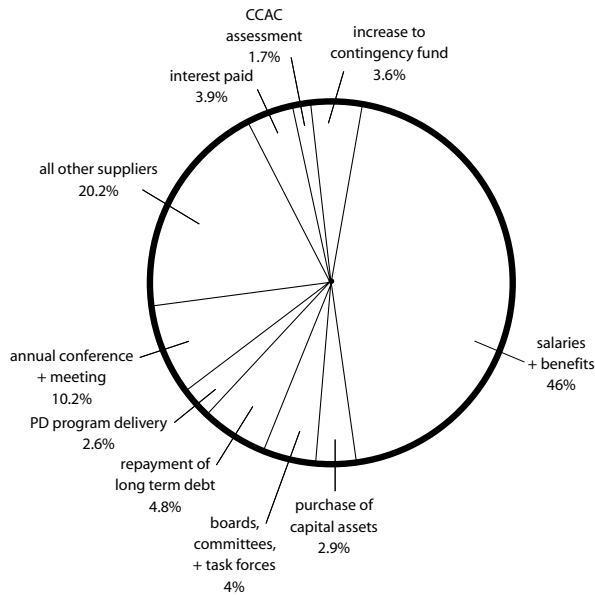
Those positive events were able to overwhelm the negative financial challenges being faced by the Institute due to items such as:

- economy-wide upward pressure on staffing costs;
- continued increases in insurance costs;
- the inability, despite a hotly-pursued opportunity in 2004, to as-yet secure a tenant for the vacant second floor space owned by the AIBC.

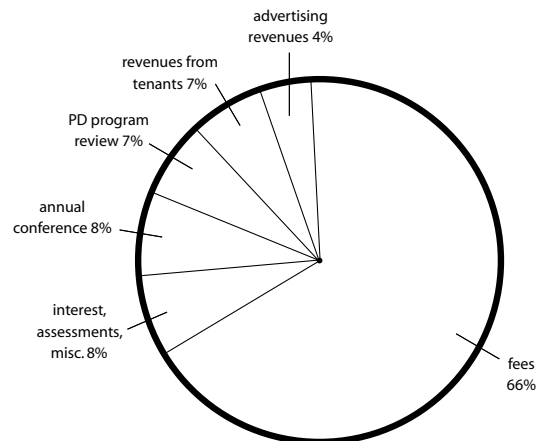
Given the current robust state of the provincial economy and the related opportunities for success and growth among the AIBC membership, the foreseeable future of the fiscal status of the Institute appears excellent. Particularly encouraging is the recent significant increase in the number of Intern Architect members of the AIBC. That increase reverses the trend of the past few years and bodes well for the future of the profession in British Columbia.

Continuing the operation of the AIBC on a member-responsive and fiscally-responsible mandate will help secure the future success of both the Institute and its membership.

uses of cash



sources of cash



[council ad hoc task force reports]

joint task force

Our negotiations with the Association of Science Technicians and Technologists of BC (ASTTBC) are on-going. We have achieved significant agreement on many issues regarding the possible inclusion of architectural technicians and technologists within the regulatory framework of a new *Architects Act*. In the very near future, we hope to establish an agreement that will address specific scopes of practice, governance and transfer issues.

Negotiations with the Interior Design Institute of BC (IDIBC) are also proceeding. We are in the process of establishing a Memorandum of Understanding that will provide the framework and timetable for the possible inclusion of IDIBC members within the regulatory framework of a new *Architects Act*.

All three organizations have a remarkably consistent approach to the assessment and accountability of design professionals. We share a common commitment to internationally recognized education standards, we all require that members demonstrate qualified experience in their field of expertise, and each organization demands that expertise be proven through an examination process. I believe that these strong shared core values will allow us to be successful in our future efforts.

equity

In June of 2004 the Equity Task Force completed its task of reviewing public legislation, the equity policies of other professional associations, and existing AIBC policy and regulations, as they speak to the issues of equity. It was determined by the task force that the necessary framework between public legislation and AIBC policy was already in place. There was, however, room for improvement in the way in which these policies are made manifest in practise within the Institute. Council adopted several new policies. These are designed to require performance indicators of the status and success of existent policy.

nominations

There is nothing to report as all Council members are running for re-election this year.

urban design panel review

The Urban Design Panel Review's recommendations were presented to and accepted by Council, with implementation of the Review's recommendations ongoing through 2005.

Chair

Grant Longhurst

Members

Selwyn Dodd MAIBC
Peter Levar MAIBC
Dave Mackey, AIBC Associate
(Previously Registered Member)
Peter Salusbury AT.AIBC
Robert Turecki MAIBC

Chair

Janet Lutz MAIBC

Members

rodney cottrell MAIBC
Eamonn Percy

Chair

Joyce Drohan MAIBC

Members

Bernard Perreten MAIBC
Scot Hein, AIBC Associate
(Previously Registered Member)
Oberto Oberti MAIBC
Nigel Baldwin MAIBC
Paul Rust MAIBC

[council policy development task force reports]

governance

Chair

Patrick Stewart MAIBC

Members

Stuart Howard MAIBC

Joan Hendriks MAIBC

Eamonn Percy

In 1999, the AIBC adopted the 'governance policy' approach in order to improve the efficiency of the Institute and to better serve its members and the public interest. The goal was to avoid Council using its time 'micromanaging' staff and making operational decisions and, instead, to ensure that Council creates appropriate and useful policies for its members, to be implemented by staff under the Executive Director.

In 2000, Council established the Governance Task Force (GTF) to engage in an ongoing review of the AIBC Governance Policy, to ensure implementation based on Council protocols, and generally to ensure adherence to the Policy document. With these ends in mind, over the past year the GTF focused on drafting Council agendas that were policy-oriented, monitored Council assessments, and Council meeting processes.

To ensure the currency of and adherence to the AIBC's vision statements, governing process, operational constraints and Council/ Executive Director relationship, the GTF continued to ensure that Council reviewed, updated or created policy throughout the year. The Task Force also monitored a process whereby AIBC Councillors assessed each meeting for review and analysis. The GTF then reported back to Council at the subsequent meeting, making suggestions for improvements as appropriate. The Task Force was also responsible for ensuring that Council's annual self-assessment was completed.

With all the issues confronting Council over the past year, the GTF was keen to ensure that everyone that wanted to make a presentation to Council was given the opportunity. We hope we have succeeded and look forward to next year.

As Chair of the Governance Task Force, I would like to thank our President Stuart Howard MAIBC, Registrar Joan Hendriks MAIBC and LG Appointee Eamon Percy MBA for their time and dedication to attempting to maintain a transparent and respectful governance process.

government relations task force

Chair

Grant Longhurst

Members

Barbara Sage

Oberto Oberti MAIBC

Robert Turecki MAIBC

Dave Mackey, AIBC Associate

(Previously Registered Member)

Stuart Howard MAIBC

In 2004 the Task Force continued to pursue its primary goal, the development of a new version of the *Architects Act* for consideration by the membership, and ultimately for submission to the provincial government. The process included addressing some fundamental issues such as the types of members who may be admitted to the Architectural Institute, the regulation of the built form environment and even the practice of architecture.

I'm pleased to report that a new draft version of the *Act*, along with an executive summary and foot-noted reference material was presented to all members earlier this year. We have received written feedback from a number of members and hope to solicit more comment in a series of GRTF workshops, as well as at the AGM. We also look forward to receiving more detailed critiques from the Conduct, Registration, Practice and PD Boards, as well as staff and our legal experts. The Task Force will also solicit input from other groups and associations involved in the building and design industry.

Our current timetable envisions having new legislation tabled in the spring of 2006, for possible inclusion in the Fall 2006 legislative calendar.

[architecture foundation of bc report]

This has been a year of consolidation for the Architectural Foundation of BC. Michael Burton-Brown MAIBC was been elected Chairman of the Foundation Board, succeeding Bob Turecki MAIBC, and Myrna Kitcheon was added to its Board. Burton-Brown, working with the members of the Board, immediately began to identify initiatives for the Board to pursue in their fundraising endeavours, as well as to develop new fundraising strategies, building on the ongoing success of the annual golf tournament. New projects identified by the Foundation to support will be (in partnership with the Institute), to develop a design resource library to support all participants in the design process, and to develop a permanent collection of work reflecting the architectural process architects as artists and significant architecture.

Emphasis is being placed on broadening the volunteer base of the Foundation, with a focus on fundraising and special event development skills. As well, opportunities to give the Foundation a higher public profile will be pursued with mainstream media, in keeping with Foundation mandate to raise awareness of architecture with the general public, rather than speaking only to the profession.

The Foundation plans to continue its support of the UBC School of Architecture and BCIT's Architectural Technology program, while strengthening its support of the Architects in School program.

[architecture in schools (ais) program report]

Architecture In Schools has enjoyed another very successful year, thanks to the popularity of AIS initiatives and the essential contributions of numerous project partners and volunteers. AIS projects were run in communities from Vancouver Island and the north coast to the Interior of the province.

The majority of AIS projects tend to happen in the Greater Vancouver and Victoria areas. This is somewhat understandable due to the population of these regions and the amount of architectural professionals in them who are available to assist with program activities. Nevertheless, AIS has many existing resources that are amenable to communities both near and far.

The program coordinator has identified distance outreach as a key area for AIS improvement over the next year. Work has already begun in this regard. AIS has secured a grant from the Vancouver Foundation in support of a project the Committee is calling the "AIS Distance Education Initiative." This initiative will include a high-profile Architecture In Schools web presence and a prototype for a self-guided tour kit that can be tailored to the unique features of individual communities.

The 2004 operating year also saw the transition from AIS as a communications program of the AIBC, toward AIS as a supported program of the Architecture Foundation of BC. The Committee is confident that with the cooperation and support of the AIBC and the Architecture Foundation, this popular and positive program will successfully make this transition over the coming year, enabling ever greater success in promoting an awareness of our built environments and the value of architecture.

[sponsorship program report]

Following upon the excellent initial program created by Kiyoshi Matsuzaki MAIBC a number of years ago, and then the leadership of Stuart Howard MAIBC, Past President Michael Burton-Brown assumed leadership for the Sponsorship program this year. The main thrust of the program is to secure sponsors for the annual conference, and to ensure value for monies donated. Under Michael's leadership, an actual print program has been developed detailing the events available and the benefits received. Michael has also single-handedly built a list of potential sponsors that includes some of the most important support, supplier and partner businesses to the profession, and has instituted a system to follow-up personal contacts that has resulted in the most successful program to date, one that substantially contributes to the Institute's healthy financial position. As well, a recognition program is being refined to ensure that all sponsors find their participation a successful and rewarding relationship that will continue to pay dividends over the course of the year.

Looking back to 2004, we thank the following annual conference sponsors:

Ledcor Construction
Read Jones Christoffersen
The RADA Group
Fast & Epp Structural Engineers
Falcon Engineering
Keen Engineering
Singleton Urquhart
Bull, Housser & Tupper
Metrix Professional Insurance Brokers
Concert Properties

Reed Construction Data
Jardine Lloyd Thompson Canada
Gage-Babcock + Associates
Harper Grey Easton
Roofing Contractors Association of BC
McGraw-Hill Construction
Aplin & Martin Consultants
C&S Tile Distributors / Atlas Stone
Products
Glotman Simpson Group of Companies

Nemetz & Associates
XL Design Professional
Enerpro Systems
Bridge Electric
Jones Kwong Kishi Consulting Engineers
Welder Engineering
Weiler Smith Bowers Consultants
VEL Engineering
The Image Group
Westminster Savings Credit Union

Chair
Michael Burton-Brown MAIBC

Vice Chair
Joyce Drohan MAIBC

Secretary
Doreen Braverman

Treasurer
Kiyoshi Matsuzaki MAIBC

Members
Standley Kwok MAIBC
Bonnie Maples MAIBC
Graham McGarva MAIBC
Oberto Oberti MAIBC
Abraham Rogatnick,
Honourary Member
Ron Yuen MAIBC
Myrna Kitchen

AIS Volunteers
Jim Alders MAIBC
Eric Berglund IA
Martha Burton
David Colussi IA
Susan Falkowski IA
Robert Matthes IA
Ann McLean MAIBC
John Medland MAIBC
Andre Rowland MAIBC
Laura Steele MAIBC

Chair
Michael Burton-Brown MAIBC

[aibc outreach representatives]

municipal + provincial

Association of Professional Engineers and Geoscientists of BC Building Envelope Committee Liaison

Pierre Gallant MAIBC

Association of Professional Engineers and Geoscientists of BC Sustainability Committee Liaison

Bill Gies MAIBC

BC Building Code Interpretation Committee

Teddy Lai MAIBC

Michael Jaszczewski MAIBC

BC Building Policy Advisory Committee

Bryan Bydwell MAIBC

Building Envelope Research Consortium

Richard Kadulski MAIBC

Certified Professional Advisory Committee

Martin Bruckner MAIBC

Alan Brown MAIBC

Steve Hart MAIBC

City of Vancouver Chinatown Historic Area Planning Committee

Bruce Carscadden MAIBC

Eric Lam MAIBC

City of Vancouver Development Permit Advisory Panel

Bruce Haden MAIBC (Chair, Urban Design Panel)

Mark Ostry MAIBC (Deputy Chair, Urban Design Panel)

James Hancock MAIBC

City of Vancouver First Shaughnessy Advisory Panel

Bill McCreery MAIBC

Derek Neale MAIBC

City of Vancouver Gastown Historic Area Planning Committee

Robert Leshgold MAIBC

City of Vancouver Public Art Committee

Paula Grossman MAIBC

City of Vancouver Southeast False Creek Planning Stewardship Committee

Ron Bain MAIBC

Executive Directors and Registrars of Professional Organizations of BC

Dorothy D. Barkley

Homeowner Protection Office (HPO) Advisory Council

Doug Watts MAIBC

Provincial Bid Depository Advisory Committee

Rod Windjack MAIBC

Provincial Building Code Appeal Board

Edward MacKinnon MAIBC

Public Construction Council of BC

Brad Shuya MAIBC (Chair)

Peter Genge MAIBC

Michael Ernest MAIBC (alternate)

Vancouver Heritage Commission

James Burton MAIBC (Vice-Chair)

national

Canadian Commission on Building and Fire Codes

Steven Hart MAIBC

Canadian Construction Documents Committee (CCDC)

Michael Ernest MAIBC (Chair)

Committee of Canadian Architectural Councils (CCAC)

Stuart Howard MAIBC

[bc homeowner protection office provincial advisory council/aibc liaison report]

The Homeowner Protection Office (HPO) Provincial Advisory Council, active since July, 1999, is constituted through the provisions of the *Homeowner Protection Act* and its regulations. The Advisory Council consists of representatives from the AIBC, building officials, contractors, engineers, condominium owners and managers, the development industry, municipalities, organized labour, warranty providers, the City of Vancouver, and the HPO Executive. Its broad terms of reference are to:

- Provide advice to the Chief Executive Officer and the Board on the main program areas of the HPO.
- Identify new and emerging issues in the residential construction industry and make recommendations on appropriate responses.
- Provide advice on the research and education components of the HPO, particularly as they relate to building science matters, *Building Code* matters, building techniques, and consumer education.

In its educational mandate, the HPO continues to support such research projects as the Best Practice Guide - Windows , Building Envelope Maintenance & Renewal Bulletins, Performance of Poured-in Place Concrete Wall Assemblies, and Monitoring Performance of Rainscreen Wall assemblies. It continues to be an information source for consumers and the construction industry.

As an outcome of the BC Government's Core Services Review process, the new CEO of the HPO, Ken Cameron, along with the newly created Board of directors, has issued a "Futures Report" outlining the strategic direction for the HPO. This report can be viewed at the HPO Web site at www.hpo.bc.ca. As part of the process leading up to this report, with a voice on the Provincial Advisory Council, the AIBC was able to raise the Advisory Council's concerns about the impact that changes in liability insurance are having on architects and eventually on the larger construction industry.

The Provincial Advisory Council (PAC) to the HPO continues to be a valuable place for the AIBC to share a table with the insurance industry, warranty providers, municipalities, and the construction industry, which enables us to voice our concerns regarding practice as well as building envelope issues.

[chapter reports]

interior

2004 was an eventful year for architects in the BC Interior. The expanding economy has resulted in unprecedented growth and a record setting construction industry. The local municipalities and building departments are struggling to keep up with the work. The architectural practices are faced with similar work loads.

Availability of affordable liability insurance is continuing to be the main challenge of our profession. Those of us able to get insurance are finding the rates increasing by 10 percent or more per year, without regard for our past record of claims.

In 2004, the Interior Chapter continued to facilitate the provision of Continuing Education opportunities. Much credit is due to the AIBC as they direct manufacturers to the BC Interior to provide us with updates in the various construction technologies.

Finally, we greatly appreciated the long distance support from the AIBC, specifically from Executive Director Dorothy Barkley, President Stuart Howard, and Director of Professional Services Michael Ernest. With their help we are able to stay connected to the Institute and other members throughout the province.

south fraser

The South Fraser Chapter continues to grow in membership attendance as well as in volume. We have enjoyed the addition of members who may practice or work in the public sector in other areas, but who live in the South Fraser catchment area. We now have regular attendees coming from as far as Delta to the west and Chilliwack to the east.

As a registered provider in the AIBC Continuing Education System, we try to have a guest presenter at most of our monthly meetings (last Thursday of each month). Lively discussion is assured during our "regular meeting" portion of the agenda. We are looking forward to bi-annual meetings with council and staff regarding their current initiatives, and welcome the opportunity to share our thoughts.

We feel that the single most critical issue facing practicing architects today is liability and insurance. We are most anxious to contribute to finding a solution.

On a lighter side, we started a tradition of hosting an annual field trip. Last year's trip to Seattle was an overwhelming success, and we are just starting to plan this year's sojourn. These trips are paid for by membership dues, as (for the most part) are our regular meetings.

Chair
Doug Watts MAIBC

Chair
Wilf Lunde MAIBC

Chair
Mark Ankenman MAIBC

Treasurer
Paul Rust MAIBC

vancouver island

Chair

John Coe MAIBC

Treasurer

Charles Kierolf MAIBC

The Vancouver Island Chapter has been active for several years and provides a voice for its members on matters that are within its area of activity and for which the main body of the AIBC has little or no direct involvement. The Chapter also is a Registered Provider for continuing education.

Over the last year, the Chapter's priorities have been to provide opportunities for members to obtain LUs that otherwise would be costly and unduly time consuming, and to address issues of local government design committees and insurance for the practice of architecture. The proposed changes to the *Architects Act* are also of concern to members.

During 2004, the Vancouver Island Chapter faced many challenges. Members continued to feel that they are disadvantaged when compared with the members that are in the vicinity of Greater Vancouver. Continuing education events continued to be predominantly available to members within the GVRD. The timing of many of the events in Vancouver meant that a Chapter member had to find overnight accommodation to be able to attend.

The reporting system for LUs was not to the Chapter members' liking. It was suggested that peer review be used as a monitoring system and that members maintain their own records of CES effort. A random review of member's records by peer members is thought to be a preferable alternative to the current monitoring undertaken by AIBC administration.

During the year were monthly meetings that were varied in content and provided LUs to the members in attendance. Focus has been on presentations that provide details of construction methods to assist members in their daily work, with the number of attendees averaging 25.

[royal architectural institute of canada report]

RAIC Regional Director

BC/Yukon

Kiyoshi Matsuzaki
MAIBC, FRAIC

Past President

Bonnie Maples MAIBC

On behalf of the RAIC membership, President Bonnie Maples MAIBC, FRAIC, and the Chancellor of the College of Fellows, Brian Sim MAIBC, FRAIC, I am pleased to provide a brief report on the RAIC activities to date.

Under the remarkable leadership of President Bonnie Maples, the RAIC is financially healthy, continuing to provide excellent continuing education courses nationwide, increasing membership, expanding awards programs, and furthering advocacy of our profession nationally and internationally.

A few initiatives worth pointing out:

Awards – The RAIC, represented by Chancellor Brian Sim, was successful in securing on-going funding from the Canada Council for the Arts for the Governor General's Medals in Architecture Awards program.

The RAIC is initiating a new awards program: Urban Design Awards, which will come on stream soon.

Continuing Education System – The RAIC is promoting to CCAC (Committee of Canadian Architectural Councils), which is represented by all provincial associations, the need to standardize their respective continuing education system so that full reciprocity can be achieved.

Professional Accord with Architects Council of Europe – The RAIC is facilitating discussion with the Architects Council of Europe regarding a professional accord and mutual recognition agreement.

Succeeding By Design – The RAIC made a financial contribution toward the research and publication of a report "Succeeding By Design," a perspective on strengthening the profession of architecture in Ontario and Canada. Please go to www.raic.org for this document.

Coming Soon – The RAIC is hosting its Festival of Architecture 2004 in Quebec City, June 16 – 19. Great city to visit and great conference contents. Please come and join us.

On the Horizon – The RAIC and the AIBC have agreed to co-host the 2006 Annual Conference/Festival of Architecture in Vancouver and the planning is underway. As well, World Urban Forum will be in Vancouver in 2006, and we have initiated discussions with WUF regarding our participation.

Congratulations – Kudos to the AIBC Council and its conference committee for a successful conference.



medals



Brentwood SkyTrain Station, Burnaby, BC

Architectural Firm > Busby + Associates Architects
Lead Design Architect > Peter Busby MAIBC, FRAIC, MAAA, MOAA, AIA, BCID, LEED™ AP
Client > Rapid Transit Project 2000



Surrey Central City, Surrey, BC

Architectural Firm > Bing Thom Architects
Lead Design Architect > Bing Thom MAIBC, CM, MArch, FRAIC
Client > ICBC Properties Ltd.



White Rock Operations Building, White Rock, BC

Architectural Firm > Busby + Associates Architects
Lead Design Architect > Peter Busby MAIBC, FRAIC, MAAA, MOAA, AIA, BCID, LEED™ AP
Client > City of White Rock

lieutenant-governor awards for excellence

Don Luxton AIBC Associate Member



Richard Evans MAIBC



John Woodworth Retired Architect





BC Children's Hospital Ambulatory Care Building, Vancouver, BC

Architectural Firms > IBI Group + Henriquez Partners Architects in Joint Venture; in association with Karlsberger Company
Lead Design Architect > Richard Henriquez MAIBC, FRAIC, OAA, RCA
Client > Children's and Women's Health Centre of British Columbia



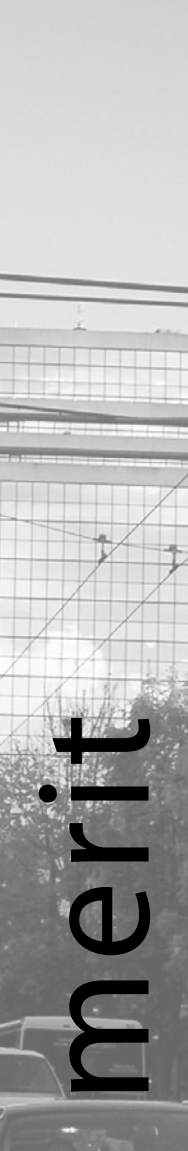
Accessory Building, District of North Vancouver, BC

Architectural Firm > McFarlane Green Architecture + Design
Lead Design Architects > Michael Green MAIBC, AIA and Steve McFarlane MAIBC
Client > Michael Green, Esther Verheyen



Lake City SkyTrain Station, Burnaby, BC

Architectural Firms > Stantec Architecture, in collaboration with Walter Francl Architects
Lead Design Architect > Peter Buchanan MAIBC
Project Principal > Walter Francl MAIBC
Client > Rapid Transit Project 2000



governor of bc excellence in architecture

aibc special
achievement award

Building the West:
The Early Architects of British Columbia
(Talonbooks, 2003), edited and compiled by
Donald Luxton, AIBC Associate Member

barbara dalrymple
memorial award
for community service

Community Project > Richard Evans MAIBC;
Chair, Friends of Victory Square, Vancouver, BC

barbara dalrymple award
for community service

Lifetime Service > John Woodworth OC, LLD
(honoris causa), Retired Architect, Kelowna, BC



[communications board]

As with 2003, 2004 was not a banner year for the Communications Board, as reorganization of the Communications Department proved to be disruptive to the Board's activities. Many members were too busy to take on a new or additional volunteer responsibility during the year. However, 2005 looks to be much better for the Board, as a stabilized Communications Department and new Board members have recommitted themselves to the valuable function that this group provides.

editorial advisory

Thanks to the excellent feedback and ideas provided by AIBC members, a revision of *architectureBC* was accomplished for Spring 2004. This group was largely inactive during the year, as changes in Communications Department staffing and volunteer work commitments prevented them from meeting regularly.

gallery advisory

In 2004 the AIBC Architecture Centre Gallery featured a number of successful exhibits including the joint IDIBC/AIBC show 'By Design', 'Sustainability 2004: Greening the Built Environment' and 'Made by Hand', featuring hand drawn architectural designs from members. The gallery was invigorated in the last half of the year and presented the *Elements* series of exhibits. Excellent media coverage was achieved on the themes and projects presented in these gallery shows. Special recognition should be given to Dani O'Riley of the Committee for her hard work in organizing these shows.

walking tours program

The Vancouver Walking Tours were very successful in 2004, with six neighbourhood tours led by student Mona Jahedi of UBC's Environmental Design (ENDS) program. In Victoria, Keltie Craig led five popular tours. The tours, at \$5 per person, proved to be very successful, supplementing the HRDC student employment grant to a near cost-recovery level. This past summer, 'custom group' tours were also added to the regular public tour offerings. Hundreds of tour participants, from Vancouver, Victoria, and around the world, were able to learn more about the role of AIBC members and their projects in BC's urban built environments.

website advisory

The Website Advisory Committee was largely inactive during 2004 but has re-organized for 2005.

'ask an architect' advisory service committee

The 'Ask an Architect' Advisory Service Committee is still going strong in providing free, 45-minute weekend sessions to homeowners. The committee serves as a practical outreach arm that educates the public on the value of using an architect for residential projects, and allows members to gain experience in or keep current on dealing with clients and consumer concerns. Last year, committee members participated in the Fall and Spring BC Place Home Shows and were featured in the *Vancouver Sun*, increasing the popularity of their services to the public.

Council Liaison
Grant Longhurst

Members
Bruce Haden MAIBC
Grant Longhurst
Gary Sim AT.AIBC
Thom Kline AT.AIBC
Adele Weder
Helena Grdadolnik

Members
Dani O'Riley
Bruce Carscadden MAIBC
Gair Williamson MAIBC
Stefan Brunhof MAIBC

Members
rodney cotrell MAIBC
Bill Gies MAIBC
John Atkin

Chair
Bryan Young MAIBC

Advisors
Steve Akers IA
Susan Baker MAIBC
Eszter Csutkai MAIBC
Wayne DeAngelis MAIBC
Bill Gies MAIBC
Richard Kadulski MAIBC
Andre Kroeger MAIBC
Kingsley Lo MAIBC
Pat McTaggart MAIBC
Russell Poulston MAIBC
Don Stuart MAIBC
David Weiser MAIBC

Chair

Kim Smith MAIBC

annual conference committee

The 2004 Annual Conference, 'Innovation in Practice,' organized under the leadership of Kim Smith MAIBC, was the most successful yet, expanding professional development offerings to five streams over three days and enjoying the highest attendance ever. Many AIBC members took advantage of this annual opportunity to earn CES Learning Units, reconnect with colleagues, network, and celebrate the profession. The conference organization proceeded with great ease, ensuring that the event remained 'in the black' and laying the groundwork for the returning 2005 Chair Kim Smith and a hard-working team of committee and staff members.

awards program committee

Thanks to Committee Chair Martin Nielsen MAIBC, AIBC staff were able to clarify and simplify awards entry criteria and procedures to encourage wider member participation in 2004. Congratulations to last year's winners, awarded by 2004 Jury Co-Chairs Arthur Erickson MAIBC and Nick Milkovich MAIBC on Saturday, May 1, 2004.

2004 Awards

Committee Chair

Martin Nielsen MAIBC

2004 Awards Jury

Co-Chairs

Arthur Erickson MAIBC

Nick Milkovich MAIBC

Marianne McKenna OAA

Greg Johnson MAIBC

Martin Lewis, AIBC

Associate

Autumn Sweet IA

Barry Marshall

Ray Cole

Honourary Member

barbara dalrymple memorial award for community service

Awarded to an AIBC member for service to an identified geographic community or community of interest, throughout a lifetime or through an exceptional, time-limited contribution. The 2004 recipients were Richard Evans MAIBC of Marceau Evans Johnson Architects in Vancouver for Community Projects and John Woodworth (Retired Architect) for Lifetime Achievement.

aibc innovation award

Developed to recognize achievements that are not strictly "architectural," but that have a direct bearing on the future of architecture in areas such as sustainability, ecology, building technology, and the innovative use of materials. The winners for 2004 were Surrey Central City by Bing Thom Architects and the White Rock Operations Building by Busby + Associates Architects.

lieutenant-governor of british columbia architectural awards

Established to honour those architects and clients who have achieved excellence in completed architectural projects.

certificates of merit

BC's Children's Hospital Ambulatory Care Building, Vancouver, BC

Architectural Firms > IBI Group + Henriquez Partners Architects in Joint Venture; in association with Karlsberger Company

Lead Design Architect > Richard Henriquez MAIBC, FRAIC, OAA, RCA

Client > Children's and Women's Health Centre of British Columbia

Accessory Building, District of North Vancouver, BC

Architectural Firm > mcfarlaneGreen Architecture + Design

Lead Design Architects > Michael Green MAIBC, AIA and Steve McFarlane MAIBC

Client > Michael Green, Esther Verheyen

Lake City SkyTrain Station, Burnaby, BC

Architectural Firms > Stantec Architecture, in collaboration with Walter Francl Architects

Lead Design Architect > Peter Buchanan MAIBC

Project Principal > Walter Francl MAIBC

Client > Rapid Transit Project 2000

medals

Brentwood SkyTrain Station, Burnaby, BC

Architectural Firm > Busby + Associates Architects

Lead Design Architect > Peter Busby MAIBC, FRAIC, MAAA, MOAA, AIA, BCID, LEED™ AP

Client > Rapid Transit Project 2000

Surrey Central City, Surrey, BC

Architectural Firm > Bing Thom Architects

Lead Design Architect > Bing Thom MAIBC, CM, MArch, FRAIC

Client > ICBC Properties Ltd.

White Rock Operations Building, White Rock, BC

Architectural Firm > Busby + Associates Architects

Lead Design Architect > Peter Busby MAIBC, FRAIC, MAAA, MOAA, AIA, BCID, LEED™ AP

Client > City of White Rock

[practice board]

The Practice Board's mandate is to assist with development of policies, initiatives and AIBC strategies in the practice realm; to coordinate the efforts of committees and representatives; and, similarly, to coordinate with the efforts of other AIBC Boards.

This year again was a busy one for the Board, which dealt with issues covering all aspects of professional practice, from sustainability to liability. Each issue dealt with by the Practice Board represents hours of volunteer work by members of the various Committees before the item gets to the Board for endorsement and recommendation to Council. Some of the highlights this past year have been:

1. **Mandatory Designated Areas of Study Council Policy 6.8**
This initiative originated with the Building Envelope Committee and was developed as a broad policy to apply to all areas of practice (not just building envelopes). It allows Council to designate particular courses or areas of study as mandatory in the future. This policy was developed in anticipation of changes to the *Architects Act* to allow for specialist designations. The Policy was officially approved by Council January 10, 2005.
2. **Tariff of Fees for Enhanced Building Envelope Services**
The Tariff of Fees for Enhanced Building Envelope Services was adopted and approved by Council and is an addition to the existing AIBC Tariff of Fees. These fees are based on Bulletin 34, which outlines the scope of services for Enhanced Building Envelope Review.
3. **Certified Professional Program (City of Vancouver Indemnification of Members on the Advisory Panel)**
After two years the AIBC has finally received a letter from the City of Vancouver indemnifying Members of the Advisory Panel. AIBC Council can now nominate members to be appointed to the advisory committee by the C.O.V.
4. **RFP (Request for Proposal) Guidelines for architectural services**
The new Request for Proposal Policy and Guidelines are out (cf. Bulletin 64) and in use on a number of projects.

Numerous other important issues are currently being reviewed by all respective committees:

Council's Task Force Report regarding Design Panels has been reviewed by the Design Panel Committee. The Report, with wording changes, has been supported by the Practice Board and forwarded to Council for adoption.

Rogue 'Letters of Assurance' continue to crop up throughout the province. Members are reminded that the only letters endorsed by the AIBC are those contained in the *BC Building Code* and The City of Vancouver *Building Bylaw*.

Liability Insurance continues to be arguably the hottest topic on our agendas. The SFU Policy Research Paper is almost complete and will be presented to Council soon (at the time of this writing). A special thanks is due to John Davidson and all members of the Liability Insurance Committee for their ongoing work in the difficult and continually changing issue of liability insurance.

building envelope committee

The Building Envelope Committee's mandate is to:

1. Give direction to the Professional Development Board and Building Envelope Education Program (BEEP) on courses, seminars and round tables on building envelope failures, best practice guides, appropriate procedures for efforts in architectural firm's offices.
2. Work with the Regulatory Coordination Committee in having input on municipal and provincial regulations regarding building envelope design and construction; Work with other building industry groups regarding standards of design, construction and warranties that are fair to all participants;
3. Carry out assignments from Council as directed; and
4. Effect liaison with such internal and external groups/associations as:
BEEP (under Professional Development Board), Registration Board, Practice Board and related committees, CMHC, BCBECC, APEGBC, the HPO and City of Vancouver.

The Building Envelope Committee put forth to the Practice Board a recommended Tariff of Fees for Enhanced Building Envelope Services based on the services outlined in Bulletin 34 - Building Envelope Services: Appropriate Professional. After revisions, this Tariff of Fees has now been approved by Council. A Bulletin to that effect is imminent.

Chair

David Hewitt MAIBC

Members

Dave McGuigan MAIBC
Karl Gustavson MAIBC
Eric Fiss MAIBC
Gregg Brown MAIBC
Brett Smaill MAIBC
John Davidson MAIBC

Council Liaison

Patrick Stewart MAIBC

Chair

David Hewitt MAIBC

Members

Serge Desmarais MAIBC
Bill McCreery MAIBC
Pierre Gallant MAIBC
Richard Kadulski MAIBC
Douglas Watts MAIBC
Ted DeGrey MAIBC
Brian Palmquist MAIBC

building envelope committee cont'd

Council has approved Policy 6.8, Mandatory Areas of Study put forth by the BEC. This will allow Council to designate mandatory courses (after thorough due diligence) for all members (or characteristic groups of members) and particularly as this may apply to specialist designations anticipated by the proposed changes to the *Architects Act*.

Ongoing throughout the year, the BEC has reviewed various rogue Letters of Assurance from different municipalities (in conjunction with the Regulatory Coordination Committee) particularly as they pertain to BEP services.

The coming year will see the development of new initiatives by our members including a Standard Form of Contract for Enhanced Building Envelope Services and the formation of a Technical Issues Forum to discuss Building Science issues (and, more importantly, solutions).

design panel committee

The Design Panel Committee has the responsibility of nominating AIBC members to over 30 Advisory Design Panels throughout British Columbia. Serving on one of the many Panels is an excellent method for architects to make a contribution to their communities, and help municipalities ensure that local projects are reviewed in a positive and professional manner. The most recent addition to the panel roster this last year was in the City of Vancouver, which added the High Building Advisory Review Panel.

A continuing challenge is the recruitment of new volunteers to fill various Design Panel vacancies around the province. The Committee strives to support those members involved as participants or presenters by encouraging panel procedures to be transparent with a focus on Bulletin 65 as an operational guideline. In the past year the Committee has increased awareness of Bulletin 65 by making it available to municipal staff liaisons for individual panels and by sharing it with the Association of Landscape Architects in an effort to encourage a consistent process throughout the province. With the recent completion of Council's "Advisory Design Panel Task Force" report, and adoption by council of recommendations for amendments to it, as put forward by the Committee, that Bulletin 65 will continue as a valuable guideline to members.

Over the past year the Design Panel Committee ran both a design panel workshop and an annual conference panel discussion. There was very encouraging feedback from both, and for 2005 the Committee is in the process of setting up a workshop through its Vancouver Island Chapter. This is an important step in providing a broader perspective on panel issues in areas of the province outside Vancouver. For 2006 the Committee is working towards running a workshop in the Interior, and has already recruited a new member from the Interior to help achieve this goal.

The success of all Advisory Design Panels is based on the many volunteers that donate their time and they are each to be commended, as are all Committee members and the staff that help support the Committee.

design panel volunteers

Chilliwack	Adrian Lao MAIBC	Dave Nicholls MAIBC
Comox	Thomas Dishlevoy MAIBC	
Delta	David Eaton MAIBC Anca Hurst MAIBC	Paul Lebofsky MAIBC
Esquimalt	Tony James MAIBC	
Maple Ridge	Duane Siegrist MAIBC Geoff Lawler MAIBC	Kerr Lammie MAIBC
Nanaimo	Ian Niamath MAIBC	Michael Hill MAIBC
New Westminster, CDC	Peter Lovick MAIBC David Eaton MAIBC Mark Thompson MAIBC Chris Block MAIBC	Patrick Cotter MAIBC Ken Falk MAIBC Eric Schroeder MAIBC

Chair

Karl Gustavson MAIBC

Members

Bernard Perreten MAIBC
Nick Milkovich MAIBC
Colin Shrubbs MAIBC
Scot Hein AIBC Associate
Sorin Birliga MAIBC
Michelle Fenton IA
Cal Meiklejohn MAIBC

design panel volunteers cont'd

New Westminster, DRP	Doug Ramsay MAIBC Richard Bernstein MAIBC	Brian Shigetomi MAIBC
North Vancouver City	Shane Friars MAIBC	Agatha Malczyk MAIBC
North Vancouver District	Bernard Decosse MAIBC Georg Koslowski MAIBC	Clive Mason MAIBC
North Vancouver District Heritage	Jim Bussey MAIBC	
Oak Bay	Michael Levin MAIBC	
Peachland	Thomas Gaffney MAIBC	Terry Tanner MAIBC
Pitt Meadows	Kevin Wong MAIBC	Kevin Hanvey MAIBC
Prince George	Gerry Steward MAIBC	
Richmond	Jim Huffman MAIBC Jerry Doll MAIBC	Greg Andrews MAIBC
Saanich	Jack James MAIBC	Pradip Misra MAIBC
Surrey	Alan Nakaska MAIBC David Dove MAIBC John Gustavson MAIBC Maciej Dembek MAIBC	Norman Huth MAIBC Neil Pelman MAIBC Tom Bell MAIBC
UBC	Rainer Fassler MAIBC Joyce Drohan MAIBC Joost Bakker MAIBC	Karen Marler MAIBC Stephen Quigley MAIBC
Vancouver Urban Design Panel	Larry Adams MAIBC Ron Lea MAIBC Peter Wreglesworth MAIBC	Alan Endall MAIBC Nigel Baldwin MAIBC James Cheng MAIBC
Vancouver First Shaughnessy	Bill McCreery MAIBC	Derek Neale MAIBC
Vancouver Chinatown Historical Area Planning Commission	Eric Lam MAIBC	Bruce Carscadden MAIBC
Vancouver Urban/High Buildings	Jim Hancock MAIBC James Cheng MAIBC Peter Cardew MAIBC Arthur Erickson MAIBC	Richard Henriquez MAIBC Peter Busby MAIBC Bing Thom MAIBC Paul Merrick MAIBC
Victoria	Gary Bearham MAIBC Curtis Miles MAIBC Nick Bawlf MAIBC	Peter De Hoog MAIBC Robert Baxter MAIBC
West Vancouver	Patricia Bourque MAIBC Bo Helliwell MAIBC	Eugene Lee MAIBC Stuart Rothnie MAIBC
Whistler	Jason Wexler MAIBC	Michael Huggins MAIBC
White Rock	Chip Barrett MAIBC	Paul Rust MAIBC
District of Squamish	Dennis Maguire MAIBC Wally Ewert MAIBC	Michael Jaszczewski MAIBC

educational facilities committee

Chair

Gregg Brown MAIBC

Members

Larry McFarland MAIBC

Brian Hulme MAIBC

Peter Kiddie

Doug Redmond

Jim Bush

Nick Watkins

(BC Ministry of Education)

Garry McLean

(School District 38: Richmond)

Peter Genge

(School District 39: Vancouver)

Kerry Magnus MAIBC

(School District 36: Surrey)

John Wong (BCIT)

The Educational Facilities Committee, established in May, 2001 and modeled on the Health Care Facilities Committee, serves as a 'forum for dialogue and recommendations regarding areas of mutual interest and concern.'

The Committee acts as a liaison between the design community (architects, consulting engineers, and cost consultants), the provincial government agencies responsible for the development of educational facilities throughout British Columbia (the Ministry of Education and the Ministry of Advanced Education), the owners/operators of such facilities (school districts, colleges, institutes, and universities) and other educational facility planning organizations (e.g. BC Chapter of the Council of Educational Facility Planners International).

Over the past year, the Committee has concentrated, through its Standard Contracts Sub-Committee, on finalizing and disseminating newly created standards and guidelines for front-end bid documents to be used with CCDC2 1994 on provincially funded projects. The package of documents, now available online from the Public Construction Council of BC (www.pccbc.com), includes:

- Invitation to Bid Guidelines
- Standard Instructions to Bidders
- Standard Bid Forms
- Standard Supplementary Conditions
- Guideline and Checklist for Bid Documents
- Guideline For Administering Bidding Irregularities

The Risk Management Sub-Committee has continued its efforts to deal with the confrontational approach of the provincial government's Building Envelope Program (BEP) and its mandate to recover costs of repair for leaky schools, regardless of the impact upon the architectural and construction industries. The Procurement Sub-Committee is assessing the impact of onerous liability insurance requirements mandated by the Schools Protection Program and will be making recommendations to the Ministry of Education as a result of that assessment.

In 2004 the Committee reviewed and provided feedback to the Practice Board and the Director of Professional Services on several other issues and concerns of relevance to the educational sector, including draft PCCBC guidelines for the pre-qualification of contractors, guidelines for RFPs issued to architects, a proposed code equivalency library and updating the AIBC Practice Note Number 3 (for School Facilities).

One of the key initiatives for 2005 is to evaluate the feasibility study process prescribed in the Project Procedures and Guidelines created by the MoE Capital Asset Management Group, and to make recommendations for improvement, including recommended instructions relating to construction price escalation, clarification of the scope of design and analysis included in the study, and an appropriate fee scale that takes into account different levels of project complexity.

energy + environment committee

Chair

Eric Fiss MAIBC

Members

Ron Bain MAIBC

Bill Gies MAIBC

Veronica Gillies MAIBC

Richard Kadulski MAIBC

Ron Kato MAIBC

Zan Kelly MAIBC

Max Richter IA

Randall Sharp BCCLA

Danny Wong IA

The E+E member survey on architectural services for LEED™ and green projects indicated an awareness and acceptance of sustainable building and design practice as an integral component of architects core services. At the start of 2004, the number of LEED™ certified architects was small, but has rapidly grown during the past year.

The 'Sustainability 2003-2004: Greening the Built Environment' exhibit, which profiled over 30 recent green building projects in BC, was shown at the Architecture Centre Gallery during January and February 2004 and at the Urban Change Forum, at the Pacific National Exhibit in September. The exhibit was a collaboration between the AIBC's E + E Committee and the APEGBC's Sustainability Committees.

Council provided a letter of support for the City of Vancouver's "Green Building Strategy." The policy, adopted by Vancouver City Council in 2004, sets LEED™ Gold as the standard for the construction of new civic buildings. The Committee members provided input for the City's policies for the much anticipated Southeast False Creek model sustainable community.

Committee members were active in ensuring the AIBC was represented at the provincial 'Part 9 Working Group on Energy,' which is focused on life-cycle cost analysis of energy-efficient residential buildings.

Goals for 2005 include: a focus on publication of articles about Green Buildings and sustainable design practice; to develop tours of green buildings for the membership, and to continue working with the AIBC Professional Development Board to ensure that there are CES courses with sustainability content offered.

Thank you to longstanding members Jonathan Rider MAIBC, Rob Sieniuc MAIBC, and Jamie McKay PEng, who all stepped down this year, for their invaluable contributions, to Agatha Malzyck MAIBC on leave, and a special appreciation to Zan Kelly, who has stepped down as Chair. We welcome Veronica Gillies MAIBC, Ron Kato MAIBC, and Danny Wong AI as they step in.



health care committee

The Health Care Facilities Committee, comprising representatives from the AIBC, provincial health authorities, the Consulting Engineers of BC, and the Quantity Surveyors' Society of BC, aims to:

- Serve as a cross-disciplinary forum for issues relating to planning, design, and project delivery.
- Facilitate, exchange, and disseminate information and research as it relates to the many forms of health facilities design.
- Provide an advisory service to the governing health authorities on matters relating to planning, design, construction, and commissioning of health facility projects.
- Monitor the consultant selection process.
- Monitor fees and services for health facilities project work.
- Work collaboratively with health authorities in moving ahead with new procurement methods.

Four joint meetings were held in 2004 with the active participation of the six BC Regional Health Authorities and representation from Partnership BC. Given this, the Committee's focus continues to evolve, with a primary emphasis currently on encouraging active and frequent communication among representative members. New project development initiatives have progressed in the past year including business plan strategies and public/private partnerships (P3s), all of which have required the Committee to take an increasingly proactive role with the joint partners.

One major initiative for 2004 was the conclusion of a draft version of RAIC Document 6, for use by a broader range of consultant types who are engaged separately by the Client, with one consultant (typically the architect) designated to be the managing consultant, thereby assuring coordinated, compatible agreements. The newly adapted document is entitled the 'Client – Consultant' agreement, which will eventually be adopted by all provincial Health Authorities and, significantly, is intended for use on any project-type with separately engaged consultants. Work to be completed through the coming year will be determining supplemental general conditions specific to health facility projects.

Ongoing through 2004 was the development of a 'Canadian Healthcare Facility Design Guidelines' publication, modeled closely after the long-established "AIA Design Guidelines for Healthcare Facilities." The Committee continues to lobby various bodies including the national CSA and provincial WCB for support and funding required for the editing, publication, and ongoing management of this publication.

2004 changes in organization:

Provincial Health Services Authority: Alan Grossert replaced Fran Caruth.

Northern Health Authority: Michael Hoefler replaced Al Martin

Vancouver Island Health Authority: Richard Brown replaced Cecil Rhodes MAIBC

liability insurance committee

Michael Burton-Brown resigned from the Liability Insurance Committee (LIC) late this year to focus on his duties as Chair of the Architecture Foundation Board. The Committee thanks Michael for his time on the LIC and his continuing work with the Foundation. This year the Committee is pleased to welcome Michael Thayer, who brings with him many years experience in the liability insurance industry as an adjuster. MAIBCs Chip Barrett, Ray Letkeman and Barry Weih will join the LIC in 2005 to assist with the many initiatives underway.

The LIC convened monthly meetings during 2004, largely for coordination and discussion of the activities undertaken by individual committee members in the intervening time.

Work on the Civil Liability Review (done with other professional organizations, the Municipal Insurance Association, and supported by individual member efforts and a letter-writing campaign) was brought to an abrupt and disappointing halt with the Attorney-General's announcement that, after lengthy assessment, the government had determined that changes are unnecessary. The Committee believes that this is a postponement, not a conclusion. The LIC will continue to seek changes to the Statute of Limitations and to Joint and Several legislation, as well as to pursue the full-accountability framework proposed by the AIBC.

In this latter regard, Council approved the LIC request to fund a study by the Public Policy Group at Simon Fraser University to provide an independent comprehensive overview, conclusions and recommendations. This work is now complete and, with Council's further approval, will be used to develop a press release, media editorials, and to approach government to work together toward full-accountability and equitable sharing of responsibility in the design and construction industry.

The Committee has remained in close contact with governmental representatives, particularly from BC Housing and the Ministry of Finance, with regard to the many claims related to housing and schools projects. The Committee receives continued assurance

Chair

Brett Smail MAIBC

Members

Jim Shuttleworth
Bob Billington MAIBC
Michael Garrett MAIBC
Scott Gordon MAIBC
Dave Mackintosh
(Interior Health Authority)
Phil Rempel
Rudi Van Den Broek
(Partnership BC)
Bruce Raber MAIBC
Doug Redmond
Joe Rekab (QSSBC)
Brent Alley MAIBC
(Coastal Health Authority)
Tyler Schmidt MAIBC
(Fraser Health Authority)
Richard Brown MAIBC
(Vancouver Island
Health Authority)
Alan Grossert
(Provincial Services
Health Authority)
Michael Hoefler
(Northern Health Authority)

Chair

John Davidson MAIBC

Members

Linda Baker MAIBC
Julio Gomberoff MAIBC
Brian Hulme MAIBC
Simon Richards MAIBC
Michael Thayer MAIBC

liability insurance committee cont'd

that uninsured architects and personal assets will not be pursued in these actions. The Committee is working with BC Housing to develop an acceptable protocol in this regard and met with officials from the Public Policy Branch of the Ministry of Finance to express the inequitable competitive conditions that are caused by the municipal requirement for liability insurance at a time when many architects cannot obtain insurance from any source at any cost.

The Committee continues to be asked for hard evidence, rather than anecdote, of the insurance problem. Although the response was not overwhelming, the mid-year survey did indicate that approximately 30 to 40 percent of architects (who responded, and who are therefore assumed to be seeking insurance) are uninsured, primarily because of cost or outright unavailability. There have been no stunning breakthroughs in this regard, although meetings were held with two groups who expressed interest in entering the market in BC. Council also approved a feasibility study to examine the options for self-insurance. This work, undertaken by Jardine Lloyd Thompson, will be complete early in 2005.

The Committee continues to dialogue with individual members in an effort to assist with their specific insurance problems. The short-term focus of the Committee is to make insurance available to all members who require it to continue in practice. In the long term, efforts to level the playing field will be continued, with the goal of allowing architects to fulfill their legislated mandate without being the 'last ones standing' seen only as a guarantor and source of funds for collective fault.

regulatory coordination committee

The Regulatory Coordination Committee provides architectural expertise and opinion on building regulations, both to regulatory agencies and to the various Boards and Committees of the AIBC. It provides a forum for expression of mutual concerns between regulatory agencies and design professionals. The Committee monitors Letters of Assurance, the Certified Professional Program and municipal regulation changes. In so doing, it works toward a more uniform approach to the application and interpretation of building regulations.

In 2004, this Committee continued to monitor the change in hosting of the Certified Professional (CP) Program and the development of its suitable practice manual. Legal protection (indemnification) of those AIBC members appointed to the CP Advisory Committee by the City of Vancouver has been obtained, thus enabling the AIBC Council to nominate three members to the City for that Advisory Board. The Committee has continued to provide liaison with the City of Vancouver regarding the Certified Professional Program Manual, the Vancouver insert, and to establish operating guidelines for the CP Advisory Committee. The City of Surrey has chosen to embark upon its own insert version without AIBC input, and the Committee is attempting to resolve differences there.

The Regulatory Coordination Committee continues to review a number of Municipal Building Bylaws arising out of the Municipal Insurance Association's Core Building Bylaw. Rogue Letters of Assurance continue to be a hot topic. The Committee also continues to provide comment and guidance to municipality and professional alike about which Letters of Assurance are acceptable and which are not, and on other forms of municipal regulation such as zoning bylaws. Other activities include liaison with the provincial government's Building Standards Branch, working towards an education program for the new Objective Based Building Code expected within the year, and related to that, a review of the Building Code educational programs for MAIBCs, Intern Architects, and Architectural Technologists. The Committee is also reviewing Council Policies and a proposal for an equivalency library.

* Members who resigned from the Committee in late 2004 include: Nigel Baldwin MAIBC and John Robertson (City of Vancouver).

We thank all Committee members, both past and present for their involvement.

Chair

David McGuigan MAIBC

Members

Scott Baldwin MAIBC

Alan Brown MAIBC

Bryan Bydwell MAIBC

Steve Hart MAIBC

George Humphrey

David Jackson

(CBO City of Vancouver)

Ed MacKinnon MAIBC

Duane Siegrist MAIBC

Lu Tang IA

Barry Thorson

Yijin Wen MAIBC

[professional conduct board]

Throughout 2004, the Professional Conduct Board (PCB) reviewed conduct issues of interest and concern to the profession and to the AIBC's professional conduct panel and committee. The PCB also handles policy development and related matters referred to it by AIBC Council and reports to Council as appropriate.

The past year has seen an increase in professional conduct complaints and demands upon the AIBC's professional conduct department, panel and committee. The PCB is of the view that the spike in complaints is most likely a result of increased building and economic activity. In addition, the PCB is in the process of reviewing how CES non-compliance is best handled within the professional conduct department's limited resources.

In keeping with its role of reviewing existing conduct policy and operations, the PCB has recently prepared and approved Guidelines for internal use relating to the retention and disclosure of AIBC Professional Conduct documents and records.

This document provides direction to the AIBC with respect to the retention of file material in the area of professional conduct complaints, investigations and resolutions and addresses the related issue of disclosing such records to the public. The guidelines are also intended to assist the AIBC's Professional Conduct process to conform with principles of administrative justice and with balancing the AIBC's public interest mandate and the interests of members. The primary change from the former AIBC policy in this area relates to file disposal. AIBC conduct files are now retained, on a confidential basis, for a period of 10 years prior to disposal rather than the former one-year period. This longer retention period is in keeping with legislative freedom of information requirements, judicial review concerns and practises of other relevant professional regulatory bodies.

The PCB has also prepared appropriate Professional Conduct and Discipline Policy statements relating to the 'Complaints and Investigations' stage and the 'Consensual Resolution and Disciplinary Inquiry' stage of the process. These Policy statements, approved by AIBC Council, include formalizing the PCB's task of monitoring and evaluating the fairness and efficiency of the various stages of the professional conduct process and making necessary recommendations to improve the process and maintain a high standard of procedural fairness throughout.

The PCB's most recent initiative has been with respect to re-invigorating discussion relating to a Peer Review or Practice Review process within the profession. The PCB is pleased that the AIBC Council has agreed to create a Task Force to consider various aspects of peer review and to make recommendations to Council on this important initiative.

consensual resolution review panel

The Consensual Resolution Review Panel, comprised of three AIBC members and one non-member (representing the public at large), reviews and approves proposed agreements between the AIBC and members facing charges of unprofessional conduct, or refers them back to the parties for further negotiation. The Panel's mandate is to ensure fairness and reasonableness in the application of sanctions, having regard for the interests of the profession, the public, and the parties involved in the complaint process.

The Panel meets approximately every other month, or as required, to review draft agreements. The past year's experience has reinforced the view that most members prefer the consensual resolution route to proceeding to Disciplinary Inquiry, although the members continue to have the option of proceeding to an Inquiry at any point prior to agreeing to a Consensual Resolution.

The Panel's deliberations are wide-ranging and often result in a draft agreement being returned to the parties for further refinement. In some cases, the parties to a Consensual Resolution negotiation engage the services of a mediator or bring the complainant into the process to assist in arriving at a fair resolution.

As in previous years, the Panel takes the occasional opportunity through publication of Consensual Resolution Agreements to offer commentary to promote awareness of particular professional conduct concerns. As always, Consensual Resolution Agreements are published to the membership and, where appropriate, to a wider audience through local media.

investigations committee

The Investigations Committee meets monthly to conduct reviews of complaints made against members. The Committee determines whether to recommend to AIBC Council that a formal Disciplinary Inquiry should be held or that charges are not warranted. If a file is referred to a Disciplinary Inquiry, it may instead be resolved by way of Consensual Resolution if the parties can reach agreement.

The Committee's sessions over the past year have been unusually busy given the increase in the number of complaints received (up 50 percent from 2003 to 2004). This volume has resulted in some investigations taking longer than usual to conclude, although the Committee has now largely dealt with the 2004 backlog.

Chair

Selwyn Dodd MAIBC

Members

Russ Chernoff MAIBC
Dave Mackey AIBC Associate
(Previously Registered Member)
Brian Sim MAIBC

Council Liaison

Geoffrey Nagle MAIBC

Chair

Dave Mackey, AIBC Associate
(Previously Registered Member)

Members

Bruce Knapp MAIBC
Allen Aubert MAIBC
Gerry Sayers

Chair

Russell Chernoff MAIBC

Members

David Mah MAIBC
Mark Whitehead MAIBC
Maura Gatensby MAIBC
Curtis P. Miles MAIBC
Kenneth Wong MAIBC
Eileen Fletcher MAIBC

investigations committee cont'd

The Committee welcomed Eileen Fletcher MAIBC to its ranks in early 2005 and looks forward to drawing upon her experience as a former member of the Committee (then known as the Professional Conduct Board) and her perspective as an architect working in the Interior.

In 2004, the Committee investigated 24 formal complaints, with statistics set out below.

Total Complaints reviewed:	24
Complaints Dismissed:	13
Complaints referred to Inquiry/Consensual Resolution:	7
Complaints with ongoing investigations (as of February 28, 2005):	4
Type of Complaint	
(Note that some of the complaints included more than one allegation. This breakdown only reflects the conduct alleged, not actual findings or admissions of bylaw breaches.)	
Performance of services/competency/inability to function adequately	4
Supplanting/improper takeover of project as second architect	4
Unprofessional conduct reflecting unfavourably on the professional generally	4
Lack of client-architect agreement	3
Conflict of interest/interpretation of contract documents	3
Complying with applicable laws and regulations	3
Proper supervision of office	2
Copyright/ownership of design	2
Misrepresentation of qualifications/project credit	2
Client communication	2
Injuring architect's reputation/injurious statements about projects	2
Fee/speculative services or pro bono services	1
Providing architectural services prior to being retained	1
Proper use of seal	1

[professional development board]

Chair
Alan Hartley MAIBC

Members
Larry Wilson MAIBC
Matthew Woodruff MAIBC
Ali Stiles
Doug Watts MAIBC
Ryan McCuaig MAIBC

Council Liaison
Stuart Howard MAIBC

The AIBC Professional Development program provided a wide array of educational opportunities and venues in 2004: 34 in-house courses were delivered, with another 32 sessions offered at the annual conference. For in-house courses, the average attendance was over 20 per course, conference sessions were typically full, with over 200 members attending. Participants assessed the effectiveness of each program. The large majority found that sessions were relevant and effective. Mandatory programs for interns were offered on a nine-month cycle. In addition to AIBC professional development courses, many Accredited External Providers, including 3 AIBC Chapters, 75 organizations and 39 firms, provided further opportunities. AIBC delivered two sessions at Chapter meetings. Members also enjoyed the option of gaining continuing education credits through a broad range of self-reported activities.

AIBC Professional Development courses are primarily focused in areas of professional registration requirements and core competency where there is a limited number of external providers delivering programs with professional relevance and demonstrated educational value to AIBC membership. Over 90 percent of AIBC courses are in areas of core content.

The AIBC Professional Development Program has been financially self-sustaining in accordance with its budget structure. Course pricing is based not only on comparable market value, but also to ensure the recovery of direct and indirect costs associated with developing and offering each course. Providing these educational opportunities has only been possible through the efforts of more than 100 volunteers and instructors, whose efforts are greatly appreciated. The scope of programs, including a highly successful annual conference, has enabled the Professional Development Program to fulfill its Council mandated goal of providing an appropriate balance of educational opportunities to all members, Intern Architects and firms. The contribution of the PD Board members, Larry Wilson MAIBC, Ali Stiles CGA, Stuart Howard MAIBC, Doug Watts MAIBC, Matthew Woodruff MAIBC and Ryan McCuaig MAIBC has been vital to the ongoing leadership of AIBC PD programs. The Continuing Education System (CES) Committee is under separate cover and reflects that group's extensive efforts in all regions of the province. The hard work of staff, including Mike Ernest, Aleto Cho, Catherine Bolter, Sally Clifford and Beth Davies (the latter pair are no longer staff members), has

professional development board cont'd

enabled us to enjoy a high quality and diverse program of educational opportunities.

While the PD program continues to grow and enjoy strong support, we face new challenges in 2005: to maintain ongoing relevancy in a rapidly changing profession, to be a cost effective service to our members, and to meet the distance education needs of our members spread across a large province. To meet these objectives, the Professional Development Board has prepared and forwarded to Council a discussion paper on strategic renewal of the program. Recommendations include creation of a broader forum for discussion of architectural issues, means for supporting continuous program renewal, the development of a virtual library, enhanced educational collaboration with other architectural associations and the creation of a new PD financial model, which would enable members to cost effectively access a wider range of educational opportunities.

continuing education system committee

Another extensive effort following the second reporting period for the AIBC Continuing Education System (CES) program was required and fortunately all but a small percentage of members successfully completed the program. AIBC staff members were once again inundated with late-coming reports at the end of the reporting period, June 30, 2004. Self-report forms were once again the major part of the review effort. In addition to helping with the reporting process, the CES Committee continued the review and analysis of External Provider course content.

Beth Davies took over during the year for Sally Clifford, who became ill, as one of the Coordinators for Professional Development. Beth recently decided to move on, and Catherine Bolter has taken over her duties. We welcome Catherine and wish both Sally and Beth well and congratulate them both for their valiant efforts, which were very much appreciated. We would also like to acknowledge Aleta Cho's continued assistance during the CES review process, and, fortunately, we have had Mike Ernest MAIBC, Director of Professional Development, on board all the way advising during the process. All of the hard work that the staff and Committee members have put into monitoring the AIBC CES program has resulted in a fairly smooth-running operation. It is hoped that the new online services for self reporting will greatly improve and assist AIBC members in keeping track of their own LUs online. The reporting process should become less of a burden for everyone.

The Committee continued efforts in developing the AIBC-Accredited Registered Providers list. There are currently 117 Registered External Providers offering Learning Unit opportunities to AIBC members. The Committee continues the philosophy of making the path to LUs as easy as possible, and to explore other ways to make programs readily accessible particularly for distant members. There is much more diversity offered now and there many ways to learn.

Reciprocity of Learning Units with other architectural associations is much improved. AIBC Learning Units are recognized throughout North America. Negotiations continue between the AIBC Council and the OAA Council to encourage improvement of the exchange of transcript data to facilitate members' needs. The AIBC continues to recognize LUs from all of the other provincial associations, including the OAA, and the AIA.

The annual conference offers members a chance to fulfill their LU requirements all at one time, offering a number of programs designed to allow members to gain all of the 18 LUs required.

The Committee would like to acknowledge the participation of Mark Mathiasen MAIBC, who retired from the Committee. The Committee is presently lobbying earnestly for another member from the South Fraser Chapter to take Mark's place. Mark helped considerably during his participation and his efforts were very much appreciated. Any member interested in working with us in 2005 is encouraged to contact the AIBC or a current Committee member.

Chair

Larry Wilson MAIBC

Members

Nick Bevanda MAIBC
Pamela Charlesworth MAIBC
Wayne DeAngelis MAIBC
Bill Gies MAIBC
Gerry Steward MAIBC

[registration + licensing board]

In 2004, the Registration Board became the Registration & Licensing Board, and in addition to its traditional registration mandate, the Board agreed to take on the responsibility of overseeing licensing procedures and decisions.

The Board understands that the registration process is the first significant point of contact with future members of the Institute and maintains the philosophy that everything should be done to encourage and support Interns and other applicants through the process to successful registration.

Throughout the year the Board continued to meet monthly, reviewing applications, policies and processes with a commitment to ensuring fairness and equity to expedite the entry of all qualified candidates into the profession.

This included initiating the successful concept of an arms-length registration and licensing review panel, to which any candidate who disagrees with a registration or licensing decision made by the Board, may appeal. In 2004 long-time Board member and NCARB volunteer Julio Gomberoff MAIBC stepped down, so the Board was particularly pleased to see Julio's appointment to the new review panel, along with Past-Registrar Lee Gavel MAIBC, and Lieutenant-Governor Council appointee Lori Mathison BCom (Hons), BCL, CGA, LLB.

The Oral Review process is working well, thanks to the dedication and hard work of our volunteer Oral Reviewers. The Board conducted surveys with both Reviewers and Interns in 2005 and recently made small streamlining adjustments to the process, and published AIBC Bulletin 05 "Rules of the Oral Review" to provide clarity and transparency for candidates. Plans for 2005 include revising the workshop for Oral Reviewers and recruiting more members to serve as Oral Reviewers.

The Board also reviewed and revised the reinstatement process, proposing reduced fees for reinstatement after removal for non-payment of fees, clarifying the effect of outstanding conduct issues and Continuing Education System (CES) non-compliance on reinstatement applications, and developing a new easy-to-use reinstatement application form.

Upcoming 2005 plans include reviewing and streamlining the administrative process for reciprocity applications.

The Board has been involved with the issue of registering Internationally Trained Professional (ITPs) throughout the year. Several Board members were present at the Institute forum organized to meet with internationally trained architects near the end of 2004. The AIBC also became involved in a study organized by MOSAIC to look at the legislation, regulation and policies of regulatory bodies to identify possible barriers with respect to ITPs and to identify best practises. The Board will be reviewing the final report when it is available Spring 2005.

The Board also hopes to continue to provide input to discussions taking place at the national level regarding the NCARB examination, the Canadian Education Standard, and International Agreements. A Committee was recently established to provide analysis and recommendations regarding the AIBC's involvement in Mutual Recognition Agreements with jurisdictions outside North America.

The Institute's Alternative Qualifications process has been working relatively well, with two more candidates successfully registering in 2004, and an additional ten pending. The Board is looking forward to providing input into proposed *Act* changes, including streamlining registration requirements for candidates seeking registration through alternative qualifications.

act enforcement committee

Over the past year the Act Enforcement Committee has been encouraged by its successes in addressing enforcement issues while assisting municipalities and dealing with the public. Infractions are reported to the Committee from fellow architects, municipal staff, members of the public and via media enquiries.

This being the Committee's second year of operation, protocols and standard procedures have been well-developed, allowing the Committee to effectively address most recurrent situations as routine. Breaches of the *Act* include: persons holding out to provide architectural services; misrepresentation as an architect in advertisements, web sites and media articles; and illegal practice. The Committee also assists municipalities when they receive applications for approval on projects requiring the services of architects or clarifying the scope of the *Act*.

As of this report, the Committee has opened 14 new files, closed 25 files and is working on 40 open files.

The Committee is happy to report that they have received excellent cooperation from offenders and have yet to consider legal options. To date, intervention and education have been the most effective tools. The Committee is confident that the message is getting out that contraventions of the *Act* will be regarded very seriously.

The Committee thanks Wendy Grandan LLB, Deputy Registrar and her part-time assistant Jennifer Yong for their hard work on this portfolio.

Chair

Stuart Piets MAIBC

Members

Pierre Gallant MAIBC

Peter Levar MAIBC

Paul Rust MAIBC

architectural technologist admissions committee

2004 was a busy and productive year for the Architectural Technologist Admissions Committee, as architectural technologist members continued to increase (4.3 percent increase from the previous year).

The Committee discussed various ways to promote the architectural technologist designation to qualified individuals. A new brochure was produced and distributed to new graduates of the BCIT technology program, undoubtedly contributing to the large increase in the Intern Architectural Technologists program (13.3 percent higher than the previous year).

The number of BCIT student members of the AIBC also continues to grow at a steady pace, including this year for the first time, students enrolled in BCIT's new Bachelor of Technology degree program. One of the annual highlights for Committee members is the fall visit to BCIT to discuss the Architectural Technology program and benefits of AIBC membership. This year's session was well attended and students were very interested in the career opportunities available to them through the program, as well as in discussion of a potential new scope of practice through proposed changes to the *Architects Act*.

The Committee completed revisions to the AT admissions exam, which is offered each April and October. Committee members also developed a guide to the exam that is available on the AIBC website.

In the coming year, the committee's plans include reviewing the education standard for architectural technology and discussing issues of reciprocal recognition with architectural technologists in other provinces.

architectural technologist committee

The goal of the Architectural Technologist Committee is to promote the designation AT.AIBC through increased involvement of its associates, and by expanding the designation's presence at the AIBC, in the profession and in the community. Over the past year the Committee has promoted the designation of AT.AIBC through the development of the Architectural Technologist section of the AIBC website, the development of the Architectural Technologist's brochure and the continued recruitment at BCIT and at local architectural firms.

The Committee has also been lobbying for the changes that have been incorporated into the current draft of the *Architects Act*, which recognize the titles of both Architectural Technologist and Architectural Technician. The Committee believes that these changes will be highly beneficial to the practice of architecture and for the protection of the public interest.

Special thanks go out to Thom Kline AT.AIBC, who has contributed greatly to the Committee over the past few years, and who unfortunately had to resign from the committee for personal reasons. The Committee is pleased to welcome two new Architectural Technologists, Paul Hildebrandt AT.AIBC and Justin Thomas AT.AIBC, to its membership. Although their tenure so far has been short, their contributions have been great.

experience review committee

In 2004 the Experience Review Committee met on an ad hoc basis to provide advice on policies and procedures and to review non-standard submissions.

In the Summer of 2004, staff conducted a thorough review of all Intern Architect files and compiled a database of confidential data to be used in analyzing trends in progression through the various elements of the Internship in Architecture Program (IAP). One of the goals of the Committee in the year ahead is to continue analyzing the compiled data in order to be able to provide advice and recommendations to the Registration & Licensing Board about the IAP.

oral reviewer roster

The AIBC's Roster of Oral Reviewers is comprised of over 60 dedicated volunteers who are called on to participate in the Oral Reviews each February, April, and October. The Oral Review, unique to British Columbia, is a very successful measure of professional competence and continues to be a cornerstone of the registration process, from Registration through Internship to Alternative Qualifications.

Chair

Russell Acton MAIBC

Members

John Marchant MAIBC
Malcolm Cairns AT.AIBC
Michael Currie AT.AIBC
Myron Kuzych MAIBC
Peter Levar MAIBC
Ray Letkeman MAIBC

Chair

Michael Currie AT.AIBC

Members

Brent Argo MAIBC
Robert Bellini, Student Associate
Malcolm Carnes AT.AIBC
Paul Hildebrandt AT.AIBC
Greg Miron AT.AIBC
Justin Thomas AT.AIBC

intern architect committee

Chair

Jane Thomsett IA

Members

Bitra Ardabili IA

Gary Fields MAIBC

Jocelyn Honeyman IA

John Johansen IA

Julian Wang IA

Kristalina Dinovsky-Kutev IA

Peeraj Thakre IA

Sean Ruthen IA

Varouj Gumuchian IA

The Intern Architect Committee has worked toward an overall goal of increasing inter-Intern communication, and establishing a link between BC Interns and the AIBC. The Committee organized a weekly series of NCARB exam preparation seminars, which were well-attended and highly appreciated. The AIBC's lending library was re-assessed, and new purchase lists for study materials have been compiled. Events for the upcoming year are in the works, including plans for a mentor appreciation event, walking tours and an Intern exhibition. A revival of the *Intern Architect Update* publication has been undertaken and each issue of this e-mail publication has included feature articles from BC interns, news, and listings for upcoming events. To further stimulate inter-Intern communication, an online discussion group was set up, where files can be shared, study groups can be formed, photos can be viewed and voices can be heard.



85th [2004] annual meeting minutes

1.0 PRESIDENT'S WELCOME

2.0 CALL TO ORDER AND OPENING REMARKS

The meeting was called to order at 2:05 p.m. with President Stuart Howard MAIBC welcoming attendees and inviting members to work together collaboratively and enjoy a productive and inclusive meeting.

The President confirmed a quorum had been established with 108 members in attendance. He then briefly reviewed the rules of order for the meeting, noting that the rules were intended to help facilitate an orderly and efficient debate of the issues and to provide members with an equal opportunity to speak to the issues.

2.1 Rules of Order

The President confirmed that everyone had been provided with a copy of the Rules of Order, in compliance with Robert's Rules of Order.

The Rules of Order were adopted.

2.2 Approval of Agenda

Two changes were made to the agenda. The first was the removal of the presentation of a Past President's medal to John Dayton MAIBC, who was unavailable to attend. At the annual Past President's dinner in February it was discovered that John is the only living Past President that predates the creation of the Past Presidents' medal. An alternative opportunity to present it will be sought.

Under Reports, 5.5 RAIC was added with a report from Kiyoshi Matsuzaki, BC & Yukon Representative on the Council of the RAIC.

Moved and seconded by Barbara Sage LLB, and Patrick Stewart MAIBC, "To approve the agenda as amended and the rules of order for the meeting."

Carried.

2.3 Announcement of Elections to Council

The President offered congratulations on behalf of the AIBC, and all 2003-2004 Council members to those AIBC members who put their names forward to serve on Council in 2004-2005.

There were no nominations for the position on Council allocated to an Intern Architect.

2.4 Appointment of Motions Review Committee

The President appointed Walter Franci MAIBC (Past President), Russ Chernoff MAIBC (Chair of the Investigations Committee and member of the Professional Conduct Board), and Michael Garrett MAIBC (Former Chair of the Fees & Services Committee), to the Motions Review Committee. Members were reminded to submit any motions from the floor to any member of the Motions Review Committee.

3.0 PRESIDENT'S ADDRESS

The President commented that the AIBC has experienced the highest number of new Interns and inductees over the past year.

The President briefly touched on some of the initiatives that have taken place and are still in progress. Some of the highlights were:

- Liability Insurance
 - 1) Working with other organizations: APEGBC, CEBC, MIABC, BCCA / VRCA
 - 2) General meeting of members
 - 3) Meeting with the government
 - 4) Meetings with insurers to discuss other options of insurance, limits of liability and timeframe of liability
 - 5) Recent survey (currently on website)
- Draft Act
- Expanding the membership
- Survey

3.1 The President introduced and thanked Council members for their valuable hard work over the past year.

3.2 The President introduced and thanked staff, recognizing their hard work.

3.3 The President introduced the members of the Annual Conference Committee, noting the tremendous amount of energy they invested to make this year's conference such a success.

3.4 The President recognized special guests:

Keith Switzer, Vice-President ASTTBC
John Leech, Executive Director ASTTBC
Carol Jones, Past President IDIBC
Dave Boswell, President BDIBC
Bonnie Maples, President RAIC
Kiyoshi Matsuzaki, BC & Yukon Representative to the RAIC
Ross Rettie, Director of Professional Practice APEGBC
Tony Salway, Vice-President APEGBC
Will McKenna, President BCSLA
Elaine Fleury, Royal Bank of Canada

3.5 Vice-President Patrick Stewart MAIBC gave a brief history and presentation on each of the former members who have died in the last year then asked for a moment of silence for each, as noted below:

Kingsley Cheng
Knud "Richard" Gelhede
The Honourable John Jay Gould
Louke B. Kleyn
Rider Raymond (Ray) Olsen
Jim Orzechowski
Doris Shadbolt
Paul Douglas Smith
Woodruff W. (Bud) Wood

4.0 ADOPTION OF THE MINUTES OF THE 84th ANNUAL MEETING

"Be it resolved that members of the institute adopt the minutes of the 84th annual meeting as printed in the 2003 annual report."

Moved by Geoff Nagle MAIBC and seconded by Peter Levar MAIBC.

Carried.

5.0 REPORTS

5.1 UBC School of Architecture Report

Chris MacDonald, Director of the UBC School of Architecture, noted that

changes to the *Architects Act* are under discussion: hopefully to include the continuing engagement with their School.

The past year has seen this ongoing engagement observed in a number of ways.

1. Lunch with an Architect: an opportunity for entering professional students to meet a local practitioner.
2. AIBC Good Times: AIBC presents basic information regarding the intern / licensure process and invites students to become student members of the Institute.
3. Co-op: Students take an 8-month work session with local practitioners after their second year.
4. Council and Registration Board: SOA faculty participate in both of these activities.
5. Generous loan of AIBC space for twice-yearly Thesis Reviews.

New initiatives over the past year that will augment the relationship between the School and the Institute include:

1. Formation of the Center for Community Research and Design: a vehicle for regularizing and giving focus to the longstanding advocacy role of the School in the local community.
2. Scholarship Drive: As digital culture has been digested and the new government has relaxed the tuition freeze, the cost for UBC students has effectively doubled over five years. The UBC School of Architecture is looking to members of the local architectural community to contribute to the effort to fund both incoming and continuing students so that it can continue to be competitive in attracting the very best students and future architects.

5.2 Treasurer's Report

AIBC Treasurer Alex Kristiansen MAIBC reported on the ongoing fiscal stability of the AIBC and stated the Institute had managed to finish the year with a surplus. This is in large part due to the sponsors that support the Annual General Meeting and Continuing Education. Kristiansen thanked all of the sponsors and asked the members to give their appreciation when they see sponsors in our community.

Kristiansen offered to answer any questions and thanked the members for their support during the past two years as Treasurer.

Adoption of Financial Statements as per Annual Report

Moved and seconded by Geoffrey Nagle MAIBC, Stuart Piets MAIBC

Carried.

Appointment of Auditor

Moved and seconded by Alex Kristiansen MAIBC, Stuart Piets MAIBC

Carried.

5.3 Intern Architect Report

Intern Architect ex-officio Representative to AIBC Council, Craig Henschel IA, first thanked Council for the opportunity to serve as the first ex-officio Intern representative to AIBC Council and congratulated Council for their leadership involving Interns. He recognized the work, commitment and importance of mentors and employers to Interns, and members of the staff for their capable assistance and ongoing support.

He reported a successful year of activities for Intern members, beginning with Intern Architect Week in May 2003, which commenced with a Design Charette followed by four evenings of roundtable discussions, and concluded with a Mentor/Intern Social.

The Intern Architect Committee organized study materials in the AIBC's Intern Architect Library, put on NCARB preparation seminars, held workshops to prepare Interns for their Oral Reviews, and represented Interns to various Boards and Committees at the AIBC. The Intern Architect Committee offered a home for Interns within the Institute, and strived to provide a bridge between school and work, a place to discuss issues and find and give peer support.

Henschel encouraged the active and purposeful exchange of ideas between Interns and the Institute, its Boards, and Council, emphasizing a need to listen, to what Architects, Interns, Technologists and the public have to say; to ensure their ideas are heard and have a chance to make the profession strong. He suggested Interns volunteer for a Committee, Board, or better yet, run for Council and continue to communicate ideas by either contributing to *architectureBC* magazine, or by writing a discussion paper and presenting it to the appropriate Committee, Board or to Council.

5.4 Architecture Foundation of British Columbia

Bonnie Maples MAIBC, an original founder of both the Architecture Foundation of BC and the Foundation's annual golf tournament, reported on the continuing progress of the Foundation and updated members on further donations to UBC and BCIT for student awards.

5.5 RAIC Report

Kiyoshi Matsuzaki MAIBC, FRAIC; Regional Director, RAIC for BC/Yukon introduced President Bonnie Maples MAIBC, FRAIC, and Chancellor of the College of Fellows, Brian Sim MAIBC, FRAIC prior to reporting on the RAIC activities.

Under President Bonnie Maples, leadership the RAIC is healthy financially, providing continuing education nationally, growing membership, expanding awards, and furthering the advocacy of the profession nationally and internationally. Examples cited were securing on-going funding from the Canada Council for the Arts for Governor General's Medals in Architecture Awards program; a new Urban Design Awards program; and providing funding to research and publish a report, "Succeeding by Design."

Matsuzaki reported the Festival of Architecture 2004 is being held in Quebec City June 16 – 19 and invited everyone to participate.

Matsuzaki further reported the AIBC has agreed to co-host the 2006 RAIC Festival of Architecture when the World Urban Forum takes place and that joint discussions with WUF regarding participation are underway.

5.6 RAIC College of Fellows

Brian Sim, Chancellor of the Royal Architectural Institute of Canada's College of Fellows reported to the members that the RAIC is dedicated to the pursuit of excellence in architecture and that the College of Fellows is dedicated to the recognition of excellence in architecture. The College confers Fellowship on RAIC members who have achieved excellence in one or more of the following fields: architectural design, service to the profession, architectural research, service to the community, or architectural education. All RAIC members are eligible for Fellowship.

The College of Fellows implements RAIC's seven awards programs. Each year the RAIC bestows approximately 80 to 140 awards, honours, scholarships and bursaries to Canadian architects, architectural students, architectural advocates and allied artists.

The RAIC's newest awards are the Urban Design awards. These were developed during the last two years in consultation with the mayors and planners of Canada's major cities and towns. Sim reminded members that in the event of any inquiries, they were advised to contact himself, former Chancellor Terry Williams MAIBC of Victoria or Norm Hotson MAIBC, Chair: BC & Yukon Regional Committee of the College of Fellows.

Kiyoshi Matsuzaki, BC & Yukon Representative on the Council of the RAIC then presented a report.

6.0 ELECTION OF HONOURARY MEMBER

Whereas the Council of the Architectural Institute of British Columbia has nominated Eva Matsuzaki MAIBC, FRAIC as an Honourary Member of the Institute in recognition of her outstanding contribution to the Institute and the profession of architecture,

Be it resolved that the members of the Institute elect Eva Matsuzaki MAIBC, FRAIC as an Honourary Member of the Architectural Institute of British Columbia (Hon. MAIBC).

Moved: Janet Lutz MAIBC, Rodney Cottrell MAIBC

7.0 RECOGNITION

Certifications of Recognition

On behalf of the AIBC, the President awarded certificates of recognition to outgoing Council members Anne Bancroft Jones, LG Appointee; Joyce Drohan MAIBC, Craig Henschel IA, Alex Kristiansen MAIBC, Treasurer, Stuart Piets MAIBC, Registrar; and Barbara Sage LLL, LG Appointee, in acknowledgement of the selfless commitment of time, energy, and service made by the members of its governing Council, and in particular that contributed in the public interest on behalf of the profession by agreeing to serve on Council.

Anne Bancroft Jones was unable to attend.

Special Certificates of Recognition

Special Certificates of Recognition were presented as follows:

- Barbara Dunnett Sage LLL
- Julio Gomberoff MAIBC
- Ed MacKinnon MAIBC

8.0 MEMBERS' FORUM

8.1 Site Signage

Stuart Piets MAIBC, Registrar of the AIBC and Chair of the Act Enforcement Committee, initiated a discussion on mandatory site signage, from which no conclusion nor decision was reached.

8.2 Act Review

Grant Longhurst, LG appointee and Chair of both the Government Relations Task Force and the Joint Task Force reported on the review and revision of the *Architects Act* noting a survey was distributed to members for their feedback. The process will continue with development of a communications strategy and consultation within the industry and with government.

8.3 Membership Expansion

Grant Longhurst, LG appointee and Chair of both the Government Relations Task Force and the Joint Task Force noted that while reviewing

the *Architects Act* and following changes to other regulatory bodies began to examine the make-up of the membership in the AIBC. Council approved discussions with the Applied Science Technologists & Technicians of BC (ASTTBC), Building Designers Institute of BC (BDIBC), BC Society of Landscape Architects (BCSLA), and Interior Designers Institute of BC (BDIBC), all of whom were represented in the room.

8.4 LEED BC and LEED CANADA

Discussion took place regarding the endorsement of LEED BC and LEED CANADA as the only sanctioned environmental assessment recognized by the AIBC.

The President reported that Council has recently reaffirmed the Sustainability Policy in which LEED is referenced by name; environmental assessment tools, in general, are sanctioned.

Council has a sustainability practice endorsing LEED as a design tool. There is no current policy in place to adopt only one practice tool.

9.0 MOTIONS FROM THE FLOOR

Motion 1:

Whereas, in April 2000 at the AIBC annual meeting the members unanimously approved a motion to establish a task force to develop active measures to prevent harassment and discrimination in the practice of architecture; and whereas the Human Equity Task Force fulfilled the governance requirements of Council by submitting goals and performance indicators, which were approved; and whereas, many volunteers of the Human Equity Task Force worked long hours, facilitated numerous workshops on equity, researched other professional organizations' policies, promoted diversity on AIBC boards and committees, and did this work with virtually no budget; and whereas, the AIBC Council "dissolved", i.e. fired, this task force without notice or negotiation, and without a letter of thank you to any of the members for many years of volunteer work on behalf of the profession; therefore be it moved that Council be directed to give consideration to write a letter of appreciation to the last chair, Monica Baillie recognizing all past task force members.

Moved: Eva Matsuzaki MAIBC, Seconded: Patricia Darling, MAIBC

Carried.

Motion 2:

Be it moved that Council be directed to give consideration to:

Whereas communication is a vital part of AIBC's existing responsibility, be it resolved that Council direct AIBC staff to ensure that the AIBC website is made fully functional, current and maintained on an ongoing basis.

Moved: John Coe, Seconded: Irvin H. Kew

Carried.

Motion 3:

Be it moved that Council be directed to give consideration to:

AIBC endorsing LEED BC and LEED CANADA as the recommended assessment tool for the design of sustainable buildings in BC by members.

Moved: P. Busby MAIBC, Graeme Bristol MAIBC

Carried.

Motion 4:

Whereas Council is formed of elected members from the Architectural Institute and members of the public appointees, be it moved that Council be directed to give consideration to ensuring the AGM meeting that seating for the full council is available at the front of the annual meeting.

Moved: Patricia Darling MAIBC, Eva Matsuzaki MAIBC

Carried.

Motion 5:

Whereas the insurance industry is denying professional insurance coverage to all new architectural practices and other established architectural practices for reasons only they know; and whereas the BC municipalities are requiring proof of this insurance before they will issue a Building Permit; therefore be it resolved that the AIBC shall issue a directive to all its practicing members to refuse to submit proof of insurance to the municipalities.

Moved: Edward Dodson MAIBC, Colin W. Craig MAIBC

Defeated.

10.0 ANNOUNCEMENT OF COUNCIL ELECTION RESULTS

We are pleased to announce the names of those members, all of whom have been elected by acclamation:

Joan Hendriks MAIBC
Stuart Howard MAIBC
Gordon C. Richards MAIBC
Patrick R. Stewart MAIBC
David R. Wilkinson MAIBC

11.0 ADJOURNMENT

The meeting adjourned at 5:00 p.m.



JHT

[auditor's report]

To the Members of Architectural Institute of British Columbia:

We have audited the statement of financial position of Architectural Institute of British Columbia as at December 31, 2004, and the statements of fund operations and changes in fund balances, and statement of cash flows for the year then ended. These financial statements are the responsibility of the Institute's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Institute as at December 31, 2004 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

We have not audited the budget information included and consequently do not express an opinion on that information.



CHARTERED ACCOUNTANTS

Vancouver, BC
February 3, 2005

[statement of financial position]

December 31, 2004

	2004	2003
	\$	\$
Assets		
Current		
Cash and short-term investment	462,355	277,918
Receivables	5,959	7,769
Supplies, at cost	28,915	19,548
Prepaid expenses	<u>54,291</u>	<u>20,971</u>
	551,520	326,206
Tangible capital assets (Note 4)	<u>3,173,605</u>	<u>3,242,369</u>
	<u>3,725,125</u>	<u>3,568,575</u>
Liabilities		
Current		
Payables and accruals	84,982	62,284
Deferred revenue	10,131	13,633
Current portion of fixed rate business term loan (Note 5)	<u>108,709</u>	<u>99,085</u>
	203,822	175,002
Fixed rate business term loan (Note 5)	<u>1,088,239</u>	<u>1,246,937</u>
	<u>1,292,061</u>	<u>1,421,939</u>
Fund Balances		
Operating Fund	2,158,064	1,946,636
Contingency Reserve Fund	<u>275,000</u>	<u>200,000</u>
	2,433,064	2,146,636
	<u>3,725,125</u>	<u>3,568,575</u>

Approved on behalf of the AIBC Council:



Stuart Howard MAIBC
President



Geoffrey Nagle MAIBC
Treasurer

[statement of operating fund operations and changes in fund balances]

For the year ended December 31, 2004

	SCHEDULE	ACTUAL	BUDGET		ACTUAL
		2004	(unaudited)		2003
		2004	2004	2005	2003
		\$	\$	\$	\$
Revenues					
Fees	1	1,499,153	1,375,250	1,394,550	1,399,557
Interest and other	2	171,281	47,000	51,500	106,387
		1,670,434	1,422,250	1,446,050	1,505,944
Expenditures					
Administration	3	447,530	410,500	447,600	414,030
Premises	4	210,872	188,200	196,800	256,183
Boards, committees and task forces	5	82,797	60,050	51,450	79,984
Communications and public relations	6	217,555	189,500	164,900	194,282
Professional development	7	44,805	58,250	74,200	53,431
Annual meeting and conference	8	(36,593)	9,750	(59,000)	5,552
Registration	9	183,973	203,650	207,350	171,876
Conduct	10	101,340	141,200	148,700	96,763
Practice	11	96,545	98,000	100,225	95,876
CCAC Assessment		35,182	57,550	86,900	44,579
		1,384,006	1,416,650	1,419,125	1,412,556
Excess of revenues over expenditures		286,428	5,600	26,925	93,388
Fund Balance, Beginning		1,946,636	1,946,636	2,158,064	1,788,248
Transferred to Contingency Reserve Fund		(75,000)	-	-	-
Transferred from Term Loan Repayment Fund		-	-	-	65,000
Fund Balance, Ending		2,158,064	1,952,236	2,184,989	1,946,636

[statement of contingency reserve fund operations and changes in fund balances]

For the year ended December 31, 2004

	2004	2003
	\$	\$
Fund Balance, Beginning	200,000	200,000
Transferred from Operating Fund	75,000	-
Fund Balance, Ending	275,000	200,000

[statement of cash flows]

For the year ended December 31, 2004

	2004	2003
	\$	\$
Cash flows related to operating activities		
Cash receipts from members	2,010,763	1,764,855
Cash receipts from tenant	152,200	96,841
Cash paid to suppliers and employees	(1,712,610)	(1,556,202)
Interest received	17,410	21,785
Interest paid	<u>(80,926)</u>	<u>(93,697)</u>
	386,837	233,582
Cash flows related to investing activities		
Investment in tangible capital assets	<u>(53,326)</u>	<u>(69,693)</u>
Cash flows related to financing activities		
Repayment of demand loan	-	(535,000)
Repayment of match funded term loan	-	(942,937)
Advances from fixed rate business term loan	-	1,365,000
Repayment of fixed rate business term loan	<u>(149,074)</u>	<u>(18,978)</u>
	(149,074)	(131,915)
Net increase in cash	184,437	31,974
Cash, beginning	<u>277,918</u>	<u>245,944</u>
Cash, ending	462,355	277,918
Cash represented by:		
Cash on hand and balances with banks	159,783	78,683
Term deposits	<u>302,572</u>	<u>199,235</u>
	462,355	277,918

[notes]

Note 1 General

The Architectural Institute of British Columbia is a self-governing professional body. The Institute was incorporated under the *Friendly Societies Act* in 1914 and continued under the *Architects Act of British Columbia* in 1920. The Institute provides education, regulation and other services to its members, students, and the public. The Institute is exempt from income tax under Section 149 of the *Income Tax Act*.

Note 2 Significant Accounting Policies

Fund Accounting

The Institute follows fund accounting procedures, thus giving recognition to restrictions on the use of resources as determined by Council. The fund classifications are as follows:

Operating Fund	- used for general revenue and expenditure
Contingency Reserve Fund	- used to provide for significant, non-budgeted expenditures to include unanticipated legal costs such as Professional Conduct and Act enforcement proceedings
Term Loan Repayment Fund	- used to provide for the repayment of the term loan

notes cont'd

Revenue Recognition

Revenue from course and examination fees and from other programs where revenue is identified with delivery of services, is recognized when the courses, examinations and other services are provided. Other amounts charged for fees, members' dues and students' dues are recognized as revenue in the year to which they are billed.

Amortization of Tangible Capital Assets

Tangible capital assets are recorded at cost and amortized using the straight-line method over the following estimated useful lives of the assets:

Building	-	40 years
Office furniture	-	10 years
Office equipment	-	5 years
Computer equipment	-	3 years
Computer software	-	3 years

Donated Services and Equipment

The Institute and its members benefit from donated services and equipment. Donated services and equipment are not recognized in these financial statements.

Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 3 Financial Instruments

The fair value of all items that meet the definition of a financial instrument approximate their carrying values. These items include cash and short-term investments, receivables, payables and accruals, tenant deposit and fixed rate business term loan. Unless otherwise noted, it is management's opinion that the Institute is not exposed to significant credit, currency or interest rate risks arising from these financial instruments.

Note 4 Tangible Capital Assets

	2004	Accumulated	2003
	Cost	Amortization	Net
	\$	\$	\$
Land	815,720	-	815,720
Building	2,615,078	374,618	2,240,460
Office furniture	99,810	67,564	28,234
Office equipment	31,269	17,085	15,833
Computer equipment	113,770	74,951	44,185
Computer software	95,697	63,521	24,829
	<u>3,771,344</u>	<u>597,739</u>	<u>3,242,369</u>

notes cont'd

Note 5 Bank Loans

	2004 \$	2003 \$
Royal Bank of Canada		
Fixed rate business term loan	1,196,948	1,346,022
Less: Current portion	<u>108,709</u>	<u>99,085</u>
	<u>1,088,239</u>	<u>1,246,937</u>

The fixed rate business term loan is repayable in monthly instalments of \$15,000 including principal and interest at 6.3% per annum, and is due October 1, 2008.

Principal repayments required on the fixed rate business term loan over the next 4 years are as follows:

	\$
2005	108,709
2006	115,666
2007	123,068
2008	849,505

The Institute has an additional demand operating line of credit of \$450,000 available to it, which bears interest at Royal Bank prime plus 1% per annum. As at December 31, 2004, no amounts are drawn on this line of credit.

The loans are secured by:

- General Security Agreement having a first charge on all the Institute's assets.
- Collateral First Mortgage for \$1,600,000 covering Strata Lots 1-10, 440 Cambie Street, Vancouver, BC
- Demand Collateral First Mortgage for \$700,000 covering Strata Lots 17 and 18, 440 Cambie Street, Vancouver, BC

[schedule of revenue and expenditures]

For the year ended December 31, 2004

	ACTUAL	BUDGET (unaudited)		ACTUAL
	2004 \$	2004 \$	2005 \$	2003 \$
Schedule 1 - FEES REVENUE				
Members	997,310	969,000	988,000	959,813
Associates	92,882	92,250	89,320	86,007
Affiliates	2,832	2,500	2,500	2,760
Technologists	8,814	3,500	9,730	8,180
Firms	253,957	218,000	235,000	228,579
Temporary Licences	99,853	50,000	50,000	69,142
Registration and reinstatement	31,905	15,000	20,000	26,665
Examination and IA program review	11,600	25,000	-	18,411
	<u>1,499,153</u>	<u>1,375,250</u>	<u>1,394,550</u>	<u>1,399,557</u>

schedule of revenue and expenditures cont'd

	ACTUAL	BUDGET (unaudited)		ACTUAL
	2004	2004	2005	2003
	\$	\$	\$	\$
Schedule 2 - INTEREST AND OTHER REVENUE				
Documents, firm directories, signs and seals, net	14,426	4,000	10,000	12,481
Interest	17,410	15,000	14,000	21,785
Settlement payments and fines	138,971	25,000	27,500	75,126
Other	474	3,000	-	(3,005)
	<u>171,281</u>	<u>47,000</u>	<u>51,500</u>	<u>106,387</u>
Schedule 3 - ADMINISTRATION				
Salaries and benefits	319,759	299,000	338,500	273,857
Operating costs	119,271	103,000	100,100	132,673
Accounting and audit	8,500	8,500	9,000	7,500
	<u>447,530</u>	<u>410,500</u>	<u>447,600</u>	<u>359,640</u>
Schedule 4 - PREMISES				
Premises	88,782	108,200	101,800	145,237
Amortization	122,090	80,000	95,000	110,946
	<u>210,872</u>	<u>188,200</u>	<u>196,800</u>	<u>256,183</u>
Schedule 5 - BOARDS, COMMITTEES AND TASK FORCES				
Council and president	24,709	24,500	19,000	36,233
Committees and task forces	58,088	35,550	32,450	43,751
	<u>82,797</u>	<u>60,050</u>	<u>51,450</u>	<u>79,984</u>
Schedule 6 - COMMUNICATIONS AND PUBLIC RELATIONS				
Communications programs, committees, events	32,108	28,500	21,900	40,761
Publications, multimedia, newsletters	17,517	(3,000)	-	2,061
Salaries, benefits, and administration	167,930	164,000	143,000	151,460
	<u>217,555</u>	<u>189,500</u>	<u>164,900</u>	<u>194,282</u>
Schedule 7 - PROFESSIONAL DEVELOPMENT				
PD course expenses	42,169	115,750	67,150	50,403
Salaries and benefits	139,204	146,000	152,500	133,638
Program and committees	12,197	1,000	2,050	11,416
	<u>193,570</u>	<u>262,750</u>	<u>221,700</u>	<u>195,457</u>
Less: revenue	<u>(148,765)</u>	<u>(204,500)</u>	<u>(147,500)</u>	<u>(142,026)</u>
	<u>44,805</u>	<u>58,250</u>	<u>74,200</u>	<u>53,431</u>

schedule of revenue and expenditures cont'd

	ACTUAL	BUDGET (unaudited)		ACTUAL
	2004	2004	2005	2003
	\$	\$	\$	\$
Schedule 8 - ANNUAL MEETING AND CONFERENCE				
Annual conference	159,500	128,250	134,500	124,964
Annual meeting	14,573	21,500	16,500	20,710
	<u>174,073</u>	149,750	151,000	145,674
Less: revenue	(210,666)	(140,000)	(210,000)	(140,122)
	<u>(36,593)</u>	9,750	(59,000)	5,552
Schedule 9 - REGISTRATION				
Salaries and benefits	159,634	165,500	189,000	142,644
Legal	5,225	15,000	6,000	1,929
Program and committees	19,114	23,150	12,350	27,303
	<u>183,973</u>	203,650	207,350	171,876
Schedule 10 - CONDUCT				
Salaries and benefits	80,499	77,000	80,000	77,669
Legal	10,976	50,000	55,000	5,990
Program and committees	9,865	14,200	13,700	13,104
	<u>101,340</u>	141,200	148,700	96,763
Schedule 11 - PRACTICE				
Salaries and benefits	77,820	83,500	83,000	80,203
Program and committees	18,725	14,500	17,225	15,673
	<u>96,545</u>	98,000	100,225	95,876

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