

**architectural institute of british columbia**

**03**

**annual report**



## mission

The Architectural Institute of British Columbia (AIBC) is a self-governing body dedicated to excellence in the profession of architecture for the benefit of its membership, the environment, and society.

## vision statements

These vision statements represent a consensus of Council, staff, and board chairs' collective understanding of AIBC priorities and directions, following a member survey, stakeholders' session, and review of the strategic plan.

### Our Vision for the Architectural Institute of BC

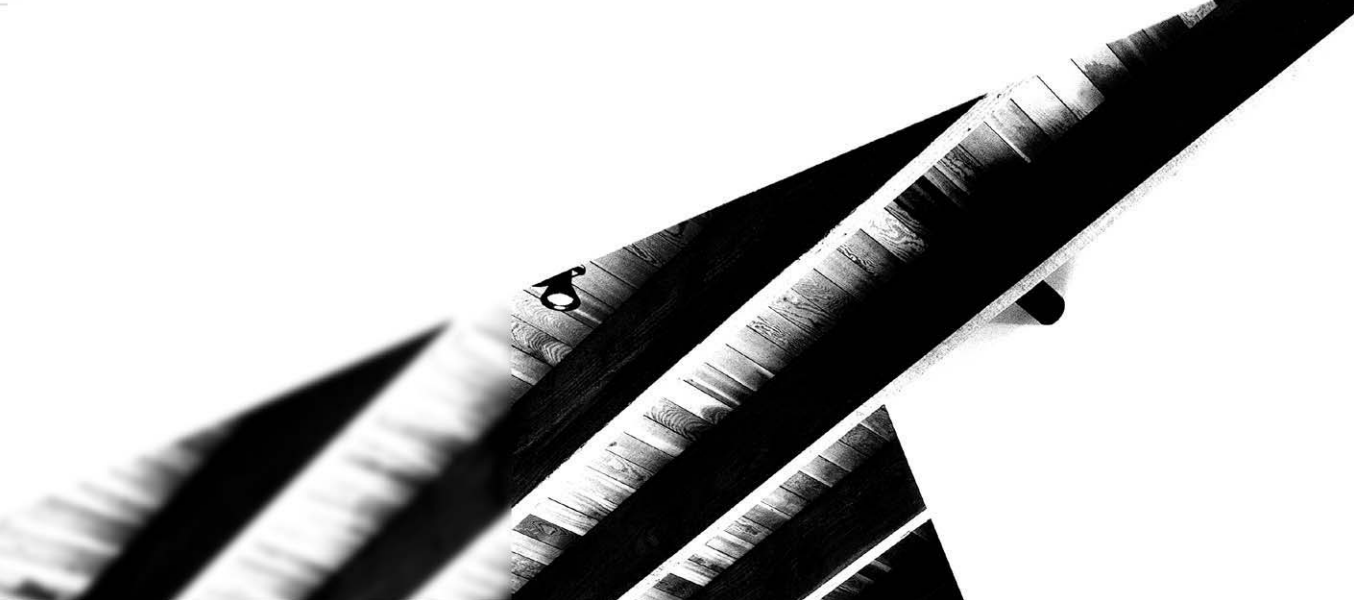
1. The Institute effectively serves and represents the needs and interests of its members, the profession as a whole, and the public.
2. The Institute is an active and vibrant organization and serves as the primary resource centre for the public, members, and others associated with architecture.
3. The Institute has a wide-spread presence throughout BC and has an influence on government and other jurisdictions in society.
4. The Institute is financially secure.
5. The Institute enjoys an abundance of new and diverse members.
6. The Institute embraces and engages in continual renewal.
7. The Institute carries out its regulatory functions in ways that achieve a high level of satisfaction by the public and Institute members.

### Our Vision for the Profession of Architecture in BC

8. The profession readily accommodates change and establishes new directions.
9. The profession is inviting and attractive to young people.
10. The profession is valued and respected.
11. The profession is recognized as a leader in global sustainability and environmental design.
12. The profession accepts equitably assigned and limited liability.
13. The profession supports and encourages students and interns throughout their development.

### Our Vision for the Practice of Architecture in BC

14. The public and clients are highly satisfied with the services of architects.
15. Architecture in the built environment demonstrates excellence in comprehensive design.
16. Architects are selected for projects on the basis of skills and expertise.
17. Architects are fairly remunerated for their work.
18. Architects are valued for their participation in all aspects of design and building.



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## annual highlights

- Review of BC *Architects Act*, with five drafts developed and the last distributed to members for comment.
- For the first time in 10 years, significant growth in the Intern Architect Program (IAP).
- Launch of the online AIBC Member Directory, with a self-update function for firms.
- Increased media coverage of architectural themes and projects across BC.
- Development of industry-standard contract documentation and guidelines for publicly funded projects in BC.
- Discussions with technicians, building designers, and interior designers to explore interest in being regulated by the architectural profession.
- AIBC's leadership role on the Canadian Construction Documents Committee (CCDC).
- Several meetings held with provincial cabinet ministers such as George Abbott, Shirley Bond, Geoff Plant, and with deputy ministers Philip Steenkamp and Ken Dobell.
- Meetings held with many stakeholders on the liability insurance crisis in BC.
- Development of the Minimum Acceptable Scope of Architectural Services.
- Number of External CES Providers qualified and registered with the AIBC reaches 100.
- Largest ever annual conference to date, setting professional development offering and attendance records.
- Development of Building Envelope Education Program (BEEP) Module V: 'Extreme Environments.'
- Attendance of BC Lieutenant-Governor Iona Campagnolo at AIBC Architectural Awards.
- Meetings held with all AIBC Chapters.
- Development of standards, guidelines, and policy proposals for quality-based architect selection, RFPs, and responsible due diligence by architects.
- Significantly increased reciprocal licensing registrations.

## council members



(left to right) Rodney Cottrell, Janet Lutz, Craig Henschel, Stuart Piets, Geoffrey Nagle, Joyce Drohan, AIBC Executive Director Dorothy Barkley, Oberto Oberti, Alex Kristiansen, Barbara Dunnet Sage, Peter Levar, Michael Burton-Brown, Patrick Stewart, Anne Bancroft-Jones, Stuart Howard, Grant Longhurst.

## past presidents

Michael Burton-Brown 2001-2003  
Robert Turecki 2000-2001  
John Davidson 1999-2000  
John Neilson 1998-1999  
Bryce Rositch 1997-1998  
Bonnie Maples 1995-1997  
Walter Francl 1994-1995  
Paul Bridger\* 1993-1994  
Selwyn Dodd 1991-1993  
Derek Neale 1990-1991  
N. Gerald Rolfsen 1988-1990  
Brian Hulme 1986-1988  
Richard Hulbert 1985-1986  
David M. Aitken 1983-1985  
Terence J. Williams 1981-1983  
Guy Walters 1980-1981  
Fred J. Collins 1979-1980  
Ronald Bain 1978-1979  
Peter Fulker\* 1976-1978  
David Hambleton 1975-1976  
Richard Archambault 1973-1975  
Frank Russell\* 1972-1973  
Fred Hollingsworth 1970-1972  
William Rhone 1968-1970  
J.M. Dayton 1966-1968

Ronald S. Nairne\* 1964-1966  
R. Siddall 1962-1964  
Charles E. Pratt\* 1960-1962  
William Leithead\* 1958-1960  
C. Campbell\* 1956-1958  
John W. L. Davies 1954-1956  
John Wade\* 1952-1954  
Peter Thornton\* 1950-1952  
H. H. Simmonds\* 1948-1950  
John S. Porter\* 1946-1948  
J. F. Watson\* 1944-1946  
G.N. Evans\* 1943-1944  
H. Blackadder\* 1941-1943  
George Nairne\* 1939-1941  
William F. Gardiner\* 1937-1939  
H. Whittaker\* 1935-1937  
William Bow\* 1933-1935  
J.Y. McCarter\* 1931-1933  
A.L. Mercer\* 1929-1931  
Percy Fox\* 1927-1929  
J. Benzie\* 1926-1927  
G.L. Thornton Sharp\* 1924-1926  
S.M. Eveleigh\* 1922-1924  
A.L. Mercer\* 1920-1922

\* Deceased

## honourary members

Ronald Bain MAIBC  
Sam Bawlf  
Reginald J. Bickford  
Ray Cole  
James Currie  
Keith B. Davidson\*  
Henry Elder\*  
Arthur Erickson MAIBC  
George Giles\*  
Honourable Justice Gould  
Sanford (Sandy) Hirshen MAIBC  
Fred T. Hollingsworth  
Kevin R. Hydes PEng  
Peter Jones PEng  
David B. Leaney\* PEng  
Stuart Lefeaux  
William Leithead\*  
C. Y. Loh PEng  
Hon. Justice K. E. Meredith

Eric Nicol  
Cornelia Oberlander  
Zwanette Pereboom  
Charles E. Pratt\*  
Doris Shadbolt\*  
Douglas Shadbolt\*  
Gordon Smith  
Marion Smith  
Ray Spaxman ARIB  
Philip B. Stroyan  
Steve Taylor PEng  
Peter M. Thornton\*  
George S. Twizell\*  
Harbhajan Singh Viridi\*  
John Wade\*  
R. B. Wilson\*  
B. Paul Wisnicki\*  
Catherine Wisnicki

\* Deceased

## special certificates of recognition

<b>2003</b>	Patricia Bourque MAIBC Patti Rao MAIBC	<b>1994</b>	Ronald E. Dies MAIBC Norman Hotson MAIBC Simon G. Richards MAIBC Brian Romer MAIBC Ronald Yuen MAIBC
<b>2002</b>	Kendall Jessiman MAIBC David Mackey MAIBC Kiyoshi Matsuzaki MAIBC	<b>1993</b>	E. Bryce Rositch MAIBC
<b>2001</b>	Robert Turecki MAIBC Joseph L. Whitehead*	<b>1992</b>	Brian Hart MAIBC Eva Matsuzaki MAIBC Derek Neale MAIBC J. Brian Sim MAIBC
<b>2000</b>	Wendy Andrews MAIBC Allen Aubert MAIBC	<b>1991</b>	Richard Archambault MAIBC Paul Ohannesian MAIBC N. Gerald Rolfsen MAIBC
<b>1999</b>	Musson Cattell Mackey Partnership	<b>1990</b>	Nicholas Lozovsky MAIBC Charles A. Tiers MAIBC David Weiser MAIBC
<b>1998</b>	Maura Gatensby MAIBC Don Hazleden MAIBC	<b>1989</b>	Terry Cattell MAIBC Rick Hulbert MAIBC Brian Hulme MAIBC Doug Massie MAIBC
<b>1997</b>	Carole Arnston MAIBC John Neilson MAIBC Alan Scott MAIBC James Taggart MAIBC	<b>1988</b>	Ron Bain MAIBC Hugh Shirley MAIBC*
<b>1996</b>	John Davidson MAIBC Mike Huggins MAIBC Terry Mager MAIBC	<b>1987</b>	William Gies MAIBC Myron Kuzych MAIBC John McCormack MAIBC
<b>1995</b>	Selwyn Dodd MAIBC David Galpin MAIBC Michael Garrett MAIBC	<b>1986</b>	Edward de Grey MAIBC John Walker

\* Deceased

## members retiring in 2003

Shigeru Amano  
Boak Alexander  
James C. Barnum  
Elie Bohjalian  
Joseph Cantafio  
John R. Currie  
Leon Dirassar  
Francis Donaldson  
Gordon R. Graham  
Alan Mackenzie James  
Ojars Kalns

George A. Killick  
Lawrence Linghamer  
Harold T.K. Ma  
John William Palenstein  
Mike D. Rayburn  
Nikhilesh Rohatgi  
Kaien Masaru Shimizu  
Judah Shumiatcher  
Robert A. Spencer  
Sidney C. Suen

# members registered in 2003

## MAIBC through canadian reciprocity

Thomas Tittlemore (Alberta)  
Nola Marie Tanasiuk (Alberta)  
Kevin Shoemaker (Nova Scotia)  
Ulrich Oly Ratzlaff (Alberta)  
Leonard Brown (Alberta)  
Anthony V. Brammar (Alberta)  
Francis M. Y. Yan (Ontario)  
Veronica Gillies (Ontario)  
Edmund Lee (Ontario)  
Gordon Murray (Alberta)  
Barry R. Johnson (Ontario)  
Nasry Habash (Ontario)

Christopher Naylor (Ontario)  
John Wall (Ontario)  
Donald Courtnage (Manitoba)  
Bak Wong (Ontario)  
John Weselake (Manitoba)  
Ken Cartier (Alberta)  
John W. McGinn (Saskatchewan)  
Glen Meschino (Ontario)  
Daniel H. Jenkins (Alberta)  
Michael Cunningham (Alberta)  
Michaela Weiner (Ontario)

## MAIBC through US inter-recognition

R. Chris Magill (Tennessee)  
Michael Green (New York)

Thomas Beck (Colorado)  
Yi Mei Jennifer Chan (New York)

## MAIBC through internship

Oscar Flechas  
Wesley Wollin  
Deborah Shewaga  
Brian Wakelin  
Samantha Hayes  
Smiljka Stankovic  
Anca Hurst  
Tracey Mactavish

Carl-Jan Rupp  
Michael McNaught  
Roberto Pacheco  
Amela Brudar  
Brian Billingsley  
Sailen Black

## MAIBC through alternative qualifications

Dana Marek  
Russell Hollingsworth

Steve Rayner

## MAIBC through reinstatement

Alain Prince  
James W. H. Heinmiller  
Ann D. McLean  
Anne Gingras  
Eric Fiss  
John Haaf  
Sid Rasekh

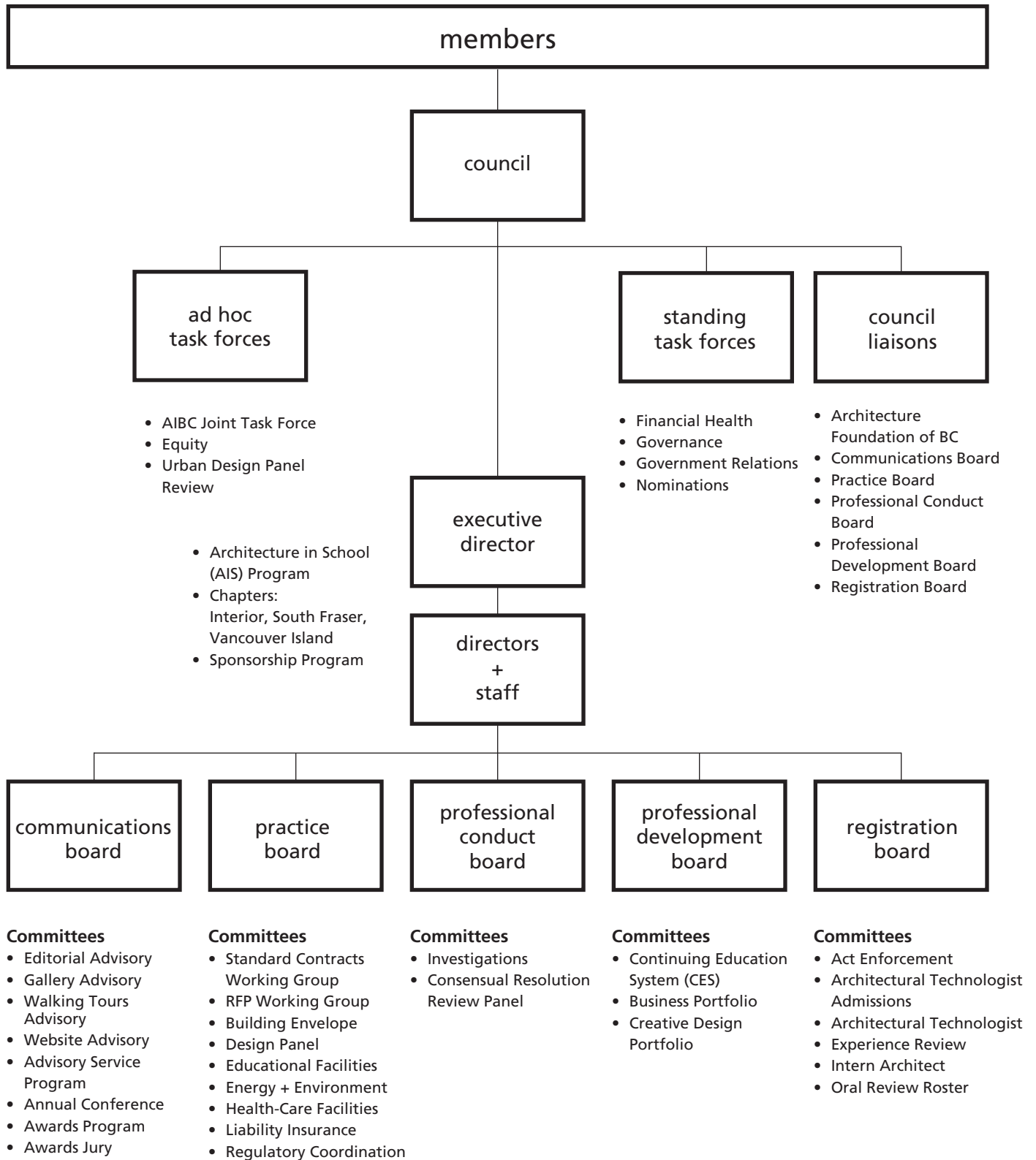
Sylvia Fong  
Dale Taylor  
Edward Gooch  
Wilbert Bruegger  
Stanley Paulus

## architectural technologists (AT. AIBC)

Jose Larano Jr.  
Edmond Lin  
Eugene Evanetz  
Colin Truong  
Andrew MacElwee

Tania McRae  
Justin Tompson  
Paul Hildebrandt  
Michael Machtmes

# governance chart 2003-2004





## president's report

STUART HOWARD MAIBC, MRAIC, AIA

The current Council year, which began in May, 2003, and carries on through April, 2004, is my first as President and has so far been filled with interesting initiatives. Ongoing work on the *Architects Act* continues to be forefront in our work program: Led by Chair Grant Longhurst, the Government Relations Task Force has been charged with coordinating the rewrite. As you are aware, the unrevised *Act* is an outdated document that does not adequately address the issues of contemporary practice. It does not protect the public well from unauthorized practice, nor does it allow for any specialization, as is now demanded by our membership and the public.

The new *Act* we propose will address these problems and will be much more inclusive than was previously possible. In the new legislation, still to be accepted by the provincial government, we hope to see the entire design community covered: architects, technologists, interior designers, and technicians, all with well-defined scopes and certificates of practice available to those qualified. For those of you who have by now had the opportunity to review the draft *Act* and comment on its contents, a sincere thank you for helping us take this crucial effort forward.

This year, Council has also been engaged in debate over the refinement of continuing education for the profession. We have agreed that maintaining life-long high standards for the practice of architecture is a worthwhile goal, so it follows that we should be required to give assurance to our membership, the public, and government that we continue to upgrade our skills through professional development. The implementation of the now-mandatory AIBC Continuing Education System (CES) has been a learning experience in itself. Through our Professional Development Board and our Continuing Education System Committee, we have built the course offerings held at the AIBC Architecture Centre and during the annual conference, and have also managed to certify many AIBC Registered Providers, who provide everything from 'Lunch and Learn' sessions for firms to field seminars on technical innovations and supplier developments.

These directions have meant a considerable increase in CES flexibility for members, even as the Professional Development Board reassesses existing programs and seeks new relevant and accessible learning opportunities. The CES reporting timetable has also been altered, to add even more flexibility and provide more learning opportunities closer to the reporting

deadline. In 2004, Council will be looking at a simplified Professional Conduct process for CES non-compliance and a verification method change from an individual audit to a random check on self-reported Learning Units, relying on the professionalism of members to comply. These combined changes should help members benefit from the value of AIBC continuing education while reaching CES compliance with much greater ease.

Council also continues to work on liability insurance issues as a priority, following the dedication of previous Councils, the Liability Insurance Committee, and many individual members. This year, we have refined the AIBC's position, supported efforts towards resolution, and suggested alternatives to the provincial government through its Civil Liability Review. We have met with the Minister of Community, Aboriginal & Women's Services, the Minister of Advanced Education, the Attorney General, the head of BC Housing, representatives of insurance companies, and the Association of Professional Engineers and Geoscientists of BC (APEGBC) in the hope of resolving the ongoing crisis. We have charged our Liability Insurance Committee with the task of finding long-term solutions to liability insurance for architects, and next year's Council will continue all initiatives in order to bring solutions to the membership before our 2005 Annual Meeting.

This year, work has also been started on two important events to be held in British Columbia in 2006: The RAIC Festival of Architecture and the World Urban Forum (WUF). It is extremely important for the AIBC membership to participate in these back-to-back events, to focus national and international attention on the significant work our members contribute. Council has established a Task Force to work with the organizers of these events to make sure we are well represented at both.

The hard work of our Executive Director Dorothy Barkley and AIBC staff means that the Institute remains on firm financial footing. We have reduced our debt, made our annual conference more successful, and developed sponsorship partners across a range of AIBC events and activities. The health of the Institute is good, so if we can continue to develop and encourage professional strength through our Intern Architect and Architectural Technologist programs and through a more inclusive *Architects Act*, the future looks bright.



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## executive director's report

DOROTHY D. BARKLEY

Looking back at the July 1, 2001, start date of the AIBC's Continuing Education System (CES), I can affirm that by the end of 2003 we had reached a much smoother phase of management and service to members than when we began. More improvements are in the works for 2004, with the final reporting date now changed to June 30 to facilitate compliance and reporting, and the rules in review to see how they can be further streamlined. By now, Council has also endorsed the implementation of an 'honour system' for self-reporting CES Learning Units (LUs), with a random audit of members to be performed.

While there have been fewer CES courses offered at the Architecture Centre itself this year, and those mainly to provide core LUs, many additional AIBC Registered Providers have been identified to promote wider availability and choice of learning opportunities to all members. The Institute also moved ahead in 2003 with the development of Website services to permit firm information updating and to enable CES self-reporting online by spring, 2004. These new online services will provide greater reporting ease, speed, and flexibility, and we believe all members will see that these operational and technological changes can make a real difference.

Looking back at the Institute's financial health, I am happy to report that this is the sixth year in a row that the AIBC has 'outperformed' its annual budget, with sufficient means at year-end to again reduce the AIBC's demand loan and contribute to the contingency fund. Given rising operational costs, this would not have been possible without the good planning, solid business practice, and coordinated approach by Council and staff on behalf of members.

Cost savings were realized in a number of areas, such as Professional Conduct, where the introduction of Consensual Resolution as an alternative to the Institute's historical disciplinary process has meant a huge cost saving in legal fees. Sponsorships to annual conference events have also made a large contribution to the bottom line and ongoing health of the Institute. On a final 2003 financial note, I can advise members that following its maturation, the Institute's tenant's lease has been successfully renegotiated for another five years.

Last year the Institute also renewed its commitment to stronger enforcement of the *Architects Act*, but while this direction has contributed unanticipated revenue in the form of fines collected, it hasn't proved to be as 'seamless' as we had hoped. The Act Enforcement Committee has progressed in its efforts on this front and remains focused on ensuring that both the

professional and public trust are maintained. The AIBC has now hired a law student on a part-time basis to assist the Deputy Registrar (by now retitled Director of Registration and Licensing) with investigations and follow-up of all complaints received.

A development parallel to the renaming of the Deputy Registrar role is, of course, the hugely important review and drafting of a new *British Columbia Architects Act*. The title change is an excellent indicator of the intent of the proposed new *Act*, which focuses more clearly on the realities and language of current practice, the importance of upholding the public interest, and the preparation for an expanded membership of related design professionals.

Thanks to the support and participation of a committed group of members, without whom our achievements could not and would not have happened, this continues to be an excellent time for the Institute. Members provide the direction, the means, and the voice for the Institute to function, and the accomplishments of AIBC volunteers on behalf of the membership make our combined efforts more meaningful and relevant every year.

The AIBC's staff is proud of what they have accomplished this year, focusing on fulfilling the goals and obligations of the Institute on your behalf, and continually looking for ways to support you and your profession. The shared successes we have enjoyed could not have happened without a dedicated staff to innovate and continually review how we can improve our service to you.

With regard to external partnerships, the AIBC has again expanded its outreach and advocacy work, working more closely with industry partners, meeting more frequently with government representatives on the issues most important to you, such as liability insurance, and working with agencies that support architectural design, research, and recognition. Important outreach and education efforts also continue with Institute programs such as 'Architecture in Schools,' the very popular summer walking tours in Vancouver and Victoria, ongoing national liaison work with groups such as the Committee of Canadian Architectural Councils (CCAC), annual conference and gallery events, and the hard work of the Architecture Foundation of BC.

Again, none of these accomplishments would have been possible without the extraordinary contributions of Council, its boards and committees, and the individual efforts of many individuals. Huge thanks to all of you; we appreciate your time and effort so very much.



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# registrar's report

STUART PIETS MAIBC



At the first meeting of the new AIBC Council after the 2003 annual conference, I was named Registrar for a second year in the role. Throughout this Council year, staff have continued to support Council, the Registration Board, and the Registration and Licensing Department in serving the Institute and its members.

In 2003, primary issues included the maintenance and update of all policies, procedures, and bulletins, with an eye on relevant implications for upcoming *Architects Act* changes. Our Fee Waiver Policy, introduced in 2002 in support of members facing short-term difficulties, was used effectively this year by a number of individuals experiencing financial hardship, medical disability, or situations requiring family leave.

The Institute continues to pursue *Act* enforcement, and this year formed an *Act* Enforcement Committee to assist Deputy Registrar Wendy Grandan and staff to administer this program. In its role of seeking compliance with the *Act* throughout BC, the committee has reviewed and enforced temporary licence policy and regulations, and has pursued outreach initiatives with municipalities across the province.

A summary and comparative chart of AIBC membership classes follows:

## aibc register tally

		31 Dec 1999	31 Dec 2000	31 Dec 2001	31 Dec 2002	31 Dec 2003	Difference Dec 02 vs. Dec 03
<b>INDIVIDUALS (excluding deceased):</b>							
Registered Members	LM	1344	1350	1363	1329	1309	-1.5%
Honourary Members	LH & H	19	18	17	24	24	0.0%
Intern Architects	IA	292	298	299	341	358	4.7%
Intern Technologists	IT	n/a	8	7	13	13	0.0%
Previously Registered Members	AS	85	85	90	107	99	-8.1%
Retired Architects	RA	93	95	101	109	118	7.6%
Architectural Graduates	GA	19	22	22	18	19	5.3%
Architectural Technologists	AT	18	23	31	35	44	20.5%
<b>Total of Above Categories</b>		<b>1870</b>	<b>1899</b>	<b>1930</b>	<b>1976</b>	<b>1984</b>	<b>0.4%</b>
Student Associates - (Technologists)	ST	n/a	8	96	250	131	-90.8%
Student Associates - (Architectural)	SI	n/a	9	57	74	51	-45.1%
Student Associates - (Syllabus Program)	SA	n/a	13	17	33	28	-17.9%
<b>Total Students</b>		<b>n/a</b>	<b>73</b>	<b>170</b>	<b>357</b>	<b>210</b>	<b>-70.0%</b>
<b>Affiliates</b>	<b>AF</b>	<b>n/a</b>	<b>--</b>	<b>31</b>	<b>32</b>	<b>23</b>	<b>-39.1%</b>
<b>FIRMS (Active):</b>							
Certificate of Practice - Corporations	C	n/a	288	287	272	279	2.5%
Certificate of Practice - Partnerships	P	n/a	66	69	62	61	-1.6%
Certificate of Practice - Sole Proprietorships	SP	n/a	384	375	369	360	-2.5%
Certificate of Joint Practice	JP	8	9	9	8	7	-14.3%
<b>Total Firms</b>		<b>788</b>	<b>738</b>	<b>740</b>	<b>711</b>	<b>707</b>	<b>-0.6%</b>
Temporary Licences	TL	38	45	29	33	28	-17.9%
Inactive Firms			--	125	126	147	14.3%

# treasurer's report

ALEXANDER KRISTIANSEN MAIBC



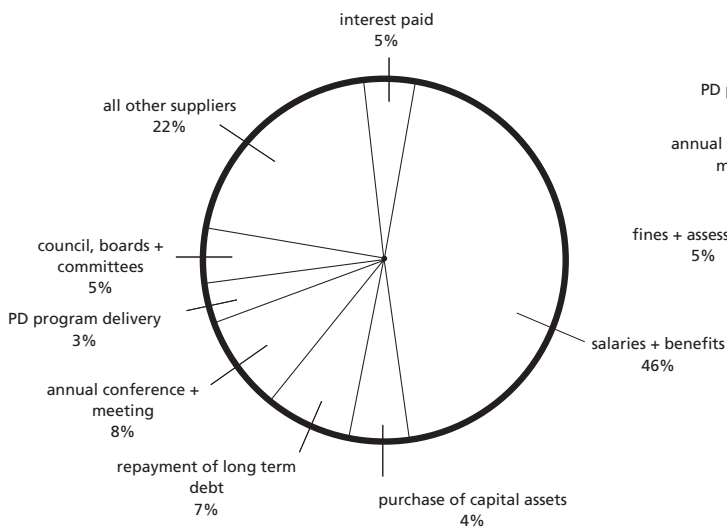
The ongoing fiscal health of the Institute is reflected in its continued financial stability over the past year. I am pleased to report that the last financial year, which ran from January 1 to December 31, 2003, ended with a budgetary surplus.

There are several significant factors contributing to this success:

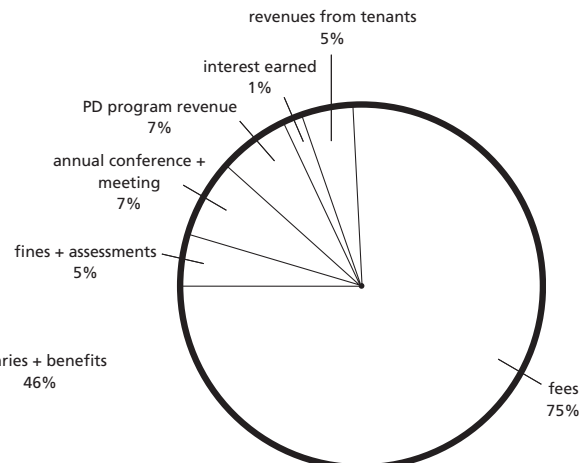
- Institute administrative functions that continue to support Council's directives for positive fiscal management, including monthly rigorous reporting to ensure Council's ongoing awareness and understanding.
- Completion of the 2003 Financial Audit in four days, a testimonial to the AIBC's recording and reporting methods.
- Maintenance of fiscal control, despite inflation over the past few years. The Institute has been directly affected by increasing insurance costs, required security, and other general inflationary items.
- Three-year budgetary projections, enabling Council to plan for the future.
- Ongoing review of business plans for individual operating budgets, management portfolios, and Boards. In addition to this, the Institute's legal costs remain low due to the Consensual Resolution process.
- An annual conference incorporating successful sponsorship drives and expanded professional development offerings, resulting in a much larger turnout by members.
- Attendance at the 2003 annual conference increased by 25%, although sponsorships for the Annual Meeting and conference were down compared to 2002.
- A consolidation of the demand loan and the mortgage on the premises, enabling negotiation of a reduced interest rate, amortized over 10 years. The result will be lower interest costs over the term of the loan and achievement of clear title in 10 years.
- Council approval of a three percent increase in fees for 2004, the first in six years. This was necessary in order to offset rising costs due to inflation, insurance fees, and to fund staffing for Act enforcement.

Overall, the Institute's financial health is good and is anticipated to remain so. Our focus continues to be the establishment of a reasonable contingency fund and the payment of long-term debt, while continuing to

## uses of cash



## sources of cash



# council ad hoc task force reports

## joint task force

**Chair**  
Grant Longhurst

In 2002, the AIBC made a commitment to develop a new draft *Act* that would better reflect the nature of the building design profession in British Columbia. An important component of the revised *Act* is the proposed inclusion of related design professionals as members of the AIBC.

**Members**  
Selwyn Dodd MAIBC  
Peter Levar MAIBC  
Dave Mackey, AIBC Associate  
(Previously Registered Member)  
Peter Salusbury AT.AIBC  
Robert Turecki MAIBC

To that end, Past President Michael Burton-Brown, followed by President Stuart Howard, initiated a series of meetings with members of the Interior Design Institute of BC (IDIBC), the BC Society of Landscape Architects (BCSLA), the Association of Science Technicians and Technologists of BC (ASTTBC), and the Building Design Institute of BC (BDIBC), in which the Institute sought to assess their interest in becoming part of the Institute's membership. A positive response to further discussion was received from all parties, and Council passed a motion to create a joint task force to represent the AIBC in discussions with representatives of these groups.

As part of that process, the AIBC is now meeting through its Joint Task Force with the first group involved in discussion, the ASTTBC. Initial discussions have begun with the IDIBC, while the BCSLA has elected not to engage the issue at this time. The Task Force will be making recommendations to Council at its April, 2004 meeting.

## equity

**Chair**  
Janet Lutz MAIBC

In 2003, Council dissolved the Human Equity Task Force and established the Equity Task Force, with revised terms of reference. The primary focus shifted to align the terms of reference with the governance policy procedure: the objectives are to review public legislation, policy in other professional associations, and AIBC policy and regulations as they speak to the issues of equity. The overall goal is to remove impediments, if any, to providing equitable access to the profession, and to ensure equitable treatment of stakeholders within it.

**Members**  
rodney cottrell MAIBC  
Eamonn Percy PEng

Public legislation and AIBC policy and regulation must, together, provide:

- Protection of human rights for all members and for those persons in relationship with the Institute.
- An equitable process for complaint should infractions occur.

Thanks to the excellent work of the former task force in developing Bulletin 43, a clarification of the meaning and scope of harassment and discrimination within the professional workplace, the necessary framework is in place. Bulletin 43 also refers to the role of the AIBC in dealing with allegations of discrimination. The last task this year will be presenting for Council's review recommendations for consideration by the Practice and Registration Boards. The task force will also be presenting policy to encourage the development of forums by AIBC members in pursuit of matters of common interest.

## nominations

**Members**  
Michael Burton-Brown MAIBC  
Robert Turecki MAIBC  
John Davidson MAIBC

With the 2003 retirement of Council members Paul Rust MAIBC, Erika Gerson MAIBC, and Michael Burton-Brown MAIBC, and the ending of terms for two other Council positions, the slate put forward by the Nominations Committee consisted of rodney cottrell MAIBC, Janet Lutz MAIBC, Peter Levar MAIBC (standing for re-election), Geoffrey Nagle MAIBC, and Oberto Oberti MAIBC (standing for re-election).

## urban design panel review

**Chair**  
Joyce Drohan MAIBC

This task force is now in the process of preparing a draft report based on a review conducted over several months in 2003. The report will include background on design panels in BC, a review of concerns communicated by the membership, feedback on design panels received through canvassing of members, a broad overview of various design panels in the province, and a review of Bulletin 65.

**Members**  
Bernard Perreten MAIBC  
Scot Hein, AIBC Associate  
(Previously Registered Member)  
Oberto Oberti MAIBC  
Nigel Baldwin MAIBC  
Paul Rust MAIBC

The report will also provide recommendations to Council for improvements to the design panel process. These should include incentives for members to participate on design panels, training for design panel members, improvements to Bulletin 65, and an initiative to encourage municipalities to implement the requirements of the revised bulletin. The task force expects to deliver the draft report to Council in March, 2004 for review.

# council policy development task force reports

## governance

In 1999, the AIBC adopted the 'governance policy' approach in order to improve the efficiency of the Institute and to better serve its members and the public interest. The goal was to avoid Council using its time in 'micromanaging' staff and operational decisions and, instead, ensure that Council creates appropriate and useful policies for its members, to be implemented by staff under the Executive Director.

In 2000, Council established the Governance Task Force (GTF) to engage in an ongoing review of the AIBC Governance Policy, to ensure its successful implementation, and generally ensure adherence to the document. With these ends in mind, this year the GTF has focused on working with the Executive Director and the President to draft Council agendas that are policy-oriented.

To ensure the currency of and adherence to the AIBC's vision statements, operational constraints, governing process, and Council/Executive Director relationship, the GTF has undertaken a review of all relevant documents in order to report to Council in the spring of 2004. The Task Force has also instituted a process whereby AIBC Councillors assess each meeting for review and analysis. The GTF then reports back to Council at the subsequent meeting, making suggestions for improvements as appropriate. The Task Force is also responsible for ensuring that Council's annual self-assessment is completed.

The GTF has observed that it is often tempting for Councillors to slip back into micromanaging AIBC staff and their decisions, and discourages this from taking place. The Task Force further recommends that new Councillors be thoroughly trained in the governance policy approach, so that all may understand its rationale and effective application. Finally, our thanks to governance policy expert Vince Battistelli for his valuable advice over this past year.

## government relations

This task force reviews existing and pending legislation, as well as government initiatives, that may affect architects and their ability to practise architecture in British Columbia. In the past year, it has been fully engaged in the process of preparing a new version of the provincial *Architects Act*, which has involved analyzing and assessing the current version of the *Act*, and the specific task of redrafting proposed new legislation.

The provincial legislation known as the *Architects Act* is over 84 years old. In the intervening years, technological advances, the expansion of training, education and technical skills, changes in design and construction processes, and changes in the relationships among members of the public, government, and architectural practitioners, have been significant. While minor amendments to the *Act* have been made over time, no wholesale revision has taken place to recognize the different world and environment in which the profession of architecture is now practised. Neither have previous amendments demonstrated a vision to enable a positive and expanded future for the profession.

A member survey was completed prior to the 2003 redrafting process, with a preliminary version circulated to members for feedback. It is the goal of the task force to submit a new draft *Act* to BC Legislative Council for inclusion in the Spring, 2005 schedule. To this end, work will continue through 2004 with the AIBC membership, other regulatory associations, related industry bodies, elected officials and senior bureaucrats, and governmental agencies and their representatives.

**Chair**  
Barbara Sage LLB

**Members**  
Stuart Howard MAIBC  
Robert Turecki MAIBC  
Patrick Stewart MAIBC  
Michael Burton-Brown MAIBC  
Dave Mackey, AIBC Associate  
(Previously Registered Member)

**Chair**  
Grant Longhurst

**Members**  
Barbara Sage LLB  
Oberto Oberti MAIBC  
Robert Turecki MAIBC  
Dave Mackey, AIBC Associate  
(Previously Registered Member)  
Stuart Howard MAIBC

## architecture foundation of bc report

### Chair

Robert Turecki MAIBC

### Vice Chair

Joyce Drohan MAIBC

### Secretary

Doreen Braverman

### Treasurer

Kiyoshi Matsuzaki MAIBC

### Members

Bonnie Maples MAIBC

Graham McGarva MAIBC

Oberto Oberti MAIBC

Abraham Rogatnick, Hon. MAIBC

Michael Burton-Brown MAIBC

The Architecture Foundation of British Columbia was incorporated under the BC *Societies Act* in January, 2001. It was formally registered as a public foundation on March 1, 2001. The Foundation's mission is to foster the appreciation of architecture and the built environment in BC, and its objectives are to enrich and celebrate BC architecture; increase public awareness and experience of architecture in everyday life, cultural activity, and the environment; increase the understanding and appreciation of architecture in BC's youth; recognize sustainability, innovation, and excellence in BC architecture nationally and internationally; and promote BC as a global leader in architectural research and education.

The Foundation's priorities over the past year focused on developing its mission statement, objectives, and governance model. It also began planning a brochure for distribution to the public and donors, and established its activities for the coming year. Apart from sponsoring educational contests for UBC's School of Architecture and BCIT's Architectural and Building Engineering Technology program, the Foundation is in the process of planning where its fundraising and promotional efforts may be best spent, including the AIBC's popular Architecture in School (AIS) program.

The Board of the Foundation is comprised of up to 12 directors, six of whom must be registered, practising BC architects. Joining the Board this past year are community members Doreen Braverman, owner of International Flag and Banner Shop, and Abraham Rogatnick, UBC Professor Emeritus and AIBC Honourary Member.

## architecture in school (ais) program report

### AIS Volunteers

Jim Alders MAIBC

Eric Berglund IA

Silvana Costa PIBC (Provisional)

David Colussi IA

Eszter Csutkai MAIBC

Susan Falkowski IA

Duane Siegrist MAIBC

Anne Sproull MArch

Lu Tang IA

Michelle Yeung IA

The mandate of the Architecture in School Program is to promote public awareness, education, and advocacy regarding architecture and the built environment. The program has a particular focus on the education of youth through the school systems of British Columbia. These goals are accomplished through the work of the program coordinator and the dedication and contributions of volunteer facilitators from a variety of backgrounds relating to architecture, urbanism, and education.

Program activities for 2003 included many classroom presentations (relating to architecture, urbanism, or architecture as a career), special educational projects such as the 'design a pet's house' elementary school project, the 'Architecture Is Everywhere' guided walking tours, additional lesson plans for the 'Architecture For Kids' and 'Design and the Built Environment' resource guides, and increasing the range and quantity of AIS program resources through free exchanges of publications and materials with architectural and educational organizations in Canada, the United States, and abroad. The program has also focused on adding to the number of volunteer facilitators available to support program activities outside of the Lower Mainland, and is happy to report new facilitators in Victoria and the Okanagan.

## sponsorship program report

### 2003 Chair

Stuart Howard MAIBC

Under 2003 Annual Conference Committee Chair Stuart Howard, annual sponsorships, combined with registration fees (which were kept as low as possible), enabled this event to break even, with a small surplus returned to AIBC general revenues. It was decided in 2003 to expand and coordinate sponsorships across annual Institute activities and departments; therefore, the staff liaison role was moved to the Executive Director's office.

For 2004, a sponsorship team of Dorothy Barkley, Michael Burton-Brown MAIBC, and Michael Geller MAIBC is working to connect with event and program sponsors on a revised program of support, to incorporate package arrangements through 2006. Looking back to 2003, the former Sponsorship Committee thanks the following annual conference sponsors:

**Gold**

Keen Engineering

**Partner Gold**Harper Grey Easton + Metrix Professional  
Insurance Brokers &  
DPIC/Security Insurance Co. of Hartford

Ledcor Construction + Read Jones Christoffersen

**Silver**Alexander, Holburn, Beaudin & Lang  
Bull, Houser & Tupper  
Dominion Blue Reprographics  
Jardine, Lloyd, Thompson Canada  
Roofing Contractors Association of BC  
Singleton Urquhart**Bronze**BTY Group  
Fibre-Crown Manufacturing  
Gage Babcock + Associates  
McGraw-Hill Construction Information Group  
The RADA Group**Friends**Nemetz & Associates  
Aztec Camera  
Davidson, Yuen, Simpson Architects  
Freybe Gourmet Foods  
GHL Consulting  
Henriquez Partners Architects, Urban Designers  
Nick Milkovich Architects  
Resolve Software Solutions  
The Abbarch Partnership Architects  
The Image Group  
Task Construction Management**aibc outreach representatives****municipal + provincial****Association of Professional Engineers and Geoscientists  
of BC Building Envelope Committee Liaison**  
Pierre Gallant MAIBC**Association of Professional Engineers and  
Geoscientists of BC Sustainability Committee Liaison**  
Bill Gies MAIBC**BC Building Code Interpretation Committee**  
Teddy Lai MAIBC  
Michael Jaszczewski MAIBC**Building Envelope Research Consortium**  
Richard Kadulski MAIBC**Certified Professional Advisory Committee**  
Arie Smits MAIBC/Martin Bruckner MAIBC (split year)  
Alan Brown MAIBC  
Dimas Craveiro MAIBC**City of Vancouver Chinatown Historic Area  
Planning Committee**  
Eric Lam MAIBC  
Po-Chu Lee MAIBC**City of Vancouver Development Permit Advisory Panel**  
Stuart Lyon MAIBC (Chair, Urban Design Panel)  
Helen Besharat MAIBC (Deputy Chair, Urban  
Design Panel)  
James Hancock MAIBC**City of Vancouver First Shaughnessy Advisory Panel**  
Bill McCreery MAIBC  
Jan Timmer MAIBC**City of Vancouver Gastown Historic Area Planning  
Committee**  
Robert Leshgold MAIBC**City of Vancouver Public Art Committee**  
Paula Grossman MAIBC**City of Vancouver Seismic Hazard Mitigation  
Consultative Group**  
Maura Gatensby MAIBC**City of Vancouver Southeast False Creek Planning  
Stewardship Committee**  
Ron Bain MAIBC**Executive Directors and Registrars of Professional  
Organizations of BC**  
Dorothy D. Barkley**Homeowner Protection Office (HPO) Advisory Council**  
David Hewitt MAIBC**Provincial Bid Depository Advisory Committee**  
Rod Windjack MAIBC**Provincial Building Code Appeal Board**  
Edward MacKinnon MAIBC**Public Construction Council of BC**  
Brad Shuya MAIBC (Chair)  
Peter Genge MAIBC  
Michael Ernest MAIBC (alternate)**Review of Energy Performance Measures for  
Buildings in British Columbia Working Group Liaison**  
Pierre Gallant MAIBC**Vancouver Heritage Commission**  
James Burton MAIBC (Vice-Chair)

## **national**

### **Canada Green Building Council**

Elia Sterling, AIBC Associate (Architectural Graduate)  
Kevin Hydes PEng., Hon. MAIBC  
Peter Busby MAIBC (Secretary)  
Terry Williams MAIBC  
Vivian Manasc MAIBC

### **Canadian Commission on Building and Fire Codes**

Steven Hart MAIBC

### **Canadian Construction Documents Committee (CCDC)**

Michael Ernest MAIBC (Chair)

### **Committee of Canadian Architectural Councils (CCAC)/National Practice Program (NPP)**

Stuart Howard MAIBC

### **CCAC Representative to Canadian Architectural Certification Board (CACB)**

Patricia Bourque MAIBC

### **National Council of Architectural Registration Boards (NCARB)/Architect Registration Examination (ARE) Committee**

Julio Gomberoff MAIBC

### **US Green Building Council Cascadia Chapter:**

#### **Vancouver, BC Branch**

Kevin Hanvey MAIBC  
Michael Geller MAIBC

## **bc homeowner protection office provincial advisory council / aibc liaison report**

AIBC Representative  
David Hewitt MAIBC

The Homeowner Protection Office (HPO) Provincial Advisory Council has been active since July, 1999, constituted through the provisions of the *Homeowner Protection Act* and its regulations. The Advisory Council consists of representatives from the AIBC, building officials, contractors, engineers, condominium owners and managers, the development industry, municipalities, organized labour, warranty providers, the City of Vancouver, and the HPO Executive. Its broad terms of reference are to:

- Provide advice to the Chief Executive Officer and the Board on the main program areas of the HPO.
- Identify new and emerging issues in the residential construction industry and make recommendations on appropriate responses.
- Provide advice on the research and education components of the HPO, particularly as they relate to building science matters, *Building Code* matters, building techniques, and consumer education.

In its educational mandate, the HPO continues to support such research projects as the Monitoring of Wall Assemblies, the Highrise Building Envelope Study, and the Envelope Drying Rate Analysis, Phase 1. In addition, the HPO assists financially with the Leak-Proofing Windows Study, Building Envelope Test Hut, and the Builder's Tool Box. It continues to be an information source for consumers and the construction industry.

The BC Government's Core Review initiative was finally conducted in the spring of 2003, with the HPO unchanged in its mandate. The HPO's Dan Maxwell stepped down as acting CEO to take the CFO position with BC Housing, and the new acting HPO CEO is Bob Maling. The recent provincial cabinet shuffle has seen Murray Coell appointed as Minister of Community, Aboriginal and Women's Services, with Minister Abbott now Minister of Sustainable Resource Management. With the Core Review came a change in the HPO Board of Directors, and the AIBC expressed concern and disappointment that the new Board did not include a registered architect or a professional engineer.

This year the HPO did initiate some changes to its legislation, and through the Practice Board, the AIBC sent a letter to its director outlining our agreement with or opposition to some changes, and our concerns about others. These comments were reflected in the concerns raised by other organizations on the Advisory Council, including the APEGBC.

The Provincial Advisory Council (PAC) to the HPO continues to be a valuable place for the AIBC to share a table with the insurance industry, warranty providers, municipalities, and the construction industry, which enables us to voice our concerns regarding practice as well as building envelope issues.

# chapter reports

## interior

The members of the Interior Chapter are spread throughout and beyond the Okanagan Valley, and attendance at meetings is a challenge for most. Email is our most common communication tool, but we do miss the face-to-face rapport. In 2003, however, the Interior Chapter finally joined the group of AIBC continuing education providers, something that allows greater opportunity for group gatherings. Luckily, many manufacturers who are also AIBC Registered Providers love to visit our region, perhaps for some golf or skiing, while spreading the word about their new and improved products. In the coming year, this Chapter will have to pursue annual dues from its members to support some of the initiatives related to its new role as a provider of Learning Units.

Availability of affordable liability insurance is becoming the main challenge of our profession and continues as an urgent issue for Chapter members. Most insurers are taking on very few or no new clients, and all of them have drastically raised their rates in a very short time. (One of our members applied to more than a dozen companies before getting any response.) We greatly appreciated the support on this and other issues, either long-distance or via regular visits, from Dorothy Barkley, Stuart Howard, and Michael Ernest. With their help, we are able to stay connected to the Institute and other members throughout the province.

## south fraser

The South Fraser Chapter includes regional members ranging from White Rock through Surrey and on into the Fraser Valley. It provides an opportunity for discussion, input, and action on issues (such as liability insurance and Act revisions) relevant to practitioners 'South of the Fraser' and to all AIBC members. Since 2002, the Chapter also has been a Registered Provider in the AIBC Continuing Education System, and welcomed a number of interesting presenters to its meetings this past year.

One highlight (despite the delay at US Customs) organized by the Chapter was a field trip to Seattle and Tacoma, to see and learn about sites of interest there. Thanks to Tacoma Museum of Glass lead architect Nick Milkovich MAIBC, who led a full van of architects through that recent project and beyond. Chapter meeting attendance currently ranges from 10 to 20, but we hope to see an increase once more learning opportunities are offered.

## vancouver island

The Vancouver Island Chapter provides an opportunity for regional members to discuss matters of interest and concern regarding the practice of architecture. It provides a voice for its members on matters that are within its area of activity and in which the main body of the Institute has little or no direct involvement. The Chapter is also a Registered Provider in the AIBC Continuing Education System. In 2003, the Chapter ensured the provision of monthly, locally delivered learning activities, which would otherwise be unduly costly and time-consuming for members to undertake. Other topics of discussion at Chapter meetings continued to focus on local government design committees and insurance for the practice of architecture.

Chapter members also continue to feel that they are disadvantaged compared to members in the Greater Vancouver area, especially with regard to continuing education. Timing of many Vancouver events means that a Chapter member must find overnight accommodation to be able to attend. Further, Chapter members continue to recommend that the CES reporting system continue be reviewed, as it is felt that simplification or back-up should be in place to address any systemic or administrative delays. The importance of offering continuing education through the Chapter is evidenced by current numbers of meeting attendees — usually 25, whereas two years ago the usual total was 10. However, a challenge remains to track down worthy presenters for Chapter events.

**Chair and Treasurer**  
Wilf Lunde MAIBC

**Chair**  
Mark Ankenman MAIBC

**Treasurer**  
Paul Rust MAIBC

**Chair**  
John Coe MAIBC

**Treasurer**  
Charles Kierulf MAIBC

# royal architectural institute of canada report

## RAIC Representatives

### President

Bonnie Maples MAIBC, FRAIC

### Regional Director, BC/Yukon

Kiyoshi Matsuzaki MAIBC, FRAIC

### Chancellor, College of Fellows

Brian Sim MAIBC, PP/FRAIC

In May, 2003, at the RAIC/OAA joint Conference/Festival of Architecture, with the theme of 'Innovation: Breaking New Ground,' Bonnie Maples MAIBC, FRAIC was inaugurated as President. Under her leadership, the RAIC has already made huge strides toward fulfilling goals set out for this year:

**Finance:** The RAIC is now in a good financial position, with a full complement of staff and volunteers working in unison.

**Practice Support:** In 2003, the RAIC has delivered four courses nationwide (29 sessions in total), producing superior course content on design, administrative, and technical aspects of architecture. Four new courses have been planned for 2004. The RAIC also made a financial contribution to the OAA, for research and publishing *Succeeding by Design*, and co-produced the *Supplement No. 2* to the *Canadian Handbook of Practice for Architects*.

**Membership:** The RAIC membership increased in 2003, and recruitment efforts continue.

**Awards:** In 2003, the RAIC conducted the 'Awards of Excellence' program and several BC architects were successful. The RAIC is now administering the 2004 Governor General's Medals in Architecture and will produce a book featuring the winning projects.

**Advocacy:** The RAIC continues to lobby the federal government on procurement of architectural services, on the inclusion of architects as passport guarantors, and on initiating the drafting of Model Architectural Policy.

**External Relations:** At the Committee of Canadian Architectural Councils (CCAC), the RAIC is promoting the need to standardize respective continuing education systems, and is also facilitating discussions with the Architects Council of Europe regarding a professional accord and a mutual recognition agreement. The RAIC, together with the CCAC, has also been monitoring the Architect Project of the Asia-Pacific Economic Corporation.

The RAIC continues to be involved in promoting sustainable building initiatives. Vivian Manasc MAIBC, FRAIC has represented the RAIC on the Canada Green Building Council as an appointed member of its Board of Directors. Represented by Brian Sim MAIBC, PP/FRAIC, the RAIC was successful in concluding a new agreement and securing ongoing funding from the Canada Council for the Arts for the bi-annual Governor General's Medal in Architecture awards program.

The RAIC will be hosting its Festival of Architecture 2004 in Quebec City (for the first time ever!) this June 16 to 19, with other exciting events on the horizon. Planning for the RAIC Festival of Architecture 2005 in Edmonton is well underway, and the AIBC and the RAIC have agreed to co-host the 2006 Annual Conference/Festival of Architecture in Vancouver. Discussions are also underway regarding RAIC participation at the World Urban Forum (WUF) and Habitat +30 events happening in Vancouver the same year.

# 2003 architectural awards

RAYMOND COLE , PhD  
AIBC Honourary Member

Nominated by Peter Busby MAIBC and commended by the 2003 jury for >

"...exemplary service to 'the community of learners' in the fields of architecture and green building practice."



v  
**barbara dalrymple memorial  
award for community service**



v  
**innovation**

ENVIRONMENTAL DESIGN PROGRAM ['ENDS']  
University of British Columbia, Vancouver, BC

Development Team and Faculty >  
Martin Lewis, Acting Director, Environmental Design Program; Christopher Macdonald, Associate Professor and Director, School of Architecture; Douglas D. Paterson, Associate Professor and Director, Landscape Architecture, Faculty of Agricultural Sciences; Moura Quayle, Dean, Faculty of Agricultural Sciences and Professor, Landscape Architecture Program; Michael Isaacson, Dean, Faculty of Applied Science.

**DOCKSIDE LIVE/WORK BUILDING**  
Vancouver, BC

Photograph by Derek Lepper



**FREYBE GOURMET FOODS**  
Langley, BC

Photograph by Noel Hendrickson



**MUSEUM OF GLASS**  
+ International Centre for Contemporary Art  
Tacoma, WA, USA

Photograph by Nic Lehoux



**AGOSTA HOUSE**  
San Juan Island, WA, USA

Photograph by James Dow



## ^ medals

lieutenant-governor of bc awards for excellence in architecture

## v certificates of merit



**BUCHANAN BUILDING EXPANSION**  
(Meekison Arts Students Space)  
University of British Columbia, Vancouver, BC

Photograph by Ivan Hunter



**AIR CANADA INTERNATIONAL  
ARRIVALS LOUNGE**  
Vancouver International Airport,  
Richmond, BC

Photograph by James Dow



**SK'AADGAA NAAY ELEMENTARY SCHOOL**  
Skidegate, Haida Gwaii  
(Queen Charlotte Islands), BC

Photograph by Martin Tessler



**LORE KRILL HOUSING CO-OP**  
+ City of Vancouver Parkade  
Vancouver, BC

Photograph by Derek Lepper

## communications board

This was not a banner year for the Communications Board, as filling the vacancy left when Andre Kroeger MAIBC stepped down after two years as Chair has proved challenging. Fortunately for their firms, but unfortunately for the AIBC, many members are simply too busy to take on a new or additional volunteer responsibility such as this. However, the work of the Board's advisory groups and committees carried on, supported by Communications Department staff and ongoing Communications programs.

### editorial advisory

Thanks to the excellent feedback and ideas provided by AIBC members, a review and revision of *architectureBC* was accomplished in time to introduce improvements for spring, 2004. A challenge remaining is to encourage a greater number of member contributors to the Institute's journal, and to look at attaching CES Learning Units to quarterly features. A very successful member survey on the bi-weekly newsletter, *eNews*, was conducted in the fall of 2003, with feedback also analysed for implementation in 2004.

### gallery advisory

Thanks to exhibit theme ideas and submissions from AIBC members and industry partners, in 2003 the AIBC Architecture Centre Gallery was able to present eight free, public exhibits: 'Transit Gloria: The Millennium Line,' 'World Class: International Projects,' 'Medals + Merit: 2003 Award Winners,' 'Building a Province: The Early Architects of BC,' 'Class of 2003: UBC SoA Graduation Projects,' 'The Tower: 100 Years of Architecture Technology,' 'Image/Building: Photography + Architecture,' and 'ID/03: Recent BC Industrial Design.' Excellent media coverage was achieved on the themes and projects presented in these gallery shows. An improved exhibit system and wall repair project were also planned and proposed in 2003, along with an exhibit program for 2004.

### walking tours program

The Vancouver walking tours were updated for 2003, with six neighbourhood tours led by student Mona Jahedi of UBC's Environmental Design (ENDS) program. In Victoria, UVIC Architectural History PhD student Justin McGrail led five popular tours. A pilot program to create 'low-cost' tours, at \$5 per person, proved to be very successful, supplementing the HRDC student employment grant to a near cost-recovery level. This past summer, 'custom group' and 'Architecture in School' tours were also added to the regular public tour offerings. Hundreds of tour participants, from Vancouver, Victoria, and around the world, were able to learn and appreciate more about the role of AIBC members and their projects in BC's urban built environments.

### website advisory

The 'User Review and Further Revision' phase of the AIBC Website project bogged down in 2003, although the 'Find an AIBC Member' function and higher-capacity internal server were able to 'go live' last year. Currently, a planning and re-mapping project for the Website structure is in progress, incorporating member feedback and user concerns that have arisen over the past year. A major revision underway is to provide a 'members only' access area for more private, electronic discussion of Institute issues, minutes, and drafts. An exciting new capacity related to this is the provision of electronic forms, registration functions, and self-monitoring administrative capabilities for AIBC member use.

### 'ask an architect' advisory service committee

The 'Ask an Architect' Advisory Service Committee hit '30+' years in 2003, and is still going strong in providing free, 45-minute weekend sessions to homeowners. The committee serves as a practical outreach arm to educate the public on the value of using an architect for residential projects, and allows members to gain experience in or keep current on dealing with clients and consumer concerns. Last year, committee members also participated in the fall and spring BC Place home shows, and took part in a fall renovation clinic in Burnaby, in partnership with the Greater Vancouver Homebuilders' Association, Canada Mortgage and Housing Corporation, and BCIT.

**Council Liaison**  
Grant Longhurst

**Members**  
Bruce Haden MAIBC  
Grant Longhurst  
Gary Sim AT.AIBC  
Thom Kline AT.AIBC  
Adele Weder  
Helena Grdadolnik

**Members**  
Dani O'Riley  
Bruce Carscadden MAIBC  
Gair Williamson MAIBC  
Stefan Brunhof MAIBC

**Members**  
rodney cotrell MAIBC  
Bill Gies MAIBC  
John Atkin

**Members**  
Rob Whetter IA  
Malcolm Cairns AT.AIBC

**Chair**  
Bryan Young MAIBC

**Advisors**  
Susan Baker MAIBC  
Eszter Csutkai MAIBC  
Wayne DeAngelis MAIBC  
Don Fairbrother, Architect (Retired)  
Bill Gies MAIBC  
Richard Kadulski MAIBC  
Andre Kroeger MAIBC  
Kingsley Lo MAIBC  
Pat McTaggart MAIBC  
Russell Poulston MAIBC  
Don Stuart MAIBC  
David Weiser MAIBC

2003 Chair  
Stuart Howard MAIBC

2004 Chair  
Kim Smith MAIBC

2003 + 2004 Annual Conference  
Committee Members  
Bruce Carscadden MAIBC  
Erika Gerson MAIBC  
Craig Henschel IA  
Joe Minten MAIBC  
Martin Nielsen MAIBC

## annual conference committee

The 2003 Annual Conference, 'Architects in Collaboration,' organized under the leadership of now-Council President Stuart Howard, was the most successful yet, expanding professional development offerings to four streams over three days and enjoying the highest attendance ever. Many AIBC members took advantage of this annual opportunity to earn CES Learning Units, reconnect with colleagues, network, and celebrate the profession. Last-minute keynote substitutions aside, the conference organization proceeded with greater ease than ever, ensuring that the event remained 'in the black' and laying the groundwork for the 2004 Chair and a hard-working team of committee and staff members.

## awards program committee

Thanks to Bruce Carscadden MAIBC and Joe Wai MAIBC, the Committee Chair and AIBC staff were able to clarify and simplify awards entry criteria and procedures to encourage wider member participation in 2003. Congratulations to last year's winners, awarded by 2003 Jury Chair Peter Busby MAIBC and the Honourable Iona Campagnolo, Lieutenant-Governor of British Columbia, on Saturday, May 3, 2003:

2003 Awards Jury

Chair  
Peter Busby MAIBC

Claude Provencher OAQ  
Franc D'Ambrosio MAIBC  
Stephanie Forsythe IA  
Adele Weder  
Alex Feldman  
Joe Wai MAIBC  
Farouk Noormohammed MAIBC

2004 Awards Jury

Co-Chairs  
Arthur Erickson MAIBC  
Nick Milkovich MAIBC

Marianne McKenna OAA  
Greg Johnson MAIBC, PEng  
Martin Lewis, AIBC Associate  
Autumn Sweet IA  
Barry Marshall  
Ray Cole, Hon. MAIBC

## barbara dalrymple memorial award for community service

Awarded to an AIBC member for service to an identified geographic community or community of interest, whether throughout a lifetime or through an exceptional, time-limited contribution. The 2003 recipient was UBC Professor of Architecture Raymond Cole PhD, AIBC Honourary Member.

## aibc innovation award

Developed to recognize achievements that are not strictly "architectural," but have a direct bearing on the future of architecture in areas such as sustainability, ecology, building technology, and the innovative use of materials. The winner for 2003 was the Environmental Design Program ['ENDS'], University of British Columbia, Vancouver, BC.

## lieutenant-governor of british columbia architectural awards

Established to honour those architects and clients who have achieved excellence in completed architectural projects.

## certificates of merit

### **AIR CANADA INTERNATIONAL ARRIVALS LOUNGE**

Vancouver International Airport, Richmond, BC

**Architectural Firm:** Patkau Architects Inc.

**Lead Design Architects:** John Patkau MAIBC, Patricia Patkau MAIBC

**Client:** Air Canada

### **BUCHANAN BUILDING EXPANSION (Meekison Arts Students Space)**

University of British Columbia, Vancouver, BC

**Architectural Firm:** Marceau Evans Architects (Firm of Record)

(Project begun under Acton Johnson Ostry Architects)

**Partner in Charge:** Greg Johnson MAIBC, PEng; Marceau Evans Architects

**Client:** UBC Alma Mater Society

### **SK'AADGAA NAA Y ELEMENTARY SCHOOL**

Skidegate, Haida Gwaii (Queen Charlotte Islands), BC

**Architectural Firm:** Acton Johnson Ostry Architects Inc.

**Partner in Charge:** Greg Johnson MAIBC, PEng; Marceau Evans Architects

**Client:** BC School District No. 50 (Queen Charlotte/Haida Gwaii)

### **LORE KRILL HOUSING CO-OP and City of Vancouver Parkade**

Vancouver, BC

**Architectural Firm:** Henriquez Partners Architects, Urban Designers

**Lead Design Architect:** Gregory Henriquez MAIBC

**Client:** Lore Krill Housing Co-op

## medals

### **DOCKSIDE LIVE/WORK BUILDING**

Vancouver, BC

**Architectural Firm:** Henriquez Partners Architects, Urban Designers

**Lead Design Architect:** Richard Henriquez MAIBC

**Clients:** Westbank Projects Corporation, Wall Financial Group

### **FREYBE GOURMET FOODS**

Langley, BC

**Architectural Firm:** Robert Burgers Architect Inc.

**Lead Design Architect:** Robert Burgers MAIBC

**Client:** Freybe Gourmet Foods Ltd.

### **AGOSTA HOUSE**

San Juan Island, WA, USA

**Architectural Firm:** Patkau Architects Inc.

**Lead Design Architects:** John Patkau MAIBC, Patricia Patkau MAIBC

**Clients:** William and Karin Agosta

### **MUSEUM OF GLASS and International Centre for Contemporary Art**

Tacoma, WA, USA

**Architectural Firms:** Arthur Erickson Architectural Corporation and Nick Milkovich Architects Inc.

**Lead Design Architects:** Arthur Erickson MAIBC and Nick Milkovich MAIBC

**Client:** Museum of Glass

## practice board

### Chair

David Hewitt MAIBC

### Members

Dave McGuigan MAIBC

Bernard Perreten MAIBC

Zan Kelly MAIBC

Larry McFarland MAIBC

Brett Smaill MAIBC

John Davidson MAIBC

### Council Liaison

Anne Bancroft-Jones

The Practice Board's mandate is to assist with the development of AIBC policies, initiatives, and strategies in the practice realm. Thanks for 2003 go first to Brett Smaill MAIBC, stepping down as Chair of the Practice Board after two years of service, but remaining active on the Board as Chair of the Healthcare Facilities Committee.

This year was again a busy one, filled with issues covering all aspects of professional practice, from sustainability to liability. Each issue dealt with by the Board represents hours of volunteer work by all members of the various committees before the item receives endorsement and recommendation to be put to Council. Some highlights over the last year have been:

- The AIBC's response to the proposed changes to the *Homeowners Protection Act*.
- Building Performance Assessment Systems: Energy and Environment Committee.
- Minimum Scope of Architectural Services (Bulletin 90).

The Board is now moving forward with:

- RFP (Request for Proposal) Guidelines for Architectural Services.
- Certified Professional Program: Withdrawal of support pending City of Vancouver indemnification of CP Advisory Committee members and resolution of appropriate roles and responsibilities.
- BEP Suggested Fees: Enhanced Building Envelope Services (based on the services outlined in Bulletin 34).

Special thanks are also due to John Davidson MAIBC and the Liability Insurance Committee members, for their ongoing work on the difficult and continually changing issue of liability insurance. This is an area of frustration for the entire architectural profession (among others) and the solutions seem elusive with ever-changing government ministries and insurance and warranty providers. This work will continue as a priority over the next year.

## building envelope committee

### Chair

David Hewitt MAIBC

### Members

Serge Desmarais MAIBC

Pierre Gallant MAIBC

Bill McCreery MAIBC

Richard Kadulski MAIBC

Douglas Watts MAIBC, PEng

Ted De Grey MAIBC

Brian Palmquist MAIBC

The Building Envelope Committee's (BEC) mandate is to:

- Give direction to the Professional Development Board and Building Envelope Education Program (BEEP) on courses, seminars, and round tables on building envelope failures, best practice guides, and appropriate procedures for efforts in architectural firms.
- Work with the Regulatory Coordination Committee on having input on municipal and provincial regulations regarding building envelope design and construction.
- Work with other building industry groups regarding standards of design, construction, and warranties that are fair to all participants.
- Carry out assignments from Council as directed.
- Liaise with internal and external groups/associations: BEEP (under the Professional Development Board), the Registration Board, the Practice Board and related committees, the Canada Mortgage and Housing Corporation (CMHC), the BC Building Envelope Council (BCBEC), the Association of Professional Engineers and Geoscientists of BC (APEGBC), and the City of Vancouver.

Members of the BEC provided significant input into Bulletin 34: Building Envelope Services: Appropriate Professional Practice, which was issued in 2003. As a follow-up, the committee has put forward to the Practice Board a recommended Tariff of Fees for Enhanced Building Envelope Services, based on services outlined in this bulletin.

The committee has also reviewed and made recommendations to the PD Board for additional testing and assignments for all four of the existing BEEP modules for those members who wish to provide services in this area. BEEP V ('Extreme Environments') has been presented twice in 2003, the first time being at last year's annual conference. The course has been updated based on feedback from members and will be presented again at the 2004 annual conference.

## building envelope committee cont'd

The AIBC's and the APEGBC's BECs met in the fall of 2003 to discuss issues of mutual interest. One issue highlighted, which is causing concern at the AIBC, is the status of the changes to the *Engineers Act*, which would, if approved, allow for the specialist designation of Building Envelope Professional. Without a corresponding change to the *Architects Act*, this could mean that only the APEGBC could designate BEP status, with attendant ramifications for architects practising in this area. Related changes to the *Architects Act* are in progress, with a certain urgency lent by this issue.

Throughout the year, in conjunction with the Regulatory Coordination Committee, the BEC also reviewed various Letters of Assurance from different municipalities and draft Bulletins from the City of Vancouver, particularly as they pertain to BEP services. Committee members also continued to act as representatives of the AIBC, maintaining contact with many organizations including the APEGBC, the Building Officials Association of BC (BOABC), the BC Building Envelope Council and Research Council (BCBEC/BERC), and the Homeowner Protection Office (HPO); and liaising with the AIBC Professional Development and Practice Boards. Thanks to outgoing members Greg Johnson MAIBC, PEng; Greg Richardson MAIBC; and Dave McGuigan MAIBC for their efforts in 2003.

## design panel committee

The Design Panel Committee has the responsibility of nominating AIBC members to over 30 Advisory Design Panels throughout British Columbia. Serving on one of the many Panels is an excellent method for architects to make a contribution to their communities, helping municipalities ensure that local projects are reviewed in a positive and professional manner.

A continuing challenge is the recruitment of new volunteers to fill various Design Panel vacancies around the province. The Committee strives to support those members involved as participants or presenters, by encouraging panel procedures to be as transparent and appropriate as possible. There have been very few new concerns voiced over the past year, due, in no small measure, to Bulletin 65 and its responsiveness to member feedback during its development.

In addition to its ongoing work of providing nominations to BC Design Panels, the Committee is focused on increasing its commitment to improve the operation and profile of active design panels. For 2004, a workshop and annual conference panel discussion have been organized to augment awareness and communicate on how the Panels might best function. It is hoped that these initiatives will also aid in recruiting members to participate. Thanks to outgoing Committee members Patricia Bourque MAIBC and Maxine Cowan for their service, and thanks to all 2003 BC design panel volunteers!

### Design Panel Volunteers

<b>Chilliwack</b>	Adrian Lao MAIBC	Dave Nicholls MAIBC
<b>Comox</b>	Thomas Dishlevoy MAIBC	
<b>Delta</b>	David Eaton MAIBC	Paul Lebofsky MAIBC
<b>Esquimalt</b>	Antoni James MAIBC	
<b>Gulf Islands/Salt Spring</b>	Neil Morie MAIBC	
<b>Maple Ridge</b>	Duane Siegrist MAIBC	Fred Sly MAIBC
<b>New Westminster, CDC</b>	Peter Lovick MAIBC David Eaton MAIBC Mark Thompson MAIBC Chris Block MAIBC	Patrick Cotter MAIBC Ken Falk MAIBC Eric Schroeder MAIBC

#### Chair

Bernard Perreten MAIBC

#### Members

Sorin Birliga MAIBC  
Karl Gustavson MAIBC  
Scot Hein MAIBC  
Nick Milkovich MAIBC  
Colin Shrubbs MAIBC

## design panel committee cont'd

<b>New Westminster, DRP</b>	Doug Ramsay MAIBC Richard Bernstein MAIBC	John Hollifield MAIBC
<b>North Vancouver City</b>	Paul Kernan MAIBC Agatha Malczyk MAIBC	Shane Friars MAIBC
<b>North Vancouver District</b>	Bernard Decosse MAIBC Georg Koslowski MAIBC	Fred Hollingsworth, Honourary Member
<b>North Vancouver District Heritage</b>	Jim Bussey MAIBC	
<b>Oak Bay</b>	Michael Levin MAIBC	
<b>Peachland</b>	Thomas Gaffney MAIBC	Terry Tanner MAIBC
<b>Pitt Meadows</b>	Kevin Wong MAIBC	Kevin Hanvey MAIBC
<b>Prince George</b>	Gerry Steward MAIBC	Graham Goodall MAIBC
<b>Richmond</b>	Jim Huffman MAIBC Jerry Doll MAIBC	Sheldon Chandler MAIBC
<b>Saanich</b>	Pradip Misra MAIBC	
<b>Surrey</b>	Alan Nakaska MAIBC David Dove MAIBC John Gustavson MAIBC	Norman Huth MAIBC Neil Pelman MAIBC
<b>UBC</b>	Rainer Fassler MAIBC Joyce Drohan MAIBC Joost Bakker MAIBC	Karen Marler MAIBC Stephen Quigley MAIBC
<b>Vancouver Urban Design Panel</b>	Helen Besharat MAIBC Ken Terriss MAIBC Mark Ostry MAIBC	Stuart Lyon MAIBC Bruce Haden MAIBC Jennifer Marshall MAIBC
<b>Vancouver First Shaughnessy</b>	Bill McCreery MAIBC	Jan Timmer MAIBC
<b>Vancouver Chinatown Historical Area Planning Commission</b>	Eric Lam MAIBC	Po-Chu Lee MAIBC
<b>Vancouver Urban/High Buildings</b>	Jim Hancock MAIBC James Cheng MAIBC Peter Cardew MAIBC Arthur Erickson MAIBC	Richard Henriquez MAIBC Peter Busby MAIBC Bing Thom MAIBC Paul Merrick MAIBC
<b>Victoria</b>	Ray Hunt MAIBC Jim Kerr MAIBC	Pradip Misra MAIBC Greg Damant MAIBC
<b>West Vancouver</b>	Patricia Bourque MAIBC Bo Helliwell MAIBC Eugene Lee MAIBC	Eugene Lee MAIBC Stuart Rothnie MAIBC
<b>Whistler</b>	Brigitte Loranger MAIBC Peter Lang MAIBC Dennis Maguire MAIBC	John Perkins MAIBC Andre Kroeger MAIBC Vaughan Hoy MAIBC
<b>White Rock</b>	Chip Barrett MAIBC	Paul Rust MAIBC
<b>District of Squamish</b>	Dennis Maguire MAIBC Wally Ewert MAIBC	Michael Jaszczewski MAIBC

## educational facilities committee

This Committee, established in May, 2001 and modeled on the Healthcare Facilities Committee, serves as a 'forum for dialogue and recommendations regarding areas of mutual interest and concern.' The Committee acts as a liaison between the design community (architects, consulting engineers, and cost consultants), the provincial government agencies responsible for the development of educational facilities throughout British Columbia (the Ministry of Education and the Ministry of Advanced Education), and the owners/operators of such facilities (school districts, colleges, institutes, and universities).

Over the past year, the committee has concentrated, through its Standard Contracts Sub-Committee, on the incorporation of appropriate Supplementary Conditions to CCDC2 1994 and, through its Procurement Sub-Committee, on the development of a short list of supplementary conditions for Document 6, with particular emphasis upon the insurance requirements of the Risk Management Branch.

The Risk Management Sub-Committee has been particularly active this year in its effort to deal with the confrontational approach of the provincial government's Building Envelope Project (BEP) and its mandate to recover costs of repair for leaky schools, regardless of the impact upon the architectural and construction industries. The Director of the Building Envelope Project attended the September 8, 2003, Committee meeting, and reviewed his terms of reference, offering to engage the committee in what was hoped to be a constructive dialogue. Regrettably, we were advised shortly thereafter that the BEP Advisors saw no point in opening a dialogue with the AIBC.

Since that time, Committee members, through the efforts of LG Appointee to Council Anne Bancroft-Jones, have met with senior representatives of the BEP and Shirley Bond, Minister of Advanced Education, but to no avail. The committee will continue its efforts on this matter through 2004, and is looking for new members to assist in the task ahead. In 2003, the committee welcomed two new members: John Wong, Director, Facilities, Planning and Construction, BCIT; and Kerry Magnus MAIBC, Associate Director, Business Management Services, School District 36: Surrey.

## energy + environment committee

With Council approval in place, the 'E + E' Committee helped to raise the standard for sustainable design for the AIBC membership via its Sustainability Policy of April, 2003. As of January, 2004, Council has also endorsed the use of 'building environmental assessment tools,' such as the LEED BC Green Building Rating system. Throughout 2004, the Committee will continue to pursue and promote sustainability initiatives such as these.

The 'Sustainability 2003-2004: Greening the Built Environment' exhibit, which profiles recent green building projects in BC, was shown at the Architecture Centre Gallery during January and February, 2004, and will tour extensively across the province during the year ahead. The exhibit is a collaboration between the AIBC's E + E and the APEGBC's Sustainability committees.

On an ongoing basis, the AIBC is represented by Committee members at the Canada Green Building Council and the US Green Building Council: Cascadia Chapter. Committee members were active in ensuring the AIBC was represented at the provincial 'Review of Energy Measures for Buildings in BC (REPBC),' which is focused on life-cycle costing of energy-efficient commercial, residential, institutional, and industrial buildings.

E + E also works with the AIBC Professional Development Board to ensure that there are CES courses with sustainability content offered. Our efforts to develop 'green design' guidelines for municipal Design Panels continue, and we are currently drafting a member survey on architectural services for LEED and green projects. Thank you to longstanding members Paul Kernan, Don Nicolson, and Paul Klimczak, who all stepped down this year, for their invaluable contributions. We welcome Agatha Malczyk, Eric Fiss, and Ron Kato as they step in.

### Chair

Larry McFarland MAIBC

### Members

Brian Hulme MAIBC  
Gregg Brown MAIBC  
Gordon Aalhus (CEBC)  
Peter Kiddie PEng  
Douglas Redmond PEng  
Jim Bush (QSSB)  
Nick Watkins  
(BC Ministry of Education)  
Garry McLean  
(School District 38: Richmond)  
Peter Genge  
(School District 39: Vancouver)  
Kerry Magnus MAIBC  
(School District 36: Surrey)  
John Wong (BCIT)

### Chair

Zan Kelly MAIBC

### Members

Ron Bain MAIBC  
Eric Fiss MAIBC  
Bill Gies MAIBC  
Richard Kadulski MAIBC  
Ron Kato MAIBC  
Jamie McKay PEng  
Agatha Malczyk MAIBC  
Jonathan Rider MAIBC  
Randall Sharp BCSLA  
Rob Sieniuc MAIBC

## healthcare facilities committee

**Chair**  
Brett Smail MAIBC

**Members**

Jim Shuttleworth PEng  
Bob Billington MAIBC  
Michael Garrett MAIBC  
Scott Gordon MAIBC  
Dave Mackintosh  
(Interior Health Authority)  
Phil Rempel PEng  
Rudi Van Der Broek  
Bruce Raber MAIBC  
Doug Redmond PEng  
Joe Rekab (QSSBC)  
Brent Alley MAIBC  
(Coastal Health Authority)  
Tyler Schmidt MAIBC  
(Fraser Health Authority)  
Cecil Rhodes MAIBC  
(Vancouver Island Health Authority)  
Alan Grossert PEng  
(Provincial Services Health Authority)  
Al Martin  
(Northern Health Authority)

The Healthcare Facilities Committee, comprising representatives from the AIBC, provincial health authorities, the Consulting Engineers of BC, and the Quantity Surveyors' Society of BC, aims to:

- Serve as a cross-disciplinary forum for issues relating to planning, design, and project delivery.
- Facilitate, exchange, and disseminate information and research as it relates to the many forms of health facilities design.
- Provide an advisory service to the governing health authorities on matters relating to planning, design, construction, and commissioning of health facility projects.
- Monitor the consultant selection process.
- Monitor fees and services for health facilities project work.
- Work collaboratively with health authorities in moving ahead with new procurement methods.

Four joint meetings were held in 2003, with the active participation of the six BC Regional Health Authorities and representation from Partnership BC. Given this, the committee's focus continues to evolve, with a primary emphasis currently on encouraging active and frequent communication among members. New project development initiatives have emerged, including business plan strategies and public/private partnerships (P3s), all of which have required the committee to take an increasingly proactive role with the joint partners.

One initiative begun in 2003 was the development of a 'Canadian Healthcare Facility Design Guidelines' publication, modeled closely after the long-established 'AIA Design Guidelines for Healthcare Facilities.' The committee is currently seeking funding for the editing, publication, and ongoing management of this publication. Another ongoing 2003 initiative was the adaptation of the RAIC Document 6 to a broader range of consultant types for use by the provincial Health Authorities.

### 2003 Changes in Organization:

Vancouver Island Health Authority: Cecil Rhodes joins HF Committee.  
Provincial Health Services Authority: Fran Caruth joins HF Committee.  
Partnership BC: Rudi van der Broek replaces Michael Marasco.  
Provincial Health Services Authority: Alan Grossert replaces Fran Caruth.  
Northern Health Authority: Al Martin replaces Michael McMillan.  
BCBC/HSG: Jim Eaton resigns - no replacement.  
Provincial Health Planning: Chris Sullivan resigns- no replacement.

## liability insurance committee

**Chair**  
John Davidson MAIBC

**Members**

Linda Baker MAIBC  
Michael Burton-Brown MAIBC  
Julio Gomberoff MAIBC  
Brian Hulme MAIBC  
Simon Richards MAIBC

First, many thanks for past contributions to John Currie MAIBC; Dave Mackey, AIBC Associate (Previously Registered Member); and Zwanette Pereboom, Architect (Retired) and Hon. MAIBC, who all resigned in 2003. Over the last year, the Committee met monthly, continuing to monitor the attitude of insurers and warranty providers, the status of claims from governmental agencies and others, and impacts on architects in practice.

Increasingly, our members find that insurance is more expensive, offers less coverage, and is often not available at all. Availability to small and newly established firms is a very real concern, considering the profile of practices in BC. The requirement of many clients, municipalities, and warranty providers for consultants to have liability insurance has put a further severe limitation on the ability of many architects to practise in BC.

LIC committee members have met with the Minister of Advanced Education, the Minister of Children, Aboriginal and Women's Services (whose portfolio includes housing), the Minister of Finance, the Deputy Minister to the Premier, and representatives from BC Housing and the Ministry of Finance Building Envelope Program, to review this situation and seek solutions. Council President Stuart Howard, LG Council Appointee Anne Bancroft-Jones, and Executive Director Dorothy Barkley have joined us at several of these meetings. On all occasions, in addition to discussing the current state of liability insurance and its impact on architects in practice, we continue to press for critical longer-term improvements through Civil Liability

## Liability Insurance committee cont'd

reform, including the Statute of Limitations, Joint and Several Liability legislation, and full accountability of all participants in the design and construction industry.

The LIC conducted a survey of members early in 2003 in order to increase our factual knowledge and reduce dependence on anecdotal information. While this information proved interesting, we believe that the situation has changed dramatically over the course of the year and we are anticipating another survey in 2004. Influential changes include: completion of policy renewals so that virtually all coverage has significant limitations, more stringent wording of exclusions in response to the wording of claims, and the reduction of insurers to two companies.

The LIC has continued its efforts to inform and assist the AIBC membership, and has responded to many direct enquiries from members in an effort to keep them apprised of the current status and availability of insurance. At the request of the Vancouver Island Chapter, the Chair attended their November, 2003, meeting in Victoria to discuss activities and respond to questions and concerns. Considerable time has also been spent on the question of disclosure, resulting in the issuance of an expanded Bulletin 66. In 2004, the Committee will continue this work by updating and issuing Practice Note 10.

The LIC is grateful for the continuing support of members who have met and discussed these matters with elected officials, written letters to governmental agencies and politicians, and spent personal time and money to pursue fair solutions. These matters are critical to the ability of our profession to continue to provide service in BC and will require our strongest collective effort to succeed.

## regulatory coordination committee

The Regulatory Coordination Committee provides architectural expertise and opinion on building regulations, both to regulatory agencies and professional development courses. It provides a forum for expression of mutual concerns between regulatory agencies and design professionals. Committee membership consists of architects, engineers, and municipal officials, who monitor letters of assurance, the Certified Professional Program, and municipal regulation changes. In so doing, it is working towards a more uniform approach to the application and interpretation of building regulations.

In 2003, this Committee continued to monitor the change in hosting of the Certified Professional (CP) Program and the development of its suitable practice manual. Legal protection of those AIBC members appointed to the CP Advisory Committee by the City of Vancouver has been sought, thus extending to those AIBC members the same level of protection granted to City employees on the CP Advisory Committee. Progress has been made in meeting the conditions set forth by AIBC Council as a condition of the AIBC's continued support of this program. The Committee has continued to provide liaison with the City of Vancouver regarding the 'Certified Professional' Manual, the Vancouver 'insert,' and to establish operating guidelines for the CP Advisory Committee.

The Regulatory Coordination Committee was also involved in the review of a number of Municipal Building Bylaws arising since the publication of the Municipal Insurance Association's 'Core Building Bylaw.' Letters of Assurance continue to be a hot topic, with our own Practice Note being readied for publication, a review of a similar document being prepared by the APEGBC, and revised Letters of Assurance being prepared by the Vancouver Airport Authority for use on projects under their jurisdiction. The Committee also continues to provide comment and guidance to municipality and professional alike with respect to which Letters of Assurance are acceptable, and which are not, and on other forms of municipal regulation such as zoning bylaws.

### Chair

David McGuigan MAIBC

### Members

Nigel Baldwin MAIBC  
Scott Baldwin MAIBC  
Alan Brown MAIBC  
Bryan Bydwell MAIBC  
Steve Hart MAIBC  
George Humphrey (BOABC)  
Ed MacKinnon MAIBC  
John Robertson PEng  
(City of Vancouver)  
Duane Siegrist MAIBC  
Barry Thorson PEng (APEGBC)

## professional conduct board

### Chair

Selwyn Dodd MAIBC

### Members

Russ Chernoff MAIBC

Dave Mackey, AIBC Associate  
(Previously Registered Member)

Brian Sim MAIBC

### Council Liaison

Geoffrey Nagle MAIBC

The Professional Conduct Board (PCB) has continued to monitor conduct issues and provide advice to the panels and committees reporting to it and also to AIBC Council. In the past year, the PCB has produced a brochure on the conduct process for members and the public, intended to guide all concerned through the various channels and directions that complaints and investigations can take.

We have, or are in the process of developing policy on several issues, including:

- The publishing of sanctions beyond the AIBC membership.
- Retention of records and public disclosure.
- The consistency of sanctions.
- Concurrent procedures when the AIBC process is happening at the same time that the same issues are before the courts.

Most recently, we have been attempting to resolve concerns relative to peer review being used as a sanction. The Board has also been proactive on the issue of those members who did not achieve their CES Learning Units. Thanks to Erika Gerson, whose time on the Board as Council Liaison came to an end, and welcome to Geoff Nagle as her able replacement. Thanks also to the continuing wisdom of all Board members and staff liaisons as we wade through often difficult and sensitive issues.

## consensual resolution review panel

### Chair

Dave Mackey, AIBC Associate  
(Previously Registered Member)

### Members

Bruce Knapp MAIBC

Allen Aubert MAIBC

Gerry Sayers PEng

The AIBC's consensual resolution process was established in March, 2001, as an efficient and effective alternative to a full Disciplinary Inquiry. The Consensual Resolution Review Panel is comprised of three AIBC members and one non-member representing the public interest. The Panel reviews and ultimately approves proposed agreements between the AIBC and its members, or refers them back to the parties concerned for further negotiation. Its mandate is to ensure fairness and reasonableness, having regard for the interests of the profession, the public, and the parties involved in the complaint process.

During the last two years, about half of the complaints investigated by the Institute proceeded to Consensual Resolution. The process has been successful inasmuch as parties, given the choice of either attempting to negotiate a consensual resolution or engage in a full Inquiry, have overwhelmingly elected the former. Both the AIBC and the member have the option to abandon consensual resolution discussions at any time and proceed to an Inquiry.

Publication is required for all Consensual Resolution Agreements. The Consensual Resolution Review Panel has utilized this opportunity on a number of occasions to inform and notify the membership of key professional conduct issues and concerns. Commentary is intended to give helpful advice and guidance to the profession. The Review Panel has also been reviewing and developing sanction guidelines. Although the work is still very much 'in progress,' a standard approach is evolving which will serve over time to ensure a level of fairness and consistency in the way conduct matters are resolved.

## investigations committee

### Chair

Russell Chernoff MAIBC

### Members

David Mah MAIBC

Mark Whitehead MAIBC

Maura Gatensby MAIBC

Curtis P. Miles MAIBC

Kenneth Wong MAIBC

The Investigations Committee conducts reviews of complaints made against members to determine whether to recommend to AIBC Council that a formal Disciplinary Inquiry should be held or that charges are not warranted. If a file is referred to a Disciplinary Inquiry, it may instead be resolved by way of Consensual Resolution if the parties agree.

From time to time, the Committee is asked for input by the Professional Conduct Board (PCB) into policy and guideline development. In 2002, the Committee discussed and made recommendations to the PCB on such issues as: handling an investigation in light of a concurrent civil, criminal, or administrative proceeding; conduct file retention; and availability of findings of unprofessional conduct to the public, media; etc.

## Investigations committee cont'd

In 2002, the Committee investigated 16 complaints, one of which involved multiple members and related to an allegation of member non-compliance with the AIBC's mandatory Continuing Education System requirements. Eight of these complaints were referred to Consensual Resolution/Inquiry, seven were dismissed, and one is an ongoing investigation as of the writing of this report. The Committee would like to thank outgoing member Charlotte Murray MAIBC, for her contribution to the AIBC's disciplinary process, and to wish her 'bon voyage' as she embarks on an adventurous retirement.

### 2003 Complaint Statistics

Total complaints reviewed 16\*

#### Type of complaint

(Note that some of the complaints included more than one allegation; this breakdown only reflects the conduct alleged, not the actual findings or admissions of bylaw breaches.)

Performance of services/competency/inability to function adequately	4
Lack of client-architect agreement	3
Unprofessional conduct reflecting unfavourably on the profession generally	3
Failure to observe/take into account applicable laws and regulations	3
Client communication	2
Supplanting/improper takeover of project as second architect	2
Fee/speculative services or pro bono services	2
Providing architectural services prior to being retained	1
Injuring architect's reputation/injurious statements about projects	1
Misrepresentation of qualifications	1
Failure to obtain/report sufficient Learning Units (mandatory CES)	1

\* Includes complaints relating to the AIBC's Continuing Education System requirements.

## professional development board

The AIBC Professional Development program provided a wide array of educational opportunities and venues in 2003: 54 in-house courses were delivered, with 26 of these at the annual conference. Average attendance was 20 per in-house course, and the conference was fully subscribed, with class sizes of approximately 35. Mandatory programs for intern architects were offered on a nine-month cycle.

In-house course participants assessed the effectiveness of each offering, with the large majority finding sessions interesting, valuable, and full of new information. In addition to the professional development courses at the AIBC, many AIBC-Accredited Registered Providers, including two AIBC Chapters, 64 organizations, and 22 firms, provided further learning opportunities. Members also enjoyed the option of gaining CES credits through self-reported activities. Overall, the system continues to grow in quality, flexibility, and accessibility.

AIBC Professional Development courses are primarily focused in areas of core competency, for which there is a limited number of Registered Providers delivering programs with professional relevance and demonstrated educational value to the AIBC membership. Over 90% of AIBC courses are 'Core,' and have been organized into six streams or 'portfolios,' each of which is overseen by a member of the board and supported by the Continuing Education Committee. These streams are: Creative Design, Sustainable Design, Business for Architects, Building Envelope, and Building Technology.

The AIBC Professional Development Program (including support of the Continuing Education System) has been financially self-sustaining. Course pricing is based on ensuring recovery of direct and indirect costs associated with developing and offering each course, remaining cognizant of the relevant marketplace.

#### Chair

Alan Hartley MAIBC

#### Members

Larry Wilson MAIBC  
Matthew Woodruff MAIBC  
Rob Sieniuc MAIBC  
Ali Stiles CGA  
Doug Watts MAIBC, PEng  
Greg Miron AT.AIBC  
Craig Henschel IA

#### Council Liaison

Stuart Howard MAIBC

#### Business Portfolio

Linda Moore, AIBC Associate  
(Architectural Graduate)  
David Wilkinson MAIBC  
Peter Salusbury AT.AIBC  
Ali Stiles CGA

## professional development board cont'd

**Creative Design Portfolio**  
Chair  
Matthew Woodruff MAIBC

**Members**  
Bo Helliwell MAIBC  
Cedric Burgers IA  
Joe Minten MAIBC  
Shelley Craig MAIBC

Providing these educational opportunities has only been possible through the efforts of 110 volunteers and instructors, whose cumulative efforts are greatly appreciated. Their work has helped carry the huge administrative and logistical load borne by AIBC staff.

The wide array of programs has enabled the Professional Development Program to fulfill its Council-mandated goal of providing an appropriate balance of educational opportunities to members, intern architects, and firms. Thanks this year go to Bill Gies MAIBC and Paul Kernan MAIBC, whose terms expired in 2003. While the program has grown substantially and enjoyed strong support, we face new challenges in 2004: to maintain ongoing relevancy in a rapidly changing profession, to be a cost-effective service to our members, and to meet the distance education needs of our members spread across this large province. The Board is currently formulating new strategies to fulfill its mandate of effectively promoting excellence in the practice of architecture in British Columbia.

## continuing education system committee

Chair  
Larry Wilson MAIBC

**Members**  
Bill Gies MAIBC  
Mark Mathiasen MAIBC  
Gerry Steward MAIBC  
Nick Bevanda MAIBC  
Pamela Charlesworth MAIBC  
Wayne DeAngelis MAIBC

After a huge burst of activity following the first year of reporting for the AIBC Continuing Education System (CES) program, the CES Committee settled into a review and analysis period during 2003. AIBC staff members were inundated with late-coming reports at the end of the first-year reporting period, which involved a 'mountain' of self-report forms from many members, including several that came in after the December 31 due date.

The Committee had expected that there would be a first-year adjustment period, and staff and committee members weathered the storm fairly well. In the end, close to 95% of members successfully reported in a timely fashion, which was on par with the first year reporting in the Ontario Architectural Association (OAA) program, who had to add a year to reach this level of compliance. Following the first reporting period, it was decided that the end date for further reporting periods would be revised to June 30, to help members and staff avoid running into other end-of-calendar-year activities. All of the hard work that has gone into planning and implementing the AIBC's program seems to be paying off, and the efforts of all involved are greatly appreciated.

A committee focus this past year was developing the AIBC-Accredited Registered Providers list, with more than 95 (at the latest count) approved to offer Learning Unit opportunities to members. It was the Committee's intention to make 'the path to LUs' as easy and as varied as possible, and some AIBC members came up with even more inventive possibilities. The Committee continues to explore other ways to make programs readily accessible.

There was also a conscious attempt to ensure reciprocity with other architectural associations. Currently, AIBC Learning Units are recognized throughout North America, with negotiations ongoing between AIBC Council and the OAA to encourage progress there. The AIBC recognizes LUs from other provincial associations, including the OAA, all of the other Canadian associations, and the AIA in the USA. (The AIBC is also an official CES provider for the latter.)

Currently, the Committee is concentrating on reviewing content offered by AIBC Registered Providers. Some Committee and staff members met with provider groups during this past year to discuss how to expand and improve the implementation of their programs. It is also now possible for all attending members to gain virtually all of their annual LU requirement at the Annual Conference.

The Committee recognizes the participation of the following CES Committee members who have retired from the Committee following many valuable hours of input: Patrick Stewart MAIBC (CES Chair before his election to Council), Maureen Connelly MAIBC (who regretfully had to leave due to expanded duties at BCIT), and Michael Mychajlyszyn MAIBC. All contributed much to the success of the design and improvement of the program; their efforts are very much appreciated. Any member interested in working with us in 2004 is encouraged to contact the AIBC or a current Committee member.

## registration board

In 2003, the Registration Board continued to update and revise its policies and procedures, building on its work from the previous year. In April the Board approved changes to Appendix B of the Intern Architect Program manual, 'British Columbia Requirements,' and distributed copies to all intern architects. This year, for the most part, the edit involved small changes and clarifications that did not affect the substance of requirements.

The most significant change to the Intern Architect Program was streamlining and clarification to include interns graduating from the RAIC Syllabus Program. The Board continued its debate about the relative merits of the NCARB system of examinations and plans to develop a detailed evaluation in 2004. It also conducted a survey of oral reviewers and intern architects regarding the efficacy of the Oral Review process, with plans to implement any required adjustments in 2004.

Outside of regular Board meetings, several members were involved in the review of candidates in the Alternative Qualifications process (aka 'section 37'). Three candidates were successfully registered through Alternative Qualifications in 2003, with two more registered to date in 2004 and several more in progress. The Board has been very pleased with how effective this process has become. Nonetheless, the Board has concerns about the wording of section 37 in the current *Architects Act* and has been actively involved in recommending to Council an improved, more flexible approach for the proposed new legislation and bylaws. The Board also keeps informed of national issues and is keenly interested in issues of reciprocity within North America, as well as in potentially expanding reciprocity to include other jurisdictions.

In general, the past year has seen an increased number of registrations through reciprocity from Canada and the US, and a slightly decreased number of registrations through internship. However, with the currently growing enrolment in the Intern Architect Program, the Board expects to see this increase significantly in the next few years. Thanks to outgoing Board members Patricia Bourque MAIBC and Chris Macdonald (UBC SoA Liaison) for their efforts in 2003.

## act enforcement committee

In keeping with the *Architects Act*, in the public interest, and on behalf of the AIBC membership, in 2003 Council reaffirmed its rights and obligations to enforce the provisions of the *Act* through the establishment of this committee and additional budgetary funding for administrative assistance. This committee's operational framework is AIBC Bulletin 30, approved by Council in November, 2002.

The committee works with staff to investigate incidents of illegal practice and misrepresentation, as defined in the *Architects Act*, and provides recommendations regarding approaches to *Act* enforcement. It has established a list of reported alleged violations and will identify and pursue those that best demonstrate to the public and municipalities the need to comply with the provincial statute.

Other specific committee assignments are to:

- Develop policy recommendations regarding approaches to *Act* enforcement.
- Develop a network to report possible infractions of the *Architects Act*.
- Investigate alleged incidents of illegal practice or misrepresentation.
- Recommend a course of action once infraction has been confirmed.
- Work with the AIBC Council, Boards, Committees, and Task Forces as appropriate.
- Promote *Act* compliance through communication with provincial building officials and planners, through letters, phone calls, and appearances at public hearings.
- Communicate with related associations regarding *Architects Act* enforcement measures.

The Committee looks forward to developing enforcement protocols for various *Act* violations so as to be effective and efficient in dealing with these matters.

### Chair

Joan Hendriks MAIBC

### Members

Stuart Piets MAIBC (Registrar)

Russell Acton MAIBC

Julio Gomberoff MAIBC

Graham Crockart MAIBC

William Reid MAIBC

Gary Fields MAIBC

Douglas Johnston MAIBC

Thomas Weeks MAIBC

George Wagner MAIBC

(UBC Liaison)

### Council Liaison

Patrick Stewart MAIBC

### Chair

Stuart Piets MAIBC

### Members

Barbara Sage LLB

Peter Levar MAIBC

Pierre Gallant MAIBC

Janet Digby MAIBC

Paul Rust MAIBC

## architectural technologist admissions committee

### Chair

Russell Acton MAIBC

### Members

Malcolm Cairns AT.AIBC

Michael Currie AT.AIBC

Myron Kuzych MAIBC

Raymond Letkeman MAIBC

Peter Levar MAIBC

John Marchant MAIBC

Since its inception over six years ago, the Architectural Technologist Admissions Committee has developed opportunities and a process by which technologists working in the architectural field can become members of the AIBC. The number of architectural technologists registered with the Institute has increased by approximately 20 percent over the last year. The Committee continues to focus on raising awareness among MAIBCs and the general public regarding the capabilities possessed by technologists who have earned the AT.AIBC designation.

Awareness of the AT.AIBC designation has been developed through promotion to student technologists and to those established in work that supports architects or is directly related to the discipline of architecture. Raising awareness of the opportunities available to students continues to be a focus of the Committee, especially with BCIT students and graduates. The Student Chapter at BCIT continues to enjoy a healthy membership, and the Committee organized a successful visit in the fall to promote the designation and answer student questions.

The process by which technologists can become members of the Institute involves developing and monitoring an admissions process that includes education, experience, and examination. The admissions examination is administered twice a year and focuses on testing the candidate's knowledge of legislation and ethical issues related to the field of architecture. To support intern technologists in preparing for the exam, the Committee has been developing an introductory paper to identify the areas of knowledge to be tested, including sample questions to demonstrate the format and style of the examination. The Committee is also currently in the process of reviewing, revising, and reformatting the exam questions to improve quality overall.

Peter Levar MAIBC continues to raise awareness of the new Bachelor of Technology degree to be implemented at BCIT in 2004, and is also actively involved in ongoing discussions with the ASTTBC and other interest groups concerning possible changes to the *Architects Act* and the effect that such changes will have on technologists. The Committee would like to see the inclusion of ATs in the legislation in a more meaningful and formal way, and the recognition of ATs as an important parallel stream to registered architects. Discussion continues on this and further definition of practice. In 2003, Tom Beattie AT.AIBC stepped down from the Committee, while Malcolm Cairns AT.AIBC stepped forward, so thanks to them both for their participation.

## architectural technologist committee

### Chair

Michael Currie AT.AIBC

### Members

Brent Argo MAIBC

Robert Bellini, Student Associate

Malcolm Cairns AT.AIBC

Thom Kline AT.AIBC

Greg Miron AT.AIBC

Brian Rowland, Student Associate

The goal of the Architectural Technologist Committee is to promote the AT.AIBC designation through increased involvement of these associate members, and to expand their professional presence in the Institute, the profession, and the community. Over the past year, the Committee has contributed to *architectureBC* magazine; assisted in the development of the AIBC Website; planned an AIBC Gallery exhibit; and promoted AIBC membership with our fellow professionals, at BCIT, and at various architectural firms.

The last year has been busy, but the accomplishments are satisfying. The AIBC Architecture Centre Gallery show, entitled 'The Tower: A Century of Technology,' was warmly received and helped to raise awareness among AIBC members and the general public alike. The Committee has also been lobbying for the changes to the existing *Architects Act* to recognize the titles of both 'architectural technologist' and 'architectural technician.'

Thanks to Gary Sim AT.AIBC, who contributed greatly to many activities over the past year before his resignation. The Committee welcomed two student associate members, Robert Bellini and Brian Rowland, who serve as liaisons to the BCIT AT Student Association, and have been instrumental in establishing a guest speaker series and a professional social.

## experience review committee

The Experience Review Committee is no longer responsible for signing each *Canadian Experience Record Book* to help candidates meet the experience requirements of the AIBC Intern Architect Program. However, the Committee met in 2003 on an ad hoc basis, to provide advice and review to the Registration and Licensing Department on more complex experience submissions. The Committee was also instrumental in developing recommendations for the revision of 'British Columbia Local Requirements, Appendix B' of the Intern Architect Program Manual, including a revamp of the program as it applies to Syllabus graduates. Thanks to outgoing Committee members Bill Reid MAIBC and David McIntyre MAIBC for their efforts in 2003.

## intern architect committee

In May, 2003 the Intern Architect Committee organized an interesting and informative Intern Architect Week. Events included a one-day architectural photo competition, with the resulting photographs displayed in the 'Moonlighting' exhibit. Evening events included a candid discussion of internship issues, and panel discussions on construction, practice, and design. The week culminated in a Friday night Intern/Mentor evening, at which Interns and Mentors came together to discuss mentoring and registration topics.

During the year, the Intern Architect Committee also worked with staff to organize three Oral Review Workshops for Candidates, as well as the very popular ARE preparation series of seminars at the beginning of the year. In the fall of 2003, the Committee was instrumental in launching a new monthly email newsletter, *Intern Architect Update*, which includes articles and information of interest, as well as IAP-related dates and information. One of the Committee's goals in 2004 is to encourage the purchase of new ARE study materials for the AIBC's lending library. Thanks to resigning member Tracey MacTavish MAIBC for her extra efforts with the library and other projects in 2003.

## oral reviewer roster

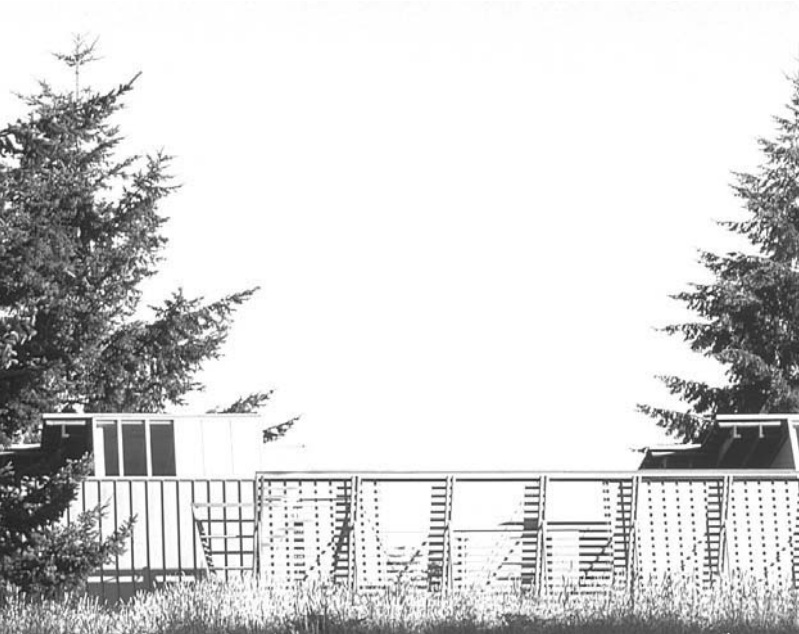
Although not a standard committee of the AIBC, the AIBC's Roster of Oral Reviewers is comprised of over 60 dedicated volunteers who are called on to participate in the Oral Reviews each February, April, and October. Since the transition of the old Oral Exam to the Oral Review system in 2002, the Reviewers are becoming very adept with the new process, which includes direct feedback to candidates following each review. Many Oral Reviewers participated in the 2003 survey, and their experience with the revised process has been invaluable to the Registration Board in its current evaluation of the Oral Review system.

**Chair**  
Patricia Bourque MAIBC

**Members**  
Doug Johnston MAIBC  
Gair Williamson MAIBC

**Chair**  
Mary Ellen Read IA

**Members**  
Brent North MAIBC  
(Architect at Large)  
Gary Fields MAIBC  
(Registration Board Liaison)  
Craig Henschel IA (Council Liaison)  
Celso Stifelmann IA  
Oscar Flechas MAIBC  
Varouj Gumuchian IA  
Autumn Sweet IA  
Lily Chan IA  
Ajaz Hasan IA  
Maria Faraone IA  
Julian Wang IA  
Bitra Ardabili IA  
Chris Chung IA



## 1.0 CALL TO ORDER AND OPENING REMARKS

The meeting was called to order at 2:10 pm with President Michael Burton-Brown MAIBC welcoming attendees and inviting members to work together collaboratively and have a productive and inclusive meeting.

The President confirmed a quorum had been established with 65 members in attendance. He then briefly reviewed the rules of order for the meeting, referring to the summary that had been distributed to members at the registration desk, and noting that the rules were intended to help facilitate an orderly and efficient debate of the issues as well as to provide members with an equal opportunity to speak.

### 1.1 Rules of Order

The President confirmed that everyone had been provided with a copy of the Rules of Order in compliance with Robert's Rules of Order, which would be in effect. The rules were intended to facilitate the necessary business of the meeting and to allow equal speaking opportunities for all members.

The Rules of Order were adopted.

### 1.2 Approval of Agenda

Moved and seconded by Erika Gerson MAIBC, and Paul Rust MAIBC: "To approve the agenda as amended and the Rules of Order for the meeting." Carried.

### Elections to Council

President Burton-Brown then announced the election by acclamation of the Council for 2003. He then mentioned there have been as many nominees for Council as there were vacant seats (five) and therefore, in accordance with the Act, Council would be elected by acclamation.

The President called for the close of the election of an Intern Architect who (in a non-voting capacity) would sit with the Council of the AIBC. The motion was carried.

### 1.3 Appointment of Scrutineers

President Burton-Brown appointed the following members of staff as scrutineers:

Carla Brown-John  
Kim Dionne  
Heather Gordon  
Susan Townsend

### 1.4 Appointment of Motions Review Committee

Burton-Brown appointed the following individuals to the Motions Review Committee: past President and current Chair of Professional Conduct Board, Selwyn Dodd MAIBC; past President and conference session leader, Walter Francl MAIBC; and Chancellor of the RAIC's College of Fellows and member of the Professional Conduct Board, Brian Sim MAIBC. Members were reminded to submit any motions from the floor to any member of the Motions Review Committee.

## 2.0 PRESIDENT'S ADDRESS

The President spoke of the initiative demonstrated by Council, the Task Forces, and the Boards and Committees, noting that each group works on behalf of all members to improve the climate in which architecture is practised in BC and across Canada.

He addressed submissions made by the AIBC to the provincial government for the reform of the *Liability Act*, which is currently being contemplated by the Office of the Attorney General, as well as the proposal for a new *Architects Act* with the intent of making it more effective. He also discussed the AIBC's wish to seek an end to joint and several liability and to have all parties involved in the building process be responsible for their work for the same 10 year period and to the full extent of their involvement.

2.1 The President introduced and thanked Council members and staff, thanking them for their hard work over the past year.

2.2 The President introduced the members of the Annual Conference Committee, noting the tremendous amount of energy invested to make this year's conference such a success.

2.21 The President recognized special guests:

Kiyoshi Matsuzaki MAIBC, Royal Architectural Institute of Canada

Robert Hunter LLB, Bull Housser & Tupper

Beth Allard LLB, Bull Housser & Tupper

Eli Mina, Parliamentarian

Alex McReady, AIBC Auditor (Wolrige Mahon)

M.J. Whitemarsh, Executive Director of the Canadian Home Builders' Association, British Columbia

Richard Bushey, Executive Director of the Building Officials Association of BC

Ray Marquis, President, Vancouver Regional Construction Association

Greg Hesketh, President, Architectural Woodwork Manufacturers Association of BC

Moirá Rowan, Executive Director, Architectural Woodwork Manufacturers Association of BC

Vince Battistelli, The Governance Group

Will McKenna, President, BC Society of Landscape Architects

Bill Gilmartin, Vice President, Association of Professional Engineers and Geoscientists of BC

Ross Rettie, Director of Professional Practice, Association of Professional Engineers and Geoscientists of BC

2.2.2 The President called roll and asked for a moment of silence to remember those members and honorary members who died in the last year:

David Daly

George L. Giles

John Kryton

David B. Leaney

William Grier Leithead

Donald J. MacPherson

Douglas Shadbolt

Tor Skjelvik

Peter Thornton

Wilfrid R. Ussner

Harbhajan Singh Viridi

John Howard Wade

Leonard Wexler

## 3.0 ADOPTION OF THE MINUTES OF THE 83<sup>rd</sup> ANNUAL MEETING

"Be it resolved that members of the Institute adopt the minutes of the 83<sup>rd</sup> annual meeting as printed in the 2002 annual report."

Moved by Bob Turecki MAIBC, and seconded by Peter Levar MAIBC.

Carried.

## 4.0 REPORTS

### 4.1 UBC School of Architecture Report

Jerzy Wojtowicz, Associate Director of the UBC School of Architecture, reported on the year's activities at the School of Architecture, as well as the great potential for the school to further build its relationship with the AIBC as a provider of Continuing Education System courses and Learning Units. Wojtowicz further supported the continuing positive relationship between the Institute and the School, as evidenced by the series of events jointly held by both the School and the Institute to introduce the profession in general, as well as the process of internship. Wojtowicz introduced two new design faculty members and closed by reporting on the establishment of a memorial scholarship to honour professor Douglas Shadbolt as well as the celebrated retirement of Ron Walkey, AIBC Associate (Previously Registered).

### 4.2 Treasurer's Report

Treasurer Alex Kristiansen MAIBC reported on the AIBC's financial results, noting an ongoing fiscal health building on the last three years, and happily reported that the 2002 fiscal year concluded with a small surplus. The Treasurer recognized and thanked the Administration for their contribution to the achievement; Executive Director Dorothy Barkley for demonstrating leadership, and Manager of Administration and Human Resources, Carla Brown-John, for her hard work and financial management skills.

Adoption of Financial Statements as per Annual Report.

Moved and seconded by Stuart Howard MAIBC and Stuart Piets MAIBC.

Carried.

Appointment of Auditor

Moved and seconded by Anne Bancroft-Jones and Oberto Oberti MAIBC.

Carried.

### 4.3 Intern Architect Report

Craig Henschel, Intern Architect, thanked Council for inviting him to speak and represent Interns to Council. Henschel reported on several IA initiatives in 2002, including: Intern Architect Week, NCARB preparation seminars, workshops, and the representation of IAs at Council and various boards and committees at the AIBC.

Henschel said the IA committee had surveyed 300 interns in BC, and in the 100 responses received, some were quite troubling. Henschel expressed a variety of concerns held by the Intern Architect Committee related to the current program, and noted that from Interns' perspective, the program is not meeting their needs.

#### **4.4 Architecture Foundation of British Columbia Report**

Chair Graham McGarva MAIBC reported on the continuing progress of the Architecture Foundation of BC. McGarva reviewed the AFBC's mission and current focus to establish a \$5-million endowment. He noted that the Foundation had been legally registered as a charity, and that they had established their statutory board of directors and are in the process of mapping out the beginning of a strategy and structure for long- and short-term tasks. McGarva reported on the successful charity golf tournaments, which raised \$80,000, as well as the first disbursement of donations to UBC and BCIT.

#### **5.0 MOTIONS FROM THE FLOOR**

Motion 1. Whereas continuing education is now a mandatory requirement of retaining one's registration, and,

Whereas the Architectural Institute of British Columbia has an obligation to treat all of its members with a degree of equity, and

Whereas, participation in the continuing education courses which are, in the main, held in Vancouver constitutes an additional burden in terms of travel time and costs, to members not from the Lower Mainland:

It is hereby moved that:

- (a) the Continuing Education program be directed to explore alternate means of providing CES courses in a manner that is more equitable for all members;
- (b) solutions be implemented no later than 6 months from the passing of this resolution;
- (c) that any experimental initiatives will run for a two year period at minimum; and
- (d) video taping and distribution of the courses and lectures in VHS format be one of the options tested for the two year period and that these tapes be made available to members outside of the Lower Mainland at a cost not exceeding the regular course fee.

Moved and seconded by: B. Ian Bazley MAIBC and Wilf Lunde MAIBC, MRAIC.

Carried.

#### **6.0 ANNOUNCEMENT OF COUNCIL ELECTION RESULTS**

The President announced the names of those members elected to Council by acclamation:

rodney f. cottrell MAIBC  
Peter A. Levar MAIBC  
Janet J. Lutz MAIBC  
Geoffrey T. Nagle MAIBC  
Oberto Oberti MAIBC

The President also announced that Craig Henschel was the Intern Architect elected by a panel of peers to sit with Council in 2003/2004.

#### **7.0 RECOGNITION**

On behalf of the AIBC, the President awarded certificates of recognition to outgoing Council members Erika Gerson MAIBC, Paul Rust MAIBC, and Past President Robert Turecki MAIBC, in appreciation of their selfless commitment of time, energy and service, all contributed in the public interest and on behalf of the profession by their agreement to serve on Council.

Special Certificates of Recognition were presented as follows:

To Patricia Bourque MAIBC, for her splendid efforts and special qualities shown to the AIBC in pursuing excellence and success on behalf of all members through her volunteer efforts.

To Patti Rao MAIBC, for his many years of dedication and service to his profession.

The President then named and thanked all the conference sponsors for their contributions to the events.

#### **8.0 ADJOURNMENT**

The meeting adjourned at 4:10 pm.

## auditors' report


To the Members of the Architectural Institute of British Columbia:

We have audited the statement of financial position of the Architectural Institute of British Columbia as at December 31, 2003, and the statements of fund operations and changes in fund balances, and statement of cash flows for the year then ended. These financial statements are the responsibility of the Institute's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Institute as at December 31, 2003, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

We have not audited the budget information included and consequently do not express an opinion on that information.



CHARTERED ACCOUNTANTS  
Vancouver, BC  
February 5, 2004

# statement of financial position

December 31, 2003

	2003	2002
	\$	\$
<b>Assets</b>		
Current		
Cash and short-term investment	277,918	245,944
Receivables	7,769	49,576
Supplies, at cost	19,548	35,383
Prepaid expenses	20,971	13,521
	326,206	344,424
Tangible capital assets (Note 4)	3,242,369	3,283,622
	3,568,575	3,628,046
<b>Liabilities</b>		
Current		
Demand loan (Note 5)	-	535,000
Payables and accruals	62,284	84,728
Deferred revenue	13,633	12,133
Match funded term loan (Note 5)	-	942,937
Current portion of fixed rate business term loan (Note 5)	99,085	-
	175,002	1,574,798
Fixed rate business term loan (Note 5)	1,246,937	-
	1,421,939	1,574,798
<b>Fund Balances</b>		
Operating Fund	1,946,636	1,788,248
Contingency Reserve Fund	200,000	200,000
Term loan repayment fund	-	65,000
	2,146,636	2,053,248
	3,568,575	3,628,046

Approved on behalf of the AIBC Council:



Stuart Howard MAIBC,  
President



Alexander Kristiansen MAIBC,  
Treasurer

## statement of operating fund operations and changes in fund balances

For the year ended December 31, 2003

	SCHEDULE	ACTUAL	BUDGET		ACTUAL
		2003	(unaudited)		2002
		\$	2003	2004	\$
			\$	\$	
<b>Revenues</b>					
Fees	1	1,399,557	1,420,500	1,375,250	1,401,846
Interest and other	2	106,387	32,000	47,000	50,151
		<u>1,505,944</u>	<u>1,452,500</u>	<u>1,422,250</u>	<u>1,451,997</u>
<b>Expenditures</b>					
Administration	3	414,030	381,150	410,500	359,640
Premises	4	256,183	207,500	188,200	220,935
Boards, committees and task forces	5	79,984	60,200	60,050	56,791
Communications and public relations	6	194,282	214,000	189,500	208,818
Professional development	7	53,431	83,420	58,250	15,954
Annual meeting and conference	8	5,552	20,750	9,750	(13,941)
Registration	9	171,876	181,350	203,650	172,781
Conduct	10	96,763	136,100	141,200	86,203
Practice	11	95,876	101,750	98,000	87,743
CCAC Assessment		44,579	58,000	57,550	38,078
		<u>1,412,556</u>	<u>1,444,220</u>	<u>1,416,650</u>	<u>1,233,002</u>
<b>Excess of revenues over expenditures</b>		<b>93,388</b>	<b>8,280</b>	<b>5,600</b>	<b>218,995</b>
Fund Balance, Beginning		1,788,248	1,788,248	1,946,636	1,684,253
Transferred to Contingency Reserve Fund		-	-	-	(50,000)
Transferred from Term Loan Repayment Fund		65,000	-	-	(65,000)
<b>Fund Balance, Ending</b>		<b>1,946,636</b>	<b>1,796,528</b>	<b>1,952,236</b>	<b>1,788,248</b>

## statement of contingency reserve fund operations and changes in fund balances

For the year ended December 31, 2003

	2003	2002
	\$	\$
<b>Fund Balance, Beginning</b>	<b>200,000</b>	150,000
Transferred from Operating Fund	-	50,000
<b>Fund Balance, Ending</b>	<b>200,000</b>	200,000

## statement of term loan repayment fund operations and changes in fund balances

For the year ended December 31, 2003

	2003 \$	2002 \$
Fund Balance, Beginning	65,000	-
Transferred to Operating Fund	(65,000)	65,000
Fund Balance, Ending	-	65,000

## statement of cash flows

For the year ended December 31, 2003

	2003 \$	2002 \$
<b>Cash flows related to operating activities</b>		
Cash receipts from members	1,764,855	1,725,124
Cash receipts from tenant	96,841	69,124
Cash paid to suppliers and employees	(1,556,202)	(1,442,638)
Interest received	21,785	12,167
Interest paid	(93,697)	(100,442)
	233,582	263,335
<b>Cash flows related to investing activities</b>		
Investment in tangible capital assets	(69,693)	(32,026)
<b>Cash flows related to financing activities</b>		
Repayment of demand loan	(535,000)	(50,000)
Repayment of match funded term loan	(942,937)	(55,742)
Advances from fixed rate business term loan	1,365,000	-
Repayment of fixed rate business term loan	(18,978)	-
	(131,915)	(105,742)
Net increase in cash	31,974	125,567
Cash, beginning	245,944	120,377
<b>Cash, ending</b>	<b>277,918</b>	<b>245,944</b>
 Cash represented by:		
Cash on hand and balances with banks	78,683	84,374
Term deposits	199,235	161,570
	277,918	245,944

# notes

For the year ended December 31, 2003

## Note 1 General

The Architectural Institute of British Columbia is a self-governing professional body. The Institute was incorporated under the *Friendly Societies Act* in 1914 and continued under the *Architects Act* of British Columbia in 1920. The Institute provides education, regulation, and other services to its members, students, and the public. The Institute is exempt from income tax under Section 149 of the *Income Tax Act*.

## Note 2 Significant Accounting Policies

### Fund Accounting

The Institute follows fund accounting procedures, thus giving recognition to restrictions on the use of resources as determined by Council. The fund classifications are as follows:

Operating Fund	-	used for general revenue and expenditure
Contingency Reserve Fund	-	used to provide for significant, non-budgeted expenditures to include unanticipated legal costs such as Professional Conduct and Act enforcement proceedings
Term Loan Repayment Fund	-	used to provide for the repayment of the term loan

### Revenue Recognition

Revenue from course and examination fees and from other programs where revenue is identified with delivery of services, is recognized when the courses, examinations, and other services are provided. Other amounts charged for fees, members' dues and students' dues, are recognized as revenue in the year to which they are billed.

### Amortization of Tangible Capital Assets

Tangible capital assets are recorded at cost and amortized using the straight-line method over the following estimated useful lives of the assets:

Building	-	40 years
Office furniture	-	10 years
Office equipment	-	5 years
Computer equipment	-	3 years
Computer software	-	3 years

### Donated Services and Equipment

The Institute and its members benefit from donated services and equipment. Donated services and equipment are not recognized in these financial statements.

### Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

## Note 3 Financial Instruments

The fair value of all items that meet the definition of a financial instrument approximate their carrying values. These items include cash and short-term investments, receivables, payables and accruals, tenant deposit, and fixed rate business term loan. Unless otherwise noted, it is management's opinion that the Institute is not exposed to significant credit, currency, or interest rate risks arising from these financial instruments.

notes cont'd

**Note 4 Tangible Capital Assets**

	2003	Accumulated		2002
	Cost	Amortization	Net	Net
	\$	\$	\$	\$
Land	815,720	-	815,720	815,720
Building	2,616,255	302,687	2,313,568	2,388,260
Office furniture	104,206	75,972	28,234	33,603
Office equipment	32,515	16,682	15,833	20,164
Computer equipment	113,867	69,682	44,185	17,123
Computer software	<u>72,133</u>	<u>47,304</u>	<u>24,829</u>	<u>8,752</u>
	<u>3,754,696</u>	<u>512,327</u>	<u>3,242,369</u>	<u>3,283,622</u>

**Note 5 Bank Loans**

	2003	2002
	\$	\$
<b>Royal Bank of Canada</b>		
Demand loan	-	535,000
Match funded term loan	-	942,937
Fixed rate business term loan	<u>1,346,022</u>	<u>-</u>
	<u>1,346,022</u>	<u>1,477,937</u>
Less: Current portion	<u>99,085</u>	<u>1,477,937</u>
	<u>1,246,937</u>	<u>-</u>

The fixed rate business term loan is repayable in monthly instalments of \$15,000 including principal and interest at 6.3% per annum, and is due October 1, 2008.

Principal repayments required on the fixed rate business term loan, assuming this loan is refinanced on similar terms over the next 5 years, are as follows:

	\$
2004	99,085
2005	105,425
2006	112,173
2007	119,351
2008	126,988

The Institute has an additional demand operating line of credit of \$450,000 available to it which bears interest at Royal Bank prime plus 1% per annum. As at December 31, 2003, no amounts are drawn on this line of credit.

The loans are secured by:

- General Security Agreement having a first charge on all the Institute's assets.
- Collateral First Mortgage for \$1,600,000 covering Strata Lots 1-10, 440 Cambie Street, Vancouver, BC
- Demand Collateral First Mortgage for \$700,000 covering Strata Lots 17 and 18, 440 Cambie Street, Vancouver, BC

# schedule of revenue and expenditures

For the year ended December 31, 2003

	ACTUAL	BUDGET (unaudited)		ACTUAL
	2003	2003	2004	2002
	\$	\$	\$	\$
<b>Schedule 1 - FEES REVENUE</b>				
Members	959,813	994,500	969,000	985,440
Associates	86,007	83,400	92,250	80,656
Affiliates	2,760	3,500	2,500	3,393
Technologists	8,180	6,600	3,500	7,237
Firms	228,579	227,500	218,000	226,924
Temporary Licences	69,142	50,000	50,000	56,766
Registration and reinstatement	26,665	25,000	15,000	23,527
Examination and IA program review	18,411	30,000	25,000	17,903
	<u>1,399,557</u>	<u>1,420,500</u>	<u>1,375,250</u>	<u>1,401,846</u>
<b>Schedule 2 - INTEREST AND OTHER REVENUE</b>				
Documents, firm directories, signs and seals, net	12,481	4,000	4,000	8,740
Interest	21,785	11,000	15,000	12,167
Settlement payments and fines	75,126	15,000	25,000	24,714
Other	(3,005)	2,000	3,000	4,530
	<u>106,387</u>	<u>32,000</u>	<u>47,000</u>	<u>50,151</u>
<b>Schedule 3 - ADMINISTRATION</b>				
Salaries and benefits	273,857	264,500	299,000	253,373
Operating costs	132,673	108,150	103,000	97,267
Accounting and audit	7,500	8,500	8,500	9,000
	<u>414,030</u>	<u>381,150</u>	<u>410,500</u>	<u>359,640</u>
<b>Schedule 4 - PREMISES</b>				
Premises	145,237	142,500	108,200	145,287
Amortization	110,946	65,000	80,000	75,648
	<u>256,183</u>	<u>207,500</u>	<u>188,200</u>	<u>220,935</u>
<b>Schedule 5 - BOARDS, COMMITTEES AND TASK FORCES</b>				
Council and president	36,233	32,500	24,500	41,886
Committees and task forces	43,751	27,700	35,550	14,905
	<u>79,984</u>	<u>60,200</u>	<u>60,050</u>	<u>56,791</u>
<b>Schedule 6 - COMMUNICATIONS AND PUBLIC RELATIONS</b>				
Communications programs, committees, events	40,761	45,000	28,500	60,890
Publications, multimedia, newsletters	2,061	-	(3,000)	(2,739)
Salaries, benefits, and administration	151,460	169,000	164,000	150,667
	<u>194,282</u>	<u>214,000</u>	<u>189,500</u>	<u>208,818</u>

## schedule of revenue and expenditures cont'd

### Schedule 7 - PROFESSIONAL DEVELOPMENT

PD course expenses	50,403	131,300	115,750	51,810
Salaries and benefits	133,638	140,000	146,000	127,221
Program and committees	11,416	1,520	1,000	20,386
	<u>195,457</u>	<u>272,820</u>	<u>262,750</u>	<u>199,417</u>
Less: revenue	<u>(142,026)</u>	<u>(189,400)</u>	<u>(204,500)</u>	<u>(183,463)</u>
	<u>53,431</u>	<u>83,420</u>	<u>58,250</u>	<u>15,954</u>

### Schedule 8 - ANNUAL MEETING AND CONFERENCE

Annual conference	124,964	97,250	128,250	110,159
Annual meeting	20,710	23,500	21,500	20,763
	<u>145,674</u>	<u>120,750</u>	<u>149,750</u>	<u>130,922</u>
Less: revenue	<u>(140,122)</u>	<u>(100,000)</u>	<u>(140,000)</u>	<u>(144,863)</u>
	<u>5,552</u>	<u>20,750</u>	<u>9,750</u>	<u>(13,941)</u>

### Schedule 9 - REGISTRATION

Salaries and benefits	142,644	145,500	165,500	131,380
Legal	1,929	4,000	15,000	11,662
Program and committees	27,303	31,850	23,150	29,739
	<u>171,876</u>	<u>181,350</u>	<u>203,650</u>	<u>172,781</u>

### Schedule 10 - CONDUCT

Salaries and benefits	77,669	74,500	77,000	67,819
Legal	5,990	50,000	50,000	8,902
Program and committees	13,104	11,600	14,200	9,482
	<u>96,763</u>	<u>136,100</u>	<u>141,200</u>	<u>86,203</u>

### Schedule 11 - PRACTICE

Salaries and benefits	80,203	83,000	83,500	76,590
Program and committees	15,673	18,750	14,500	13,953
	<u>95,876</u>	<u>101,750</u>	<u>98,000</u>	<u>90,543</u>
Less: revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>(2,800)</u>
	<u>5,876</u>	<u>101,750</u>	<u>98,000</u>	<u>87,743</u>

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