



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

2002

architectural institute of british columbia annual report



20
02
20
03

aibc council

President

Michael Burton-Brown MAIBC

Vice President

Stuart Howard MAIBC

Registrar

Stuart Piets MAIBC

Treasurer

Alexander Kristiansen MAIBC

Members

Joyce Drohan MAIBC

Erika Gerson MAIBC

Peter Levar MAIBC

Oberto Oberti MAIBC

Paul Rust MAIBC

Patrick R. Stewart MAIBC

AIBC Past President

Robert Turecki MAIBC

UBC School of Architecture Representative

Christopher Macdonald FRAIC/Jerzy Wojtowicz MAIBC

Intern Architect Representative

Craig Henschel IA

Lieutenant-Governor of BC Appointees

Anne Bancroft-Jones, MSC, RIBC (appointed 2001)

Grant Longhurst, MA (appointed 2002)

Satwinder Paul, MEDVS (appointed 1998)

Barbara Dunnet Sage, LLB (appointed 2001)





aibc mission

The Architectural Institute of British Columbia (AIBC) is a self-governing body dedicated to excellence in the profession of architecture for the benefit of its membership, the environment, and society.

aibc vision

These Vision Statements represent a consensus of Council, Staff, and Board Chairs' collective understanding of priorities and directions flowing out of the members survey, stakeholders session, and review of the Strategic Plan.

Our Vision for the Institute

1. The Institute effectively serves and represents the needs and interests of its members, the profession as a whole and the public.
2. The Institute is an active and vibrant organization and serves as the primary resource centre for the public, members and others associated with architecture.
3. The Institute has a wide-spread presence throughout BC and has an influence on government and other jurisdictions in society.
4. The Institute is financially secure.
5. The Institute enjoys an abundance of new and diverse members.
6. The Institute embraces and engages in continual renewal.
7. The Institute carries out its regulatory functions in ways which achieve a high level of satisfaction by the public and Institute members.

Our Vision for the Profession of Architecture in BC

8. The Profession readily accommodates change and establishes new directions.
9. The Profession is inviting and attractive to young people.
10. The Profession is valued and respected.
11. The Profession is recognized as a leader in global sustainability and environmental design.
12. The Profession accepts equitably assigned and limited liability.
13. The profession supports and encourages students and interns throughout their development.

Our Vision for the Practice of Architecture in BC

14. The public and clients are highly satisfied with the services of Architects.
15. Architecture in the built environment demonstrates excellence in comprehensive design.
16. Architects are selected for projects on the basis of skills and expertise.
17. Architects are fairly remunerated for their work.
18. Architects are valued for their participation in all aspects of design and building.

past presidents

Michael Burton-Brown 2001-2003
 Robert Turecki 2000-2001
 John Davidson 1999-2000
 John Neilson 1998-1999
 Bryce Rostich 1997-1998
 Bonnie Maples 1995-1997
 Walter Francl 1994-1995
 Paul Bridger* 1993-1994
 Selwyn Dodd 1991-1993
 Derek Neale 1990-1991
 N. Gerald Rolfsen 1988-1990
 Brian Hulme 1986-1988
 Richard Hulbert 1985-1986
 David M. Aitken 1983-1985
 Terence J. Williams 1981-1983
 Guy Walters 1980-1981
 Fred. J. Collins 1979-1980
 Ronald Bain 1978-1979
 Peter Fulker* 1976-1978
 David Hambleton 1975-1976
 Richard Archambault 1973-1975
 Frank Russell* 1972-1973
 Fred Hollingsworth 1970-1972

William Rhone 1968-1970
 J.M. Dayton 1966-1968
 Ronald S. Nairne* 1964-1966
 R. Siddall 1962-1964
 Charles E. Pratt* 1960-1962
 William Leithead* 1958-1960
 C. Campbell* 1956-1958
 John W. L. Davies 1954-1956
 John Wade* 1952-1954
 Peter Thornton* 1950-1952
 H. H. Simmonds* 1948-1950
 John S. Porter* 1946-1948
 J. F. Watson* 1944-1946
 G.N. Evans* 1943-1944
 H. Blackadder* 1941-1943
 George Nairne* 1939-1941
 William F. Gardiner* 1937-1939
 H. Whittaker* 1935-1937
 William Bow* 1933-1935
 J.Y. McCarter* 1931-1933
 A.L. Mercer* 1929-1931
 Percy Fox* 1927-1929
 J. Benzie* 1926-1927
 G.L. Thornton Sharp* 1924-1926
 S.M. Eveleigh* 1922-1924
 A.L. Mercer* 1920-1922

* Deceased

honourary members

Ronald Bain MAIBC
 Sam Bawlf
 Reginald J. Bickford MAIBC
 Ray Cole
 James Currie
 Keith B. Davison MAIBC*
 Henry Elder MAIBC*
 Arthur Erickson MAIBC
 George Giles MAIBC*
 Hon. Justice J. G. Gould
 Sanford Hirshen MAIBC
 Fred T. Hollingsworth MAIBC
 Kevin Hydes PEng
 Peter Jones PEng
 David B. Leaney PEng*
 Stuart Lefaux
 William Leithead*
 C.Y.Loh PEng
 Hon. Justice K. E. Meredith

Eric Nicol
 Cornelia Oberlander
 Zwanette Pereboom MAIBC
 Charles E. Pratt*
 Abraham Rogatnick
 Doris Shadbolt
 Douglas Shadbolt MAIBC*
 Gordon and Marion Smith
 Ray Spaxman ARIBA, MRTPI, FCIP
 Philip B. Stroyan
 Steve Taylor, PEng
 Peter M. Thornton*
 George Twizell*
 Harbhajan Singh Viridi*
 John Wade*
 R.B. Wilson*
 B. Paul Wisnicki*
 Catherine Wisnicki MAIBC

*Deceased

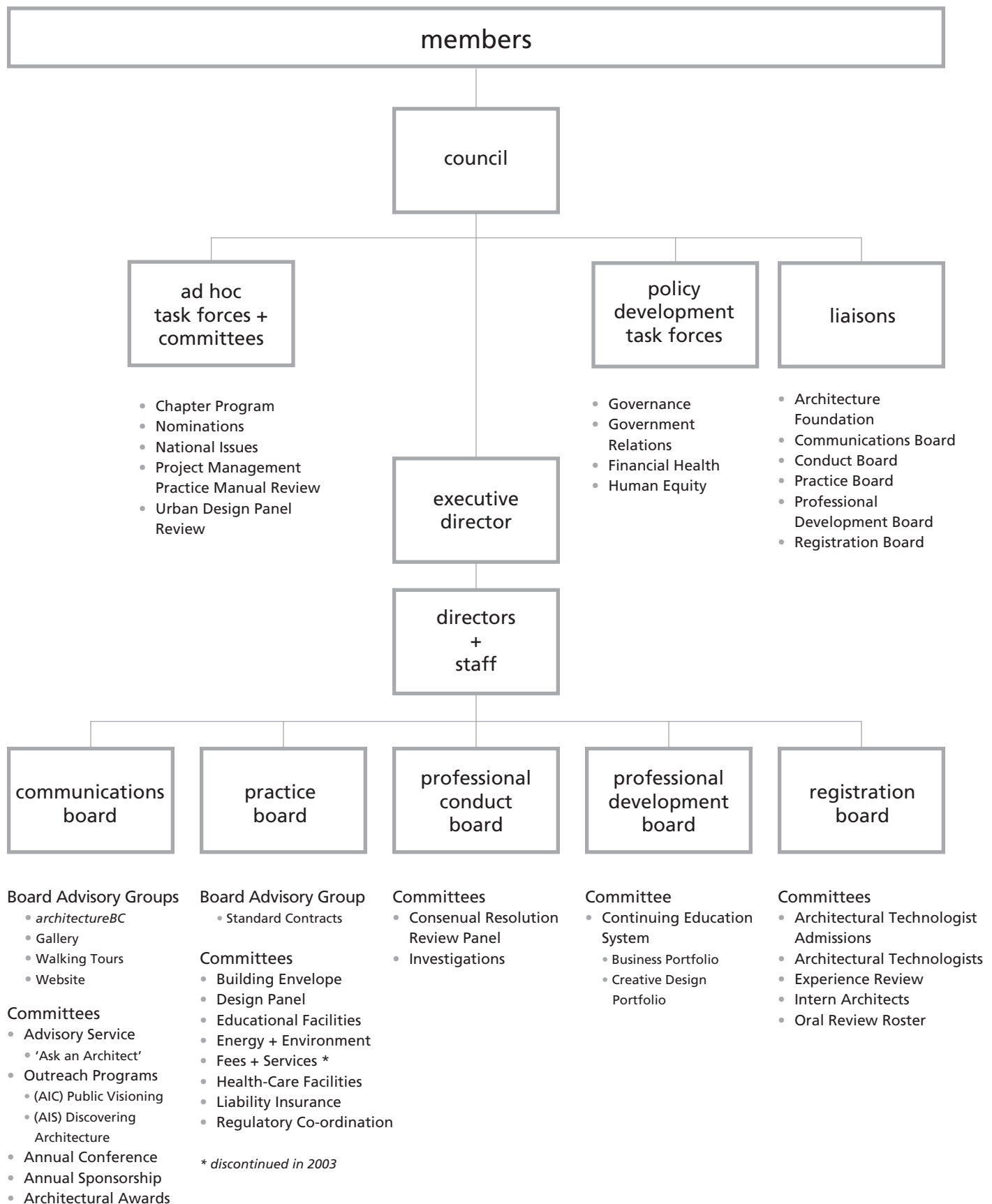
special certificates of recognition

1986	Edward de Grey MAIBC John Walker (First Lieutenant-Governor of British Columbia appointee to AIBC Council)	
1987	William Gies MAIBC Myron Kuzych MAIBC	John McCormack MAIBC
1988	Ron Bain MAIBC	Hugh Shirley MAIBC*
1989	Terry Cattell MAIBC Rick Hulbert MAIBC	Brian Hulme MAIBC Doug Massie MAIBC
1990	Nicholas Lozovsky MAIBC Charles A. Tiers MAIBC	David Weiser MAIBC
1991	Richard Archambault MAIBC Paul Ohannesian MAIBC	N. Gerald Rolfsen MAIBC
1992	Brian Hart MAIBC Eva Matsuzaki MAIBC	Derek Neale MAIBC J. Brian Sim MAIBC
1993	E. Bryce Rositch MAIBC	
1994	Ronald E. Dies MAIBC Norman Hotson MAIBC Simon G. Richards MAIBC	Brian Romer MAIBC Ronald Yuen MAIBC
1995	Selwyn Dodd MAIBC David Galpin MAIBC	Michael Garrett MAIBC
1996	John Davidson MAIBC Mike Huggins MAIBC	Terry Mager MAIBC
1997	Carole Arnston MAIBC John Neilson MAIBC	Alan Scott MAIBC James Taggart MAIBC
1998	Maura Gatensby MAIBC	Don Hazleden MAIBC
1999	Musson Cattell Mackey Partnership	
2000	Wendy Andrews MAIBC	Allen Aubert MAIBC
2001	Robert Turecki MAIBC	Joseph L. Whitehead*
2002	Kendall Jessiman MAIBC Kiyoshi Matsuzaki MAIBC	David Mackey MAIBC

*Deceased

table of contents

past presidents + honourary members	3
special certificates of recognition recipients	4
governance flow chart	6
council	7
2002 highlights	8
new + retired members	9
president's report	10
executive director's report	11
registrar's report	12
treasurer's report	13
council committees + task forces	14
ad hoc committees	14
policy development task forces	15
aibc boards + committees	17
communications board	18
aibc website revamp working group: phases I-III	19
advisory service committee	20
annual conference, awards, + sponsorship committees	20
aibc outreach committee	22
practice board	22
building envelope committee	23
design panel committee	26
educational facilities committee	27
energy + environment committee	28
health care facilities committee	29
liability insurance committee	29
regulatory coordination committee	30
aibc architectural awards 2002	24
professional conduct board	31
consensual review panel	31
investigations committee	32
professional development board	32
continuing education system committee	33
registration board	34
architectural technologist admissions committee	35
architectural technologist committee	35
experience review committee	36
intern architect committee	36
provincial + national reports	37
aibc outreach representatives	37
interior chapter	38
south fraser chapter	38
vancouver island chapter	38
architecture foundation of bc	39
ccac/npp	39
royal architectural institute of canada	40
2002 annual meeting minutes	41
financial statements	45
auditor's report	46
statement of financial position	46
statement of operating fund operations + changes in fund balances	47
statement of contingency reserve fund operations + changes in fund balances	47
statement of term loan repayment fund operations + changes in fund balances	48
statement of cash flows	48
notes	48
schedule of revenue + expenditures	50
aibc staff	52



20
02
20
03



2002 - 2003 aibc council

Front row, seated, left to right:

Registrar Stuart Piets MAIBC, Erika Gerson MAIBC, President Michael Burton-Brown MAIBC, Vice President Stuart Howard MAIBC.

Back row, standing, left to right:

Treasurer Alexander Kristiansen MAIBC, Joyce Drohan MAIBC, Satwinder Paul, Anne Bancroft-Jones, Robert Turecki MAIBC, AIBC Executive Director Dorothy Barkley, Christopher Macdonald, Craig Henschel IA, Grant Longhurst, Paul Rust MAIBC, Barbara Dunnet Sage, Oberto Oberti MAIBC.

Missing from photo:

Peter Levar MAIBC, Patrick Stewart MAIBC.



2002 aibc highlights

- Most successful AIBC Annual Conference and Awards Gala yet, expanded in 2002 to include three days of three streams of professional development.
- 82% compliance for the first mandatory CES (Continuing Education System) reporting period.
- Meetings between AIBC delegations and BC Government representatives, including:
 - Hon. Christy Clark: Deputy Premier, Minister of Education.
 - Hon. Gary Collins, Minister of Finance.
 - Hon. George Abbott: Minister of Community, Aboriginal and Women's Services.
 - Hon. Shirley Bond, Minister of Advanced Education.
- Return of the Lieutenant-Governor, the Hon. Iona Campagnolo, to the annual Presidents' Dinner and Awards Gala.
- Adjudication of the 2002 AIA Alaska Chapter Architectural Awards by AIBC members, acknowledged for their expertise in Northern and West Coast design.
- AIBC participation in WCARB meetings in Anchorage, Alaska.
- Substantial submission to BC Attorney General in response to the 2002 BC Civil Liability Review, followed by meetings with the AG's Office.
- Annual Fee Waiver policy for members experiencing financial hardship or who are away from the workforce because of parental leave or medical disability.
- New, proactive Enforcement Policy, including a schedule of fines, to address contraventions of the *Architects Act*.
- Launch of a new AIBC Web domain and Website: www.aibc.ca.
- Revised policy for Section 37 'Alternative Qualifications' candidates, including foreign-trained architects.
- Increased positive media coverage of BC architects, architecture, exhibits, and architectural themes.
- Regular mailings and advisories to BC building and municipal officials.
- First year of training workshops for Oral Reviewers, as part of the new review process.
- Inclusion of Chapters as AIBC-Accredited External Providers for CES.
- Updated Code of Ethics and Professional Conduct.



2002 maibcs

Architects from outside BC licensed in 2002 under Reciprocity of Inter-recognition

Jamie Adair
Wayne Barrett
Paul Duncan Blackwood
James M. Cameron
Mark Chambers
Donald Davidson
A.J. Diamond
William G. Kestalik
Leon Lubelski
Janet J. Lutz
Donald R.M. Schmitt
Orest Solony
Paul Thorkellson
Alexander Jason Wexler
Kim Ziola

Members who successfully achieved registration in 2002 through the AIBC's Intern Architect Program

Martin J. Inglis Baron
Robert Drew
Adam Fawkes
Kent Goodwin
Martin Hagarty
Stephen Hanneman
James Kao
Saniye Karcabeyli
Adeline Lai
Edward Leung
Christine Lintott
Donald Mah
Agata Malczyk
Peter J.W. Mallen
Michael McColl
David Roppel
Duane Siegrist
Peter Vanagan
Gair Williamson
Tony Yip
Antonio Zedda

Through Alternative Qualifications

Pieter Wansink



2002 at.maibcs

Tom Beattie
Herminigildo Dualan
David Hartman
Stefan Larose
Johannes Visser



2002 retired architects

Arthur L. Allen
Richard B. Archambault
Fernand Bryan Boutry
Royce B. Condie
Donald Fairbrother
Terence A. Hale
Henry Hawthorn
Darrell Higgins
Fred T. Hollingsworth

HoBERT Liang
Jack Samuel Lutsky
Roy W. Meiklejohn
Ronald K. Nelson
H. Peter Oberlander
David M. Peter
Guy M. Walters
Kenneth Webber
Clifford Wiens
Ria York

president's report



A handwritten signature in black ink, appearing to read 'Michael Burton-Brown'.

Michael Burton-Brown MAIBC
President

During 2002-2003, my second term as President, I have seen our Institute grow in strength, openness, and effectiveness. The AIBC is full of people committed to an ever-improving organization, with ideas to help architecture be better understood, for professional practise to keep improving, and for the public to be better served. It's a cliché, I know, but I really had only seen the tip of the iceberg when I was first elected to Council. I quickly came to appreciate the depth of support and sheer hard work that so many people provide on a weekly, monthly, and yearly basis to the AIBC.

The experience of serving on Council has reinforced my professional energies far more than I could have believed. I have gained so much from the experience, including a much wider appreciation of the impact we have on all aspects of life in BC communities, and a new awareness of the changes which society demands of us as professionals. In the years to come, we must keep striving to meet increased expectations, transferred responsibility, and greater access to information, with only the same limited amount of time to deal with it all.

This past year in particular, I was pleased to see positive changes for an updated *Architects Act*, a fairer apportionment of liability, and newer awareness from government about the key role we play in the economic and social progress of the province. We are, I believe, ready to welcome architectural technologists and other design and building professionals into our Institute, from a position of confidence rather than as a defensive reaction. I also hope we can find a protocol for recognising the talents of foreign-trained architects without undermining the advances made in inter-provincial and North American reciprocity over the last few years.

Given the Institute's healthy financial picture in 2002, which included increased service to members without incurring administrative cost jumps or higher member fees, I wish to acknowledge Executive Director Dorothy Barkley and her entire staff for their role in supporting and promoting the profession. Bravo for the important progress that has been made in so many areas; I know Dorothy, Registrar Stuart Piets, and Treasurer Alex Kristiansen will detail several highlights which add up to a very positive picture for the incoming President and Council.

Along with Stuart, Alex, and Vice President Stuart Howard, all members of Council, whether elected or appointed, whether "greenhorn" or "old hand," deserve our thanks. They have shown incredible skill, drive, and generosity to me and the profession, through monthly meetings, preparatory and follow-up work, and their valued contributions to special task forces, committees, and projects.

Finally, thank you, the AIBC members, for the opportunity to serve as President. Please join me in giving all the support we can to the dedicated people on Council, boards, committees, and staff, who make what I've been doing for the last two years look easy.

executive director's report



Dorothy D. Barkley
Executive Director



Let me first confirm that 2002-2003 was another successful year for the Institute, thanks to the participation of a very committed group of member volunteers, without whom our achievements could not nor would not have happened. Members provide the "raison d'être" for the Institute, and the work AIBC volunteers do with staff liaisons and on behalf of the membership makes our combined efforts meaningful and relevant every year. In concert with AIBC members and volunteers, the Institute's talented and hard-working staff are proud of what has been accomplished this year. Staff members devote themselves to fulfilling the aims, goals, and obligations of the Institute on behalf of members, in ways both large and small. The ambitions of the Institute's management team have proven to be very large, and in order to implement and maintain our many activities, we rely on a dedicated support staff to juggle, innovate, and continually review how we can better our value to members.

One obvious achievement for 2002-2003 was the completion of the first reporting period for the AIBC's new Continuing Education System (CES). Courses were held in-house several times a week while a broad program of external providers and course evaluation protocols were developed. New courses were also developed throughout the year, as were informational and promotional materials, registration tracking, records management, and long-term planning. Professional Development Board Chair Alan Hartley MAIBC, working with dedicated committee volunteers, Director of Professional Services Michael Ernest MAIBC, and staff, have managed this task both positively and productively. I would also like to acknowledge the great majority of AIBC members who complied in a spirit of enthusiasm and commitment.

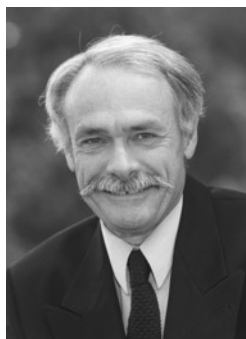
A very apparent Institute achievement over the past year was the ongoing refinement of the AIBC's communications services: The quarterly architectureBC, the bi-weekly eNews, the Institute's Website. AIBC's Director of Communications Donna Dykeman and staff have spent the year dealing with print-production and grant deadlines, volunteer writers, graphic and web designers, hardware and software changes, special events, media relations, layout and editing requests, and the like. Through it all, they have maintained and improved communications strategies overall, including the development of print templates and an annual calendar, to provide AIBC tools members need to fulfill their professional mandate. A particular accomplishment is the new Website, www.aibc.ca, which provides far easier access to professional resources and self-governance information while showcasing member projects on the Homepage.

In 2002-2003, the Institute also took a much more aggressive stand on behalf of the public interest and members regarding *Architects Act* enforcement. AIBC Deputy Registrar Wendy Grandan and staff have pursued a notification campaign with provincial building and municipal officials, to educate them on infractions and possible liability exposure should the legislative authority of the *Act* fail to be respected. Materials were also developed for distribution to cities, villages, districts, regions, and towns throughout the province, to advise them of opportunities and restrictions in the public interest, and to promote greater awareness of the skills and expertise of BC architects. President Michael Burton-Brown also appeared before numerous municipal Councils, pressing them to adhere to the *Architects Act* in the public interest.

2002-2003 also saw Director of Professional Conduct Thomas Lutes, staff, and volunteers bring in a new, consensual resolution process to fulfill the AIBC's disciplinary obligations effectively and fairly, in the interest of both members and the public. Members will also have noticed that in 2002 we began to ask with some regularity what AIBC members think of various issues, actions, and priorities through surveys. We will continue to survey regularly in order to gauge member needs, and to better understand what members want and when. Again, your contributions help us to define the ways and means to work on behalf of members and their interests.

With all of this activity, including much that space simply doesn't permit me to mention, I am pleased that for the fifth year in a row, the AIBC was able to 'exceed' its annual budget (come in under projections), with sufficient means at year-end to further reduce the AIBC's demand loan by \$65,000 and increase the contingency fund to \$200,000. Careful, considered, and coordinated approaches once again permitted us to ensure greater future security while providing a model for ongoing management decisions. Finally, none of our accomplishments would have been possible without the extraordinary contributions of Council and all volunteers, working together and with staff, on behalf of the AIBC membership. Huge thanks to all of you; we appreciate your time and effort so very much.

registrar's report



Stuart Piets MAIBC
Registrar

I accepted the role of Registrar at the first meeting of the 2002-2003 AIBC Council that followed last years Annual Conference. Wendy Grandan LLB continued in her administrative management role as Deputy Registrar, while Thomas Lutes, Barrister & Solicitor, continued in his role managing the professional conduct process. Kim Dionne excelled as both Practice and Conduct Coordinator; while Susan Townsend, Membership Coordinator and Doreen Fernandes, Registration Coordinator, provided crucial support to the Registration and Licensing Department in serving the Institute and its members.

In 2002-2003, the AIBC Registration Board consisted of nine members, chaired by Joan Hendriks MAIBC. The Board Terms of Reference and membership of are reviewed and appointed annually by Council. Primary Registration issues over the past year included the maintenance and updating of all policies, procedures, and bulletins, with an eye on relevant implications for *Act* changes. These changes will clarify the *Act's* language and reinforce its stature in defining the architectural profession. The Board is now actively reviewing sections 36 and 37 of the AIBC Bylaws as they relate to registration issues for both local and foreign registered architects, particularly in the light of our reciprocity agreements with other Canadian provinces and NAFTA partners.

AIBC Registration also pursued *Act* enforcement proactively over the last year, communicating issues to members and those who wish to become members. The AIBC continues to strive for the broadening of its membership, now and for the future, through the increased involvement of architectural technologists, interns, and students of architecture. Registration staff and volunteers also reviewed and enforced temporary licenses, instituting late payment fines to lessen the cost to our administrative efforts, and educating widely to improve awareness of requirements. They also established an outreach initiative with BC municipalities, detailing the role and responsibilities of architects and the requirements for retaining them for proscribed building types under the *Architects Act*. Council was also pleased to support a new Fee Waiver Policy in support of members facing short-term issues which prevented registration.

AIBC membership classes and numbers as of December 31, 2002

	2001	2002	31-Dec 2002	Difference Dec 2002 vs. 2001
INDIVIDUALS:				
Registered Members	1363	1364	1329	-2.5%
Intern Architects	299	300	341	14.0%
Intern Technologists	7	8	13	85.7%
Previously Registered Members	90	91	107	18.9%
Retired Architects	101	102	109	7.9%
Architectural Graduates	22	23	18	-18.2%
Architectural Technologists	31	32	35	12.9%
Total of Above Categories	1930	1931	1952	1.1%
Total Student Associates	170	171	357	110.0%
FIRMS (Active):				
Certificate of Practice - Corporations	287	288	272	-5.2%
Partnerships	69	70	62	-10.1%
Sole Proprietorship	375	376	369	-1.6%
Certificate of Joint Practice	9	10	8	-11.1%
Total Firms (Certificate of Practice / Joint Practice)	740	741	711	-3.9%
Temporary Licences	29	30	33	13.8%



Alexander Kristiansen MAIBC
Treasurer



During the past year, the fiscal health of the Institute was reflected in our continuing financial stability. We can report that we have operated the financial affairs of the Institute successfully, completing the fiscal year January 1 – December 31, 2002 with a small surplus.

There were significant factors contributing to this success:

- The ongoing work of AIBC Director of Administration and Human Resources Carla Brown-John MBA, and rigorous reporting systems. Monthly and quarterly reports in addition to year-end contribute to Council's appreciation of fiscal realities throughout the year.
- Fiscal control has been maintained, despite inflation occurring over the past few years. The Institute has been directly affected by increasing insurance costs, required security, and other general inflationary items.
- With three-year projections in place, Council now has the ability to plan for the future. At the current rate of inflation, Council must find alternative resources to those of the past to make up for any future shortfalls.
- Ongoing review of business plans for individual operating budgets, management portfolios, and Boards.
- The Institute's 2002 Financial Audit, accomplished in three days, a testimonial to rigorous recording and reporting methodologies.
- Successful solicitation of sponsors for the 2002 Annual Conference, which generated funds to offset costs for this three-day event.
- The AIBC Contingency Reserve Fund was supported with \$50,000 in 2002.
- The Royal Bank of Canada Short-Term Demand Loan was reduced by a payment of \$65,000
- Review of options to reduce interest costs on both the demand loan and the mortgage on the AIBC premises. The Institute has negotiated a reduced interest rate with the consolidation of the two loans amortized over ten years. The result is lower overall cost and less interest paid out.
- The recent sublet of part of the Architecture Centre second floor to offset demand loan costs.
- The administrative team led by Executive Director Dorothy Barkley continues to support Council's directives for positive fiscal management. An additional bonus in this regard is that due to the new consensual resolution process, legal costs have been lowered while other cooperative efforts have resulted in greater efficiencies overall.

The Institute's financial health is anticipated to continue towards greater stability over time. Our focus continues to be the establishment of a reasonable contingency fund and the paying down of long-term debt. We continue to identify potential options for the second floor of 440 Cambie, in order to advance the profession and the image of architecture and generate revenue. Continued diligence must characterize our financial affairs, so that we may maintain our current financial situation and encourage growth in our membership.

council committees + task forces

ad hoc committees

Chapter Program

Formed by Council in February 2002 and chaired by President Burton-Brown, this Committee was made up of a member from each existing AIBC Chapter. The group was mandated to develop and document clear operational protocols and procedures for all Chapters. To that end, other provincial regulatory bodies were sought out, and existing, workable models were compiled for reference. A working meeting was held to begin the process of material review, and Council then directed the Committee to complete its work under the ongoing direction of the Executive Director.

Nominations

Each January, a Nominations Committee is struck by the AIBC President and Vice President in preparation for the spring AIBC Annual Meeting and Council elections. This Committee is committed to providing an opportunity for and recruiting qualified applicants to stand for election to Council. This year Past Presidents John Davidson MAIBC and Robert Turecki MAIBC were invited to provide assistance, based on their past experience on Council.

Project Management Practice Manual Review

Formed in January 2003, this group represents the first AIBC Council/Administration ad hoc committee in a number of years. Directed into being by Council and reporting to the Executive Director, its specific task is to review and provide comment on a Practice Manual, "Management of Building Projects," which has been developed by and remains supported by a multi-disciplinary group. The Committee will determine if the AIBC should endorse the Manual and remain involved with the project. This Committee is of necessity short-lived, and will disband once it has reviewed materials; gathered input from members, Boards, and other Committees; and tabled its draft review and recommendations.

National Issues

The purpose of this ad hoc committee was to research, liaise on, and make recommendations to Council on the AIBC's future role regarding national participation and regulatory and practice issues. In 2002, it assessed the benefits of continuing the Institute's present membership and capacity in the Canadian Committee of Architectural Councils (CCAC) and the National Practice Program (NPP).

The Committee looked at alternative models on national issues that could be effective, efficient, and cost-beneficial to Institute members and collateral organizations; researched existing CCAC/NPP history, Governance Policy, and agreements; and liaised with CCAC and NPP reps and associated organizations on governance and operations renewal.

The Committee also conducted a cost-benefit analysis based on present participation, reported its findings to Council, and proposed recommendations on the Institute's future role in national issues. With the recent successful renewal and restructuring of the CCAC and imminent restructuring of the NPP, the mandate of this Committee is now complete. Thanks go to all members of this group, which was disbanded in February 2003, for their contributions.

Urban Design Panel Review

This Ad Hoc Council Committee was formed in 2003 to review the relevance and practices of current design panels operating in urban centres, in order to ensure that they are continuing to meet the changing needs of these communities while fulfilling the Urban Design Panel mandate.

Chair

Michael Burton-Brown MAIBC

Members

Charles Kierulf MAIBC,
Vancouver Island Chapter
Nick Bevanda MAIBC, Interior Chapter
Arthur Buse MAIBC,
South Fraser Chapter

Chair

Michael Burton-Brown MAIBC

Members

John Davidson MAIBC
Stuart Howard MAIBC
Robert Turecki MAIBC

Chair

Brett Smail MAIBC

Members

Terry Mager MAIBC
Derek Neale MAIBC
Ralf Janus MAIBC
Tom Abele MAIBC

Chair

Robert Turecki MAIBC, CCAC/NPP
Representative

Members

Stuart Howard MAIBC
Joyce Drohan MAIBC
Barbara Dunnet-Sage LLB
Wendy Grandan LLB,
AIBC Deputy Registrar

Chair

Joyce Drohan MAIBC

Members

Oberto Oberti MAIBC, Council Liaison
Bernard Perreten MAIBC, Advisory
Design Panel Committee Chair
Paul Rust MAIBC

policy development task forces

Chair

Stuart Howard MAIBC

Members

Michael Burton-Brown MAIBC
Robert Turecki MAIBC
Barbara Dunnet-Sage LLB

Governance

Acting on behalf of Council, this Task Force conducts ongoing reviews of AIBC governance policy, its implementation, and its currency, to ensure effective adherence to the Policy Governance model in all respects. Chaired by the Vice President, it coordinates Council and AIBC President orientation and ongoing training in governance policy, including timely reporting by Council; task force development, implementation and reporting; terms of reference presentation; Council self-assessment; Executive Director review; meetings with Chapters; and meetings with Board Chairs.

Other activities last year included liaising with Vince Battistelli to ensure continued compliance and an annual assessment of Council and the Councillors themselves. Assessments will be reviewed and summarized in 2003 for presentation to Council.

Chair

Stuart Howard MAIBC

Members

Robert Turecki MAIBC
Dave Mackey MAIBC
Michael Burton-Brown MAIBC
Grant Longhurst
Oberto Oberti MAIBC
Barbara Dunnet Sage LLB
Peter Levar MAIBC

Government Relations

This Task Force was established in 2002 to review existing and pending legislation that may affect architects and their ability to practice architecture in British Columbia. It provides constructive, informed comment and develops implementation strategies to ensure protection of the public interest as well as professional autonomy and authority.

The potential impact of new provincial initiatives, along with the provincial government's overall re-examination of self-regulating profession legislation, has been of great interest. It has been a critical year for establishing and maintaining positive relationships with municipal, provincial, and federal government representatives and agencies. Consistent and constructive AIBC commentary on pending and proposed legislation and government planning, with the active participation of the President and Executive Director, has increased two-way communication, particularly at municipal and provincial levels.

The Task Force has launched a significant review of the existing *Architects Act*, to determine whether potential revisions or a rewrite might improve its clarity, currency, and effectiveness and better reflect the Bylaws and mandate of the AIBC. A survey on possible *Act* revisions and amendments was circulated in 2003, with a very high response rate. The Task Force also provided comment throughout the public consultation period on the new BC Community Charter, and continues to develop implementation strategies in the public and professional interest.

Other achievements to date include much greater awareness on behalf of municipal, provincial, and federal representatives of architects, the role of the AIBC, and the *Architects Act*. Work will continue with groups such as other regulatory associations; related industry bodies; insurers; AIBC task forces, boards, committees, and members; warrantors; BC building officials; elected officials and senior bureaucrats; as well as governmental agencies and their representatives.

Chair

Alexander Kristiansen MAIBC

Members

Stuart Howard MAIBC
Stuart Piets MAIBC
Michael Burton-Brown MAIBC

Financial Health

This Task Force handles the ongoing review of AIBC financial management results and long-term financial strategies, in order to anticipate and prevent future financial crises. It ensures that long-term strategies are in place to protect, preserve, and increase the contingency fund; reviews annual fees; and manages the reduction of long-term debt in a manner most advantageous to the member interest. It liaises with internal and external groups, including auditors, bankers, senior staff, and legal counsel. Thanks to staff liaisons Dorothy D. Barkley and Carla Brown-John MBA for their work in monitoring the Institute's financial affairs as we continue to work towards our goal of financial security.

policy development task forces, continued

Human Equity

AIBC members moved at the 2000 Annual Meeting that AIBC Council establish a task force to recommend “active measures to prevent harassment and discrimination in the practice of architecture.” In 2002, Council established a Standing Human Equity Task Force. Its goals are:

- To educate AIBC members regarding prevention of harassment and discrimination.
- To collect information on how other professions deal with harassment and discrimination, what federal and provincial legislation is already in place.
- To amend AIBC ByLaws or Codes to include harassment and discrimination in the definition of Unprofessional Conduct.
- To establish an AIBC Policy regarding Harassment and Discrimination that will apply to all firms and members.
- To establish protocols and procedures for investigating complaints, and when appropriate, for commencing mediation or disciplinary proceedings.

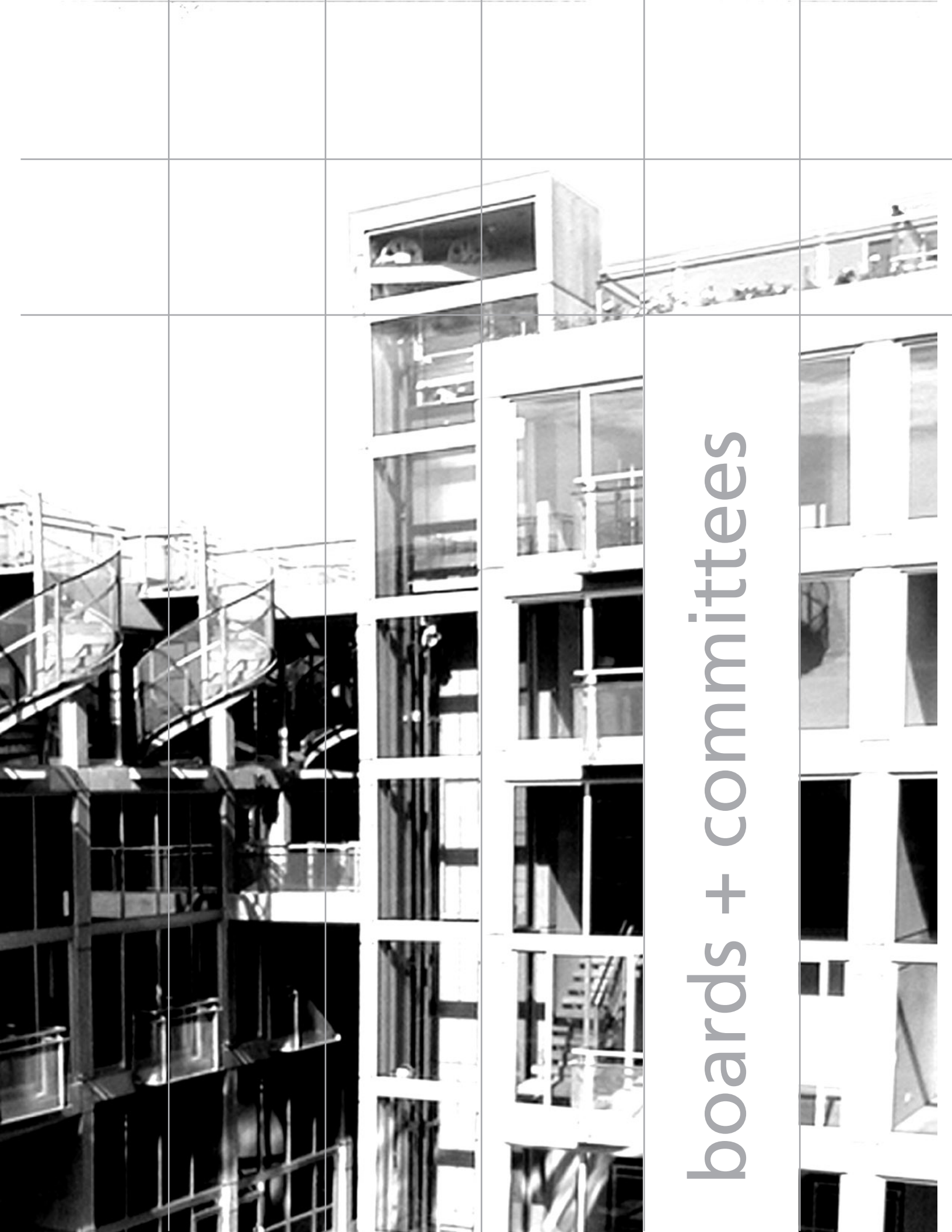
In 2002, the Task Force continued to define its terms and goals, hold information sessions with stakeholders, and plan specific strategies. Specific accomplishments include the drafting of a Bulletin to provide direction to members regarding inequitable practices, and plans for communications, policy and procedure, education, and research activities. The Task Force continues to deal with day-to-day equity and harassment issues while developing policies and procedures to allow the Institute to deal with complaints fairly and effectively over the long term.

The Task Force continues to be challenged by the mistaken belief that our profession treats all those who approach it equitably. The overall lack of diversity in our membership indicates that there is definitely more we can do to promote a wider range of participation. The group will continue to examine ways in which to be proactive in promoting equality and in demonstrating how discrimination can undermine the entire profession. In 2002, the Task Force welcomed new members Patrick Stewart MAIBC and Stefan Aepli IA; as Cheryl Machan IA, Terra Shimbashi MAIBC, and Maria Faraone IA stepped down.

Chair
Monica Baillie MAIBC

Members
Erika Gerson MAIBC
Carman Kwan IA
Kiyoshi Matsuzaki MAIBC
Helen O’Toole
Geraldine Rayner
Nancy Vo
Patrick Stewart MAIBC
Stefan Aepli IA
Cheryl Machan IA
Terra Shimbashi MAIBC
Maria Faraone IA





boards + committees

communications board

The Communications Board strategizes and governs the AIBC's communications activities with and on behalf of AIBC members and performs in the professional and public interest. In 2002, the Board received reports and reviewed the work of a number of ad hoc working groups, committees, and programs, including:

- The Website Revision Working Group (Phases I-III).
- The *architectureBC* Editorial Advisory/Contributors Group.
- The AIBC Architecture Centre Gallery (physical revamp and exhibit coordination).
- AIBC Outreach Programs (including the Architects in the Community Program, transitioning to the Public Visioning Program, and the Architects in Schools Program, transitioning to the Discovering Architecture [in School] Program).
- The AIBC Architectural Awards Program.
- The Architectural Walking Tours Program (in Vancouver and Victoria).
- The Architectural Advisory Service ("Ask an Architect").

Highlights for 2002 include the addition of Council Lieutenant-Governor Appointee Grant Longhurst as new Communications Liaison as Franc D'Ambrosio stepped down, the ongoing revisioning of outreach programs under the guidance of staff coordinator Rodney Cottrell MAIBC, and the first-time creation of an annual gallery exhibit plan under outgoing Gallery Liaison Kevin Hanvey MAIBC and incoming staff member, Communications Coordinator John Johansen. Kiyoshi Matsuzaki MAIBC retired from his hugely valued sponsorship development role in 2002, passing the baton to Annual Conference Committee Chair and Council VP Stuart Howard MAIBC. Rob Whetter IA played a key role in the group dedicated to the review and revamp of the AIBC Website, a year-long process culminating in the "soft launch" of www.aibc.ca in December of last year.

Our second new staff member of 2002, Communications Assistant Henrieta Paukov, stepped up to the challenge of organizing and recording Board and Committee meetings while editing the AIBC's bi-weekly electronic newsletter *eNews* and *architectureBC*. Architectural Technologists achieved new representation at the Board level through the efforts and contributions of representative Thom Kline AT.AIBC, magazine and gallery contributor Gary Sim AT.AIBC, and Website Working Group member Malcolm Cairns AT.AIBC. Cheryl Machan IA pitched in on behalf of both the Intern Architects Committee and the Human Equity Task Force, while Martin Nielsen MAIBC took on the streamlining and chairing of the Architectural Awards Committee and entry processes from 2001 Chair Bruce Carscadden MAIBC. Advisory Service Co-Chair Doug Oliver MAIBC led this group to an expanded membership and cooperative initiatives with outreach partners such as BCIT, GVHBA, CMHC, intern architects, and student members. While the year saw many changes and a steep learning curve for many, we are pleased to report that continuity and cost-effectiveness were maintained and very often improved across the AIBC's communications activities.

Director of Communications, Donna Dykeman, continued her many liaison roles, including increased partnering efforts for gallery sponsorship, better coordination of local low-cost tours with tourism and cultural groups, media relations for improved coverage on architectural themes, and other opportunities for members. The Communications Board continues to pursue opportunities for improved communications to and among members, the general public, and related industries. The coming year will see the Board focus on an overall review and revisioning process to determine how we can best achieve Council's outcome goals through AIBC communications programs and services, how we can encourage participation and representation by AIBC members, and how we can archive and evaluate our print and electronic communications to keep improving how we communicate and advocate on behalf of members.

Council Liaisons

Franc d'Ambrosio MAIBC
Grant Longhurst

Chair

Andre Kroeger MAIBC

Members

Stuart Howard MAIBC
Bruce Carscadden MAIBC
Kevin Hanvey MAIBC
Thom Kline AT.AIBC
Cheryl Machan IA
Martin Nielsen MAIBC, PEng
Helen O'Toole
Rob Whetter IA

Board Advisory Group Members

Website Revisioning Working Group
Andre Kroeger MAIBC
Malcolm Cairns AT.AIBC
Cheryl Machan IA
Rodney Cottrell MAIBC
Rob Whetter IA

ArchitectureBC Editorial Advisory Group
Grant Longhurst
Andre Kroeger MAIBC
Franc D'Ambrosio MAIBC
Bruce Haden MAIBC
Adele Weder

Architecture Centre Gallery Advisory Group
Stefan Brunhoff MAIBC
Gair Williamson MAIBC
Bruce Carscadden MAIBC

Staff Liaisons

Rodney Cottrell MAIBC
Donna Dykeman
John Johansen
Henrieta Paukov

aibc website revamp working group: phases I-III

Phase I, Winter/Spring 2002: Group Formation and Overall Strategy Sessions

A representative Website Working Group was formed out of the Communications Board and through 'role calls.' The group first defined 2002 project parameters as follows: Phases I-III to cover evaluation, homepage issues, top sub-page issues, and new site structure. Project goals were then determined as follows: site to be resource-oriented, for AIBC members (primary) and general (in the membership and public interest); site to contain new calendar and searchable member database functions; site to incorporate flexibility for easier maintenance and future expansion or changes; site to display ease of navigability and accessibility; site to demonstrate transparency of governance structures and inclusion of all membership categories; site to have architectural and regional 'look and feel.'

Phase II, Spring/Summer 2002: Site Mapping and Structure Evaluation

In order to plan for new structure and content, the group performed mapping and analysis of www.aibc.bc.ca. Rob Whetter IA was tasked with completing a site "tree," and AIBC Communications staff removed as much obsolete text and links as possible in preparation for recoding, while initiating a budget and RFP process for Web design and recoding contractors. A new homepage structure was proposed for the "soft launch" to come, while decisions to pursue .ca domain transfer and a transition to DreamWeaver software and ftp capacity were reached. The group also explored an internal database and an external search engine link.

Phase III, Summer/Fall 2002: Design and Coding Approval and Implementation

A design consultation, proposal, and implementation process took place, with the searchable database project delayed until Phase IV due to software issues. Transfer "as-is" of existing www.aibc.bc.ca content began, along with the planning, design, and implementation of features such as the calendar, unique pages for the Gallery and awards programs, and site search. A "cascading template" model was designed and implemented for the site's sub-pages, the content of which would be reviewed and updated in Phase IV (2003). A homepage design was proposed to reflect overall project goals and a regional/architectural look, while navigation bars were created to be as easy to use and "transparent" as possible. The ".ca" domain was secured and a transition coordinated to preserve the old site while content was transferred to the new domain. Finally, new software was installed, staff trained, and the operational goal of a December "soft-launch" reached!

Phase IV (2003) activities will include the formation of a new working group, revision according to member feedback, revision implementation planning, further refinement of content and links, posting of member-supplied images to the homepage dynamic folder, and the preparation of new content and maintenance protocols for all sub-pages. A special project to complete a searchable member database function and electronic forms capability will take place under the direction of the Deputy Registrar and Executive Director.

architectureBC Editorial Advisory Group

In order for *architectureBC*, the AIBC's quarterly magazine launched in 2001, to thrive, AIBC members must be involved in strategic editorial planning on an annual basis as well as pro-active content development. This group will meet in 2003 to discuss and implement the best ways to achieve this goal in our quarterly member journal.

Architecture Centre Gallery Working Group

In 2002, this group focused on the physical maintenance and improvement of the Architecture Centre Gallery space. The steel display-frame under the atrium was removed, a new lighting system was investigated, wall condition and panel suspension alternatives were explored, and a project to expand exhibit space (via custom hangers and longer exhibit times) into the large boardroom was launched. An annual exhibit schedule was developed, which enabled improved media outreach and consequent coverage on show participants and themes.

advisory service committee

The Advisory Service Committee provides 45-minute sessions of free advice to homeowners contemplating renovation of their home or construction of a new one. Through these sessions, the committee specifically aims to raise public awareness of architecture and promote the value of using an architect for the design of one- and two-family dwellings. The committee seeks to emphasize the distinction between architects, as rigorously trained professionals who have completed a comprehensive program of education, examination, and on-the job experience, and others providing services to this sector of the construction market. In doing so, the committee believes it serves the AIBC membership, the environment, and society.

“Ask an Architect” has for some time been a familiar presence at the fall and spring Home Shows at BC Place. People often come with photos and sketches in hand to discuss their projects. A new event in 2002 was the BCIT Home Reno Clinic, a first-time cooperative event held by CMHC, IDI, GVHBA, and the AIBC. Although it is difficult to measure directly, more people do look to architects for help with their building and renovation projects than would do so without the work of the Advisory Service volunteers. Longtime member Gen Yada MAIBC stepped down from the committee in 2002, while Pat McTaggart MAIBC, Wayne DeAngelis MAIBC, and Russell Poulston MAIBC signed on. Special thanks go to Wayne DeAngelis for arranging Spring Home Show décor and visual presentation.

Chair
Doug Oliver MAIBC

Members
Susan Baker MAIBC
Eszter Csutkai MAIBC
Wayne DeAngelis MAIBC
Don Fairbrother MAIBC
Bill Gies MAIBC
Richard Kadulski MAIBC
Andre Kroeger MAIBC
Kingsley Lo MAIBC
Pat McTaggart MAIBC
Russell Poulston MAIBC
Don Stuart MAIBC
David Weiser MAIBC
Gen Yada MAIBC
Bryan Young MAIBC

annual conference, awards, + sponsorship committees

The 2002 AIBC Annual Conference and Awards Gala, “Speaking Out: Architects Building Community,” was held in Vancouver at the Sheraton Vancouver Wall Centre the first weekend of May. For the first time, three days comprising three streams of professional development opportunities were offered, allowing AIBC members to complete all annual Learning Unit requirements at one conference.

The AIBC Annual Meeting (over 200 attendees) and Awards Gala (over 300 attendees) were both held on Saturday to allow maximum attendance, with a volunteer recognition event and childcare offered for the first time on that day of the conference. Council’s 2002 decision to hold this and future annual conferences in such a consolidated format, in the Lower Mainland, made the event convenient and beneficial for the majority of AIBC members. Keynote speakers and OAAs Jack Diamond and John van Nostrand each brought stimulating ideas from two very different global perspectives on architects, architecture, and “speaking out.” For the second year in a row, a combined Induction and Retirement Ceremony was held at the AIBC Architecture Centre on the Friday night of the conference, to welcome new members while honouring the contributions of retirees.

The combined Presidents’ Dinner and Awards Gala on Saturday, with her Honour, Lieutenant-Governor Iona Campagnolo on hand to congratulate all award winners. This event was also a great success, attracting a record number of celebrants and receiving widespread media coverage. Immediately after the 2002 annual conference, planning began for the 2003 Vancouver event, complete with even “bigger and better” plans for an additional stream of professional development offerings and one more keynote speaker event while still keeping registration affordable. A final note of welcome to Joe Minten MAIBC, who jumped in from Kamloops in the fall of 2002 to research and confirm our three keynotes for 2003: Tomiaki Tamura, Melvin Charney, and Michael Sorkin.

Awards

The goals of this committee are to promote excellence in architectural practice, to celebrate the achievements of BC architects, to recognize the role of AIBC members in BC’s built environment, to encourage public interest in BC architects and architecture, and to support AIBC members as architectural leaders provincially, nationally, and internationally. Thanks to the efforts of Bruce Carscadden MAIBC, Martin Nielsen MAIBC, 2003 Jury Chair Peter Busby MAIBC, and ongoing “special advisors” such as Joe Wai MAIBC, the AIBC Architectural Awards and its goals have become more streamlined and better noticed by members, the media, and the general public over the last year. See the 2002 winners in the Lieutenant-Governor of BC Awards in Architecture: Medals and Merit, the AIBC Innovations Award, the AIBC Special Jury Award, and the Barbara Dalrymple Memorial Award for Community Service in this

Conference Committee Chair
Stuart Howard MAIBC

Awards Committee Chairs
Bruce Carscadden MAIBC
Martin Nielsen MAIBC

Sponsorship Chairs
Kiyoshi Matsuzaki MAIBC
Stuart Howard MAIBC

Committee Members
Franc D’Ambrosio MAIBC
Erika Gerson MAIBC
Craig Henschel IA
Chris Macdonald
Kiyoshi Matsuzaki MAIBC
Joe Minten MAIBC
Martin Nielsen MAIBC

annual conference, awards, + sponsorship committees, continued

report. Thank you to our 2001 Awards Jury: Richard Henriquez MAIBC (Chair), Jana Levitt OAA, Clint Cuddington IA, Chris Macdonald, Nigel Baldwin MAIBC, Niels Bendtsen, Joe Wai MAIBC, and Frances Bula.

Sponsorship

In 2002, we again reached out to our partners in the design, architecture, and building sectors for their support in producing the AIBC Annual Conference and Awards Gala. The result was the most successful conference to date, which presented a first-time opportunity for AIBC members to gather all required annual Learning Units in one place over one weekend. We are extremely grateful for the contributions of the following sponsors, who continue to make the AIBC's Annual Conference an accessible, meaningful event for members, associates, and stakeholders.

2002 AIBC Annual Conference and Awards Gala Sponsors

Gold

Keen Engineering

Partner Gold

Metrix Professional Insurance Brokers & DPIC/Security Insurance Company of Hartford + Harper Grey Easton
Read Jones Christoffersen + Ledcor Construction

Silver

Alexander Holburn, Beaudin & Lang
Bull, Housser & Tupper
Fast & Epp
Futura Forest Products
Jardine Lloyd Thompson Canada
Roofing Contractors Association of BC
Singleton Urquhart
The RADA Group

Bronze

BC Buildings Corporation
BTY Group
Dominion Blue Reprographics
Fibre-Crown Manufacturing Inc.
Gage-Babcock & Associates
ISRM Division of Crawford Adjusters Canada
McGraw-Hill Construction Information Group
Stantec
Tower Consulting Group

Friends

The Abbarch Partnership Architects
Architectura Planning Architecture Interiors
Arnold Nemetz & Associates
Beatty Floors
Busby & Associates Architects
Canada Mortgage & Housing Corporation
Canadian Urethane Foam Contractors Association of BC
Canadian Wood Council: Wood WORKS!
Canlyte-Lightolier/CFI
Carmen Schmid Photography
CMD Building Reports
Council of Construction Trade Associations
Davidson Yuen Simpson Architects
Duocom
Glotman Simpson
Graham Harmsworth Lai & Associates
Graphic Office Interiors
Hilti Canada
Image Group

Interior Craft

Jones, Kwong, Kishi Consulting Engineers
Kindred Construction
Marathon Developments
Masonry Institute of BC
Morrison Herschfield
PacBlue Digital Reprographics
Royal Architectural Institute of Canada
TASK Construction Management
The RADA Group
VEL Engineering
Weiler Smith Bowers
Yoneda & Associates

aibc outreach committee

Architects in Schools/AIBC Discovering Architecture for Kids (in School) Program

The mandate of this outreach program is to promote public awareness and K-12 curriculum enrichment on architecture, the built environment, and sustainability. The program has particular focus on working with students from Grades One to Seven and in working with educators in the Lower Mainland and on the provincial vista. Committee members engage directly in classroom presentation on architectural issues and architecture as a career, and offer workshops and learning resources to educators around the province, enabling them to engage students in fun, hands-on activities relating to our shared built environment.

Special thanks to Anne Sproull, who led this committee from the fall of 2002, and to Peeroj Thakre IA, who is moving on after contributing generously of her time and talents. The committee's accomplishments over the last year included a successful 'Architecture For Kids' workshop held at the AIBC annual conference, another for teachers at the Vancouver School Board offices, and numerous classroom projects and presentations across the Lower Mainland. The committee also determined to update the 'Architecture for Kids' Resource Manual the AIBC provides on a cost-recovery basis to teachers and administrators.

Architects in the Community/AIBC Public Visioning Program

This program, while still revisioning and restructuring in 2002-2003, aims to assist mainly rural BC groups in dealing with the challenges of growth and change in creating socially, environmentally, and economically sustainable communities. The program and its volunteers operate strictly as facilitators to offer a neutral, yet expert resource in articulating community visions and processes.

This program has benefited from the diverse experience and training of its volunteers to deal with various issues relating to architecture, urbanism, and sustainability. It fulfills the goals of Council and the AIBC by taking the energy, skills, and enthusiasm of committee members to communities, as partners in the architectural and related processes involved in creating sustainable built environments. Special thanks to Gloria Venczel and Kathryn McFadden Rivard, who served as co-chairs of the committee in the fall, and to the facilitators of last year's far-flung public sessions from Nelson to Williams Lake: the local architects who took part and organized "on the ground," Deana Grinnell, Rosemary Cooper, Ken Wong MAIBC, and Gem Salsberg, who provided video services for the AIBC's archive and CD-ROM project.

Members

Allen Aubert MAIBC
Alphonse Tejada AT.AIBC
Anne Sproull MArch
Deana Grinnell
Duane Siegrist MAIBC
Eszter Czutkai MAIBC
Evan Haines
Gloria Venczel
Jocelyn Honeyman IA
Katharine Logan IA
Kathryn McFadden Rivard
Ken Wong MAIBC
Lu Tang, Architecture Student
Michelle Yeung IA
Peeroj Thakre IA
Rosemary Cooper
Silvana Costa
Susan Falkowski IA

Staff Coordinator

Rodney Cottrell MAIBC

practice board

The Practice Board is responsible for coordinating eight AIBC committees and related working groups with an overriding practice interest, with each committee represented by its own chair. These representatives, along with one Council liaison and AIBC senior management representative, comprise the Practice Board. The Practice Board brings a unique and important focus for all of these, from several perspectives on the significant issues affecting the profession. The Practice Board is the primary vehicle for policy development, review, and recommendations to Council.

This year saw the addition of the Liability Insurance Committee to the Practice Board and the discontinuance of the long-standing Fees and Services Committee. The Board also experienced a significant change in membership: David McGuigan MAIBC (Regulatory Coordination Committee), Bernard Perreten MAIBC (Design Panel), and Zan Kelly MAIBC (Energy & Environment) joined the Practice Board as newly appointed committee chairs; while Ed MacKinnon MAIBC, Darryl Condon MAIBC, and Paul Kernan MAIBC stepped down. Monica Baillie MAIBC also moved to another portfolio, as the Board's former Women's Issues Committee is now constituted under Council's Human Equity Task Force.

The Practice Board recognizes the dedication and untiring work of each of the parting members. Thanks also to John Davidson MAIBC for his continuing work on liability insurance issues and the Board, and David Hewitt MAIBC for his work on the difficult issue of building envelope failure. And thank you Michael Garrett MAIBC, for your work in articulating a minimum standard of service to Council this year, before the Fees and Services Committee was dissolved.

Council Liaisons

Paul Rust MAIBC (to June 2002)
Oberto Oberti MAIBC (July 2002 to date)

Chair

Brett Smail MAIBC

Members

Bernard Perreten MAIBC (Design Panel)
John Davidson MAIBC (Liability Insurance)
David Hewitt MAIBC (Building Envelope)
Zan Kelly MAIBC (Energy and Environment)
Larry McFarland MAIBC (Educational Facilities)
David McGuigan MAIBC (Regulatory Coordination)
Michael Garrett MAIBC (Fees and Services)

Staff Liaisons

Michael Ernest MAIBC
Kim Dionne

practice board, continued

The past year has seen several useful discussions on a variety of issues resulting in recommendations and motions for endorsement by AIBC Council, including:

- Draft document for “Minimum Standards of Service.”
- New NPP Document 6: Client/Architect Agreement.
- The Certified Professional Program Review (to resolve program ownership issues): “Interim Recommendations for Continuation of the Certified Professional Program” were developed.
- Market Housing Tariff of Fees: Amended. (See Bulletin 55).

The first major issue tackled by the Board was Building Envelope Failure. The Board initiated development of strategies and policy in order to work with Council on this issue. Another major Board issue was the difficulty architects face in obtaining liability insurance, due mainly to the building envelope failure issue. The Board gathered information from an insurance representative who outlined some alternative possibilities and also discussed the role of the BEEP program in architects’ training, as insurers have indicated that buildings designed by architects who have this may be more readily insurable. In 2002-2003, the Board also monitored Public Private Partnership (P3) initiatives and their impact on architectural practice.

In the coming year, the Board will continue to address issues arising from increasing liability insurance limitations and building envelope failures. Sustainable design continues to be an area of great interest, with the Energy and Environment Committee addressing emerging green building initiatives and LEED program issues for BC. The Board will continue to monitor the emerging P3 project delivery process and its impact on architectural practice.

building envelope committee

Chair

David Hewitt MAIBC

Members

Pierre Gallant MAIBC

Ted de Grey MAIBC

Richard Kadulski MAIBC

William McCreery MAIBC

Douglas Watts PEng, MAIBC

Serge Desmarais MAIBC

The mandate of the Building Envelope Committee is to review and respond to building envelope issues as they arise from municipalities, the insurance industry, and other sources. In 2002-2003, the Committee reviewed course contents for the four existing Building Envelope Education Program (BEEP) Modules, and checked whether objectives were being met. It also drew up new requirements for evaluation, and found it necessary to recommend additional evaluation requirements for architects wanting to hold themselves out as Building Envelope Specialists. As a result, exams and assignments will now be developed to become part of all four Building Envelope modules.

The Committee also considered BEEP Module V (covering ‘extreme’ envelopes such as those for high-rises and recreational facilities). The Committee identified goals and objectives for this module and then submitted it to the Professional Development Board for implementation. The first version of BEEP Module V will be introduced at the May 2003 AIBC annual conference. The Committee also worked on revising and updating Bulletin 34: *Building Envelope Services: Appropriate Professional Practice*, and introduced recommendations for the corresponding Tariff of Fees for building envelope services.

Other Committee activities included ongoing liaison with municipalities and the Homeowners Protection office, to clarify letters of assurance, contribute to their bulletins (especially with the City of Vancouver and Burnaby), and review building envelope-related changes to the *BC Building Code* and the *National Building Code*.

2002 saw Ted de Grey MAIBC join the Committee, while Greg Johnson MAIBC and Greg Richardson MAIBC stepped down. Doug Watts PEng, MAIBC was on a health-related leave of absence in 2002, so it’s great to see him back in the swing of things for 2003.

a r c h i t e c t u r e a w a r d s

aibc awards for excellence in architecture

Contemporary Art Gallery Vancouver, BC Client > City of Vancouver, for the Contemporary Art Gallery Firms > nlm Architect and Architectura Planning Architecture Interiors Inc., Vancouver, BC Lead Designer + Architect > Martin Lewis MRAIC, Noel Best MAIBC	Teslin Tlingit Cultural Centre Teslin, Yukon Client > Teslin Tlingit Council Firm > Kobayashi + Zedda Architects; Whitehorse, YT Lead Architect > Antonio Zedda MAIBC	Braid Street Skytrain Station Coquitlam, BC Client > Rapid Transit Project 2000 Firms > Architectura Planning Architecture Interiors Inc., with Walter Frandl Architect Inc. Lead Architects > Alan Hartley MAIBC, Walter Frandl MAIBC	Farouk Noormohamed MAIBC To commend him for his gifts of time and expertise to the BC Ismaili community and its many activities; and for his efforts, including educational lectures on Islamic architecture, to encourage greater public awareness and cross-cultural understanding throughout BC.
Morris J. Wosk Centre for Dialogue , Vancouver, BC Client > Simon Fraser University Harbour Centre Firm > Architectura Planning Architecture Interiors Inc., Vancouver, BC Lead Architect > Alan Endall MAIBC	Waterfall Building Vancouver, BC Client > Hillside Developments Ltd. Firms > Arthur Erickson, with Nick Milkovich Architects Inc., Vancouver, BC Lead Architect > Nick Milkovich MAIBC	Queen Elizabeth Theatre Salons Addition, Vancouver, BC Client > City of Vancouver Firm > Proscenium Architecture + Interiors Inc., Vancouver, BC Lead Architect > Thom Weeks MAIBC	Best Practices Guide: Material Choices for Sustainable Design Client > Greater Vancouver Regional District, BC Firm > Paul Kernan Architect Lead Designer > Paul Kernan MAIBC, in association with Penner and Associates
Nicola Valley Institute of Technology Shared Campus Merriitt, BC Client > Nicola Valley Institute of Technology Firm > Busby + Associates Architects, Vancouver, BC Lead Architect > Peter Busby MAIBC	York University Computer Science Building, Toronto, Ontario Client > York University Firms > Busby + Associates, in association with van Nostrand DiCastrì Architects, Vancouver, BC, and Toronto, ON Lead Architect > Peter Busby MAIBC	Thunderbird Community Centre Addition, Vancouver, BC Client > Vancouver Board of Parks and Recreation Firm > Neale Staniszkis Doll Adams Architects, Vancouver, BC Lead Architects > Jerry Doll MAIBC, Ken Wong MAIBC	Arthur Erickson's Filberg House (1959), Comox, BC Owner/Renovator > Douglas Field Photographer/Advocate > Simon Scott

2020



design panel committee

The Design Panel Committee has the responsibility of nominating members of the AIBC for over 30 advisory design panels throughout British Columbia. Serving on one of the many advisory design panels is an excellent way to make a contribution to our communities, as the architects who serve can help municipalities ensure that projects are reviewed in a positive and professional manner. A continuing challenge is in recruiting new volunteers to fill the various design panel vacancies. In 2002-2003, we were also sorry to see Georg Koslowski MAIBC and Maxine Cowan IA step down from the Committee itself.

Last year a new Bulletin 65 was issued, which provides a consistent procedural basis for the various design panels. This in turn enables members who participate on, or appear before, a design panel to compare any concerns they may have about the panel to an established standard. There have been very few design panel concerns voiced over the past year and this may be due, in part, to the new Bulletin 65.

In addition to the committee's ongoing work of providing nominations to design panels, the committee is focused on continuing to improve the operation and profile of all BC panels. Workshop sessions are being organized to encourage feedback from applicants, panelists, and municipal staff.

Thanks to all 2002-2003 Design Panel Volunteers

Colwood/Langford	Bill Lipsey MAIBC	Antoni James MAIBC
Coquitlam	Adrian Lao MAIBC Kirat Anand MAIBC	Dave Nicholls MAIBC
Delta	Bob Whitbread MAIBC	Tony Koepfer MAIBC
Esquimalt	Antoni James MAIBC	
Gulf Islands/Saltspring	Neil Morie MAIBC	
Maple Ridge	Jeff Lawlor MAIBC	Patrick Stewart MAIBC
New Westminster, CDC	Richard Bernstein MAIBC Chris Dikeakos MAIBC Jerry Doll MAIBC Greg Dowling MAIBC John Hollified MAIBC	Doug Ramsay MAIBC Bryce Rositch MAIBC Peter Lovick MAIBC Patrick Cotter MAIBC Eric Schroeder MAIBC
New Westminster, DRP	Nigel Baldwin MAIBC David Eaton MAIBC Ken Falk MAIBC	Mark Thompson MAIBC Richard Bernstein MAIBC
North Vancouver City	Darryl Condon MAIBC Paul Kernan MAIBC Melanie Marchand MAIBC	Shane Friars MAIBC Agatha Malczyk MAIBC
North Vancouver District	Bernard Decosse MAIBC	Fred Hollingsworth MAIBC
North Vancouver District Heritage	Bernard Decosse MAIBC	
Oak Bay	John Keay MAIBC Mary Jane Teachman MAIBC	Rod Windjack MAIBC
Peachland	Thomas Gaffney MAIBC	
Pitt Meadows	Eszter Csutkai MAIBC	
Prince George	Gerry Steward MAIBC	Graham Goodall MAIBC
Richmond	Robert Bradbury MAIBC Glenn Burwell MAIBC Kenneth Chow MAIBC	Bruce Knapp MAIBC Sheldon Chandler MAIBC
Saanich	Jack James MAIBC	Sorin Birliga MAIBC

Chair

Bernard Perreten MAIBC

Members

Patricia Bourque MAIBC
Darryl Condon MAIBC
Karl Gustavson MAIBC
Georg Koslowski MAIBC
Curtis Miles MAIBC
Nick Milkovich MAIBC
Coin Shrubbs MAIBC
Maxine Cowan IA
Scott Hein MAIBC (City of Vancouver)

design panel committee, continued

Surrey	Firouz Adab MAIBC Mark Ankenman MAIBC David Dove MAIBC Norman Huth MAIBC George Klassen MAIBC Alan Nakaska MAIBC	Don Andrew MAIBC Randy Knill MAIBC Adam Policzer MAIBC Tim Ankenman MAIBC Richard Kolodziej MAIBC
UBC	Rainer Fassler MAIBC	Karen Marler MAIBC
Vancouver Urban Design Panel	Helen Besharat MAIBC Walter Franci MAIBC Richard Henry MAIBC Joseph Hruda MAIBC Stuart Lyon MAIBC	Ken Terriss MAIBC Bruce Haden MAIBC Mark Ostry MAIBC Jennifer Marshall MAIBC
Vancouver First Shaughnessy	Andre Rowland MAIBC Jan Timmer MAIBC	Doug Oliver, MAIBC
Vancouver Chinatown Historical	Ronald Bijok MAIBC	Bruce Carscadden MAIBC
Area Planning Commission	Po-Chu Lee MAIBC	
Victoria ADP	Ray Hunt MAIBC Pradip Misra MAIBC	Jim Kerr MAIBC Greg Damant MAIBC
West Vancouver	Brad Lamoureux MAIBC Eugene Lee MAIBC Wally Moroz MAIBC	Georg Koslowski MAIBC Stuart Rothnie MAIBC George Venini MAIBC
Whistler	Brigitte Loranger MAIBC Peter Lang MAIBC Andre Kroeger MAIBC	Dennis Maguire MAIBC Vaughan Hoy MAIBC
White Rock	Chip Barrett MAIBC	Paul Rust MAIBC

educational facilities committee

Chair
Larry McFarland MAIBC

Members

Gregg Brown MAIBC
Brian Hulme MAIBC
Peter Kiddie PEng
Jim Bush, QSSBC
David Jack, Ministry of Education
Nick Watkins, Ministry of Education
Peter Genge MAIBC, City of Vancouver
Garry McLean PEng, City of Richmond
Glenn Whiteley PEng, City of Coquitlam
John Lewkowich,
Ministry of Advanced Education
Ken Bartesko, Ministry of Finance
Gordon Aalhus, PEng

The AIBC's Educational Facilities Committee acts as a liaison between the provincial government's Ministry of Education and the Ministry of Advanced Education, school districts, and BC architects, engineers, and quantity surveyors. The Committee has set up three sub-committees to deal with more timely issues. In 2002, one sub-committee dealt with the "Owner Placed Blanket Professional Liability Insurance Program," initiated by the Risk Management Branch of the Ministry of Finance. This group, with the AIBC's support (staff and Liability Insurance Committee), met with the BC Risk Management Branch, and in September 2002, the program was set aside.

Another sub-committee monitored the development of the "Leaky School Program" (now called the "Building Envelope Program") also started by the BC Risk Management Branch. This program assesses schools built after 1985 to see if there are any building envelope problems, and if so, implements a plan of remediation and litigation. The sub-committee met with the coordinator of this program in October 2002, presenting the architect's view, given that architects had water ingress liability insurance eliminated from their insurance policies last year. In 2003, the committee will meet with the Director of this program to again inform the Branch and government of our position on this issue.

The Committee has also been monitoring the development of the public-private partnership (P3) program. There has been little action on educational facilities, as most of the development has been in

educational facilities committee, continued

health-care facilities, but 2003-2004 will see more issues develop. With cooperation from the Health Care Facilities Committee, the Educational Facilities Committee is working on developing standard terms of both consulting and construction contracts that address the specific needs of educational and health-care facilities (as modifications to NPP Document 6 and CCDC-2).

The committee has also been looking at issues regarding the procurement of architectural services, although there has been little action in the field lately. Other issues dealt with in 2002-2003 include an overall lack of motivation from the Ministries involved toward innovation in design solutions for school facilities. Unnecessarily, BC schools are still being designed the same way as they were 20 years ago. The committee plans to work with the government to start them thinking outside of the box, including the 'green building' approach.

Ken Bartesko (Ministry of Finance) resigned, while Peter Kiddie (CEBC) joined the Committee this year. Special thanks go to Gordon Aalhus PEng, who had to retire for health reasons. Many thanks should also go to the non-architects on the committee, for contributing to smoothness of service and healthy dialogue.

energy + environment committee

The mandate of the Energy and Environment Committee (E&E) is to provide leadership and information to AIBC members, allied professional and technical bodies, government organizations, and the general public on the choices we can make to encourage energy and environmental conservation in architecture. New members on the committee this year were Paul Klimczak IA, Jamie McKay PEng, Rob Sieniuc MAIBC, and Randall Sharp (BCSLA), while Susan Gushe MAIBC stepped down.

This year, the committee concentrated on updating a sustainability policy for the AIBC, and on lobbying and raising awareness about it. The policy will be presented to Council in spring, 2003, and will hopefully be approved at that time. The committee has also been working on an exhibition profiling green building projects in BC, called "Sustainability 2003: Greening the Built Environment." The call for entries will get under way in spring, 2003, and the exhibition should be ready for 2004. The committee collaborated with APEGBC's Sustainability Committee on this touring exhibition, which will also involve engineers, planners, and interior designers.

E&E has also worked with the PD Committee on ensuring that there are courses related to sustainability offered in our general program and at the 2003 Annual Conference. Another project undertaken in 2002 was the development of draft Green Design Guidelines for municipal design panels. On an ongoing basis, the committee maintains the AIBC's representation to the USGBC and has also invited representatives from BCIT, City of Vancouver, Fraser Basin Authority, and other municipalities and institutions to its meetings, in order to extend sustainability awareness.

Chair
Zan Kelly MAIBC

Members
Ron Bain MAIBC
Randall Sharp (BCSLA)
Paul Kernan MAIBC
Bill Gies MAIBC
Susan Gushe MAIBC
Richard Kadulski MAIBC
Don Nicolson MAIBC
Jonathan Rider MAIBC
Rob Sieniuc MAIBC
Paul Klimczak IA
Jamie McKay PEng
Jennifer Sanguinetti PEng

health care facilities committee

Chair

Brett Smaill MAIBC

Members

Jim Shuttleworth PEng

Robert Billington MAIBC

Michael McMillan

Michael Garrett MAIBC

Scott Gordon MAIBC

Dave MacKintosh

Blair McCarry PEng

Michael Marasco (Partnerships BC)

Bruce Raber MAIBC

Doug Redmond PEng

Joe Rekab (QSSBC)

Brent Alley MAIBC

Tyler Schmidt MAIBC

Cecil Rhodes MAIBC

Fran Caruth

Phil Rempel

Gordon Aalhus PEng

The Health Care Facilities Committee, composed of representatives from the AIBC, Provincial Health Authorities, the Consulting Engineers of BC, and the Quantity Surveyors' Society of BC, worked to meet the following objectives during 2002:

- To serve as a cross-disciplinary forum for issues relating to planning, design, and project delivery.
- To facilitate, exchange, and disseminate information and research as it relates to the many forms of health-facility design.
- To provide an advisory service to governing authorities on matters relating to planning, design, construction, and commissioning of health-facility projects.
- To monitor the consultant selection process.
- To monitor fees and services for health-facilities project work.
- To work collaboratively with the Health Authorities in moving ahead with new procurement methods.

Four joint meetings were held during the year, with the recent active participation of the six BC Regional Health Authorities. The Health Authorities are now the client group charged with procuring projects, taking the place of the Ministries of Finance and Health. The primary emphasis of the committee in this transition has been to maintain communication amongst members and to develop a coordinated approach to the effective delivery of a wide range of health-related projects. New project development initiatives emerged over the last year, including business plan strategies and public-private partnerships (P3s). All of this has required the committee to take an increasingly pro-active role with the regional Health Authorities and the Ministry of Health.

P3 project delivery remains the major issue for the Committee to deal with, and to this end we have continued to inform ourselves on how the process works in other jurisdictions. Through Michael Marasco of Partnerships BC, the Committee has learned first-hand about these initiatives and will continue to deal with BC issues as they arise.

The second major issue for the Committee has been the creation of Design Guidelines for Acute Care Hospitals. We have pushed for the development of these on provincial and national levels, and have sought provincial buy-in in terms of financing to develop them. The Committee has largely been following the AIA's precedent in this area, adapting it for Canadian conditions.

The third important issue the Committee faced was the Client-Consultant Agreement, which is being revamped and revised this past year. In essence, this involves adopting Document 6 and making it appropriate for health-care projects. New to the committee this year were Michael McMillan, Dave MacKintosh, Michael Marasco, Brent Alley MAIBC, Tyler Schmidt MAIBC, Cecil Rhodes MAIBC and Fran Caruth, while Phil Rempel and Gordon Aalhus PEng stepped down. Special thanks to Bob Billington MAIBC for his excellent work on the Design Guidelines.

liability insurance committee

Chair

John Davidson MAIBC

Members

Linda Baker MAIBC

Michael Burton-Brown MAIBC

John Currie MAIBC

Bernard Decosse MAIBC

Julio Gomberoff MAIBC

Brian Hulme MAIBC

Dave Mackey MAIBC

Zwanette Pereboom MAIBC

Simon Richards MAIBC

The insurance industry world-wide is undergoing significant change and 'correction.' Premiums are increasing, endorsements (exclusions) are broadening, and the ability to find suitable insurance at all is becoming more difficult. For architects, the fall-out is widespread and continuing. The AIBC, through the Liability Insurance Committee (LIC), tries to remain current with these issues, lobbies on behalf of members where possible and appropriate, and informs members through communications.

The major accomplishment of 2002 was the October submission to the Attorney General's Civil Liability Review. The committee also met in November, 2002 with senior provincial politicians to express our concerns with municipal responses to the insurance crisis, in the following areas:

Core Building Bylaw

Following the loss by municipalities of certain insurance coverages (including that for water ingress) at

liability insurance committee, continued

the end of 2001, the Municipal Insurance Association (MIA) initiated the drafting of a Core Building Bylaw. This Core Building Bylaw has been issued to MIA members for their consideration, and many municipalities are adopting the principles contained therein, within amended or completely rewritten local building bylaws. These “new” building bylaws attempt to delegate all, or at least much greater, responsibility and liability for plan review and construction inspection to architects and engineers. The Committee argues that municipalities and their building officials should be responsible and liable for the plan checking and inspection work that they do. As professionals, we stand behind our work, but we do not set all of the standards that we are required to meet. Government at various levels creates the codified standards. We recognize the need for, and support the retention of, uniform administration of these standards by local government, to protect the public.

Letters of Assurance

Some members have been asked to sign “letters of assurance” that require the architect to take on the entire responsibility for compliance with the BCBC, including the local authority’s plan checking and site inspection duties. It is clear in the documentation we have seen that those municipalities are attempting to transfer all liability for design and construction to the design professional. It is our view that municipalities have a duty to their residents that cannot be delegated to design professionals. In these cases, we do not believe it is appropriate to be asked to take, or to accept, this role. Any “new” forms of letters of assurance should not be signed without careful review and clear understanding. The committee strongly recommends that members obtain express written permission from insurers before signing any non-standard letter of assurance.

Proof of Insurance

Increasingly, clients and approving agencies (including local governments) are requesting or requiring proof of professional liability insurance. These requests are also, in part, related to “Core Building Bylaw” implementation. Clients may request such proof at any time; however, information is typically requested at proposal stage or at the time of contract signing. As with clients, municipalities have the right to request proof of insurance for design professionals working in jurisdiction. Such a request is typically made at the time of Building Permit application or prior to its issuance. Our recommendation, to be confirmed by your insurer, is that only the certificate or “cover sheet” should be provided, not the entire policy. The LIC considered this latter issue as part of our review of Bulletin 66 in 2002, which review is ongoing.

regulatory coordination committee

The Regulatory Coordination Committee provides architectural expertise and opinion on building regulations, to both regulatory agencies and professional development courses. It provides a forum for expression of mutual concerns between regulatory agencies and design professionals. Committee membership consists of architects, engineers, and municipal officials. The Committee monitors letters of assurance, the Certified Professional Program, and municipal regulation changes. In so doing, it is working towards a more uniform approach to the application and interpretation of building regulations.

In 2002-2003, the Committee reviewed and provided comments on the Municipal Insurance Association’s *Core Building Bylaw*, discussing the implications of its impact on architectural practice, liability and the public. The Committee also monitored the change in hosting of the Certified Professional (CP) Program from the AIBC to the City of Vancouver and the City of Surrey. The Committee provided liaison with the City of Vancouver regarding its new “Certified Professional” Manual and the Vancouver “insert,” and worked with the City to establish operating guidelines for the CP Advisory Committee.

The Committee monitored the ongoing progress of the move to an objective-based *Building Code*, meeting with representatives of the provincial Building Policy Branch regarding the structure and organization of the proposed changes (approximately 1,400). The Committee also conducted a review of the proposed Code changes and submitted comments to the Branch, for their review and implementation. Thanks for valuable service to those Committee members retiring in 2002: Dimas Craveiro MAIBC, Jim Tamaki MAIBC, Richard Kadulski MAIBC, Doug Clark PEng (APEGBC), and Maura Gatsensby MAIBC.

Chairs

David McGuigan MAIBC
Ed MacKinnon MAIBC

Members

Nigel Baldwin MAIBC
Scott Baldwin MAIBC
Alan Brown MAIBC
Bryan Bydwell MAIBC
Steve Hart MAIBC
George Humphrey BArch (BOABC)
Duane Siegrist MAIBC
Barry Thorson PEng (APEGBC)
Dimas Craveiro MAIBC
Jim Tamaki MAIBC
Richard Kadulski MAIBC
Doug Clark PEng (APEGBC)
Maura Gatsensby MAIBC

professional conduct board

Chair
Selwyn Dodd MAIBC

Members
Russ Chernoff MAIBC
Erika Gerson MAIBC
Dave Mackey MAIBC
Brian Sim MAIBC

Staff Liaisons
Thomas Lutes, Barrister & Solicitor,
Director of Professional Conduct
Kim Dionne,
Practice and Conduct Coordinator

The Professional Conduct Board was formed as part of the general re-organization of AIBC conduct operations that took place over 2002. Its purposes are: to advise and guide the overall approach of the AIBC's conduct and disciplinary processes; to oversee the work and direction of the panels and committees reporting to it; and to assist in the development of conduct policy. When appropriate, the Board proposes amendments to bylaws, issues guidelines, and otherwise liaises with Council.

To these ends, the composition of the Board includes representatives of AIBC Council (Erika Gerson), the Investigations Committee (Russ Chernoff) and the Consensual Resolution Review Panel (Dave Mackey). Brian Sim adds his experience as one of the co-authors of the *AIBC Code of Conduct*, which was thoroughly revised about 10 years ago. The Board sincerely thanks all staff members for their contributions; Kim Dionne for her timely distribution of agendas, minutes, and other documents; and Thom Lutes for his very wise counsel.

In a little under a year of activity we have produced guidelines relating to anonymous complaints, responded to a member's detailed critique of the complaints process, reviewed a new 'Professional Conduct' brochure, and discussed such topics as peer review, an ombudsman, and issues relating to the reporting of conduct.

It is important that the AIBC fulfill its professional conduct and discipline obligations to its members and the public at large; firmly, fairly and promptly. The requirement to self-govern is embodied in our Act and is as much a part of our public mandate as the need to ensure professional conduct by fellow members.

consensual resolution review panel

Chair
Dave Mackey MAIBC

Members
Bruce Knapp MAIBC
Allen Aubert MAIBC
Gerry Sayers PEng

The AIBC consensual resolution process, established in March 2001 by enactment of the AIBC Rules for the Professional Conduct Process, was designed as an alternative to a full disciplinary inquiry. It is hoped that these rules and other institutional reform will assist in dealing with all complaints, investigations, negotiations and Disciplinary Inquiries in an efficient and timely manner.

The Consensual Resolution Review Panel completed its first full year of service in 2002, reviewing approximately 10 consensual resolution agreements between the AIBC and members. The Panel is empowered by the Rules to review such agreements to ensure fairness and reasonableness, having regard for the interests of the profession, the public, and the parties involved in the complaint process. The Panel may withhold approval of such agreements and give reasons to the AIBC and the respondent architect to allow them to further negotiate and modify the agreement. The Panel gives particular attention to the sanctions imposed by the agreements to ensure fairness and consistency.

The Panel is also empowered to approve the withdrawal of charges proposed by the Executive Director. This power was exercised twice in 2002, to deal with complaints dating back many years which had not been dealt with in a timely manner. The AIBC sought legal advice in each case as to the delay and was advised that the prejudice to the member outweighed the argument for proceeding with disciplinary action. The Panel has also taken on the role of the former Sanctions Committee and has begun research and preparation for Sanction Guidelines to assist the AIBC in resolving conduct matters with fairness and consistency.

investigations committee

The Investigations Committee conducts review of complaints filed against members, including informal interview of parties where required, in order to determine whether such complaints reveal sufficient grounds to recommend they be handled by a Disciplinary Inquiry (with an attempt to resolve by consensual resolution) or that charges are not warranted.

The Committee is also asked by the Professional Conduct Board to review certain disciplinary policy and procedure matters and to provide recommendations to the Board given the practical experience the Committee gains through its monthly meetings. In 2002, the Committee reviewed 16 complaints, dismissing nine, directing six to consensual resolution/Inquiry, with one investigation ongoing as of March 2003.

2002 Complaint Statistics

Total complaints reviewed 16

Type of complaint

(Note that some of the 16 complaints included more than one allegation and that this breakdown only reflects the conduct alleged, not the actual findings or admissions of bylaw breaches):

Client communication	1
Conflict of interest	2
Failure to supervise branch office	1
Fee/speculative services or pro bono services	1
Improper attribution of project credit	2
Performance of services/competency/inability to function adequately	5
Supplanting/improper takeover of project as second architect	3
Unprofessional conduct reflecting unfavourably on the profession generally	4
Injuring architect's reputation/injurious statements about projects	3

Chair

Russ Chernoff MAIBC

Members

Mark Whitehead MAIBC
David Mah MAIBC
Maura Gatensby MAIBC
Curtis P. Miles MAIBC
Charlotte Murray MAIBC

professional development board

The Professional Development (PD) Board's mandate is to provide high-quality, relevant educational programming for AIBC members. Under the direction of Council and Bylaw 30.2, the Board is responsible for the creation and operation of a mandatory Continuing Education System (CES) that provides members with a wide variety of educational opportunities, including in-house courses, courses given by AIBC External Providers, and annual conference professional development offerings.

This year, the Board worked on maintaining and improving a Continuing Education System that is highly flexible yet excels at keeping members informed about educational opportunities and how they are doing in meeting requirements. To this end, the Board implemented a system to track members' Learning Units through Self-Report Forms and provide timely feedback and reports to members. The Board also implemented a performance monitoring system for CES, to collect members' feedback about the program and to adjust programs in response to members' comments and needs.

The Board focused on the creation of courses to address architects' core competencies, especially where these are not offered by AIBC-Accredited External Providers. At the direction of the Registration Board, in 2002 the PD Board also provided a certain number of courses to focus on the needs of Intern Architects. The Board is pleased to report that in striving to meet its goal of financial viability, CES again ran on a break-even basis, providing high-quality courses at reasonable prices.

Our 'Business Portfolio' was enhanced, including especially a new full-day course regarding establishing a new firm. The 'Building Envelope' portfolio undertook research into a new Module V to deal with more extreme environments, including high-rise conditions and recreational buildings. And we are particularly pleased to note the establishment of a brand new 'Creative Design' portfolio, in response to members' feedback. The Board continued to work on developing a number of strategic partnerships with AIBC-

Council Liaison

Stewart Howard MAIBC

Chair

Alan Hartley MAIBC

Members

Bill Gies MAIBC
Craig Henschel IA
Paul Kernan MAIBC (Sustainability)
Doug Millar MAIBC (Business)
Greg Miron AT.AIBC (Technical/Industrial)
Doug Watts PEng, MAIBC
(Building Envelope)
Matthew Woodruff MAIBC
(Creative Design)
Terry Mager MAIBC
Don Nicolson MAIBC
Greg Richardson MAIBC

Staff Liaisons

Aleta Cho
Sally Clifford
Michael Ernest MAIBC

professional development board, continued

Accredited External Providers, recognizing that others are often in a position to provide quality courses at a reasonable cost. The offerings at the 2002 Annual Conference were also expanded this year, to two and a half days of sessions, containing three parallel streams of professional development opportunities. To better serve members outside of the Lower Mainland, the Board encouraged Chapters to become accredited education providers. In 2002, the South Fraser and Vancouver Island Chapters took advantage of this offer, to the benefit of their members. As well, a number of AIBC-Accredited Providers offer online 'distance' education; others are located in or travel to the regions.

In 2002, Terry Mager MAIBC, Don Nicolson MAIBC, Greg Richardson MAIBC, stepped down from the Board, while Doug Watts PEng. MAIBC, Paul Kernan MAIBC, and Matthew Woodruff MAIBC joined us. Special thanks go to Terry, Don, and Greg; as well as the members of the CES Committee for the huge amount of work they did in implementing the CES system. Thanks also to AIBC staff liaisons Mike Ernest MAIBC, Sally Clifford, and Aleta Cho.

continuing education system committee

Chair

Larry Wilson MAIBC

Members

Bill Gies MAIBC

Maureen Connelly MAIBC

Mark Mathiason MAIBC

(South Fraser Valley)

Gerry Steward MAIBC (Northern Region)

Nick Bevanda MAIBC (Interior Region)

Pamela Charlesworth MAIBC

(Vancouver Island)

Wayne DeAngelis MAIBC

The mandate of the Continuing Education System (CES) Committee is to act as a resource for the Professional Development Board and the Director of Professional Services in matters related to the AIBC Continuing Education System, which was instituted in 2001. In 2002, the committee continued working on guidelines and improvements for the CES, enjoying great representation from all areas of the province: South Fraser, Northern Region, Interior, and Vancouver Island. Committee members living too far away to attend regular meetings have taken part through the AIBC's new telephone conferencing system.

Over the last year, the CES Committee has encouraged architectural firms to participate in the "Lunch 'n' Learn" program, by becoming accredited external providers. This program has proven to be very effective because it brings educational opportunities directly to a firm's employees and also to architects working elsewhere. In this way, members can learn more about practice, related fields, and the latest technological trends right where they work.

Working on the Self-Report Form, introduced in 2002, the committee tackled issues such as weighing credit for independent reading, travel, and other learning activities. The committee gave careful thought to the assignment of Learning Units (LUs), in considering, for example, volunteer community or AIBC service and taking examinations. In most cases, the committee drew on precedents set by the American Institute of Architects (AIA), which has had mandatory continuing education for some time under a similar system.

registration board

The mandate of the Registration Board is described in the provincial *Architects Act*, with its fundamental task to consider the qualifications of applicants for induction as BC architects. Over the past several years, the Board has devoted its energies to updating and improving the registration process in order to provide consistent delivery and increased effectiveness. Throughout, the Board has sought to balance the needs of candidates in the process with its responsibility to the public.

Last year's accomplishments included the revised Oral Review, which was fully implemented (including training workshops for reviewers) in February, 2002. The primary goals of the new review process are to provide a fair and consistent exam and improved feedback to candidates.

Another highlight for the Committee was that discussions with the Professional Development Board resulted in revisions to the program of mandatory courses for intern architects, to emphasize local and current knowledge. These changes came into effect in July, 2002.

As Registrar Stuart Piets MAIBC sets out in his report, in 2002 the Institute gained:

- 21 new MAIBCs (architects), through the Intern Architect Program.
- 15 new MAIBCs (architects), through reciprocity or inter-recognition.
- 1 new MAIBC (architect), through Section 37 of the Act "Alternative Qualifications."
- 73 new IAs (intern architects).
- 5 new AT.AIBCs (architectural technologists).
- 135 new student (associate) members.

The Institute welcomes all of these new members to the profession. We hope they will become actively involved in the affairs of the AIBC and in promoting and enhancing the role of the profession in their communities.

Over the past few years, Registration Board and the AIBC have committed to providing free student associate memberships to students enrolled in the UBC School of Architecture and the BCIT Architectural Technologist program, and has held annual information sessions at these institutions. The intention is to provide a bridge from the academe to the profession, in order to assist those students wishing to continue their careers as members. This has been a highly successful initiative, with student participation increasing over the past year.

Ongoing efforts over the last year have provided foreign-trained architects (or others without a "traditional" background) a means to demonstrate their qualifications and potentially enter the profession in BC. Section 37 of the *Architects Act*, "Alternative Qualifications for Registration" was given a new interpretation, with a revised Bulletin 12 issued in December 2001. The year 2002 has seen a number of applications under this section, as well as its first registrant. In addition, the Board has made recommendations to Council for revisions of section 37 to make its application more just, without compromising professional standards or public safety. The Board's main goals for the upcoming year are: to continue monitoring and improving components of the registration process, to address more of the issues surrounding foreign-trained architects, and to explore ways of supporting the RAIC syllabus program.

The functioning of the Registration Board would not be possible without the able support of Wendy Grandan, Deputy Registrar; and Doreen Fernandes, Registration Coordinator. A great deal of effort by both Wendy and Doreen has helped ensure that regulatory policies and procedures are clearly documented, comply with the *Architects Act*, and satisfy the five criteria of fairness, simplicity, consistency, relevance, and effectiveness. This is an ongoing project, but one that aims to provide improved service to members and candidates for membership.

The Board has had a number of resignations in the past year: Thanks go to Stefan Wiedemann MAIBC, Peter Levar MAIBC, and Patricia Bourque MAIBC, for valuable insight and energy that has been much appreciated. New Board members are Doug Johnson MAIBC, Gary Fields MAIBC, and Russell Acton MAIBC. George Wagner has replaced Chris Macdonald as the Board representative from the UBC School of Architecture.

I would like to thank Registration Board members and all those who contribute time and effort to the betterment of the profession. Many thanks also to the oral examiners, and the employers and mentors of interns, who contribute freely of their time and knowledge.

Council Liaison

Stuart Piets MAIBC, Registrar

Chair

Joan Hendriks MAIBC

Members

Bill Reid MAIBC,
Chair, Experience Review Committee
Gary Fields MAIBC,
Liaison to Intern Architect Committee
Russell Acton MAIBC,
Chair, Architectural Technologists Committee
George Wagner,
UBC School of Architecture Representative
Julio Gomberoff MAIBC
Graham Crockett MAIBC
Doug Johnson MAIBC
Peter Levar MAIBC
Patricia Bourque MAIBC
Stefan Wiedemann MAIBC

Staff Liaisons

Wendy Grandan LLB
Doreen Fernandes
Susan Townsend

architectural technologist admissions committee

Chair

Russell Acton MAIBC

Members

John Marchant MAIBC

Michael Currie AT.AIBC

Myron Kuzych MAIBC

Peter Levar MAIBC

Raymond Letkeman MAIBC

Tom Beattie AT.AIBC

Jeremy Hurn AT.AIBC

The Architectural Technologist Admissions Committee, since its inception over five years ago, has sought to develop a second stream of membership in the Institute for technologists working in the architectural field. This involves both developing and monitoring the admissions process for architectural technologists (which requires education, experience, and examination), and promoting the AIBC to students and other potential registrants. The number of Architectural Technologists registered with the AIBC has increased 12.9% over the previous year.

In 2002, Peter Levar MAIBC stepped down as Chair (although he remains a member of the Committee). As a founding member of the committee and the Architectural Technologist Program at the AIBC, Peter deserves special recognition. His position at BCIT continues to be a valuable connection to the educational component of the AT Program. Russell Acton MAIBC became the Chair of the committee in November, 2002. Russell is great supporter of architectural technologists as part of the architect's team. He also has valuable insight into the education of technologists, because he graduated from BCIT prior to pursuing his architecture degree and becoming a registered architect. Thanks also go to Jeremy Hurn, who stepped down from the Committee in 2002.

In the last year, the Committee sought and gained support from the AIBC and the architectural community for the Bachelor of Technology degree, which is being developed at BCIT. The Committee also continued outreach efforts to BCIT students and graduates regarding the availability and benefits of the AT.AIBC designation. The committee once again organized a successful visit to BCIT in the fall, to promote the designation and answer student questions. By the end of 2002, the Student Chapter at BCIT had grown by 160% over the previous year. The number of intern technologists is also quickly rising (85.7% over the previous year) as graduates join the program leading towards AIBC registration.

Increased support of intern technologists in preparing for their exam will remain a goal of the Committee. An admissions exam is administered twice a year, focusing on each candidate's knowledge of the applicable legislation and ethical issues. Further inclusion and recognition of ATs will also continue to be a focus of the Committee, in order to recognize qualified individuals with the designation.

Over 2002-2003, there was a great deal of discussion of the AT's role in the architectural community. As the AIBC reviews the current *Architects Act*, the Committee would like to see the inclusion of ATs in the legislation in a more meaningful and formal way. Although AIBC materials are gradually becoming more inclusive, the Committee feels that a formal change would recognize ATs as an important parallel stream to the traditional registration of architects. The Committee has discussed the role of ATs in practice, whether as a designer or part of an architect's team, towards the possibility of defining a scope of practice in revised legislation. The Committee has been involved in dialogue with other provincial architectural associations, such as Alberta and Ontario, who are also interested in registering technologists; issues surrounding reciprocity will continue to be of interest.

architectural technologist committee

Chair

Michael Currie AT.AIBC

Members

Brent Argo MAIBC

Thom Kline AT.AIBC

Greg Miron AT.AIBC

Gary Sim AT.AIBC

Malcolm Cairns AT.AIBC

Diana Perri, Student – Arch. Tech. Program

Rachel Streeter, Student – Arch. Tech. Program

Jeremy Hurn AT.AIBC

Karen Piechota

Alexandra Engel

The mandate of the Architectural Technologist Committee is to promote the 'Architectural Technologist' (AT.AIBC) designation through increased involvement of its associates, and to expand the presence of architectural technologists within the AIBC, the profession, and community. Over the past year, the committee has promoted the designation 'AT.AIBC' by contributing articles to *architectureBC* magazine, assisting in the development of the AIBC Website, and recruiting at the AIBC, BCIT, and various architecture firms. The committee is busy preparing the exhibit "100 Years of Architectural Technology in Vancouver and BC," to open in the AIBC Architecture Centre Gallery in the summer of 2003.

Many committee members have joined other AIBC Boards, Committees, and Task Forces this past year — for example, Thom Kline AT.AIBC on the Communications Board, and Greg Miron AT.AIBC on the Professional Development Board — which has expanded architectural technologists' presence in the AIBC. Finally and most importantly, the committee has been lobbying to have the 'Architectural Technologist' designation recognized in the *Architects Act* and thereby be acknowledged as distinct members with a unique standing.

Thank you to outgoing members Jeremy Hurn AT.AIBC, Karen Piechota, and Alexandra Engel, and welcome to incoming members Gary Sim AT.AIBC, Malcolm Cairns AT.AIBC, Diana Perri, and Rachel Streeter.

experience review committee

The mandate of the Experience Review Committee is to assist the Registration Board and staff in ensuring that the work-experience component of the Intern Architect Program (IAP) is being administered effectively, consistently, and fairly. The Committee provides advice and recommendations to the Registration Board and to staff regarding policies and procedures governing work-experience administration. The Committee also develops guidelines for staff to review standard work experience, and is responsible for reviewing non-standard work experience and conducting interviews with intern architects as necessary.

Patricia Bourque MAIBC stepped down at the beginning of 2003, as her commitments on the national scene as Vice-Chair of the Canadian Architectural Certification Board (CACB) increased. Pat deserves special recognition for her insight and invaluable contributions to the Committee. Last year, the committee continued to work on clarifying policies and procedures for the Intern Architect Program. A new Appendix B, outlining BC requirements for the IAP, was produced for the spring of 2003. Amongst other matters, this document clarifies retroactive experience, including undergraduate experience.

Chair

William Reid MAIBC

Members

Patricia Bourque MAIBC

David McIntyre MAIBC

intern architect committee

The mandate of the Intern Architect Committee, as set out by Council, is to provide continuity, structure, and organization for intern architects within the Intern Architect Program. In addition the committee fosters improved communication among interns, their employers, mentors, and the AIBC. The Committee has had another busy year of special events, organizing the Intern Architect Library, conducting a survey of all interns, advocating, and initiating a review of the Intern Architect Program itself.

To assist interns as they proceed through the IA Program, the Committee has organized Oral Review Workshops, ARE Preparation Seminars, and an Intern Architect Week. The Intern Architect Library (within the AIBC Library) contains study material for the ARE and is expanding to include more material to help interns develop into capable and successful architects.

In 2002, a survey was sent to all interns, with a 33% response rate. The information gathered has been used to help the Committee better represent intern interests to Council, Boards, and Committees. Interns have also achieved an ex-officio seat on Council, filled in 2002-2003 by Craig Henschel IA. This has helped to raise the profile of intern issues at Council and within the Institute; in the coming year, this will be an elected position.

The intern survey is also forming the basis of analysis for different aspects of the IA Program. This analysis is aimed at finding out what can be done to assist interns throughout the program and also how effective the program itself is for the development of future architects. Recommendations based on this analysis will be presented to interns during the 2003 Intern Architect Week and later to Council and the Registration Board. Thanks to outgoing Intern Architect Committee co-chairs Oscar Flechas IA and Celso Stifelmann IA.

Co-Chairs

Craig Henschel IA

Mary Ellen Read IA

Oscar Flechas IA

Celso Stifelmann IA

Members

Lily Chan IA

David Colussi IA

Ajaz Hasan IA

Bijana Ljubojev IA

Brent North MAIBC

Cheryl Machan IA

Colleen Dixon IA

Maria Faraone IA

Varouj Gumuchian

Baldwin Hum, Student

Daniel Hawreluk IA

Gary Fields MAIBC

Joanna Kruk IA

Jocelyn Honeyman IA

Kelly Stadnyk IA

Maxine Cowan IA

Nikki Brink IA

Patrick Louvouezo IA

Sarah Bornstein IA

Stefan Wiedemann MAIBC

Tracey Mactavish IA

aibc outreach representatives

Provincial and Municipal

BC Building Envelope Council
Ian Ronalds MAIBC

BC Code Interpretation Committee
Jacques Beaudreau MAIBC

Building Envelope Research Consortium (BERC)
Richard Kadulski MAIBC

Certified Professional (CP) Advisory Committee
Alan Brown MAIBC (Chair)
Dimas Craveiro MAIBC
Arie Smits MAIBC

City of Vancouver Chinatown Historic Planning Committee
Ron Bijok MAIBC (Chair)
Bruce Carscadden MAIBC
Po-Chu Lee MAIBC

City of Vancouver Development Permit Advisory Panel
Walter Franci MAIBC (Chair)
James Hancock MAIBC
Joseph Hruda MAIBC

City of Vancouver First Shaughnessy Advisory Panel
Doug Oliver MAIBC
Andre Rowland MAIBC
Jan Timmer MAIBC

City of Vancouver Gastown Historic Area Planning Committee
Robert Leshgold MAIBC

City of Vancouver Planning Department Community and Industry Advisory Committee
Dimas Craveiro MAIBC
Tom Staniszki MAIBC
Sean McEwen MAIBC

City of Vancouver Public Art Committee
Paula Grossman MAIBC

City of Vancouver Seismic Hazard Mitigation Program
Maura Gattensby MAIBC

City of Vancouver Southeast False Creek Planning Stewardship Committee
Ron Bain MAIBC

Executive Directors and Registrars of Professional Organizations of BC
Dorothy D. Barkley

Homeowner Protection Office (HPO) Advisory Council
David Hewitt MAIBC

Provincial Bid Depository Advisory Committee
Gregg Brown MAIBC

Provincial Building Code Appeal Board
Edward MacKinnon MAIBC

Public Construction Council of BC
Brad Shuya MAIBC

US Green Building Council – BC Chapter
Susan Gushe MAIBC

Vancouver City Planning Commission
Henry Hawthorn, Architect (Retired)

Vancouver Heritage Commission
James Burton MAIBC

National

Canada Green Building Council
Peter Busby MAIBC (Chair)

Canadian Construction Documents Committee, NPP Document 6 Committee
Michael Ernest MAIBC

CCAC/NPP
Robert Turecki MAIBC

CCAC Representative to CACB
Patricia Bourque MAIBC

NCARB/ARE Committee
Julio Gomberoff MAIBC

National Building Code Advisory Committee
Steven Hart MAIBC

interior chapter

In addition to remaining busy in our practices, in 2002 Interior Chapter members continued to pursue the goal of accessible continuing education. With the constant and much appreciated encouragement of AIBC Professional Development Coordinator Sally Clifford, we managed to provide local opportunities for most of the required Learning Units, although many of us continue to visit Vancouver to meet our requirements. The Chapter started discussions on registering as an AIBC-Accredited External Provider of Continuing Education for our members, and hopes to formalize this over 2003.

The 2002 AIBC Annual Conference provided an excellent opportunity for meeting old friends and making new ones. It also proved to be the best way for completing our required CES credits. In the fall of 2002, Kamloops MAIBC Joe Minten joined the Annual Conference Committee. The biggest challenge for members in the Interior, and the profession as a whole, is the struggle for affordable liability insurance, and Chapter members need to get more involved in this issue. Once again, we wish to express our sincerest gratitude for the exemplary efforts of Alex Kristiansen MAIBC, AIBC Council Treasurer, to provide a regional perspective. We hope that 2003 will be a prosperous year for all.

Chair
Wilf Lunde MAIBC

south fraser chapter

Having had a hiatus during the summer months, the South Fraser Chapter has had five meetings since the 2002 Annual Meeting. The Chapter became an official AIBC-Accredited External Provider in June 2002, and the four meetings subsequent to this have included a one-hour seminar, generating a Core Learning Unit each for participants. We have also been able to conduct meetings on a regular basis in one location in South Surrey. In January 2003, a vote was taken and approved to charge an annual membership fee of \$150, to accommodate those expenses not covered by the AIBC's annual grant.

Attendance at Chapter meetings remains constant, in the order of 15-20 members. Discussions usually focus on topics of local concern, and on broader issues such as the *Architects Act*, liability insurance, design panels, and fees for services. These sessions do provide Chapter members with an opportunity for "group therapy," but with a surplus in the bank we look forward to expanding our continuing education beyond the standard fare: field trips! Thanks for efforts "above and beyond" to those Chapter members called on by the AIBC for the Fraser Valley Home & Recreation Show and ad hoc advisory sessions, and to Paul Rust MAIBC, for his valued service on AIBC Council and as Chapter Treasurer.

Chair
Mark Ankenman MAIBC

vancouver island chapter

The past year has seen the Vancouver Island Chapter undergo a revitalization, in both spirit and activity. Becoming an AIBC-Accredited External Provider has allowed the group to offer a number of professional development sessions, often in conjunction with Chapter meetings, and multiple networking opportunities for all Island members. Regular Chapter meetings also provided a forum for constructive discussion of topical issues and proposed directions. The meetings have been attracting 25 to 30 members at a time, and we are working to increase these numbers over the coming year.

The Chapter again sponsored the Architectural Bike Tour of Victoria, which featured five local landmarks, in support of the Art Gallery of Victoria's Young Associate Program. In the spring of 2002, the Chapter was also pleased to host Justin McGrail, Uvic PhD candidate in Architectural History and AIBC Summer Walking Tour Guide at a regular meeting. Justin led a highly acclaimed series of tours in July and August for tourists and residents alike. Special thanks go to Chapter members Stuart Piets MAIBC, for service to AIBC Council as Registrar; to Pamela Charlesworth MAIBC, for her hard work, enthusiasm, and regional representation on the AIBC Continuing Education System Committee; and to Charles Kierulf MAIBC, Chapter Treasurer, who manages to fit in our bookkeeping while dealing with an active practice.

Chair
John Coe MAIBC

architecture foundation of bc

Chair

Graham McGarva MAIBC

Board Members

Joyce Drohan MAIBC, Vice Chair,
AIBC Council Liaison

Stanley Kwok MAIBC

Bonnie Maples MAIBC, Secretary
Kiyoshi Matsuzaki MAIBC, Treasurer

Oberto Oberti MAIBC,
AIBC Council Member

Abraham Rogatnik,
Honourary AIBC Member

Bob Turecki MAIBC,
Past AIBC President

Ron Yuen MAIBC

Foundation educational support and fundraising activities in 2002 were:

- The UBC School of Architecture Essay Contest.
- The BCIT School of Architectural and Building Engineering Technical Design Contest.
- The Architecture Foundation of BC Annual Golf Tournament.

The 2002 annual golf tournament, the main fundraising activity for the Foundation, was another great success. This third annual event was held at the Beach Grove Golf Club in Tsawwassen on September 20, 2002. Thank you to everyone helping us to build a “solid foundation” of funding to fulfill our goals; and bravo to our tournament sponsors, door prize donors, and event volunteers.

The Architecture Foundation of BC was incorporated under the *BC Society Act* in January of 2001, and formally registered as a public foundation on March 1, 2001. Its mission is to “foster the appreciation of architecture and the built environment in British Columbia.”

The overall objective of the Foundation is to enrich and celebrate BC architecture, and specifically to:

- Increase public awareness and experience of architecture in everyday life, cultural activity, and the environment.
- Increase the understanding and appreciation of architecture in BC’s youth.
- Recognize sustainability, innovation, and excellence in BC architecture, nationally and internationally.
- Recognize BC as a global leader in architectural research and education.

The Board of Directors of the Architecture Foundation of BC is made up of five registered, practising British Columbia architects: the immediate Past President of the AIBC, two current AIBC Council members, two MAIBCs, and one Associate or Honourary AIBC member. There may also be up to five members of the public at large, who may or may not be practising architects. While the Foundation operates at “arms length” from the Institute, the Board would like to thank AIBC staff liaison Executive Director Dorothy Barkley for her and the AIBC staff’s efforts over the last year.

ccac/npp

AIBC Representatives

Past President

Robert Turecki MAIBC

Executive Director

Dorothy Barkley

Along with other Canadian provincial and territorial architectural associations, the AIBC is represented at the national level through two organizations: the Canadian Committee of Architectural Councils (CCAC) and the National Practice Program (NPP). These organizations develop and set policy; and liaise with collateral organizations on regulatory matters related to internship, school accreditation, and registration. They also develop and implement a practice program framework nationally for architects.

Challenges faced by the CCAC/NPP in 2002 included the renewal and consolidation of the two previously separate organizations, to better serve association members and reduce duplication of services. A continuing challenge is the consolidated organization’s need to be both cost-effective and more accountable to members on administrative and program-delivery levels. To this end, CCAC-NPP task forces were established to review and report back on renewal initiatives.

Achievements during the CCAC/NPP transition included the endorsement of renewed visions and outcome goals, and the completion of reviews on governance, administration, program, and financial initiatives. Later in the year, both the administration and program initiatives were endorsed.

Ongoing AIBC activities at the CCAC/NPP level, which will continue into next year, are aimed at the development and implementation of governance renewal, the securing of independent administration services and office premises, and increased financial stability. Another goal is the re-organization and re-assignment of the NPP function as the organization builds stronger relationships with collateral representative bodies.

royal architectural institute of canada

RAIC Annual Highlights

The 2002 Festival of Architecture “Global City: Urban World” was held in Winnipeg in June. The Festival of Innovation: “Breaking New Ground,” is being held in partnership with the Ontario Association of Architects (OAA) in Toronto in May, 2003.

The 2002 Governor General’s Awards in Architecture were presented at Rideau Hall by Her Excellency Governor General Adrian Clarkson. Congratulations to BC recipients Hotson Bakker Architects, Patkau Architects, and Peter Busby + Associates Architects. These awards are offered bi-annually with the Canada Council, and last year enjoyed the assistance of major sponsor McGraw-Hill Construction and awards chair Chancellor Brian Sim MAIBC, PP/FRAIC. The RAIC Student medal was awarded to Herman Chien Hsun Kao of the UBC School of Architecture.

A new section to the www.raic.org Website promotes Document 6: Client/Architect Agreement, with the document available for download free of charge. Three professional development courses in sustainable design, approved for AIBC Learning Unit credit, were offered. Thanks to BC moderators Vivian Manasc MAIBC, FRAIC and Thom Weeks MAIBC, MRAIC for their assistance in these areas

The RAIC continues to lead discussions with the Federal/Industry Real Property Advisory Council on federal procurement (emphasizing fair engagement practices), intellectual property (protecting copyright and moral rights of architects), and professionals in public service. The RAIC also provided submissions and lobbying efforts to the:

- Sectoral Advisory Group on International Trade (SAGIT).
- Prime Minister’s Caucus Task Force on Urban Issues.
- Members of Parliament Paper on Climate Change (response to the Kyoto Accord).
- Canadian Industry Consultative Committee.
- Canada Council (who in 2003 are increasing annual funding for architectural activities to \$1 million).

The RAIC continued to provide support to the national Sustainable Buildings Committee, chaired by Peter Busby MAIBC, FRAIC, as it created the new Canada Green Building Council. The RAIC Membership Directory was distributed in 2002, along with monthly e-broadcasts, and a new quarterly newsletter published in Canadian Architect. Members also received a special publication, Architecture 2002, commemorating the Governor General’s Medals in Architecture.

On the international scene, the RAIC rejoined the Union Internationale des Architectes (UIA) in 2002 and participated at its general assembly in Berlin. The RAIC memorandum with the American Institute of Architects (AIA) was renewed, and the RAIC also facilitated a meeting in Montreal among Canadian, American and Mexican delegates regarding the tri-national agreement for inter-recognition. This agreement is now ready for signature by the RAIC, the Committee of Canadian Architectural Councils (CCAC), and their counterparts in the other participating countries. We gratefully acknowledge the assistance received from the federal Department of Foreign Affairs and the International Trade (DFAIT) Program for Export Market Development (PEMD) in pursuing this international mandate.

Representatives

First Vice President/President-Elect
Bonnie Maples MAIBC, FRAIC

Regional Director, BC/Yukon
Kioshi Matsuzaki, MRAIC, FRAIC

Chancellor, College of Fellows
Brian Sim MAIBC, PP/FRAIC





2002 annual meeting minutes



minutes of the 83rd annual meeting of the architectural institute of bc

Vancouver, BC
May 4, 2002

1.0 CALL TO ORDER AND OPENING REMARKS

The meeting was called to order at 2:10 pm with President Michael Burton-Brown MAIBC welcoming attendees and inviting members to work together collaboratively and have a productive and inclusive meeting.

The President confirmed a quorum had been established with 149 members in attendance. He then briefly reviewed the rules of order for the meeting, referring to the summary which had been distributed to members at the registration desk, noting that the rules were intended to help facilitate an orderly and efficient debate of the issues and to provide members with an equal opportunity to speak.

1.1 Elections to Council

President Burton-Brown introduced the nominees, incumbent Council members Joyce Drohan MAIBC, Alexander Kristiansen MAIBC, Vice President Stuart Howard MAIBC, Treasurer Stuart Piets MAIBC, and new candidates Peter Levar MAIBC and Patrick Stewart MAIBC. He then notified the meeting that, while the nominations would stand, the election itself would be delayed due to a requirement to reissue the voting envelopes as it had been discovered that the election envelope did not make provision for a signature, which is required by Bylaw 23. The President reported that the Architects Act allowed, in such a case, for the current Council to sit until the election process was completed. Legal counsel Robert Hunter presented a summary of the bylaw considerations, including that all former Councils elected and meetings conducted over the previous years, when the envelope had been in use, stood as legal and viable entities; it was only with the discovery that knowledge required the revision and correction to ensure compliance. The agenda was then amended to reflect the removal of the call for the close of the election, the appointment of scrutineers and the announcement of election results.

Item (5.0), Recognition, was moved to the end of the agenda becoming item (7.0).

1.2 Approval of Agenda

Moved and seconded by Selwyn Dodd MAIBC, and Peter Levar MAIBC, "TO APPROVE THE AGENDA AS AMENDED AND THE RULES OF ORDER FOR THE MEETING." carried

1.3 Appointment of Motions Review Committee

Burton-Brown appointed Past President Selwyn Dodd MAIBC, Past President Walter Franci MAIBC, and Brian Sim MAIBC to the Motions Review Committee. Members were reminded to submit any motions from the floor to any member of the Motions Review Committee.

2.0 PRESIDENT'S ADDRESS

The President spoke to the resurgence of the Institute's outlook, from being reactive, out of necessity, to being proactive on behalf of AIBC members. He addressed challenges remaining to the Institute, including liability issues, as well as new directions in relation to establishing standards of practice and rights claimed under the Architects Act.

2.1 The President introduced and thanked Council members and staff, thanking them for their hard work over the past year.

2.2 The President introduced the members of the Annual Conference Committee, noting the tremendous amount of energy invested to make this year's conference such a success.

1.1 The President recognized special guests:

Diarmuid Nash, President, Royal Architectural Institute of Canada (RAIC);
Ted Leblond, incoming President of the Manitoba Association of Architects;
Robert Hunter, LL.B. AIBC's legal counsel from Bull, Housser & Tupper;
Bonnie Maples, Royal Architectural Institute of Canada (RAIC) BC/ Yukon;
Ross Rettie, PEng and Phil Sunderland PEng, Association of Professional Engineers and Geoscientists of BC;
Alex McReady, AIBC auditor, Wolrige Mahon;
Richard Bushey, Executive Director and Eddie Ho, Vice President Education, of Building Officials Association of BC;
Elaine Fleury, Account Executive, Royal Bank of Canada; and
Eli Mina, Parliamentarian,

3.0 ADOPTION OF THE MINUTES OF THE 81st ANNUAL MEETING

"BE IT RESOLVED THAT MEMBERS OF THE INSTITUTE ADOPT THE MINUTES OF THE 82nd ANNUAL MEETING AS PRINTED IN THE 2001 ANNUAL REPORT."

Moved by Alex Kristiansen MAIBC and seconded by Paul Rust MAIBC, carried

4.0 REPORTS

4.1 UBC School of Architecture Report

Christopher Macdonald, Director of the UBC School of Architecture (SoA), reported on the year's activities at the School of Architecture and shared with the meeting the benefits of the Director of the UBC SoA sitting on the AIBC Council as well as the great potential for the school to further build its relationship with the AIBC as a provider of Continuing Education System courses and Learning Units. Macdonald further supported the continuing positive relationship between the Institute and the School, as evidenced by the AIBC meeting with students at UBC early in the year to encourage student membership and answer questions about the Institute. Macdonald closed by offering his views on the registration process and the continuing significant role the SoA plays in the training of new BC architects.

4.2 Treasurer's Report

Treasurer Stuart Piets MAIBC reported on the AIBC's financial results, noting the 2001 fiscal year concluded with the AIBC remaining in the black for the third consecutive year, overcoming the financial crisis of four years ago. The Treasurer recognized and thanked the administration for their contribution to the achievement; Executive Director Dorothy Barkley for demonstrating leadership, and Manager of Administration and Human Resources Carla Brown-John for her hard work and financial management skills.

Appointment of Auditor

"BE IT RESOLVED THAT WOLRIGE MAHON CHARTERED ACCOUNTANTS BE APPOINTED AUDITOR FOR THE ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA FOR THE YEAR 2002."

Moved and seconded by Stuart Piets, MAIBC, and Alex Kristiansen, MAIBC carried

4.3 Intern Architect Report

Oscar Flechas IA, Co-Chair of the Intern Architect (IA) Committee, thanked Council for inviting interns to again speak to the members at the Annual Meeting and expressed the satisfaction of the Intern Architect Committee with Council's appointment of an intern to join AIBC Council as an ex-officio member. Flechas reported on several IA initiatives in 2001 including: Intern Architect Week, networking events, workshops, and IA education seminars. Flechas said the IA committee would be surveying the membership for feedback on the internship process. Flechas expressed a variety of concerns held by the Intern Architect Committee, related to the current program, and described a number of recommendations being considered to improve the education program.

4.4 Architecture Foundation of British Columbia

Past AIBC President Bonnie Maples MAIBC, Foundation Co-Chair, reported on the year's results and introduced the Board of Directors. Maples encouraged member recommendations of potential public representatives to the Foundation Board and related activities and relationships the Foundation is currently considering. Event ideas include: a single-malt tasting, motorcycle rides, and annual golf tournaments, amongst others.

Ron Yuen MAIBC, Co-Chair, reported on the successful charity golf tournament hosted by the Foundation in 2001. Yuen informed members that registration forms for the 2002 tournament are currently available.

5.0 BY-LAW CHANGES

5.1 The Minimum Standards of Practice for Architectural Services Preamble & Resolutions respecting the proposed AIBC Bylaw amendments:

WHEREAS:

1. It is beneficial to architects as well as the consumers and beneficiaries of architects' services for the Architectural Institute of British Columbia (AIBC) to articulate a professionally supported and enforceable "Minimum Standards of Practice for Architectural Services";
2. Such standards are ones which an architect needs to meet to fulfill an architect's professional obligations, particularly in regard to the primary duty to protect the public;
3. Failure to meet these standards may give rise to disciplinary proceedings (with decisions dependent upon the facts and circumstances of particular matters);
4. Such standards will assist in streamlining the disciplinary process, with reduced costs for all parties involved;
5. Insufficient fees will not justify services which do not meet such standards;
6. Such standards and their enforcement will be protected from prosecution under the federal "Competition Act";
7. Section 24(1) of the Architects Act enables "the Institute (to) make bylaws considered necessary for the regulation of the Institute, its members, architectural firms, licensees and associates";
8. Council's establishment of "Minimum Standards of Practice for Architectural Services" has to be implemented by way of a new bylaw, with significant (2/3) membership support;
9. AIBC Bylaws 28.0 and 28.1 dealing with "professional engagement" contain the relevant, existing provisions and framework for such a new bylaw;

"Bylaw 28.0

The Architect's professional services shall be engaged subject to the following conditions:"

"Bylaw 28.1

Services, responsibilities, and General Conditions shall be based upon and generally consistent with those described in the most recent edition of the "Canadian Standard Form of Agreement between Client and Architect", or such other form of agreement as Council may approve."

10. The AIBC's Fees & Services Committee has prepared, with considerable effort and consultation, a set of such standards (copy attached) supported by the AIBC's Practice Board and endorsed by AIBC Council; and

11. The AIBC is in receipt of legal opinion which, having reviewed all of the foregoing, is in support of the approach (notably items 6 through 9) and has provided the wording to the resolutions, below...

THEREFORE, BE IT RESOLVED THAT THE BYLAWS OF THE ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA (AIBC) BE AMENDED AS FOLLOWS (Parts 'A' and 'B', below), in accordance with legal opinion received as to appropriate wordings:

A. A New Bylaw 28.2 be approved, to read::

"In order to encourage better standards of practice necessary to protect the public, the Architect's services and responsibilities must be consistent with the minimum standards of practice established by Council."

AND,

B. Conditional upon the approval of part "A" above, the existing bylaws 28.2 and 28.3 be re-numbered to 28.3 and 28.4 respectively, to read:

"Bylaw 28.3

Certification as to construction performance and as to payment therefor requires such general review of the work, as the Architect deems necessary."

"Bylaw 28.4

All drawings, specifications, models and documents prepared by the Architect as instruments of service shall remain the Architect's property, the copyright in the same being reserved to the Architect in the first instance. As a precondition of their use, all fees and reimbursable expenses due the Architect are to be paid."

(Reference Attachment I for Minimum Standards of Practice for Architectural Services document)

Moved: Paul Rust, MAIBC, seconded: Dave Mackey MAIBC, defeated

That the introductory sentence in the proposed motion, stating "In order to encourage better standards of practice necessary to protect the public," be removed.
Moved: John McCormack MAIBC; Seconded: Selwyn Dodd MAIBC, carried

6.0 MOTIONS FROM THE FLOOR

Motion 1. Whereas the theme of this year's annual general meeting is "Architects Building Community" and whereas architects have been working with other groups in the design, development and construction community to create an overview of the management process for the industry in the form of a building projects practice manual for the benefit of owners, design professionals, builders and others, and whereas architects fulfill the central role in the management process of building projects, be it resolved that council be directed to join and support the APEGBC, BCCA and others in the writing of such a manual by appointing a member to liaise with AIBC members working on the documentation so that Council may receive and give consideration to endorsement of the manual in its present draft and in its final form.

Moved: David Galpin MAIBC, Seconded: Matti Saar MAIBC, carried

Motion 2. Whereas the conditions of practice have changed since the founding of the profession and Architects and other professionals are exposed to high risk for small return, and whereas other protection of rights and property is covered under Criminal Code provisions as well as the right to civil action;

Therefore the AIBC and other professions and those in other provinces should petition to have an amendment to the Criminal Code, the crime of Grand Theft, Professional Services, to be set at fees above Small Claims actions limit of \$10,000.00. Upon proof of works, intent to not pay or default on payment would be subject to payment of fees, jail time, and fines or taxation of profit.
Moved: Richard Balfour MAIBC; Seconded: Irvin Kew MAIBC, no vote taken as it extends beyond the mandate of AIBC Council.

Motion 3. In regard to bylaw and Act change proposals and amendments the AIBC Council be requested to establish a Task Force to review and report on the implications of a mail in ball to replace a vote at the AGM.

Moved: Irvin Kew MAIBC, Seconded: Richard Balfour MAIBC, defeated

Motion 4. The Task Force in Motion 3 be requested to identify the appropriate percentage for the quorum of the Annual Meeting in the light of its conclusions for Motion #3. Not discussed given the defeat of the above motion.

Motion 5. Whereas the members have been encouraged for a decade or more to provide new input to their own Institute by means of the Motions from the Floor and whereas this new approach has increasingly been made irrelevant and treated in a frivolous manner, against the original intent of the motion and its supporters, therefore, it is moved that the AIBC Council make any moves necessary to make this part of our forum a serious part of the business of the Institute, that a committee be struck to provide issues arising from the membership fair hearing and to bring concerns to the floor by the membership at large, in addition to those brought forward by Council and Staff.

Moved: Richard Balfour MAIBC, Seconded: John Coe MAIBC, defeated

Motion 6. Whereas our present system of vote counting may have been fine for a small organization and whereas other institutions moving to audits of important votes for assured impartiality and for greater appearance of justice and impartiality; which is now becoming an accepted standard; and whereas this also not only makes it more fair and just, but also the appearance of greater fairness, justice as well as a further guarantee of the sanctity of the secret ballot; therefore, it is moved that the AIBC make all

necessary changes to bylaws and the Act so that all Council votes and mail in ballots are audited by an independent consultant for third party, impartial counting of votes.

Moved: Arthur J. Finlayson MAIBC, Seconded: John Coe MAIBC, defeated

Motion 7. Whereas our Act and various summaries for convenience may reflect a move to modern language and ease of application and whereas there appear to be cases where the original intent has become misplaced or subverted, for example, control from "the Institute", as self-governing body, to the control by "the Council" or in some cases, "to the Executive Director", therefore it is moved that the AIBC review all necessary changes to bylaws and the Act for this trend of change and report back to the membership by next year, with amendments where required to assure the control rests with the intended control of the membership who are the Institute to restore democracy to this public institution.

Moved: Irvin Kew MAIBC, Seconded: Richard Balfour MAIBC, defeated

Motion 8. Whereas the members voted for a program of Continuing Education in 2001, and whereas the membership passed the bylaw based upon the verbal presentation that we would follow the soft policing of the AIA and the AIBC has since moved internally to a growth of programs, staff, and policing system; therefore it is moved that the AIBC repeal the said bylaw and bring back to the membership the system originally sold to them, without the growth of the internal system now underway.

Moved: Richard Balfour MAIBC, Seconded: Irvin Kew MAIBC, defeated

7.0 RECOGNITION

A Certificate of Recognition was presented to retiring Registrar Dave Mackey MAIBC, in appreciation for his term just completed on Council.

Special Certificates of Recognition were presented as follows:

To outgoing Council member Mackey for his commitment of time, energy, and service, contributed in the public interest and on behalf of the profession over the past four years, in which he demonstrated certainty, leadership, and a clear understanding of the role of the AIBC to its members and stakeholders.

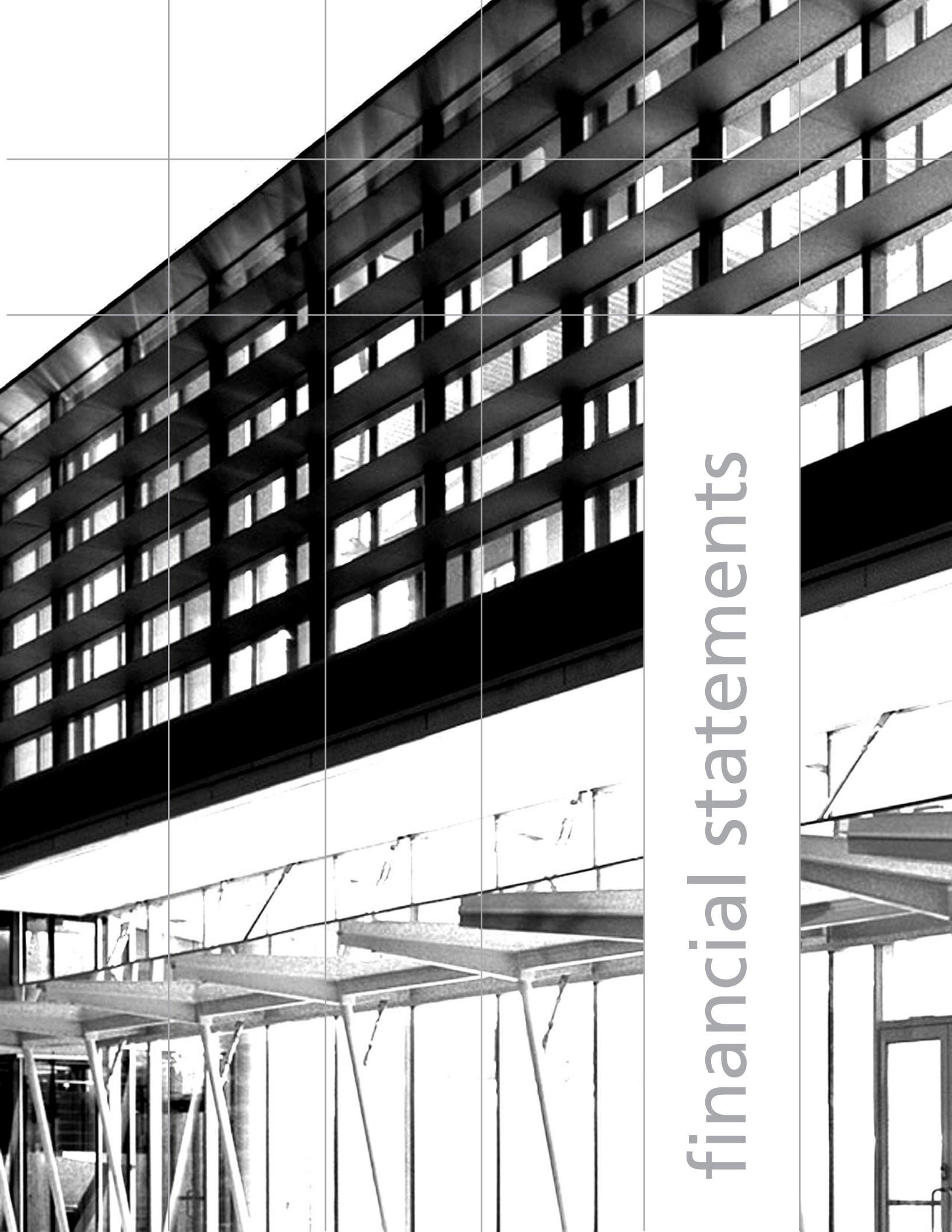
To Kiyoshi Matsuzaki MAIBC, for his unequalled record of success in coordinating the Annual Conference sponsorship drives and chairing Annual Conference Committees past.

To Kendall Jessiman MAIBC, for his more than twenty years of volunteer service with the AIBC's Advisory Committee and, most recently, Fees and Services Committee. Jessiman's participation has always been with the good of the profession in mind, and he demonstrated the best qualities of a volunteer, always arrived prepared, and was thoughtful, constructive, and ready to volunteer. In particular, he established a channel for the AIBC and the BCBC to communicate, leading to a series of workshops and a better understanding of respective objectives and concerns. Most recently, he provided solid input to the proposed Minimum Standards of Practice bylaw.

The President then named and thanked all Annual Conference sponsors for their contributions to the three days of events.

8.0 ADJOURNMENT

The meeting adjourned at 5:10 pm.



financial statements

auditor's report

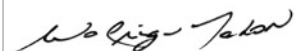
To the Members of the Architectural Institute of British Columbia:

We have audited the statement of financial position of Architectural Institute of British Columbia as at December 31, 2002, and the statements of fund operations and changes in fund balances, and statement of cash flows for the year then ended. These financial statements are the responsibility of the Institute's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Institute as at December 31, 2002 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

We have not audited the budget information included and consequently do not express an opinion on that information.



WOLRIGE MAHON
CHARTERED ACCOUNTANTS
Vancouver, B.C.
February 6, 2003

statement of financial position

December 31, 2002

	2002 \$	2001 \$
Assets		
Current		
Cash and short-term investments	245,944	120,377
Receivables	49,576	15,509
Supplies, at cost	35,383	42,934
Prepaid expenses	<u>13,521</u>	<u>16,755</u>
	344,424	195,575
Capital assets (Note 4)	<u>3,283,622</u>	<u>3,327,244</u>
	<u>3,628,046</u>	<u>3,522,819</u>
Liabilities		
Current		
Demand loan (Note 5)	535,000	585,000
Payables and accruals	84,728	93,147
Deferred revenue	12,133	11,740
Match funded term loan (Note 5)	<u>942,937</u>	<u>56,907</u>
	1,574,798	746,794
Match funded term loan (Note 5)	<u>-</u>	<u>941,772</u>
	<u>1,574,798</u>	<u>1,688,566</u>
Fund Balances		
Operating Fund	1,788,248	1,684,253
Contingency Reserve Fund	200,000	150,000
Term loan repayment fund	<u>65,000</u>	<u>-</u>
	2,053,248	1,834,253
	<u>3,628,046</u>	<u>3,522,819</u>

Approved on behalf of the Council:



Michael Burton-Brown MAIBC
President



Alexander Kristiansen MAIBC
Treasurer

statement of operating fund operations + changes in fund balances

For the year ended December 31, 2002

		ACTUAL	BUDGET (unaudited)		ACTUAL
	SCHEDULE	2002	2002	2003	2001
		\$	\$	\$	\$
Revenues					
Fees	1	1,401,846	1,391,535	1,420,500	1,410,093
Interest and other	2	50,151	50,000	32,000	52,626
		<u>1,451,997</u>	<u>1,441,535</u>	<u>1,452,500</u>	<u>1,462,719</u>
Expenditures					
Administration	3	359,640	362,325	381,150	379,694
Premises	4	220,935	234,700	207,500	217,201
Boards, committees and task forces	5	56,791	63,750	60,200	63,065
Communications and public relations	6	208,818	206,117	214,000	175,964
Professional development	7	15,954	38,121	83,420	42,188
Annual meeting and conference	8	(13,941)	24,285	20,750	16,298
Registration	9	172,781	163,350	181,350	167,644
Conduct	10	86,203	121,450	136,100	93,012
Practice	11	87,743	89,460	101,750	98,095
CCAC Assessment		<u>38,078</u>	<u>71,000</u>	<u>58,000</u>	<u>68,551</u>
		<u>1,233,002</u>	<u>1,374,558</u>	<u>1,444,220</u>	<u>1,321,712</u>
Excess of revenues over expenditures before special assessments		218,995	66,977	8,280	141,007
Deficit reduction assessments		-	-	-	500
HPO assessments, net expenditures		<u>-</u>	<u>-</u>	<u>-</u>	<u>250</u>
Excess of revenues over expenditures		218,995	66,977	8,280	141,757
Fund Balance, Beginning		1,684,253	1,684,253	1,788,248	1,592,496
Transferred to Contingency Reserve Fund		(50,000)	-	-	(50,000)
Transferred to Term Loan Repayment Fund		(65,000)	-	-	-
Fund Balance, Ending		<u>1,788,248</u>	<u>1,751,230</u>	<u>1,796,528</u>	<u>1,684,253</u>

statement of contingency reserve fund operations + changes in fund balances

For the year ended December 31, 2002

	2002	2001
	\$	\$
Fund Balance, Beginning	150,000	100,000
Transferred from Operating Fund	<u>50,000</u>	<u>50,000</u>
Fund Balance, Ending	<u>200,000</u>	<u>150,000</u>

statement of term loan repayment fund operations + changes in fund balances

For the year ended December 31, 2002

	2002	2001
	\$	\$
Transferred from Operating Fund	65,000	50,000
Fund Balance, Ending	65,000	150,000

statement of cash flows

For the year ended December 31, 2002

	2002	2001
	\$	\$
Cash flows related to operating activities		
Cash receipts from members	1,725,124	1,654,711
Cash receipts from tenant	69,124	83,471
Cash paid to suppliers and employees	(1,442,638)	(1,434,761)
Interest received	12,167	23,572
Interest paid	(100,442)	(119,090)
	<u>263,335</u>	<u>207,903</u>
Cash flows related to investing activities		
Investment in capital assets	(32,026)	(61,570)
Proceeds on disposal of capital assets	-	550
	<u>(32,026)</u>	<u>(61,020)</u>
Cash flows related to financing activities		
Repayment of demand loan	(50,000)	(65,000)
Repayment of match funded term loan	(55,742)	(51,293)
	<u>(105,742)</u>	<u>(116,293)</u>
Net increase in cash	125,567	30,590
Cash, beginning	120,377	89,787
Cash, ending	245,944	120,377
Cash represented by:		
Cash on hand and balances with bank	84,374	15,772
Term deposits	161,570	104,605
	<u>245,944</u>	<u>120,377</u>

notes

Note 1 General

The Architectural Institute of British Columbia is a self-governing professional body. The Institute was incorporated under the Friendly Societies Act in 1914 and continued under the *Architects Act of British Columbia* in 1920. The Institute provides education, regulation and other services to its members, students, and the public. The Institute is exempt from income tax under Section 149 of the *Income Tax Act*.

Note 2 Significant Accounting Policies

Fund Accounting - The Institute follows fund accounting procedures, thus giving recognition to restrictions on the use of resources as determined by Council. The fund classifications are as follows:

Operating Fund	-	used for general revenue and expenditure
Contingency Reserve Fund	-	used to provide for significant, non-budgeted expenditures to include unanticipated legal costs such as Professional Conduct and Act enforcement proceedings
Term Loan Repayment Fund	-	used to provide for the repayment of the term loan

Revenue Recognition - Revenue from course and examination fees and from other programs where revenue is identified with delivery of services, is recognized when the courses, examinations and other services are provided. Other amounts charged for fees, members' dues and students' dues are recognized as revenue in the year to which they are billed.

Capital Assets - Capital assets are recorded at cost and amortized using the straight-line method over the following estimated useful lives of the assets:

Building	-	40 years
Office furniture	-	10 years
Office equipment	-	5 years
Computer equipment	-	3 years
Computer software	-	3 years

Donated Services and Equipment - The Institute and its members benefit from donated services and equipment. Donated services and equipment are not recognized in these financial statements.

Use of Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 3 Financial Instruments

The fair value of all items that meet the definition of a financial instrument approximate their carrying values. These items include cash and short-term investments, receivables, demand loans, payables and accruals, match funded term loan and tenant deposit. Unless otherwise noted, it is management's opinion that the Institute is not exposed to significant credit, currency or interest rate risks arising from these financial instruments.

Note 4 Capital Assets

	Cost \$	2002 Accumulated Amortization \$	Net \$	2001 Net \$
Land	815,720	-	815,720	815,720
Building	2,616,626	228,366	2,388,260	2,442,112
Office furniture	103,830	70,227	33,603	30,094
Office equipment	32,734	12,570	20,164	6,668
Computer equipment	94,512	77,389	17,123	18,684
Computer software	54,709	45,957	8,752	13,966
	<u>3,718,131</u>	<u>434,509</u>	<u>3,283,622</u>	<u>3,327,244</u>

Note 5 Bank Loans

The demand loan bears interest at Royal Bank prime rate plus 1.25% per annum, and is payable on demand. The match funded term loan is repayable in monthly instalments of \$10,468 including principal and interest at 7.2% per annum, and is due August 1, 2003. Principal repayments required on the match funded term loan, assuming this loan is refinanced on similar terms, over the next 5 years are as follows:

	\$
2003	61,078
2004	65,555
2005	70,360
2006	75,517
2007	81,052

notes, continued

The Institute has an additional demand operating line of credit of \$450,000 available to it which bears interest at Royal Bank prime plus 1% per annum. As at December 31, 2002, no amounts are drawn on this line of credit.

The loans are secured by:

General Security Agreement having a first charge on all the Institute's assets.

Collateral First Mortgage for \$1,600,000 covering Strata Lots 1-10, 440 Cambie Street, Vancouver, B.C.

Registered assignments of rent.

Demand Collateral First Mortgage for \$700,000 covering Strata Lots 17 and 18, 440 Cambie Street, Vancouver, B.C.

Note 6 Contingent Liability

Claims for damages have been made against the Institute where two separate plaintiffs claim they suffered damages which may exceed \$100,000 per claim as a result of being denied BEP qualification by the Joint Qualification Committee. The Institute denies these claims. The outcomes of the claims are uncertain and the potential effect, if any, on the financial position of the Institute has not been determined.

schedule of revenue + expenditures

For the year ended December 31, 2002

	ACTUAL		BUDGET (unaudited)		ACTUAL
	2002		2002	2003	2001
	\$		\$	\$	\$
Schedule 1 - FEES REVENUE					
Members	985,440		993,216	994,500	991,954
Associates	80,656		77,107	83,400	77,428
Affiliates	3,393		3,795	3,500	3,651
Technologists	7,237		4,572	6,600	6,236
Firms	226,924		222,845	227,500	228,433
Temporary Licenses	56,766		50,000	50,000	47,498
Registration and reinstatement	23,527		25,000	25,000	38,812
Examination and IA program review	17,903		15,000	30,000	16,081
	<u>1,401,846</u>		<u>1,391,535</u>	<u>1,420,500</u>	<u>1,410,093</u>

Schedule 2 - INTEREST AND OTHER REVENUE

Documents, firm directories, signs and seals, net	8,740	10,000	4,000	3,928
Interest	12,167	20,000	11,000	23,572
Settlement payments	24,714	15,000	15,000	20,510
Other	4,530	5,000	2,000	4,616
	<u>50,151</u>	<u>50,000</u>	<u>32,000</u>	<u>52,626</u>

Schedule 3 - ADMINISTRATION

Salaries and benefits	253,373	250,000	264,500	269,482
Operating costs	97,267	99,825	108,150	106,312
Accounting and audit	9,000	12,500	8,500	3,900
	<u>359,640</u>	<u>362,325</u>	<u>381,150</u>	<u>379,694</u>

Schedule 4 - PREMISES

Premises	145,287	154,700	142,500	132,541
Amortization	75,648	80,000	65,000	84,660
	<u>220,935</u>	<u>234,700</u>	<u>207,500</u>	<u>217,201</u>

For the year ended December 31, 2002

	ACTUAL	BUDGET (unaudited)		ACTUAL
	2002 \$	2002 \$	2003 \$	2001 \$
Schedule 5 - BOARDS, COMMITTEES AND TASK FORCES				
Council and president	41,886	34,500	32,500	35,971
Committees and task forces	14,905	29,250	27,700	27,094
	<u>56,791</u>	<u>63,750</u>	<u>60,200</u>	<u>63,065</u>
Schedule 6 - COMMUNICATIONS AND PUBLIC RELATIONS				
Communications programs, committees, events	60,890	48,860	45,000	43,608
Publications, multimedia, newsletters	(2,739)	18,757	-	(128)
Communications administration	150,667	138,500	169,000	132,484
	<u>208,818</u>	<u>206,117</u>	<u>214,000</u>	<u>175,964</u>
Schedule 7 - PROFESSIONAL DEVELOPMENT				
PD course expenses	51,810	81,514	119,300	49,158
Program administration	127,221	116,000	140,000	109,669
Program and committees	(562)	10,969	1,520	13,543
	<u>178,469</u>	<u>208,483</u>	<u>260,820</u>	<u>172,370</u>
Less: revenue	<u>(162,515)</u>	<u>(170,362)</u>	<u>(177,400)</u>	<u>(130,182)</u>
	<u>15,954</u>	<u>38,121</u>	<u>83,420</u>	<u>42,188</u>
Schedule 8 - ANNUAL MEETING AND CONFERENCE				
Annual conference	110,159	75,610	97,250	59,534
Annual meeting	20,763	23,675	23,500	35,024
	<u>130,922</u>	<u>99,285</u>	<u>120,750</u>	<u>94,558</u>
Less: revenue	<u>(144,863)</u>	<u>(75,000)</u>	<u>(100,000)</u>	<u>(78,260)</u>
	<u>(13,941)</u>	<u>24,285</u>	<u>20,750</u>	<u>16,298</u>
Schedule 9 - REGISTRATION				
Salaries and benefits	131,380	130,000	145,500	142,115
Legal	11,662	3,500	4,000	4,684
Program and committees	29,739	29,850	31,850	20,845
	<u>172,781</u>	<u>163,350</u>	<u>181,350</u>	<u>167,644</u>
Schedule 10 - CONDUCT				
Salaries and benefits	67,819	66,000	74,500	42,418
Legal	8,902	50,000	50,000	46,119
Program and committees	9,482	5,450	11,600	4,475
	<u>86,203</u>	<u>121,450</u>	<u>136,100</u>	<u>93,012</u>
Schedule 11 - PRACTICE				
Salaries and benefits	76,590	77,000	83,000	72,460
Program and committees	13,953	12,460	18,750	25,635
	<u>90,543</u>	<u>89,460</u>	<u>101,750</u>	<u>98,095</u>
Less: revenue	<u>(2,800)</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>87,743</u>	<u>89,460</u>	<u>101,750</u>	<u>98,095</u>

aibc staff

Dorothy D. Barkley, Executive Director

Candice Billon/Brenda Brown, Receptionists

Carla Brown-John MBA, Director of Administration and Human Resources

Aleta Cho, Professional Development Assistant

Sally Clifford, Professional Development Coordinator

Rodney Cottrell MAIBC, Outreach Program Coordinator

Kim Dionne, Practice and Conduct Coordinator

Donna Dykeman, Director of Communications





Michael Ernest MAIBC, Director of Professional Services

Doreen Fernandes, Registration Coordinator

Wendy Grandan LLB, Deputy Registrar

John Johansen, Communications Coordinator

Thomas Lutes, Barrister & Solicitor, Director of Professional Conduct

Henrieta Paukov, Communications Assistant

Susan Townsend, Membership Coordinator

Andrew Sinclair/Michael Woodhouse, Executive/Administrative Assistants

2002



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

100 – 440 Cambie Street
Vancouver, BC V6B 2N5

tel: 604.683.8588
fax: 604.683.8568
email: info@aibc.ca

tel: BC toll-free 1.800.667.0753
fax: BC toll-free 1.800.661.2955
web: www.aibc.ca

Nicole Milkovich Design 2003

