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architectural institute of british columbia annual report

2001

# aibc council

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# 2000120

## president

Michael Burton-Brown MAIBC

## vice president

Stuart Howard MAIBC

## registrar

David Mackey MAIBC

## treasurer

Stuart Piets MAIBC

## members

Franc D'Ambrosio MAIBC

Joyce Drohan MAIBC

Erika Gerson MAIBC

Alexander Kristiansen MAIBC

Oberto Oberti MAIBC

Paul Rust MAIBC

## director, ubc school of architecture

Christopher MacDonald

## lieutenant governor appointees

Anne Bancroft-Jones R.I. (BC) M.Sc.

Satwinder Paul MEVDS

Barbara Dunnett Sage LLB

Paul D. Tinari P.Eng. PhD

## aibc past president

Robert Turecki MAIBC

a i b c m i s s i o n

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The Architectural Institute of British Columbia is a self-governing body dedicated to excellence in the profession of architecture for the benefit of its membership, the environment, and society.

# a i b c v i s i o n

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These vision statements represent a consensus of Council, staff, and Board Chairs' collective understanding of priorities and directions flowing out of the members survey, stakeholders session, and a review of the Strategic Plan.

## Our Vision for the Institute

1. The Institute effectively serves and represents the needs and interests of its members, the profession as a whole, and the public.
2. The Institute is an active and vibrant organization and serves as the primary resource centre for the public, members, and others associated with architecture.
3. The Institute has a wide-spread presence throughout BC and has an influence on government and other jurisdictions in society.
4. The Institute is financially secure.
5. The Institute enjoys an abundance of new and diverse members.
6. The Institute embraces and engages in continual renewal.
7. The Institute carries out its regulatory functions in ways which achieve a high level of satisfaction by the public and Institute members.

## Our Vision for the Profession of Architecture in BC

8. The Profession readily accommodates change and establishes new directions.
9. The Profession is inviting and attractive to young people.
10. The Profession is valued and respected.
11. The Profession is recognized as a leader in global sustainability and environmental design.
12. The Profession accepts equitably assigned and limited liability.
13. The profession supports and encourages students and interns throughout their development.

## Our Vision for the Practice of Architecture in BC

14. The public and clients are highly satisfied with the services of Architects.
15. Architecture in the built environment demonstrates excellence in comprehensive design.
16. Architects are selected for projects on the basis of skills and expertise.
17. Architects are fairly remunerated for their work.
18. Architects are valued for their participation in all aspects of design and building.





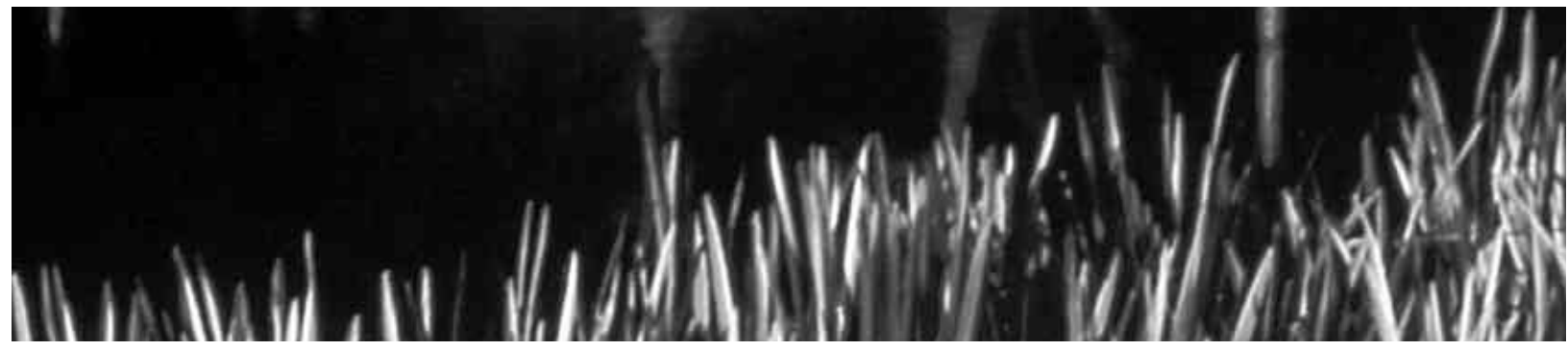
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# 2001 highlights

- Overwhelming approval for the implementation of Continuing Education System (CES) bylaw and successful implementation.
- All previous records broken for new CES course development, course attendance, and number of courses held.
- Over 20 external providers of CES identified, with learning units also available via self-reporting, on-line learning, and regional delivery.
- Intern Architect ex-officio seat on Council approved.
- Working closely with members of the BOABC, active defence of the Architects Act, section (60).
- Development and implementation of new Tariff of Fees & Services for the Market Multiple Residential sector.
- Development of new and enforceable Minimum Standards of Practice for Architectural Services.
- Introduction of a new quarterly magazine, architectureBC, for members and stakeholders.
- Introduction of a new bi-weekly electronic bulletin direct to members' desktops, eNews.
- Greater coordination and outreach on behalf of pro-active issues management, media relations, and government relations.
- Reinterpretation and clarification of Alternative Qualifications, section (37) of the Architects Act, concerning foreign architects seeking registration in BC.
- Implementation of new Oral Review process and new training for reviewers.
- Initiation of a new outreach program, travelling gallery exhibits, with first stops Kelowna and Penticton.
- Best media coverage to date for Architecture Centre Gallery, notably for exhibits showcasing local icons and significant Canadian practitioners.
- Annual exhibits of UBC first-year students, UBC graduate thesis projects, Architectural Intern, and Architectural Technologist projects established as regular gallery events.
- Highly successful outreach programs to UBC architectural students and BCIT architectural technology students.
- Best attendance ever for Vancouver and Victoria Architectural Walking Tours, as well as launch of custom theme tours, information session for Tourism Vancouver, and successful gallery exhibit on tour highlights.
- Formal protocols established for public outreach across BC through Architects in the Community program.
- Great progress with Architects in Schools direct volunteer outreach in K-12 classrooms, with teachers, and with school districts throughout the Lower Mainland.



## new maibcs

Architects from outside of BC  
who were licensed in 2001  
under reciprocity or  
inter-recognition:

James Anderson  
Robert Bennett  
Carola Bloedorn  
Manu Chugh  
Andrew Feola  
Edward Friedrichs III  
Glen Hay  
Margaret Soon Holland  
Mark Koropecy  
Demosthenes Maniates  
Penelope Martyn  
Joseph A. Matthew  
William F. Morris  
Marshall Opyr  
Kamal Paul  
Pieter Wansink  
Robert Widmeyer  
Michael Yates

Members who successfully  
achieved registration in 2001  
through the AIBC's Intern  
Architect Program:

Timothy Castle  
David Enns  
Gary Fields  
Alora Griffin  
Cameron Halkier  
Kevin Hanvey  
Lana Hesje  
Andreas Kaminski  
Kevin Klippenstein  
Curtis Knichel  
Eleanor Lee  
Julia Mogensen  
Daniel Parke  
David Poiron  
Sara Rahman  
Laura Steele  
Kenneth Tsai  
Thomas Tsang  
Mathew Woodruff  
Jenie Yao

## new architectural technologists

Geoffrey Bartle  
Malcolm Cairns  
Francisco Capati  
William Derby  
Andy Farrell  
Adam Z. Nadem  
Peter Salusbury  
Gary Sim

## retired architects

Richard B. Archambault  
Henry R. Ciccone  
Royce B. Condie  
Keow C Foo  
Henry G. Hawthorn  
Darrell Higgins  
Jack Samuel Lutsky  
Callum Maclver  
George H. Morrow  
Peter Neijmeijer  
Ray Olsen  
Edward Ratsoy  
William Rhone  
Charles E. Seamone  
Dorice C. Walford  
Clifford Wiens  
Paul C.L. Wong  
Suzan C.S. Wong

# special certificates of recognition

1986	Edward de Grey MAIBC John Walker (first Lieutenant Governor appointee to Council)	
1987	William Gies MAIBC John McCormack MAIBC	Myron Kuzych MAIBC
1988	Ron Bain MAIBC	Hugh Shirley MAIBC*
1989	Terry Cattell MAIBC Brian Hulme MAIBC	Rick Hulbert MAIBC Doug Massie MAIBC
1990	Nicholas Lozovsky MAIBC David Weiser MAIBC	Charles A. Tiers MAIBC
1991	Richard Archambault MAIBC N. Gerald Rolfsen MAIBC	Paul Ohannesian MAIBC
1992	Brian Hart MAIBC Derek Neale MAIBC	Eva Matsuzaki MAIBC J. Brian Sim MAIBC
1993	E. Bryce Rositch MAIBC	
1994	Ronald E. Dies MAIBC Brian Romer MAIBC Norman Hotson MAIBC	Ronald Yuen MAIBC Simon G. Richards MAIBC
1995	Selwyn Dodd MAIBC Michael Garrett MAIBC	David Galpin MAIBC
1996	John Davidson MAIBC Terry Mager MAIBC	Mike Huggins MAIBC
1997	Carole Arnston MAIBC Alan Scott MAIBC	John Neilson MAIBC James Taggart MAIBC
1998	Maura Gatensby MAIBC	Don Hazleden MAIBC
1999	Musson Cattell Mackey Partnership	
2000	Wendy Andrews MAIBC	Allen Aubert MAIBC
2001	Robert Turecki MAIBC	Joseph L. Whitehead*

\*Deceased



## past presidents

Robert Turecki 2000-2001  
John Davidson 1999-2000  
John Neilson 1998-1999  
Bryce Rositch 1997-1998  
Bonnie Maples 1995-1997  
Walter Francl 1994-1995  
Paul Bridger\* 1993-1994  
Selwyn Dodd 1991-1993  
Derek Neale 1990-1991  
N. Gerald Rolfsen 1988-1990  
Brian Hulme 1986-1988  
Richard Hulbert 1985-1986  
David M. Aitken 1983-1985  
Terence J. Williams 1981-1983  
Guy Walters 1980-1981  
Fred. J. Collins 1979-1980  
Ronald Bain 1978-1979  
Peter Fulker\* 1976-1978  
David Hambleton 1975-1976  
Richard Archambault 1973-1975  
Frank Russell\* 1972-1973  
Fred Hollingsworth 1970-1972  
William Rhone 1968-1970  
J.M. Dayton 1966-1968  
Ronald S. Nairne\* 1964-1966  
R. Siddall 1962-1964  
Charles E. Pratt\* 1960-1962  
William Leithead\* 1958-1960  
C. Campbell\* 1956-1958  
John W. L. Davies 1954-1956  
John Wade\* 1952-1954  
Peter Thornton\* 1950-1952  
H. H. Simmonds\* 1948-1950  
John S. Porter\* 1946-1948  
J. F. Watson\* 1944-1946  
G.N. Evans\* 1943-1944  
H. Blackadder\* 1941-1943  
George Nairne\* 1939-1941  
William F. Gardiner\* 1937-1939  
H. Whittaker\* 1935-1937  
William Bow\* 1933-1935  
J.Y. McCarter\* 1931-1933  
A.L. Mercer\* 1929-1931  
Percy Fox\* 1927-1929  
J. Benzie\* 1926-1927  
G.L. Thornton Sharp\* 1924-1926  
S.M. Eveleigh\* 1922-1924  
A.L. Mercer\* 1920-1922

\* Deceased

## honourary members

Ronald Bain MAIBC  
Sam Bawlf  
Reginald J. Bickford MAIBC  
Ray Cole  
James Currie  
Keith B. Davison MAIBC \*  
Henry Elder MAIBC \*  
Arthur Erickson MAIBC  
George Giles MAIBC \*  
Hon. Justice J. G. Gould  
Sanford Hirshen MAIBC  
Fred T. Hollingsworth MAIBC  
Kevin Hydes P.Eng.  
Peter Jones P.Eng.  
David B. Leaney P.Eng. \*  
Stuart Lefeaux  
William Leithead \*  
C.Y.Loh, P.Eng.  
Hon. Justice K. E. Meredith  
Eric Nicol  
Cornelia Oberlander  
Zwanette Pereboom MAIBC  
Charles E. Pratt \*  
Abraham Rogatnick MAIBC  
Doris Shadbolt  
Douglas Shadbolt MAIBC \*  
Gordon and Marion Smith  
Ray Spaxman ARIBA, MRTPI, FCIP  
Philip B. Stroyan  
Steve Taylor, P.Eng.  
Peter M. Thornton \*  
George Twizell \*  
Harbhajan Singh Viridi \*  
John Wade \*  
R.B. Wilson \*  
B. Paul Wisnicki \*  
Catherine Wisnicki MAIBC

\*Deceased

This year has marked a turning point for us all. Instead of acting in a defensive mode with respect to many of the issues which had caused so much of the recent problems, in 2001 we began to communicate and act proactively.

Building stronger, more cooperative links with the Chapters has been a very positive experience for the Council members and staff who took part in Chapter visits and for the Chapter members who extended their hospitality, experiences, and ideas.

We have established a much stronger position with the provincial government through our initiatives to change the statute establishing the limitation of liability and our efforts to ensure that the new community charter will enforce the *Architects Act*. On a local government level, every municipality in BC has now been sent a letter establishing AIBC's position on section 60 of the *Act*, with further initiatives to follow in this regard.

The good work of the Practice Board has begun to provide our members with revised service-based tariffs, which will greatly assist architects in establishing fair remuneration for their work and, we hope, enhance opportunities for attracting new clients.

We have now achieved the successful implementation of mandatory continuing education through our AIBC CES courses and programs. We recognize that we still face some challenges in making professional development more equitably available by improving access through appropriate scheduling and the use of new educational technologies, but by and large this initiative has met with great success.

As architects, we are of course always looking to the future of our practice and profession. An excellent step in this direction is the new ex-officio representation of Intern Architects on Council. The first such representative, Craig Henschel IA, has already made many valuable contributions to our policy discussions and we look forward to continued involvement on behalf of interns — the future of our profession.

Out of respect for the cumulative experience of the AIBC Past Presidents, we have also re-established the former practice of an annual dinner meeting with this group to exchange ideas and fellowship. I look forward to next year's event of this kind, and to meeting even more members from across the province through one of the many programs, services, and activities run by the Institute, the Architecture Centre, and the AIBC's member groups, including the Chapters. Thank you all for your efforts on our behalf in 2001, and may we continue to build our collective strength into another interesting and rewarding year.

Michael Burton-Brown MAIBC  
President



president's report

On the operational side of the AIBC, 2001 was a rigorous but productive year, marked by ongoing review, revision, change, innovation, and resourcefulness. AIBC staff continued to pursue the improvement of existing member programs, in tandem with the establishment of new ones, while respecting resource limits and the values of the membership. I'm pleased to report that we can't help but be enthused and inspired by the positive response of members to our efforts.

Members continued to tell us over the last year that they wished to receive more comprehensive information in a more timely fashion and efficient format, while incurring no further costs. New Director of Communications Donna Dykeman, working with the Communications Board and taking as her mantra that "the message and the audience should determine the means," has continued to develop AIBC's quarterly magazine, *architectureBC*, as a "window" on architecture and architectural issues in BC; AIBC *eNews* as a bi-weekly newsletter on events, resources, and information for members; and the AIBC *FYI* bulletin to provide details on government relations and advocacy activities on behalf of BC architects.

The introduction of mandatory continuing education has entailed virtually no hiccups. The Professional Development Board, chaired by Allan Hartley MAIBC working with Director of Professional Development Michael Ernest MAIBC, is to be congratulated for its ease of introduction and ongoing success. While we have long offered sessions within the AIBC offices, we are striving to make Learning Units widely available to members through the recognition of external providers and through alternative means of delivery. We have agreed to a development partnership with CMHC, and have entered into discussions with UBC, UVIC, and Royal Roads regarding distance delivery methods. AIBC Chapters now qualify to develop local programs for their members, and several external partners have begun staging programs in the regions. Finally, this year any member will be able to achieve all annual Learning Unit requirements at the AIBC's annual conference.

The year 2001 also saw the separation of the Registration and Conduct responsibilities. Deputy Registrar Wendy Grandan LLB, working with the Registration Board, placed a renewed emphasis on defence of the *Architect's Act*. Priority was also given to clarifying the requirements for foreign architects seeking registration, and to expanding membership through greater integration of students, Interns, and Architectural Technologists in all aspects of the Institute. Interns now sit in an ex-officio capacity at the Council table, and Architectural Technologists, working with Peter Levar MAIBC and his team, are more involved and represented throughout Institute activities than ever before.

Thomas Lutes LLB, new Director of Professional Conduct, set about enshrining, explicitly, the principles of administrative fairness and clarity within all aspects of AIBC's conduct system. Terms of Reference were completed for the Consensual Resolution Review Panel and the newly created Professional Conduct Board, which will work on those principles and policies that define the Conduct process.

I am pleased to report that even with all of these operational accomplishments, for the fourth year in a row the AIBC was able to meet its annual budget. Further, we met it with sufficient means at year-end to further reduce the AIBC's demand loan by \$65,000.00 and to increase the contingency fund to \$150,000.00. Careful and considered approaches allowed us to ensure greater security for the Institute's future while providing the model for ongoing management decisions. None of our accomplishments would have been possible without the extraordinary contribution of Council and many volunteers working together with staff on behalf of the interests of all AIBC members. To all of you, I say a huge thank you; we appreciate your time and effort so very much.

Dorothy D. Barkley  
Executive Director



executive director's report



photo: Carmen Schmid

aibc council members

missing from photo: Franc D'Ambrosio MAIBC

## treasurer's report

This past year has seen a continuation of fiscal stability and enhanced financial reporting. We can report that we have operated the financial affairs of the Institute successfully, completing 2000-2001 with a small surplus.

There have been some significant factors that have contributed to this success:

- With the assistance of our Finance Manager Carla Brown-John MBA, we continue to improve our reporting and control methodologies. This has contributed to Council's appreciation of the fiscal realities through monthly and quarterly reports.
- The reporting protocol enables the Institute and Council to compare our financial status to the previous year and to develop future budgets in a consistent format.
- Annual Budgets now contain projections for the next three years.
- Business plans for individual operating budgets, management portfolios, and Boards are now in place.
- The Institute's 2001 Financial Audit was accomplished in two days, a testament to sound accounting procedures and records.
- The administration continues to seek sponsorship support for Institute programs, including Professional Development.
- The Sponsorship Development Task Force, chaired by past Councillor Kiyoshi Matsuzaki MAIBC has contributed greatly to the financial success of the Institute, most notably in regard to our Annual Meeting and Conference.
- The Contingency Reserve Fund was supported with \$50,000 this year.
- The Royal Bank of Canada short-term-demand loan was reduced by a payment of \$65,000. The bank continues to show confidence in our fiscal operations.
- The administration, led by Executive Director Dorothy Barkley, continues to support Council's directives for positive fiscal management. In that effort, revised staff job responsibilities have afforded the Institute expanded service while holding the line on costs. Additionally, legal costs have dropped significantly since the introduction of the Consensual Resolution process.

The Institute's financial situation is good and is anticipated to improve over time. Our focus is to establish a reasonable contingency fund, pay down our long-term debt, and eventually (if current projections hold) reduce our annual dues. We continue to identify efficiencies and endeavour to lease our second floor while maximizing the use of our premises in advancing the profession.

Continued diligence will characterize the financial affairs of the Institute so that we may maintain our good financial situation and encourage growth in our membership.

Stuart Piets MAIBC  
Treasurer

# registrar's report

At the 2001 Annual Conference, the council-designated role of Registrar was accepted by Dave Mackey MAIBC. Wendy Grandan LLB was appointed Deputy Registrar, a staff position, later in the year, replacing Jak Redenbach MAIBC, and Thomas Lutes LLB was hired to manage the professional conduct process on a part-time basis. Kim Dionne continues in her role as Conduct Coordinator. In 2001, Susan Townsend and Doreen Fernandes joined the registration department in roles as Membership Coordinator and Registration Coordinator, respectively. There were also several changes to the composition of the Registration Board in 2001. Past President Robert Turecki MAIBC took over as interim Registration Board Chair and we welcomed several other new Board members.

In 2001, our primary registration issues consisted of updating all policies, procedures, and bulletins; actively pursuing act enforcement; and improving communication of registration issues to members. We made tremendous progress towards updating our policies and procedures, including reviewing reinstatement protocols and the review and clarification of the AIBC's interpretation of section 37 of the *Architects Act* – Alternative Qualifications. Other activities and accomplishments included:

- Implementing the new oral review process, including the provision of oral review guidelines and workshops to both candidates and reviewers.
- Streamlining the administration of Intern Architect work experience.
- Enhanced integration and support of intern architects, through funding of programs, direct mailings of interest to Interns, and inclusion in committee activities.
- Improved outreach to students, which saw an increase in student membership of 132% over the previous year.
- Continuing promotion of the relevance of the AIBC for Architectural Technologists, as evidenced by a 35% increase in membership.
- New questions developed for the Architectural Technologist examination.
- Creation of an act enforcement database.
- Outreach to municipalities regarding act enforcement issues.
- Improved communication to all members.

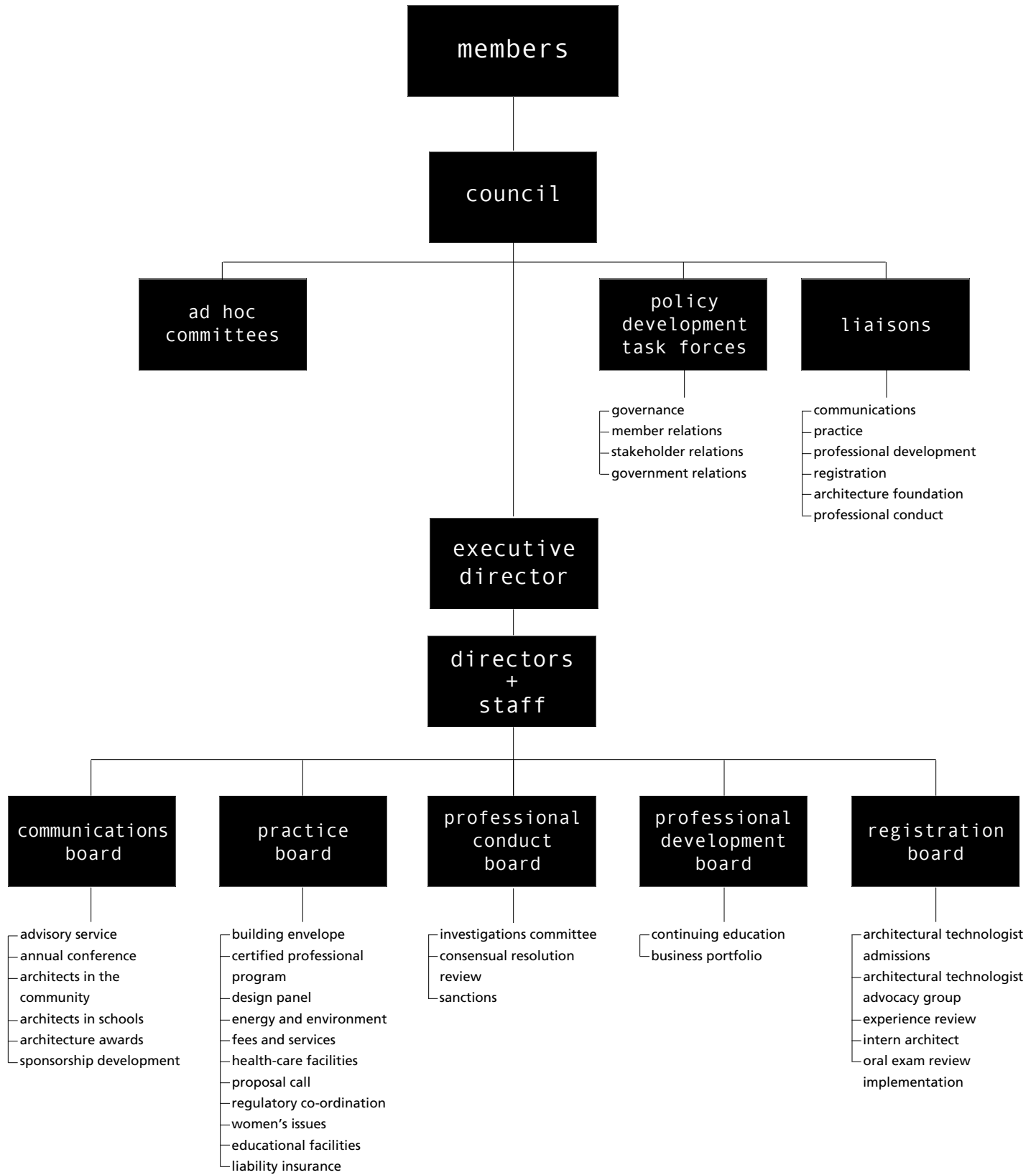
As the Consensual Resolution Process was implemented in 2000, 2001 saw the establishment of a Consensual Resolution Review Panel to review recommendations. Priority was given to addressing an existing backlog of complaint files, which have now been brought forward almost to completion. A regular column to explain and share relevant legal issues is now a feature of *architectureBC*, while CES now offers related courses. Looking ahead to the formation of a Professional Conduct Board, focus will be placed on development of a peer review program and the documentation of all conduct processes, including an explanation of the complaint process.

The following summary of firm and membership statistics shows a slight increase in registrations over the previous year. A good proportion of intern architects also finished the program this year. Throughout 2001, we saw a small but steady flow of applications from other provinces and states seeking registration through reciprocal arrangements, while temporary licenses decreased. In some cases, architects from other provinces and states chose to register in BC and obtain a certificate of practice instead of obtaining a temporary license.

	2000	31-Dec 2001	Difference 2000 vs. 2001
<b>INDIVIDUALS (excluding deceased):</b>			
Registered Members (including Licensed Honourary Members)	1350	1363	1.0%
Intern Architects	298	299	0.3%
Intern Technologists	8	7	-12.5%
Previously Registered Members	85	90	5.9%
Retired Architects	95	101	6.3%
Architectural Graduates	22	22	0.0%
Architectural Technologists	23	31	34.8%
Total of Above Categories	1881	1913	1.7%
Total Student Associates	73	170	132.9%

<b>FIRMS (Active):</b>				
Certificate of Practice	Corporations	288	287	-0.3%
	Partnerships	66	69	4.5%
	Sole-proprietorships	384	375	-2.3%
Certificate of Joint Practice		9	9	0.0%
Total Firms (Certificate of Practice/Joint Practice)		738	740	0.3%
Temporary Licences		45	29	-35.6%

Dave Mackey MAIBC  
Registrar





board,  
committee, and  
task force  
reports

## advisory service committee

### chair

Susan Baker MAIBC (09.2000 - 08.2001)

### co-chairs

Doug Oliver MAIBC and  
Andre Kroeger MAIBC  
(09.2001 – present)

### members

Eszter Csutkai MAIBC  
Bill Gies MAIBC  
Don Fairbrother MAIBC  
Richard Kadulski MAIBC  
May Lee MAIBC  
Kingsly Lo MAIBC  
Don Stuart MAIBC  
David Weiser MAIBC  
Gen Yada MAIBC

The Architects Advisory Service completed 30-some years of service in 2001-2002, offering its free 45-minute advice sessions to hundreds of homeowners throughout the Lower Mainland. From its inception, the Advisory Service has continued to introduce the general public to services available from architects, even for the smallest of design and construction issues.

Over the last year, the Advisory Service participated in both the BC Spring Home Show and the Fall Renovation Show with the Greater Vancouver Home Builders. The latter demonstrates the way in which architects and builders can complement each other. At both events, the "Ask an Architect" exhibit was well attended with some visitors fully prepared with sketches, photos, and even old floor plans!

The committee continues to seek other outlying locations, such as public libraries, for the service. For special events and tradeshow, however, the portable display system has proved its worth. Reduced set-up costs compared to previous years where a large wooden display required several carpenters to erect have eased staff and volunteer time as well as the committee budget.

The Advisory Service is particularly anxious to attract new members this year, following the loss of members who have retired or find it increasingly difficult to serve. Partly in response to committee member time demands, the committee switched in December 2001 to holding Saturday sessions every other weekend instead of every week. The committee is also looking at alternate times and venues to accommodate greater interest in architects' ability to participate.

With an eye to new members, the committee is engaged in discussions with several other AIBC committees to encourage their involvement. The Advisory Service is an effective way for all architects to hone communication skills with potential clients as well as a great way to improve the ability to think on your feet when those unanticipated questions arise. For genuine AIBC public relations, the Advisory Committee is still our best public face. Join us for education that counts.

## 2001 annual conference committee

The 2001 Annual Conference was held in Vancouver at Simon Fraser University's Morris J. Wosk Centre for Dialogue on April 6 and 7. The theme of the Conference, "Architects in Dialogue," inspired greater communication among members, our communities, industry, media, government, and environmental stakeholders.

Architects in Dialogue featured many first-time events. A dual Induction and Retirement Ceremony welcomed new architects into membership and honoured the contributions of our senior members. A combined Gala Awards Ceremony and Presidents' Dinner celebrated the spirit of excellence in architecture and recognized contributions made by presidents, volunteers, and staff in making AIBC better. And for the first time, Learning Units were credited to all members for attending professional development sessions.

Keynote speaker Tod Maffin, a leading international authority on the future of technology in business, media, and society, delivered an entertaining, jargon-free presentation. On the perceived complexities of e-business. An international guest speaker, award-winning Finnish architect, lecturer and architectural critic Pentti Kareoja, shared his insights into the history and cultural context of contemporary architecture in Finland, while touching on issues of sustainability and wood construction.

The Annual Meeting attended by over 200 AIBC members, who discussed and approved the implementation of mandatory continuing education. Other key issues discussed were Professional Renewal and the status on the Building Envelope Specialists program.

President Robert Turecki MAIBC hosted and Past President John Davidson MAIBC MC'd the AIBC Gala Awards Ceremony and Presidents' Dinner held at the Vancouver Club. Winners of Lieutenant Governor's Medals in Architecture, AIBC Innovation Awards, and the Barbara Dalrymple Memorial Award for Community Service were honoured. Ray Spaxman was bestowed Honorary Membership in the AIBC. Finally, Robert Turecki passed on the helm and governance of the Institute to the new Council and elected Executives led by Michael Burton-Brown MAIBC, the new President.

### chair

Kiyoshi Matsuzaki MAIBC

### members

Bruce Carscadden MAIBC  
Bo Helliwell MAIBC  
Terry Mager MAIBC  
Stuart Piets MAIBC  
Kristen Reite IA  
Janet Christensen  
Fiona Buchanan  
Michael Ernest MAIBC

## 2001 aibc annual conference sponsors

### gold

Canadian Wood Council – Wood *WORKS!*  
Keen Engineering  
Ledcor Industries Limited and Read Jones Christoffersen Ltd.  
Simon Fraser University – Office of Campus Planning & Development

### silver

Bull, Housser & Tupper  
Harper Grey Easton  
Jardine Lloyd Thompson Canada Inc.  
Metrix Professional Insurance Brokers Inc. &  
DPIC / Security Insurance Company of Hartford

R.A. Duff & Associates Inc.  
Roofing Contractors Association of BC  
Singleton Urquhart

### bronze

British Columbia Buildings Corporation  
BTY Group  
Country West Construction Ltd.  
Dominion Blue Reprographics

Fast + Epp  
Gage - Babcock & Associates  
McGraw Hill Construction Information Group  
Shapiro Hankinson & Knutson

### friends

Architectura Planning Architecture Interiors Inc.  
Ben Bialek NCIDQ  
Benwell Atkins  
Bridge Electric Corp.  
Brooks Corning Company Ltd.  
Carmen Schmid Photography  
Cityfone Telecommunications Inc.  
CMD Building Reports  
Consulting Engineers of British Columbia  
Davidson Yuen Simpson Architects  
Delta Vancouver Suites

Fasken Martineau DuMoulin LLP  
Glotman Simpson  
Happy Planet Fresh Juices & Smoothies  
Interior Craft Inc.  
Interior Flori Intellectual Floral Design  
MCW Consultants Ltd.  
Plan-It Design Products  
Stantec  
VEL Engineering  
The Vancouver Club

coordinator

Rodney F. Cottrell MAIBC

members

Rick Hulbert MAIBC  
 Katherine Logan  
 Hazen Sise MAIBC  
 Ken Wong MAIBC

The AIBC's Architects In the Community (AIC) program is a not-for-profit outreach initiative that facilitates public visioning processes to assist communities toward socially, economically, and environmentally sustainable futures.

Rick Hulbert MAIBC chaired the AIC program until the autumn of 2001, when he stepped down due to commitments to his busy architectural practice. Rick was a source of unbridled enthusiasm and a wealth of experience regarding community visioning and Charrette processes. His contributions included sharing effective approaches toward facilitating public processes, and helping to establish official outreach protocols for facilitators. Katherine Logan is a final-year architecture student who dedicated much of last summer toward establishing goals and standards for the AIC and AIS programs. (We look forward to the possibility of her further involvement after she graduates.) Hazen Sise MAIBC and Ken Wong MAIBC are both professional practitioners with an interest and background in community visioning and development. Hazen and Ken bring a broad range of insights, practical experience, and positive energy to the program.

Primary issues that arose in 2001 included how to make the program accessible to smaller communities that don't tend to have much in terms of planning resources or money, increasing program flexibility such that a project can be successfully delivered on relatively short notice (e.g., less than eight weeks), coming to terms with program finances (especially concerning project affordability and overall program funding), and strengthening internal support and guidance for the program by bringing aboard new facilitators and re-establishing an outreach committee.

Achievements for 2001 included:

- Public promotion of the outreach programs at community events on Vancouver Island, the Sunshine Coast, and within the Lower Mainland, including professional networking and the establishment of working agreements with other organizations such as Simon Fraser University, the Emily Carr Institute of Art and Design, and the British Columbia Society of Landscape Architects.
- Analysis and follow-up to the Penticton and Mission Charettes as a basis from which to learn and move forward with development of program procedures and policy.
- Establishing a set of standards for conduct of facilitators, especially during outreach projects.

Major issues and activities anticipated for 2002 include increased use and development of program resources, especially facilitators, the outreach committee, and sources of program funding; and reassessing overall program mandate and policies to assure program relevance and efficacy, particularly in light of potential program operation within the Architectural Foundation.

## architects in schools

The AIBC's Architects In Schools (AIS) program is a not-for-profit outreach initiative to support teachers and to teach youth in the province of British Columbia about architecture, sustainability, and our built environment.

Sharon Halfnight MAIBC chaired the AIS program until the autumn of 2001, when she left to pursue other commitments. Sharon was one of the original AIS facilitators, and provided many valuable insights into program procedure and history. Wendy Andrews MAIBC was also a founding member of the Architects In Schools group. Although Wendy was unable to participate in the program for much of the year, she remained a source of valuable program background. Deb Calderone is another long-time member of the AIS group, and was instrumental in creating the Architecture For Kids activity kits. Deb proved to be an invaluable resource in delivering a successful AFK seminar for the Vancouver School Board in the Fall. Katherine Logan is a final-year architecture student who dedicated much of last summer to establishing goals and standards for the AIC and AIS programs. We look forward to the possibility of her further involvement after she graduates.

Primary issues that arose in the AIS program included increasing program accessibility to communities outside of the Lower Mainland, addressing requests for diverse classroom-based projects, securing program funding, and increasing internal sources of support and guidance for the program by bringing aboard new facilitators and re-establishing an outreach committee.

Achievements for 2001 included:

- Public promotion of the outreach programs at community events on Vancouver Island, the Sunshine Coast and within the Lower Mainland, including professional networking and the establishment of working agreements with other organizations such as Simon Fraser University, the Emily Carr Institute of Art and Design, and the British Columbia Society of Landscape Architects.
- New lesson plans addressing such issues as handicapped accessibility and community sustainability, drafted for inclusion in an updated *Architecture For Kids* Handbook.
- Successful AFK seminar presented to the teachers at the offices of the Vancouver School Board in Fall 2001.

Major issues and activities anticipated for 2002 include increased use and development of program resources, especially facilitators, the outreach committee, and sources of program funding; and reassessing overall program mandate and policies to assure program relevance and efficacy, particularly in light of potential program operation within the Architectural Foundation. Another important task will be to address education opportunities at the level of high school and above through further development of the Design + Built Environment initiative or a similar project.

## the architecture foundation of bc

The Architecture Foundation of BC (AFBC) continues to improve their financial status, largely due to the very successful second annual golf tournament held in September 2001. The event attracted over 140 participants, including many MAIBCs and their guests, and players from the development and construction industry.

The AFBC continues to invest with the Vancouver Foundation and though our first year showed a slight loss (as most funds did in the year 2001), we continue to be committed to making further investments with this organization.

The AFBC obtained charitable society status this year, which allows our Foundation to offer tax receipts for donations and gifts. The directors will be disbursing funds over the next year as per our mandate, and we will also be investigating further fundraising opportunities and publicity to attract potential donors.

It is important to remember that our Foundation's mission is "to encourage and celebrate the study and appreciation of architecture in the province" as we enter another busy year.

### coordinator

Rodney F. Cottrell MAIBC

### members

Sharon Halfnight MAIBC  
Wendy Andrews MAIBC  
Deb Calderone  
Katherine Logan

### co-chairs

Ron Yuen MAIBC  
Bonnie Maples MAIBC

### directors

Graham McGarva MAIBC  
Kiyoshi Matsuzaki MAIBC  
Joyce Drohan MAIBC  
Oberto Oberti MAIBC  
Robert Turecki MAIBC  
Edgar Kaiser  
Stanley Kwok

## architectural technologist admissions committee

### chair

Peter Levar MAIBC

### members

Myron Kuzzyk MAIBC  
Raymond Letkeman MAIBC  
John Marchant MAIBC  
Jeremy Hurn AT•AIBC  
Michael Currie AT•AIBC

The task of the Architectural Technologist Admissions Committee has been two-fold. The primary objective is to monitor the admissions process as it relates to the registration of Architectural Technologists with the AIBC. The second is to promote the Architectural Institute at the grass-roots level.

Within its second year of existence, the AT Student Chapter at BCIT has yet again increased its membership. This year there was an increase from approximately 80 students last year to about 120. With these numbers growing, there will be a large base of intern technologists who in a few years will be eligible to qualify to sit the examination requirement for registration as Architectural Technologists of the AIBC.

These students have begun to take an active role in establishing communication with those Architectural Technologists that are currently involved in industry, either as interns or ATs. The Student Chapter brings with it an eagerness to learn and an enthusiasm to be involved with Institute activities.

This committee still has much work ahead of it, not only in terms of maintaining the registration requirements, but also in expanding resources for examination. In 2001-2002, we again increased the database of questions available to us in the setting of an AT exam.

National issues will continue to be one of the main focal points of the committee in the coming year. The issues of recognition and reciprocity are becoming a reality. We look forward to increasing student, intern technologist, and architectural technologist involvement in the coming year to raise the awareness of these new associates within the framework of the AEC industry. This year, we also had Knowledge Network's "Planet Education" produce a career profile of Architectural Technologists and their registration process with the AIBC, which was aired in April of 2001 and archived.

## building envelope committee

### chair

David Hewitt MAIBC

### former chair

Keith Hemphill MAIBC

### members

Serge Desmarais MAIBC  
Pierre Gallant MAIBC  
Greg Johnson MAIBC P.Eng.  
Greg Richardson MAIBC  
Bill McCreery MAIBC  
Richard Kadulski MAIBC  
Dave McGuigan MAIBC  
Doug Watts (on leave) MAIBC P.Eng.

This past year has been a very busy one for the BEC. The proposed bylaw change submitted to the provincial government to allow the BEP designation was disallowed. This unanticipated setback has obviously delayed the implementation of the program; however, there is optimism that the government's position may be changed or modified. There are ongoing discussions to get this back on track.

BEC put forth a position through the Practice Board that all MAIBCs should take the Building Envelope Principles course. A motion was submitted to Council which Council supported in principle pending legal opinion on Council's authority to make courses mandatory. Subsequent legal opinion stated Council did indeed have the authority. This motion will be taken forward to the next step, pending a viable implementation strategy. In the meantime, Council has approved, supported by the Intern Architect Committee, that all IAs will be required to take the BEP course as part of their registration requirements as of July 1, 2002.

Members of the BEC provided significant input into *Bulletin 34 - Building Envelope Services: Appropriate Professional Practice* recently issued by the AIBC. Bulletin 34 outlines the scope of services for a Building Envelope Professional (BEP) and the "points of principle" as to the engagement of architects and engineers on various project types.

## communications board

The Communications Board acts as a focus for outreach initiatives and effective member communication at the AIBC. In 2001, the Board focused on renewal and refinement of existing programs and the improvement of communication services at the AIBC. The programs encompassed under this board include:

- Architects In Schools Program (AIS).
- Architects In the Community Program (AIC).
- AIBC Awards.
- The AIBC Gallery.
- Architectural Walking Tours Program (Vancouver and Victoria).
- The Advisory Service ("Ask an Architect").
- The Intern Architects Committee.
- and other communications activities within the AIBC.

There have been a number of changes this year. The AIBC newsletter has been dropped in favour of a quarterly magazine (*architectureBC*) that is supplemented by regular member fax and/or email news bulletins. This has allowed more in-depth coverage and a more timely broadcast of relevant information to members. *architectureBC* has received much acclaim, but the challenge of 2002 will be to see this magazine become more fully developed in capturing the pulse of the profession.

Other items of note include:

- The AIS and AIC programs have matured under the guidance of Rodney Cottrell MAIBC. It will be the aim of these programs to become fully self-sufficient in 2002.
- The AIBC Gallery has seen a highly diverse program and annual calendar developed this year. Several exhibits have gone on to travel throughout the province, further raising the profile of our small gallery.
- Rob Whetter has provided value assistance to the communications team through his review and mapping of the AIBC Web site. In 2002, we look forward to redeveloping the Web site to better serve both members and the public.

Membership and Staff Changes:

We are currently without representation from our Chapters. One of the challenges for 2002 will be to examine representation and participation on the Board as well as opportunities for members to contribute to outreach and member communication initiatives.

We thank Bruce Haden MAIBC for lending vision and leadership to a number of new ventures in his role as Chair. We also thank Sharon Halfnight MAIBC, Sandra Korpan IA, Joanna Kruk IA, Kiyoshi Matsuzaki MAIBC, and Alexander Kristiansen MAIBC for their efforts of the past year — they will be missed. Janet Christensen also left her position as Director of Communications in 2001. Without her efforts we would not have come so far this past year — many thanks Janet!

This year we welcomed new Director of Communications Donna Dykeman, Cheryl Machan IA, Kevin Hanvey MAIBC, Rob Whetter, and Communications Assistant Andrew Sinclair, who contributed greatly to the success of the Architecture Centre Gallery. We would also like to express our appreciation to Communications Coordinator Fiona Buchanan for the tireless enthusiasm and professionalism that she brings to carrying out her many tasks within the Communications Department.

The Communications Board will continue to pursue opportunities for improved communications to the public, related industry sectors and, most importantly, to and among AIBC members. For 2002, we will focus on the renewal of the AIBC Web site and effective Web-based information, membership, and representation on the Board, continued pursuit of effective communication initiatives, growth and development of our magazine *architectureBC*, and the many other print and electronic publications produced by the AIBC.

### chair

Andre Kroeger MAIBC

### members

Bruce Carscadden MAIBC  
Rodney Cottrell MAIBC  
Franc D'Ambrosio MAIBC  
Bruce Haden MAIBC  
Sharon Halfnight MAIBC  
Kevin Hanvey MAIBC  
Rick Hulbert MAIBC  
Alexander Kristiansen MAIBC  
Joanna Kruk IA  
Cheryl Machan IA  
Kiyoshi Matsuzaki MAIBC  
Sandra Korpan IA  
Martin Nielsen MAIBC  
Chris Rowe MAIBC  
Rob Whetter MArch

# design panel committee

## chair

Darryl Condon MAIBC

## members

Patricia Bourque MAIBC  
Karl Gustavson MAIBC  
Georg Koslowski MAIBC  
Curtis Miles MAIBC  
Nick Milkovich MAIBC  
Bernard Perreten MAIBC  
Coin Shrubbs MAIBC

The Design Panel Committee has the responsibility of nominating members of the AIBC to over 30 advisory design panels throughout British Columbia. Serving on one of the many advisory design panels is an excellent method of making a contribution to our communities.

The committee was pleased this year to issue Bulletin 65. This bulletin was developed to provide a consistent basis for the evaluation of the various design panels and their procedures. In turn, it will enable members who participate on, or appear before, a design panel to compare any concerns they may have about the panel to an established standard.

Outgoing Design Panel members in 2001 were J. Terry Barkley MAIBC and Oberto Oberti MAIBC. Terry served as Chair of this committee and left after long service. Oberto left this year to join the AIBC Council. In addition to the committee's ongoing work providing nominations to design panels, in 2001 we focused on methods to increase general awareness of these panels and to encourage volunteers.

Thanks to all 2001 Design Panel Volunteers:

Colwood / Langford	Bill Lipsey MAIBC	Antoni James MAIBC
Coquitlam	Adrian Lao MAIBC Kirat Anand MAIBC	Dave Nicholls MAIBC
Delta	Bob Whitbread MAIBC	Tony Koepfer MAIBC
Esquimalt	Antoni James MAIBC	
Gulf Islands / Saltspring	Neil Morie MAIBC	
Maple Ridge	Jeff Lawlor MAIBC	Patrick Stewart MAIBC
New Westminster, CDC	Richard Bernstein MAIBC Chris Dikeakos MAIBC Jerry Doll MAIBC Greg Dowling MAIBC	John Hollified MAIBC Doug Ramsay MAIBC Bryce Rositch MAIBC
New Westminster, DRP	Nigel Baldwin MAIBC David Eaton MAIBC	Ken Falk MAIBC Mark Thompson MAIBC
North Vancouver City	Darryl Condon MAIBC Paul Kernan MAIBC	Melanie Marchand MAIBC
North Vancouver District	Bernard Decosse MAIBC Fred Hollingsworth MAIBC	Georg Koslowski MAIBC
North Vancouver District Heritage	Bernard Decosse MAIBC	
Oak Bay	John Keay MAIBC Rod Windjack MAIBC Thomas Gaffney MAIBC	Mary Jane Teachman MAIBC
Peachland		
Pitt Meadows	Eszter Csutkai MAIBC	
Prince George	Gerry Steward MAIBC	Graham Goodall MAIBC
Richmond	Robert Bradbury MAIBC Glenn Burwell MAIBC	Kenneth Chow MAIBC Bruce Knapp MAI
Saanich	Jack James MAIBC	Sorin Birliga MAIBC
Surrey	Firouz Adab MAIBC Mark Ankenman MAIBC David Dove MAIBC	Norman Huth MAIBC George Klassen MAIBC Alan Nakaska MAIBC
UBC	Rainer Fassler MAIBC	Karen Marler MAIBC
Vancouver Urban Design Panel	Helen Besharat MAIBC Walter Francl MAIBC Richard Henry MAIBC	Joseph Hruda MAIBC Stuart Lyon MAIBC Ken Terriss MAIBC
Vancouver First Shaughnessy	Andre Rowland MAIBC	Jan Timmer MAIBC
Vancouver Chinatown Historical Area Planning Commission	Ronald Bijok MAIBC	Po-Chu Lee MAIBC
Victoria ADP	Greg Damant MAIBC Ray Hunt MAIBC	Jim Kerr MAIBC Pradip Misra MAIBC
West Vancouver	Brad Lamoureux MAIBC Eugene Lee MAIBC Wally Moroz MAIBC	Georg Koslowski MAIBC Stuart Rothnie MAIBC George Venini MAIBC
Whistler	Brigitte Loranger MAIBC Peter Lang MAIBC	Andre Kroeger MAIBC
White Rock	Chip Barrett MAIBC	Paul Rust MAIBC

## energy + environment committee

The Energy and Environment (E & E) Committee provides leadership and information to members of the AIBC, allied professionals and technical bodies, governmental organizations, and the general public on the choices we can make to encourage energy and environmental conservation in architecture.

In addition to architect and intern architect members, the committee includes representatives of the engineering and landscape architecture professions, permitting coordination and liaison with the sustainability committee of the association of professional Engineers and Geoscientists of BC (APEGBC), and the BC Society of Landscape Architects (BCSLA). Jonathan Rider MAIBC represents the committee on the APEGBC Sustainability Committee.

The committee organized the Green Design 2001 exhibition of environmentally responsible design projects. A total of 32 submissions were received from architects, engineers, and landscape architects. Display panels have been exhibited at a range of venues, including the Greater Vancouver Regional District's Green Building Conference, the AIBC Gallery, and at APEGBC's 2001 annual general meeting.

A considerable portion of the committee's time has been spent on the issue of LEED™. The LEED rating system is a voluntary, market-driven, green building rating system developed by the US Green Building Council (USGBC). LEED has been selected by a joint committee representing the City of Vancouver, the GVRD, and the British Columbia Buildings Corporation, as the preferred environmental assessment method for buildings. This group has also commissioned a BC version of LEED which has been submitted to USGBC for approval.

A presentation to the E & E Committee by representatives of the City of Vancouver Planning Department suggests LEED may be adopted as a building standard for future development of the Southeast False Creek area in Vancouver. It is likely that in the future, LEED will be increasingly used, by both public and private sector clients, as a measure of green building performance. Considering the potential significance of this issue, at the suggestion of the E & E Committee, AIBC will become a member of the USGBC, providing an opportunity to influence the future direction and development of LEED. Susan Gushe MAIBC will represent the E & E Committee at meetings of the Vancouver Branch of the USGBC (Cascadia Chapter).

Through its representative on the AIBC Professional Development Board, Don Nicolson MAIBC, the committee continues to provide input and support to AIBC seminars and workshops in the field of green design and sustainability. Jonathan Rider MAIBC has represented the E & E Committee at a number of teleconferencing meetings of the Sustainable Building Canada Committee (SBCC). SBCC is an initiative of the RAIC with the goal of developing a coherent platform for the design, construction, operation, management, regulation, and evaluation of built "green" environments in Canada, and the education of professionals involved in the industry. Committee member Ron Bain MAIBC is the co-chair of the Southeast False Creek Stewardship Group.

### chair

Paul Kernan MAIBC

### members

Bill Gies MAIBC  
Jennifer Sanguinetti P.Eng.  
Jonathan Rider MAIBC  
Don Nicholson MAIBC  
Susan Gushe MAIBC  
Zan Kelly MAIBC  
Richard Kadulski MAIBC  
Ron Bain MAIBC  
Michel Labrie  
Patricia Campbell  
Lauren Caldwell  
Richard Klopp MAIBC  
Susan Nesbit P.Eng.

## experience review committee

This committee's purpose is to assist the Registration Board and staff in ensuring that the work experience component of the Intern Architect Program (IAP) is being administered effectively, consistently, and fairly.

David Yustin MAIBC left in mid-2001 and should be specifically acknowledged for his hard work and assistance to the new staff. The primary issues of 2001 consisted of how to justify and harmonize BC requirements in the national context, how to deal with architects from foreign jurisdictions, how to clarify the requirements of the IAP (particularly BC requirements), and how to make the tasks of the committee more manageable.

Some of the committee's achievements have included:

- Revising work experience procedures.
- Revising Appendix B, which outlines BC requirements of the IAP.
- Updating the committee's terms of reference to allocate routine activities to staff and thereby make the committee work more manageable for volunteers.
- Reintroducing mentor comment sheets.
- Participating in the development of the new Oral Review.

In 2002, the committee will continue to develop policies and procedures that ensure clarity, consistency, and fairness. The committee will assist the Registration Board in applying standards to S. 37 application reviews and refocusing mentorship as a meaningful component of an intern architect's career.

### chair

David Yustin MAIBC

### members

Patricia Bourque MAIBC  
Julio Gomberoff MAIBC  
David McIntyre MAIBC  
Lillian Mah MAIBC

chair

Michael Garrett MAIBC

members

Gregg Brown MAIBC  
Wayne Fougere MAIBC  
Havey Hatch MAIBC  
Barry Herring MAIBC  
John Neilson MAIBC  
Nik Rohatgi MAIBC

This committee acts as a resource to the Practice Board and the Director of Professional Services in matters related to architectural practice and delivery of architectural services to the consumer.

During 2001 the committee continued to provide input on various initiatives, including:

- The National Practice Program's new Document 6, now in advanced draft form, which will provide a "kit of parts" Client/Architect Agreement more readily adaptable than its predecessor documents to the ever-increasing range of services currently being undertaken by architects.
- A revised Tariff for the Market Multiple-Residential Sector, now issued under Bulletin 55. This change represents a departure from the familiar, traditional "Basic Service" in Appendix I of the AIBC Tariff. This is the result of a lengthy process of consultation with members experienced in that sector, led by Ron Hoffart MAIBC and brought to a conclusion this year by Wayne Fougere MAIBC.
- Development of an Acceptable Minimum Standard of Practice to guide members in providing architectural services and fulfillment of professional obligations.
- Review of miscellaneous new and revised national documents under development by the Canadian Construction Documents Committee (CCDC) and the Federal Design/Build Task Force, among others.

In the coming year the committee will explore parallels to the Market Multiple-Residential Tariff in other Owner/Builder Sectors (e.g. commercial). The committee will also work with the Professional Development Committee, which perceives a gap in course offerings on project delivery processes, specifically during the construction documentation and tendering phases.

During the year, the committee welcomed new members Wayne Fougere MAIBC, Nik Rohatgi MAIBC, and Harvey Hatch MAIBC. At the end of the year Kendall Jessiman MAIBC resigned; his dedicated contributions are appreciated.

## finance task force

The Finance Task Force — comprised of Stuart Piets MAIBC, Vice President Stuart Howard MAIBC, Registrar (and past Treasurer) Dave Mackey MAIBC, and LG Appointee Satwinder Paul MEVDS — have continued to monitor the Institutes Financial affairs.

In 2001, this task force was initially charged with the responsibility of developing policy to improve the Institute's fiscal position. Working with the administration, this has been successfully accomplished. The task force has now evolved into a role of maintaining our financially stable situation while developing policy for Council's review and possible adoption. Activities include encouraging further financial support for our contingency fund, paying down our long-term debt and, when possible, reducing our annual dues.

Specifically, the new terms of reference adopted by Council charge the task force with the responsibility for the "ongoing review of AIBC financial management results and long term financial strategies to anticipate and prevent future financial crisis." We continue to work towards this goal.

### chair

Stuart Piets MAIBC

### members

Stuart Howard MAIBC  
Dave Mackey MAIBC  
Satwinder Paul MEVDS

## health care facilities committee

The Health Care Facilities Committee (HFC), comprising representatives from the AIBC, the BC Ministry of Health, the Consulting Engineers of BC, and the Quantity Surveyors' Society of BC had as its 2001 objectives:

- To serve as a cross-discipline forum for issues relating to planning, design, and project delivery.
- To facilitate, exchange, and disseminate information and research as it relates to the many forms of health facilities design.
- To provide an advisory service to the governing authorities on all matters related to the planning, design, construction, commissioning, and post-occupancy evaluation of health care facilities in British Columbia.
- To work with the Ministry of Health on finalizing the Project Studies format for use by the various health regions in identifying future new projects.
- To monitor the consultant selection process.
- To monitor fees and services for health facilities project work.

Four joint meetings were held through the year with the active participation of the Ministry of Health and recently, representation from Health Services Group (HSG), an initiative of the BC Buildings Corporation (BCBC), for more effective project delivery. Now under consideration is representation from the various regional health authorities.

A Health Care Project Delivery workshop was held in April 2001, sponsored jointly by HFC & HSG. The workshop included consultants in healthcare design and planning, project management, health authorities, the HSG, the MOH, and the MFCR.

The workshop purpose was to brainstorm issues surrounding current methods of health care project delivery in BC, with a goal of identifying approaches to make them work better for all. A summary report was compiled and circulated and made available on the HSG Web site.

The Health Care Committee continues to actively assess and comment on the various ensuing changes, both good and bad. Ongoing assistance was provided by the HFC to the MOH and the MFCR to review draft iterations of the Multi-Level Care Guideline Update and the Project Studies format.

### chair

Brett Smaill MAIBC

### members

Gordon Aalhus P.Eng.  
Robert Billington MAIBC  
Bruce Raber MAIBC  
Doug Redmond P.Eng.  
Jim Eaton  
Michael Garrett MAIBC  
Scott Gordon MAIBC  
Blair McCarry P.Eng.  
Joe Rekab QSSBC

### liaison

Chris Sullivan, Ministry of Health

chair

Eva Matsuzaki MAIBC

members

Monica Baillie MAIBC  
 Erika Gerson MAIBC  
 Cristina Gennari MAIBC  
 Joan Hendriks MAIBC  
 Craig Henschel IA  
 Zan Kelly MAIBC  
 Stanley King MAIBC  
 Carman Kwan MAIBC  
 Joanna Kruk IA  
 Cheryl Machan IA  
 Kiyoshi Matsuzaki MAIBC  
 Helen O'Toole  
 Satwinder Paul MEVDS  
 Zwanette Pereboom MAIBC  
 Nancy Vo  
 Rick Young MAIBC

The human equity task force presented the following goals to Council in January 2001:

- To educate AIBC members regarding prevention of harassment and discrimination.
- To collect information on how other professions deal with harassment and discrimination, and on what federal and provincial legislation is already in place.
- To amend AIBC By-Laws or Codes to include harassment and discrimination in the definition of Unprofessional Conduct.
- To establish an AIBC Policy re: Harassment and Discrimination that will apply to all firms and members.
- To establish protocols and procedures for investigating complaints and, when appropriate, for initiating mediation or disciplinary proceedings.

Challenges the task force has considered over the last year include: how to balance the need for more education on equity issues and the need to provide procedures for dealing with complaints; how to integrate the concept of equity in all of AIBC's documents and programs; and for those who think there is no equity issue in our profession, how we can best convey the nature and extent of inequity.

Achievements in 2001-2002 included multiple interactive workshops — at the 2001 Annual Meeting, with foreign architects, the Intern Architect Committee, the Interior Chapter, and the Vancouver Island Chapter. We also held fruitful discussions with the Law Society, the Human Rights Commission, and the AIBC Director of Professional Conduct, while gathering additional information from other professional organizations.

## intern architect committee

The mandate of the Intern Architect Committee, as set out by Council, is to provide continuity, structure, and organization for Intern Architects within the Intern Architect Program (IAP), as well as to foster improved communication between Intern Architects, their employers and mentors, and the AIBC. Although membership of the IAC changed dramatically during the past year, this transition in leadership and portfolios gave us the opportunity to review and reassess activities and programs. We would like to thank the valuable guidance that Jory Fabish MAIBC, as architect-at-large, brought to the committee for many years and acknowledge the work of past members and new registered architects Scott Mitchell MAIBC and Laura Steele MAIBC.

The biggest challenge was to promote interns at the the AIBC as the future new professionals. The first step was to plan a new approach to communicate with the Institute and the profession. The main points of action during the past year were networking and identifying the different kinds of interns registered in the IAP. Last year the committee advanced in terms of communicating with the Institute. Interns now have an ex-officio position on Council, and funding for our programs and operations. In terms of education, we have updated study material, which is available for sign-out at the AIBC, and we continue to organize NCARB-ARE preparation seminars and workshops.

### co-chairs

Oscar Flechas IA  
Foreign Interns Liaison

Craig Henschel IA  
Intern Architect Representative on AIBC Council

### members

Joanna Kruk IA  
Past Co-chair

Sarah Bornstein IA  
Education Coordinator

Maxine Cowan SA  
UBC Student Liaison

Ajaz Hasan SA  
Education Coordinator

Daniel Hawreluk SA  
UBC Student Liaison

Biljana Ljubojev IA  
Education Coordinator

Cheryl Machan IA  
Communications Board Liaison

Brent North MAIBC  
Architect-at-Large

Stefan Wiedemann MAIBC

## investigations committee

The Investigations Committee conducts informal reviews of complaints filed against members and determines whether these complaints have sufficient grounds to merit a formal inquiry by AIBC Council. The committee holds monthly meetings and additional meetings as required. Thomas Lutes LLB Director of Professional Conduct, joined the AIBC in June 2001 and oversees the administration of the discipline and conduct portfolio.

2001 saw a reduction in the number of complaints reviewed by the Investigations Committee. From 1997-2000, an average of 21 complaints were handled, while 13 complaints required the Committee's review in 2001. It is unclear whether this reduction is a result of improved practice in the profession, but the committee is optimistic that expanding professional educational program and better overall understanding of the AIBC's Bylaws are beginning to be reflected in the disciplinary realm.

2001 also saw an increase in participation by members in the Consensual Resolution process. Many of the complaints that were deemed by the Investigations Committee to be of sufficient merit to proceed to a Disciplinary Inquiry are or have been resolved through this process. The Consensual Resolution Review Panel (the "Panel") will be asked to review and approve these agreements in 2002 and the results will be published by way of "green sheets" later in the year. The Panel reviews the Agreements to ensure that the best interests of the member, the complainant, the profession of architecture and the public interest are balanced and protected.

At the end of the year 2000, John McCormack MAIBC, and Paul Becker MAIBC, resigned; their dedicated contributions are much appreciated. Over the course of the year, the Committee welcomed new members Charlotte Murray MAIBC, Maura Gatensby MAIBC, Curtis P. Miles MAIBC, and Dave Mackey MAIBC – Council Liaison. After the AIBC Annual Meeting, Dave Mackey MAIBC replaced Lee Gavel MAIBC as Council Liaison.

### chair

Russell Chernoff MAIBC

### current members

David Mah MAIBC  
Mark Whitehead MAIBC  
Charlotte Murray MAIBC  
Maura Gatensby MAIBC  
Curtis P. Miles MAIBC  
Dave Mackey MAIBC – Council Liaison

### outgoing members

John McCormack MAIBC  
Paul Becker MAIBC  
Lee Gavel MAIBC — Council Liaison



### Complaint Statistics

	1997	1998	1999	2000	2001
Total 22	22	20	18	26	13

The characteristics of the complaints dealt with these issues:

	1997	1998	1999	2000	2001
Copyright	0	0	0	4	0
Professional Seal	2	1	0	0	1
Performance of Services	5	11	8	6	2
Aid/Abet Illegal Practice	0	3	1	0	1
Disrespect/Harassment	3	3	2	4	0
Bribery	0	0	0	0	0
Fee/Speculative Service	2	0	0	1	1
Failure to Pay Consultants	3	0	1	4	0
Misrepresentation	2	0	1	0	1
Fees and Services not in					
Substantial Accord with Tariff	3	4	2	4	5
Employment Standards	0	0	0	0	0
Supplanting	7	0	2	0	5
Conflict	1	1	1	2	0
Financial Issues	0	6	0	1	0
Failure to Report	0	3	0	0	0
Client-Architect Agreement Requirements and Omissions	0	0	0	0	1
Unprofessional Conduct to Fellow Architect	0	0	0	0	1

Through an analysis of all AIBC conduct cases on file (1979 – 2001) resulting in disciplinary action against a member, the following summarizes the cases into broad classifications:

Professional Seal	8	14%
Aid/Abet Illegal Practice	9	16%
Free/Speculative Service	7	11%
Failure to Pay Consultants	7	11%
Fees & Services not in		
Substantial Accord with Tariff	4	7%
Supplanting	9	16%
Failure to Report	6	11%
Other	8	14%
Total	56	100%

It should also be noted that most disciplinary action has not resulted from technical competence deficiencies.

# liability insurance task force

The Liability Insurance Task Force (LITF) continues to stay informed of changes in the insurance industry and respond to the questions and concerns of members. Much of our work through 2001 has been to prepare for possible changes to the Statute of Limitations and the Joint and Several provisions of our laws which tend to focus on the "last person standing," often the architect.

The LITF has met regularly with major insurers and brokers to maintain currency with the availability of insurance and the increasingly onerous exclusions contained in new policies. Adding 9/11 to the burden of the insurance industry worldwide has further limited the participants and put huge pressure on premiums. During the course of the year, we witnessed the demise of the BC Housing Project Policy Program administered by Marsh Canada. Illustrative of the problems faced by the insurance industry, the underwriter was no longer able to cover new policies because of the failure of HIH in Australia for reasons completely unrelated to insurance. Marsh Canada was unable to identify another underwriter willing to cover multi-family residential (particularly wood frame), primarily because of problems surfacing in jurisdictions other than BC. Prolines Southwestern also announced that it would no longer provide practice policy coverage to architects. Prolines' decision was directly related to the loss ratio experience resulting from cases of building envelope failures.

The remaining brokers and insurers, however, indicated a reduction in the number of new claims and a sense that the claims related to "leaky condos" had "peaked." This is of little comfort to practitioners who face premium increases of 50 - 500%. The larger increases appear to relate to smaller practices, of which we have many in BC. There are no easy answers and we expect the current situation to continue for several years. The market is in flux, policy wording and exclusions are rapidly changing, and there is no certainty of renewal. Practitioners are advised to start the renewal process early, be complete and thorough in making application, seek quotations from as many sources as possible, and administer the policy carefully. On the positive side, the insurers who remain active have instituted very helpful practice reviews and loss control seminars. Their advice regarding the use of standard client/architect agreements, contracts with subconsultants, confirmation of subconsultant insurance, and client management will serve to strengthen our practices.

The LITF participated in the preparation of the AIBC's response to the provincial government's Deregulation Initiative. As expressed by Minister of the State Kevin Falcon, the government is committed "to reduce unnecessary red tape and regulation by one-third within three years." We took the opportunity to raise matters of design and building permit approvals and inspections, and the relative liability taken by municipal employees and practicing professionals. This tied in to increasing governmental concern for the exposure of municipalities following the Riverwest Case in Delta, and the inability of the Municipal Insurance Association to continue to obtain coverage for water ingress claims beyond the end of 2001. Subsequently, in a meeting with the Honourable Ted Nebbeling, who has responsibility for developing the Community Charter intended to replace the Municipal Act, the AIBC made a strong case for changes to the Statute of Limitations and proportional rather than Joint and Several liability.

In October, we made a joint presentation with APEGBC to the BC Chapter of the Canadian Bar Association (CBABC). An internal task force of the CBABC has developed a position paper on possible revisions to the Statute of Limitations and invited our comments prior to their submission to government. Both the AIBC and the APEGBC expressed serious concern. While the CBABC indicated that liability should be limited to 10 years, the time was to run from the discovery of fault. The law currently provides a plaintiff just two years to file a claim after discovery and so such a change would worsen our situation. We strongly support the time period (10 years in Alberta, 15 years in proposed Ontario legislation) to run from the time of the design error, or substantial completion of the project. The CBABC believes that this does not adequately protect the consumer. Much work remains!

The LITF also reviewed and gave its support to a report prepared by the CBABC on the subject of Limited Liability Partnerships. The contemplated amendments to the related statutes and provincial acts would relieve partners who did not participate in the decision that led to a liability claim from exposure of those partners' personal assets. The assets of the partnership and the personal assets of the partner judged at fault would remain exposed and available to settle the claim. The proposed legislative changes would make BC law consistent with most other provinces and many US states in this regard.

The efforts and concerns of the LITF and the AIBC with regard to liability exposure and insurance coverage are shared by many other professional organizations. It is our belief that we can have greater impact in our submissions for change if we work together. Similarly, we are better able to assist individual members if we continue to hear from other practitioners. We appreciate the communication and we remain open to your calls. We are also grateful for the continuing dialogue and advice from those insurers and brokers who remain committed to our needs.

## chair

John Davidson MAIBC

## members

Linda Baker MAIBC  
Nigel Baldwin MAIBC  
Bernie Decosse MAIBC  
Julio Gomberoff MAIBC  
Zwanette Pereboom MAIBC  
Simon Richards MAIBC



## practice board

### chair

Brett Smail MAIBC  
Chair, Health Facilities

### members

Paul Kernan MAIBC  
Chair, Energy & Environment

Michael Garrett MAIBC  
Chair, Fees & Services

Darryl Condon MAIBC  
Chair, Design Panel

Larry McFarland MAIBC  
Chair, School Facilities

David Hewitt MAIBC  
Chair, Building Envelope

Ed MacKinnon MAIBC  
Chair, Regulatory Coordination

Monica Baillie MAIBC  
Chair, Women's Issues

Paul Rust MAIBC  
Council Liaison

The Practice Board is responsible for coordinating eight committees of the AIBC, each represented by a chairperson. These representatives, along with one Council liaison representative and AIBC senior management, comprise the Practice Board. The Practice Board brings a corresponding focus to a broad range of issues arising through the year from the various committees and is a primary vehicle for policy recommendations to Council.

2001 saw the addition of the School Facilities Committee to the Practice Board. Committee membership changes included David Hewitt MAIBC, newly appointed Chair of the Building Envelope Committee, replacing Keith Hemphill MAIBC; Darryl Condon MAIBC, newly appointed Chair of the Design Panel, replacing Terry Barkley MAIBC; and Paul Kernan MAIBC, newly appointed Chair of the Energy & Environment, replacing Johnathan Rider MAIBC.

2001 also saw several useful discussions held on a variety of issues resulting in recommendations and motions for endorsement to AIBC Council. Achievements include:

- The Fees & Services Committee development of a draft document for "Minimum Standards of Services" endorsement.
- NPP Document 6 - Client/Architect Agreement endorsement.
- Certified Professional Program review, to resolve program ownership issues, and the development of "Interim Recommendations for Continuation of the Certified Professional Program."
- Amended Market Housing Tariff for Fees.

In the coming year, activities will include the evolving issues arising from building envelope design & regulation. The Energy and Environment Committee will continue to work with the management and adoption of the emerging green building initiatives and LEED program issues into the provincial realm. The Health Facilities and School Facilities committees will be closely monitoring the Public/Private Partnership (P3) project delivery for selected public facilities in BC.

## professional development board

The Professional Development (PD) Board oversees a broad array of activities and initiatives. To bring order to this wide mandate the PD Board, working with Council, has established clear goals and areas of priority focus. Our primary mission is to foster relevant, effective, and engaging lifelong learning for architects in BC.

Our key initiative continues to be the development of AIBC's mandatory Continuing Education System (CES), protocols and procedures for which have been developed and distributed to the AIBC membership. We have worked to create opportunity for members to earn all 18 annual Learning Units (LUs) at the 2002 Annual Conference. Periodic reminders and bulletins continue to be issued to members to encourage LUs be acquired continuously rather than at the deadline. This work has been led by a CES committee comprised of MAIBCs Patrick Stewart (chair), Bill Gies, Maureen Connolly, Larry Wilson, and Michael Mychajlyszyn.

PD has been developing the administrative infra-structure for recording and auditing learning activities, with the aim of being straightforward and accessible to our members and cost-effective for the Institute. We are working with External Providers to create a broad array of relevant, accredited learning experiences at a reasonable cost. Seventeen such External Providers were accredited by year-end. We are engaged in ongoing discussion about items that constitute legitimate learning activities; for example, participation in professional service committees of the Institute or preparing and presenting a course.

We are aiming to provide a minimum of 40% of learning activities in core competency areas including sustainable design, building code, and technical education. PD has initiatives to enhance offerings in each of these areas. Fall 2001 saw participants in a building code course rolling around the AIBC premises in wheelchairs, as a hands-on way of exploring disability requirements. This is one example of our efforts to shift the educational model of our technical and professional offerings into a more engaging and interactive experience.

We continue to grapple with issues of how to effectively offer PD to members outside of the Lower Mainland, while offering some AIBC courses in these areas. A number of new accredited External Providers are now located in or service various regions of the province. The Chapters have been approached with a proposal that they themselves become Accredited Providers of LUs geared to the interests and needs of their members. The CES Committee is inviting members to be regional contacts, and welcomes other suggestions for offering broad, relevant and cost-effective PD activities outside Vancouver.

There is an ongoing initiative by Council Member Stuart Howard MAIBC, the Chair of the National Continuing Education Committee, to have education credits earned in BC applied to continuing education requirements in other Canadian jurisdictions. This is an uphill battle; we greatly appreciate Stuart's efforts on this front.

Fulfilling the needs of Intern Architects is also a core mandate of the PD Board. The Chair of the Intern Architect Committee, Craig Henschel IA, is now attending PD Board meetings to more effectively represent intern architects' needs and concerns.

The PD Board has excellent staff support, but its initiatives are highly dependent on the voluntary efforts of many committee members and instructors, only a few of whom have been named in this report. Without these individuals we would not have offered over 60 courses in the last 18 months and would have been unable to launch these multiple initiatives. The AIBC now offers what is by far the largest and most active professional development program for architects in Canada. As always, your time and ideas are both needed and welcomed.

Finally, this report would be incomplete without acknowledgement of the enormous contribution made by Terry Mager MAIBC, who stepped down from long service as the PD chair in 2001.

### chair

Alan Hartley MAIBC

### members

Bill Gies MAIBC  
Dave Hewitt MAIBC  
Stuart Howard MAIBC  
Terry Mager MAIBC  
Don Nicolson MAIBC

## professional renewal task force

### chair

Stuart Howard MAIBC

### members

John Davidson MAIBC  
Robert Turecki MAIBC  
Stuart Piets MAIBC  
Michael Burton-Brown MAIBC  
Alex Kristensen MAIBC  
Oberto Oberti MAIBC

The Professional Renewal Task Force (PRTF) original term of reference was to review legal and practice implications of the Morton Decision of November 10, 2000, and to develop a response and strategy for its implementation. With the bylaws passed at the 2001 Annual Meeting allowing for the establishment of Building Envelope Practitioners under a Certificate of Practice, the role of the task force changed. The delayed decision of the provincial government not to support the member-supported bylaw required additional consultation by the task force. The task force met with provincial government staff during the year to attempt to determine alternative courses of action.

In addition to dealing with the building envelope issue, meetings were held and briefs were filed with members of the government on the "reduction in 'red tape' initiative." The task force met with Minister of State for Community Charter Ted Nebbeling to discuss a reduction in regulation and expanded role for architects in the development process. The Minister was genuinely interested in the prospect of architects taking responsibility for all aspects of the permit process, from development through building.

## registration board

### interim chair

Robert Turecki MAIBC

### liaisons

David Mackey MAIBC  
Registrar

Chris Macdonald  
Director, UBC School of Architecture

### members

Joan Hendricks MAIBC  
(Professional Development Portfolio)

Julio Gomberoff MAIBC  
(NCARB Portfolio)

Peter Levar MAIBC  
(Architectural Technologists Portfolio)

Stefan Wiedemann MAIBC  
(Architect Portfolio)

Patricia Bourque MAIBC  
(Canadian Architectural Certification  
Board Portfolio)

Bill Reid MAIBC

Graham Crockart MAIBC

Incoming Registration Board members in 2001 included Robert Turecki MAIBC (Interim Chair), Bill Reid MAIBC, Graham Crockart MAIBC, and Patricia Bourque MAIBC. Outgoing members are David Zacharco MAIBC (Past Chair), David Yustin MAIBC (Experience Review Portfolio), Michael Burton-Brown MAIBC (Council Member). We thank these volunteers for their hard work and contributions on the Board. Special recognition should also be given to the Deputy Registrar Wendy Grandan LLB and Registration Coordinator Doreen Fernandes for their diligent work in supporting the tasks of the Board.

Major challenges facing the Registration Board include the recruitment of new Board members, the continued adaptation to the Policy Governance model, and the backlog of issues/tasks from previous years. However, in 2001 the Board did mark a number of achievements, including the recruitment of a new Deputy Registrar and Registration Coordinator, the launch of the new Oral Examiner's course in conjunction with the PD Board, the review and clarification of requirements for Act Section 37 Candidates and AIBC Bulletin 12, the completion of the Oral Exam Matrix for Intern Architects, the initiation of development of a Board Policy and Procedures Manual, and the receipt of approval to appoint an ex-officio Intern Architect to the AIBC Council.

Looking ahead to next year, the Board will be responsible for the ongoing development of the Policy and Procedures Manual, the improvement of and better accessibility to the NCARB Exams, and continued Board support of the Intern Architect program.

## regulatory coordination committee

The Regulatory Coordination Committee monitors and reviews such building regulatory issues as building code changes, bulletins, and changes to letters of assurance from various municipalities and regulatory authorities impacting architectural practise and architectural design. In that regard, our goal is to work closely and have a direct line of communication with other associations such as the Association of Professional Engineers and Geoscientists of BC (APEGBC) and the Building Officials Association of BC (BOABC), so that the AIBC has a voice and representation regarding changes, regulations, and requirements within the built environment. Our committee has representatives from the APEGBC and the BOABC who attend our monthly meetings and provide us with a direct link to those associations, while giving us valuable input on common issues.

2001 was a very active and productive time, with committee members representing the AIBC in partnership with APEGBC and BOABC on committees involved in many issues. Main activities include reviewing the transition of the Certified Professional Program (CPP) to participating municipalities, monitoring the BC Building Code Interpretation Committee, and extensive review of the CPP Framework Document.

In 2002, the committee continues to monitor changes to building regulations as they may affect architects' practice or architectural design. We will continue to monitor the progress of objective-based building codes at the national level, since that process is expected to be completed in the year 2004. We will also monitor such issues as the Seismic Hazard Mitigation program in the City of Vancouver, and the withdrawal of Building Code plan checking and inspections by municipalities.

Thanks to all members of the committee for their participation, and to Director of Professional Services Mike Ernest MAIBC and the staff at AIBC for their support.

### chair

Ed MacKinnon MAIBC

### members

Scott Baldwin MAIBC  
Dimas Craveiro MAIBC  
Maura Gatensby MAIBC  
Steven Hart MAIBC  
Richard Kadulski MAIBC  
Rodger Morris MAIBC  
Jim Tamaki MAIBC  
Doug Clark, P.Eng. (APEGBC Rep.)  
George Humphrey, BArch (BOABC Rep.)

## school facilities committee

The School Facilities Committee of the AIBC was established in May 2001 to serve as a "forum for dialogue and recommendations regarding areas of mutual interest and concern." The committee is modelled on the Health Care Facilities Committee.

The specific assignments of the committee are to review and consider space standards, cost model assumptions, Ministry of Education's (MoE) design and cost guidelines, repeat plans, and initial rates for school budgets with input to the Fees and Services Committee on matters of professional compensation and forms of contract.

Since its founding, the Committee has had three regular meetings. To date, the most significant matter to be addressed is the "Owner Placed Blanket Professional Liability Project Insurance for Architects and Engineers." This program was unilaterally implemented in May 2001 by the provincial government's Risk Management Division to establish a limited level of professional liability insurance for the consultant team for which the School District must pay at the start of each project. Costs are recovered by a reduction in consulting fees on the basis of reduced professional liability insurance costs. Risk Management has even gone so far as to establish rates of fee reduction to assist School Districts in their negotiations. The AIBC published a members' advisory outlining the problematic characteristics of the so-called "School Protection Program".

At a Special Meeting of the School Facilities Committee on September 20, 2001, Risk Management presented a brief description of their Program and heard the concerns of the Committee members assuring the all that it was not too late to address our concerns and that they would get back to the Committee. We are still awaiting feedback on our concerns.

On December 13, 2001, Nick Watkins of the MoE introduced the subject of the "Leaky School Program" to structure the approach to investigation and remediation of leaky schools. The MoE and Risk Management are developing this program and it is hoped that the committee will have an opportunity for review before it is implemented. Members of the committee expressed concern that this would/could become a unified approach to litigation.

Based upon feedback from the MoE and the Ministry of Finance and Corporate Relations it is expected that public-private partnerships will be an ongoing area of interest for the committee as the provincial government searches for new ways to complete capital projects in education and health care. As a result of recent changes in the structure of the Ministry of Education and the Ministry of Finance and Corporate Relations, ministerial membership on the Committee is expected to change.

### chair

Larry McFarland MAIBC

### members

Brian Hulme MAIBC  
Gregg Brown MAIBC  
Gordon Aalhus CEBC  
Jim Bush QSSB  
Garry McLean,  
School District #38, Richmond  
Peter Genge,  
School District #39, Vancouver  
Glen Whitely,  
School District #43, Coquitlam

### ministry of finance and corporate relations

Ken Bartesko  
David Jack

### ministry of education

Nick Watkins

## sponsorship development task force

### chair

Kiyoshi Matsuzaki MAIBC

The primary goal of this task force was to put together an effective sponsorship drive for the Annual Conference 2001. Working closely with the Annual Conference Planning Committee, attractive offerings for the sponsorship events were successfully put in place and a package developed. The result of the sponsorship drive was increased conference sponsorship, thanks to our friends and supporters from corporations, law firms, consulting engineers, the insurance industry, and many trade suppliers.

The task force also focused its attention on initiating the development of a sponsorship database, a value which will prove extremely useful for all future sponsorship drives. The task force continues to encourage participation and support from all members of the architectural and building communities.

A corporate partnership program for establishing ongoing funding for identified AIBC initiatives is moving forward. We have working closely with McGraw Hill Construction Information Group on providing our members with discounts, and their participation is greatly appreciated.

## stakeholder relations task force

### chair

Alexander Kristiansen MAIBC

### members

Joyce Drohan MAIBC  
Franc D'Ambrosio MAIBC  
Oberto Oberti MAIBC  
Paul Rust MAIBC  
Anne Bancroft-Jones R.I.

AIBC council approved the request to combine the Stakeholder Relations and Member Relations Task Forces into a single entity for 2001-2002. The primary purpose of this task force is to strengthen communications, relationships, and understanding between the AIBC and stakeholder groups. The goal is to raise the profile of the profession, strengthen ties with its members and implement the Council Vision Statements. Stakeholders include member groups, members at large of the AIBC, professional and business associations, municipalities, provincial ministries, crown corporations, and the public at large.

Given the stated goals of the task force, we have concentrated on developing a single initiative for 2001-2002. This has involved a thorough review of the heart of our organization the AIBC Architecture Centre and its current success in fulfilling its original mandate: to improve the presence of architecture and architects in the public's eye. Following this review, the task force expects to make recommendations on how to improve the use of the Architecture Centre's facilities and stakeholder relations activities in achieving these goals.

## women's issues committee

### chair

Monica Baillie MAIBC

### members

Erika Gerson MAIBC  
Joan Hendriks MAIBC  
Zan Kelly MAIBC  
Cheryl Machan IA  
Bonnie Maples MAIBC  
Eva Matsuzaki MAIBC  
Helen O'Toole  
Terra Shimbashi MAIBC  
Desiree LaCas IA  
Sharon Halfnight IA  
Zwanette Pereboom MAIBC

The Women's Issues Committee (WIC) continues to pursue issues of concern to all AIBC members. Further to the motion passed at the Annual Meeting of the AIBC in April, 2000, and at Council's direction, WIC has been instrumental in forming and developing the tasks of the Equity Task Force. In the past year WIC has focused its energy on meeting with intern architects, foreign architects, and members at large to identify the issues that concern members most. To this end, WIC has developed liaisons with a number of the Institute's Boards and committees.

WIC intends to pursue the following tasks and issues in the coming year:

- Factors affecting the low percentage of women in the profession.
- Proactively increasing the number of women practising architecture.
- The development of tools for assessing compensation in the profession that encourage equitable compensation practices.
- Work with the Director of Professional Conduct to supplement annotations to the AIBC Code of Ethics to ensure the membership is aware of its human rights and equity obligations.
- Work with the Investigations Committee to ensure training and procedures are in place for investigating harassment and discrimination complaints.
- The development and execution of professional development opportunities and mentoring and networking programs to encourage women to join the profession and thrive in it.

During the year, the Committee welcomed new members Joan Hendriks MAIBC, Zan Kelly MAIBC, Bonnie Maples MAIBC, Eva Matsuzaki MAIBC, and Terra Shimbashi MAIBC. At the end of the year, Desiree LaCas IA, Sharon Halfnight IA, and Zwanette Pereboom MAIBC resigned; their dedicated contributions are appreciated.

WIC continues to work on behalf of all members while promoting the aspirations and accomplishments of women in the profession.



## interior chapter

The past year was another productive and eventful one for architects in the Interior, highlighted by several relocations, friendly take-overs, amalgamations, separations, and new ventures.

The Chapter members assembled for several meetings last year, although e-mail is quickly becoming the preferred means of sharing information. The most fun was had during our October event at the Wine Museum in Kelowna, where President Michael Burton-Brown MAIBC and visitors from the Lower Mainland and the Island joined us for a little wine and a lot of crystal-ball gazing.

The Interior Chapter would like to acknowledge member Alex Kristiansen MAIBC, for continuing his admirable efforts in being our voice on the AIBC Council. We would also like to thank Isabel Chen MAIBC for her tireless efforts in bringing some first-class speakers to Penticton.

Our major initiatives for the coming year will centre on establishing accredited providers for AIBC Continuing Education in our region. We have started discussions with Okanagan University College and the Southern Interior Construction Association. We are also targeting consultants specializing in areas such as building code, building envelopes, renewable energy sources, and other areas of interest and professional development. We hope that it will be a prosperous year for all.

chair

Wilf Lunde MAIBC

## vancouver island chapter

### chairs

Doran Musgrove MAIBC  
John Coe MAIBC

In keeping with its tradition, the Vancouver Island Chapter held regular meetings which invariably included discussion about the role of the AIBC. Particular focus has been centred on the issues of building envelope specialist and professional development.

In 2002, the AIBC council and staff made a trip to Victoria to meet with Chapter members. This meeting enabled constructive discussions on matters of importance on a more personal level than is possible through newsletters or other printed communication. Other events included the 2001 Architectural Walking Tours, which were again a success, drawing people from Victoria, elsewhere in Canada, and around the world.

In September 2001, Chapter members participated in an Architectural Bike Tour of Victoria that featured five of Victoria's architectural landmarks. The Chapter was a sponsor for the tour, in support of the Art Gallery of Victoria Young Associates program. The Canadian Wood Council, BASF, and BCBC also held seminars for members and others involved in the construction fields.

Chapter meetings continue to be held on a rotating basis at various members' offices, and have provided an increased sense of community spirit, which will continue into the new year.

Objectives for 2002-2003 include:

- Involving up-Island members to a greater degree.
- Continuing to support programs that capture the interest of the general public.
- Continuing to promote the profession.
- Working to make the professional development program more 'user friendly'.

## south fraser chapter

### chair

Mark Ankenman MAIBC

Last year was a challenging time for many of our members. Paving the way for an improved provincial economy, the provincial government has introduced cutbacks that have affected us all.

Thanks to those who contributed to the government's call for deregulation, and who encouraged the need for letters of assurance which have done much to elevate our perceived importance in the building industry. Other ongoing initiatives include mandatory liability insurance, continuing education, a minimum tariff of fees and comprehensive scope of work, and adherence to all AIBC bylaws. These are the issues which have and will continue to be promoted by the South Fraser Chapter.

In 2001 we spearheaded a campaign to have municipalities enforce the *Architects Act* and interpret some areas of the building code in favour of architects. For example, commercial and industrial buildings larger than 600m<sup>2</sup> (or 470m<sup>2</sup> as per the *Architects Act*) on a single legal title should be designed by an architect, as should Group C projects of more than five units on a single legal title. We are making some headway in one jurisdiction, and look forward to demonstrating the prudence of these ideas to other municipalities in the Fraser Valley.

Our focus over the next year will be to make the Chapter more inclusive. By becoming a Registered Provider of Continuing Education, we hope to encourage greater participation by our members in our regular monthly meetings.

Congratulations to Paul Rust MAIBC on his election to Council, while continuing to serve as Treasurer for the Chapter. Thanks also to Mark Mathiasen MAIBC for acting as liaison to the Continuing Education Committee, and to Arthur Buse MAIBC for sitting on the new Chapter Program Task Force.

# aibc outreach + national activities

## building envelope research consortium

The Building Envelope Research Consortium, founded to act as a coordinating agency for the research of building envelope problems in BC, has worked to improve construction industry technology and practices through the application of research knowledge. In its service to the building industry, from raw material producer to building consumer; bringing building science research knowledge to the improvement of the design, construction and maintenance of building envelopes in BC, BEREC meets twice a year to review and plan research activities. BEREC's accomplishments include:

### completed projects

**Best Practice Guide, Wood Frame Building Envelopes for the Coastal Climate of BC**  
Objective: Provide design information for wood frame building envelopes for the coastal climate area of BC.

**Quality Assurance Protocol for Wood Frame Building Envelopes in BC**  
Project Status: Protocol completed January 1999. The Protocol has been applied to test buildings to develop specific project quality plans and refine the protocol. Project report on protocol tests published January 2002. Available from CMHC publications.

**Envelope Drying Rates Analysis**  
Project Status: Project report published October 2001. Available from CMHC publications.

**Highrise Envelope Details Study**  
Project Status: Project report presented October 2001. Available from CMHC publications.

**Building Envelope Remediation Guides Program**  
Project Status: Project published 2000. Available from CMHC publications.

**Use of Moisture Meters**  
Project Status: Project was completed in September 2001, and published by CMHC.

**Leak-Proofing of Windows Study (LOW5)**  
Project Status: Project commenced January 2001. Contractor RDH Building Engineering Ltd. Completion scheduled for December 2001.

**Building Envelope Research Symposium**  
Project Status: This first symposium was a resounding success, with 418 participants. Future symposia will be offered as sufficient material is available, likely in two-year intervals.

### projects begun in 2001

**Envelope Monitoring Study (EMS)**  
Objective: Monitor the field performance of new and restored building envelopes. Determine whether the envelope designs are successful  
Project Status: Initial buildings selected and monitoring commenced fall 1999. Contractors are RDH Building Engineering and Morrison Hershfield. Monitoring will be ongoing through 2001-02.

**Seattle Moisture Study**  
Objective: Representation on BEREC by a building official from the City of Seattle brings a coordination of activity between the two communities. Seattle is also suffering from similar envelope problems under a slightly different climate. They have been researching the problem of moisture damage  
Project Status: Project report expected in the first quarter of 2002.

**Building Envelope Test Hut**  
Objective: BCIT is in Phase 2 of a five phase program leading to the construction and monitoring of a test hut facility. The test hut would consist of a four-sided test building, constructed to study envelope performance under real conditions in real time in our coastal climate.  
Project Status: Possible sites are to be identified, weather conditions will be monitored to confirm suitability of the location, with the facility then to be constructed.

**Seismic Performance of Rainscreen Stucco**  
Objective: Project sponsored by CMHC and HPO, was conducted by Civil Engineering, Wood Science at UBC and TBG Engineering Ltd. The objective was to assess the performance of rainscreen stucco under earthquake conditions, and to identify practical, cost-effective means of preventing damage to residential wood frame buildings.  
Project Status: Project testing has been concluded, and publication of the findings is pending.

**Bibliography of Building Envelope Research**  
Objective: Sponsored by the Homeowners Protection Office and undertaken by the School of Architecture at UBC. The purpose of this study is to gather relevant studies on building envelope research and to produce an annotated bibliography relating to the coastal climate of BC.  
Project Status: Project completion expected March 2002.

aibc representative

David McGuigan MAIBC

## home protection office provincial advisory council

aibc representative

David Hewitt MAIBC

The Home Owner Protection Office (HPO) Provincial Advisory Council has been active since July 1999 and is constituted through the provisions of the *Homeowner Protection Act* and its regulations. The broad terms of reference for the Council are to:

- Provide advice to the Chief Executive Officer and the Board on the main program areas of the Homeowner Protection Office.
- Identify new and emerging issues in the residential construction industry and make recommendations on appropriate responses.
- Provide advice on the research and education components of the Homeowner Protection Office, particularly as they relate to building science matters, Building Code matters, building techniques, and consumer education.

The Council consists of representatives from the AIBC, building officials, contractors, engineers, condominium owners and managers, the development industry, municipalities, organized labour, warranty providers, the City of Vancouver and the Executive of the HPO.

The HPO in its education mandate continues to support such research projects as the Monitoring of Wall Assemblies, the Highrise Building Envelope Study, and the Envelope Drying Rate Analysis, Phase 1. In addition, the HPO assists financially with the Leak-Proofing Windows Study, Building Envelope Test Hut, and the Builder's Tool Box. The Building Envelope Research Consortium (BERC), assisted by the HPO, put on a very successful full-day seminar in October 2001. The HPO continues to be an information source for consumers and the construction industry with a toll-free number and a Web site.

Licensing of builders and developers is an ongoing task, as is working with Warranty Providers. There has been some discussion regarding the effectiveness of this endeavour with improvements being the target for the upcoming year. As well, the AIBC and other members are trying to eliminate the discrepancies between the various Warranty Providers to make a level playing field for all. The latter part of 2001 saw the HPO temporarily side-tracked by the Core Review initiative from the Provincial Government. Various options for the future of the HPO were presented to the Advisory Council in the fall of 2001. The role, including any changes, of the HPO in the near future is forthcoming — stay tuned.

Years ago, when president of the AIBC, I signed on your behalf an agreement of collaboration between the AIBC, other provincial associations, and the RAIC. Despite some initial successes these relationships became mired in dysfunction. Last year the RAIC initiated an attempt to reformulate the CCAC, NPP, and RAIC under one umbrella. The initiative (with task force chair Bob Turecki MAIBC, MRAIC) met with success in the abstract but failure in the implementation.

Though disappointing, we must remember that governance structures facilitate achieving a mission and are not ends in themselves. Consequently, the RAIC has reconfirmed its core areas of endeavor as:

- Festivals.
- Awards.
- Practice Support.
- Advocacy.
- Research /Publications/Exhibitions.

Last year's RAIC festival, held on the Dalhousie campus in Halifax, was very successful, celebrating Canadian architecture, providing an opportunity to meet colleagues from across the country, raise our public profile, and take advantage of continuing education opportunities.

RAIC awards programs included:

- Student and research awards.
- Awards of excellence in innovation and practice (BC's Architectura and Roger Hughes Architects won last year for excellence in contract documentation).
- The Governor General's Medals in Architecture, to presented by Her Excellency the Right Honourable Adrienne Clarkson in 2002 for the first time at Rideau Hall.

Other awards, identified originally through national consultations by the Awards Task Force (chaired by Eva Matsuzaki MAIBC, PP/FRAIC with ex-officio support by then-Chancellor Terence Williams MAIBC, PP/FRAIC) are also being developed.

It has become increasing clear over the last year, however, that to benefit both dues paying members and the profession as a whole, the RAIC must focus more energy in the areas of practice support and advocacy. Initiatives include:

- A practice support committee (to advance "Practice Tips" publications and other practice initiatives).
- National roundtables on "Getting Work" (to include procurement, RFP's and competitions).
- The Sustainable Building Canada Committee (chaired by Peter Busby MAIBC, FRAIC, pursuing initiatives in education and implementation of a "Canadian" LEEDS program).
- Programs on Profitability, Design-Build and an on-line specification resource are also being considered.

In terms of advocacy we are pursuing:

- Adoption of a national architectural policy.
- Lobbying of the federal government on issues of procurement and program funding.
- A national Web-based architectural program for primary and secondary schools.
- International representation (in various stages of advancement) with the United States (AIA), North and South America (FPAA), the European Union (EUA), and the World (UIA).

These national and international endeavors recognize that what happens elsewhere affects us here at home; that federal government policies affect how provincial and municipal governments operate; and that issues of sustainability and the quality of the built environment for future generations, rests with us as architects. The RAIC is more than an amalgamation of regional perspectives on these issues – it is the voice of architecture in Canada – and as provincial associations such as the AIBC seek new ways to achieve common goals, they will find a willing and able partner in the RAIC.

In any time of change (and change seems forever upon us) there is a tendency to wait and see what will happen. But, what happens depends on who turns up to make it so. Consequently, now more than ever the RAIC needs your support and your involvement to be a part of forming our future.

representative

Bonnie Maples  
Regional Director for BC and Yukon

## aibc outreach representatives

BC BUILDING ENVELOPE COUNCIL  
Ian Ronalds MAIBC

BC BUILDING PLANNING  
COMMISSION  
Henry Hawthorn (Retired Associate)

BC CODE INTERPRETATION  
COMMITTEE  
Jacques Beaudreau MAIBC  
Martin Brucker MAIBC

BUILDING ENVELOPE RESEARCH  
CONSORTIUM  
David McGuigan MAIBC  
Richard Kadulski MAIBC

BUILDING SAFETY ADVISORY COUNCIL  
Maura Gattensby MAIBC

CERTIFIED PROFESSIONAL PROGRAM  
COMMITTEE  
Alan Brown MAIBC (Chair)  
Dimas Craviero MAIBC  
Arie Smits MAIBC

CITY OF VANCOUVER CHINATOWN  
HISTORIC PLANNING COMMITTEE  
Ron Bijok MAIBC (Chair)  
Po-chu Lee MAIBC  
Yijin Wen MAIBC  
Frances Yau MAIBC

CITY OF VANCOUVER DEVELOPMENT  
PERMIT ADVISORY PANEL  
Walter Francl MAIBC  
James Hancock MAIBC  
Joseph Hruda MAIBC

CITY OF VANCOUVER  
GASTOWN HISTORIC AREA  
PLANNING COMMITTEE  
Robert Leshgold MAIBC

CITY OF VANCOUVER PLANNING  
DEPARTMENT COMMUNITY AND  
INDUSTRY ADVISORY COMMITTEE  
Dimas Craveiro MAIBC  
Tom Staniszki MAIBC  
Sean McEwen MAIBC

CITY OF VANCOUVER  
PUBLIC ART COMMITTEE  
Paula Grossman MAIBC

CITY OF VANCOUVER SEISMIC  
HAZARD MITIGATION PROGRAM  
Don Nicolson MAIBC  
Maura Gattensby MAIBC

CITY OF VANCOUVER SOUTHEAST  
FALSE CREEK PLANNING  
STEWARDSHIP COMMITTEE  
Sean McEwen MAIBC

DOWNTOWN VANCOUVER ASSOCIATION  
Bruce Haden MAIBC  
Michael Heeney MAIBC  
Dorothy D. Barkley

ECO-SMART COMMITTEE  
Peter Busby MAIBC

EXECUTIVE DIRECTORS AND REGISTRARS OF  
PROFESSIONAL ORGANIZATIONS OF BC  
Dorothy D. Barkley (Chair)

GVRD BOARD OF VARIANCE  
Sean McEwen MAIBC

HOMEOWNER PROTECTION OFFICE  
ADVISORY COUNCIL  
David Hewitt MAIBC

PROVINCIAL BID DEPOSITORY  
ADVISORY COMMITTEE  
Gregg Brown MAIBC

PROVINCIAL BUILDING CODE APPEAL BOARD  
Edward Mackinnon MAIBC

PUBLIC CONSTRUCTION  
COUNCIL OF BC  
Brad Shuya MAIBC

VANCOUVER CITY PLANNING  
COMMISSION  
Henry Hawthorn (Retired Architect)

VANCOUVER HERITAGE COMMISSION  
James Burton MAIBC

## national committees

CANADIAN CONSTRUCTION  
DOCUMENTS COMMITTEE  
Michael Ernest MAIBC

CCAC and NPP  
Robert Turecki MAIBC

CCAC REPRESENTATIVE TO THE  
CANADIAN ARCHITECTURAL  
CERTIFICATION BOARD  
Juilo Gomberoff MAIBC

CCAC REPRESENTATIVE TO CACB  
Patricia Bourque MAIBC

JOINT INDUSTRY / FEDERAL GOVERNMENT  
TASK FORCE ON DESIGN BUILD  
John Neilson MAIBC

MANAGEMENT TEAM  
Dorothy D. Barkley

NATIONAL BUILDING CODE  
ADVISORY COMMITTEE  
Steven Hart MAIBC

NPP COMMITTEE ON  
CONTINUING EDUCATION  
Stuart Howard MAIBC (Chair)

NPP COMMITTEE ON FEDERAL  
GOVERNMENT RELATIONS  
Jolyon Brown MAIBC

NPP COMMITTEE ON  
INTERNATIONAL RELATIONS  
John Neilson MAIBC

NPP FIRM MOBILITY TASK FORCE  
Wendy Grandan LLB

aibc architectural awards 2001

lieutenant governor of bc awards in architecture

Liu Centre  
for the Study of Global Issues  
Architecture  
Planning Architecture Interiors Inc  
in collaboration with  
Arthur Erickson MAIBC  
client: University of British Columbia  
Campus Planning and Development  
photographer: Richard Klopp IA

Burnaby Firehall No. 5  
Henriquez Partners Architects  
client: City of Burnaby  
photographer: Gregory Henriquez MAIBC

Coal Harbour Community  
Centre and Park  
Henriquez Partners Architects  
client: Marathon Developments Inc /  
Vancouver Board of Parks and Recreation  
photographer: Derek Lepper



medals



merit

The Roundhouse Community Centre  
Baker McGarva Hart Inc.  
client: Concord Pacific Group Inc. /  
Vancouver Board of Parks and Recreation  
photographer: Anthony Fulker

Aquarius at the Quayside  
Neighbourhood (Phase 1)  
James K.M. Cheng Architects Inc.  
client: Concord Pacific Group Inc.  
photographer: James Cheng MAIBC

Dragon Alley  
Moore Paterson Architects Inc.  
client: Humour Holdings Ltd.  
photographer: Thomas Moore MAIBC

Richmond City Hall  
Hotson Bakker / Kuwabara Payne  
McKenna Blumberg Associated Architects  
client: City of Richmond  
photographer: Martin Tessler

Liu Centre for  
the Study of Global Issues

Architectura  
Planning Architecture Interiors Inc.  
in collaboration with Arthur Erickson MAIBC

Client: University of British Columbia Campus  
Planning and Development  
photographer: Richard Klopp IA

Materials Testing Facility

Busby + Associates Architects

Client: City of Vancouver Engineering Services Department  
photographer: Martin Tessler



aibc innovation awards



Recipient  
Joe Wai MAIBC FRAIC

For Lifetime Contribution  
photographer: Vincent Lau

barbara dalrymple  
memorial award for  
community service



## 1.0 CALL TO ORDER AND OPENING REMARKS

The meeting was called to order at 2:15 pm by President Robert Turecki MAIBC. The President welcomed attendees to the 82nd Annual Meeting and invited them to participate in the deliberations. He noted that the agenda was a busy one and expressed the hope that attendees would work together collaboratively and have a productive and inclusive meeting.

The President welcomed Bernie Schultz LLB and Derek Brindle from the law firm Singleton Urquhart, and thanked the firm for sponsoring the 2001 annual meeting, and enabling the members to meet in such a tremendous conference room as the Asia Pacific Hall.

The President noted that the official notice and agenda of the meeting had been circulated to the members the previous month and that the 15-day notice period had therefore been complied with. The President observed that the AIBC bylaws specified the quorum for membership meetings as 5% of the voting members. With 1,334 voting members, a quorum would be 67 members present. The President had been informed by staff that there were 170 members present and therefore announced the establishment of quorum and the meeting duly convened.

The President then briefly reviewed the rules of order for the meeting and referred to the summary of the main rules of order which had been circulated to members in their conference binders. He noted that the rules were intended to help facilitate an orderly and efficient debate of the issues and to give members an equal opportunity to speak in the discussions.

### Approval of Agenda

The President observed that the agenda had been mailed to all members and that the meeting was scheduled to adjourn at 5:30 pm. He suggested an amendment to the mailed agenda which would move the motion to appoint the auditor to follow the Treasurer's report at agenda item 6.2, instead of 4.0. Another amendment was suggested to move the Recognition portion of the agenda from the end to following the coffee break.

Moved and seconded by Eva Matsuzaki MAIBC, and Patricia Darling MAIBC, "TO APPROVE THE AGENDA AS AMENDED AND THE RULES OF ORDER FOR THE MEETING."

Carried

### 1.1 Elections to Council

The President called for the close of the elections to Council and asked members who had not submitted their ballot to do so to staff immediately.

Moved and seconded by Stuart Howard MAIBC, and Alexander Kristiansen MAIBC, "TO CLOSE ELECTIONS TO COUNCIL."

Carried

The President then appointed four AIBC staff members as scrutineers for the election: Carla Brown-John, Kim Dionne, Susan Finney, and Jenny Taylor.

### 1.2 Appointment of Motions Review Committee

The President announced the appointment of the Motions Review Committee consisting of Selwyn Dodd MAIBC, Brian Sim MAIBC, and Walter Franci MAIBC. Members were asked to submit motions from the floor to any member of the Motions Review Committee.

## 2.0 PRESIDENT'S ADDRESS

The President introduced Council members and staff members and thanked them for their hard work during the past year.

The President introduced the members of the Annual Conference Committee and noted that the committee members had put a tremendous amount of energy into making this year's conference such a success.

The President also welcomed special guests: Lynn Webster, President of the Alberta Association of Architects; Robert Hunter and Beth Allard, AIBC's legal counsel from Bull, Housser & Tupper; Bonnie Maples, representing the RAIC; John Bremner and Ross Rettie from APEGBC; Greg Lowes, BC Wall & Ceiling Association; and Eli Mina, AIBC's expert Parliamentarian, who would be available to assist with rules of order.

## 3.0 ADOPTION OF THE MINUTES OF THE 81st ANNUAL MEETING

Moved by Michael Burton-Brown MAIBC and seconded by Lee Gavel MAIBC. "BE IT RESOLVED THAT MEMBERS OF THE INSTITUTE ADOPT THE MINUTES OF THE 81st ANNUAL MEETING AS PRINTED IN THE 2000 ANNUAL REPORT."

Carried

### 3.1 Business Arising from the Minutes

#### 3.1.1 Code of Conduct for Council, Boards, Committees and Task Forces

Richard Milone, Chair of the Code of Conduct Task Force and Lieutenant Governor Appointee to Council presented the report and motion to adopt the document, which had been distributed to all members with the meeting agenda. R. Milone explained the history of the Code of Conduct and the work done by the task force over the past two years. He thanked task force members Selwyn Dodd, Terry Cattell, and Michael Vaughan for their hard work.

Moved by Richard Milone and Alexander Kristiansen MAIBC. "BE IT RESOLVED THAT THE AIBC MEMBERSHIP ENDORSE THE CODE OF CONDUCT AND CONFLICT OF INTEREST GUIDELINES FOR COUNCIL, BOARDS, COMMITTEES, AND TASK FORCES AS THE CODE OF CONDUCT REFERRED TO IN BYLAWS 3.8 AND 4.1."

Carried

## 4.0 APPOINTMENT OF AUDITOR

Deferred until after Treasurer's Report.

## 5.0 ELECTION OF HONOURARY MEMBERS

The President spoke about the accomplishments of Ray Spaxman and his contributions to the profession of architecture.

Moved by Lee Gavel MAIBC, and seconded by John Davidson MAIBC. "BE IT RESOLVED THAT the members of the Institute elect Ray Spaxman as an Honourary Member of the Architectural Institute of British Columbia."

Carried

The President read Bo Helliwell's statement of support for the nomination of Gordon and Marion Smith as honourary members to the Institute.

Moved by Paul Rust MAIBC, and seconded by Kiyoshi Matsuzaki

MAIBC. "BE IT RESOLVED THAT THE MEMBERS OF THE INSTITUTE ELECT GORDON AND MARION SMITH AS HONOURARY MEMBERS OF THE ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA."

Carried

## 6.0 REPORTS

### 6.1 UBC School of Architecture Report

Christopher Macdonald, Director of the UBC School of Architecture, reported on the year's activities at the School of Architecture, including celebrating the work of C.Y. Loh and Ray Cole, initiating a co-operative education program, beginning its annual project for exhibiting graduate theses, renovations by Peter Busby MAIBC to the School of Architecture's home, the Lasserre Building, and an accreditation review by the Canadian Architectural Certification Board (CACB). The visiting team from the CACB was enthusiastic and their report is expected to be complete in April. C. Macdonald also reported that an effective and positive relationship was developing between the AIBC and the School, as evidenced by the AIBC Registration Board's meeting with students at UBC early in the year to encourage student membership and answer questions about the Institute.

### 6.2 Treasurer's Report

Treasurer Dave Mackey MAIBC, reported on the AIBC's financial situation. He noted that, although the AIBC was in financially dire straits three years ago, today our financial report is solid as a result of implementing sound fiscal management initiatives, such as the Financial Health Task Force, a purchase order system, business plans for departments and boards, and in-house accounting management. The Treasurer was pleased to report that the results exceeded the targets in significant areas. The AIBC was able to pay down its loan by \$50,000 and contribute an additional \$50,000 to the contingency reserve, which now stands at \$100,000. The Treasurer cautioned that the AIBC should remain prudent as there was still substantial long-term debt and initiatives such as the Continuing Education System to finance.

The Treasurer thanked the Finance Task Force and President Turecki for their contributions to the successful results. Accounting Manager Carla Brown-John was recognized for her hard work and financial management skills and Executive Director Dorothy Barkley was recognized for showing great leadership and in staying the course to financial health. Kiyoshi Matsuzaki's tremendous efforts as Chair of the Sponsorship Task Force were also recognized. He also thanked the rest of staff and the members for their support and encouragement.

Moved and seconded by David Mackey MAIBC, and Michael Burton-Brown MAIBC. "BE IT RESOLVED THAT THE MEMBERS OF THE INSTITUTE ADOPT THE 2000 FINANCIAL STATEMENTS AS PRODUCED IN THE 2000 ANNUAL REPORT."

Carried

### Appointment of Auditor

Moved and seconded by David Mackey MAIBC, and Michael Burton-Brown MAIBC. "BE IT RESOLVED THAT WOLRIGE MAHON CHARTERED ACCOUNTANTS BE APPOINTED AUDITOR FOR THE ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA FOR THE YEAR 2001."

Carried

### 6.3 Intern Architect Report

Oscar Flechas, Co-Chair of the Intern Architect Committee,

thanked Council for inviting Interns to speak at the Annual Meeting for the second time. He expressed the continued wish of the Intern Architect Committee to obtain representation at the Council table. The IA Committee felt that the presence of Interns at the Institute remained weak. Interns need guidance from members, particularly regarding practice matters and practices are changing with advances in technology. One thing the IA Committee would like to see happen is the creation of studio space at the AIBC for working on projects which would help address these new realities. Other goals of Interns were higher salaries for Interns pursuing registration and better opportunities for women and minorities. A stronger Institute and a stronger profession is needed for both Interns and Members. This year's challenge would be the promotion of Interns pursuing registration in British Columbia.

### 6.4 Architecture Foundation of British Columbia

Ron Yuen MAIBC, Chair of the Foundation Task Force reported that the Architecture Foundation of British Columbia was now officially registered. He recognized the work of past AIBC President Bonnie Maples MAIBC, Graham McGarva MAIBC, and Kiyoshi Matsuzaki MAIBC in making the Foundation a reality. The Foundation is now trying to obtain charitable organization status with Revenue Canada. Yuen reported that the inaugural golf tournament for the foundation netted \$26,000. The goal for 2001 is \$30,000 and \$100,000 by the end of 2002. The Foundation has contracted with the Vancouver Foundation to invest its monies received. The 2nd Annual Golf Tournament is scheduled for Friday, September 14th.

The first Board of the Foundation will be composed as follows: AIBC Past President, two AIBC Council members, two MAIBC's, one associate member, and five members of the public. Beneficiaries will be schools such as UBC and BCIT, outreach programs such as Architects in Schools and Architects in the Community, Architectural Walking Tours, and research projects. The Foundation is looking forward to support from AIBC members through volunteering, participation in the golf tournament, and gift giving.

### 6.5 Royal Architectural Institute of Canada (RAIC) Report

Bonnie Maples brought greetings from the Royal Architectural Institute of Canada and reported on the year's activities, including professional development initiatives, an international competition, and two new awards being sponsored by the RAIC. The RAIC is also building bridges with European architects and the American Institute of Architecture (AIA), including a conference with the AIA in Vancouver. B. Maples reported that the RAIC also had an extremely successful festival in 2000 and was looking forward to the May 30th festival in 2001.

### ANNOUNCEMENT OF ELECTION RESULTS

The President announced that the scrutineers had completed their work and was pleased to announce the following elections to Council: Michael Burton-Brown, Franc D'Ambrosio, Erica Gerson, Oberto Oberti, and Paul Rust. Ballots cast totalled 1,159 including 8 spoiled ballots. The President congratulated the new Council members and expressed sincere thanks to all those who accepted the nomination to stand for election.

### RECOGNITION

On behalf of the AIBC, President Turecki awarded certificates of recognition to outgoing Council members Lee Gavel, Kiyoshi Matsuzaki, Bo Helliwell (in absentia), and Richard Milone, in appreciation for the selfless commitment of time, energy, and service contributed in the public interest and on behalf of the profession by agreeing to serve on Council.

Past President John Davidson MAIBC then presented President Robert Turecki with a Special Certificate of Recognition for his six years of service on Council, including his tremendous leadership and accomplishments in recent years in his roles as Treasurer and then President.

The President then presented a Special Certificate of Recognition to Joe Whitehead and read a letter from Douglas Henderson MAIBC, outlining J. Whitehead's accomplishments and his contributions to the profession of architecture during his career as a journalist. J. Whitehead addressed the members, thanking the AIBC for the recognition speaking of his recollections.

The President then named and thanked all the Conference sponsors for their contributions to all events.

## 7.0 MEMBERS' FORUM

The President announced the start of the Members' Forum portion of the meeting. There were several issues to address. Members were reminded of the rules of order and the need for as many speakers to be heard as possible.

### 7.1 Bylaw Changes

#### 7.1.1 Policy Governance

The proposed bylaw amendments to more accurately reflect the use of the policy governance model at the AIBC were moved by David Mackey MAIBC, and seconded by Lee Gavel MAIBC. The floor was opened for discussion and debate.

There was significant debate regarding the respective roles of the Executive Director and Council with respect to the establishment of boards, committees, and task forces. There was also discussion about lines of communications and the differences between policy development and operational functions.

Rick Balfour MAIBC and Natalie Smith MAIBC moved and seconded a motion to amend bylaw 20.0 in place of the proposed amendment.

Carried

President Turecki called the question on the proposed bylaw amendments, including the amended bylaw 20.0 amendment:

BE IT RESOLVED THAT:

The bylaws 3.2, 3.4, 3.7, 4.0, and 20.0 be amended as follows:

3.2 It shall be the duty of the President to preside and chair all meetings of Council and any other Institute meetings deemed appropriate. In the event of the absence of the President from any meeting, the Vice-President(s), or in that person's absence some person to be chosen from the Members present, shall act as Chair.

Carried

3.4 The Treasurer shall have the care of the monies from time to time received on behalf of the Institute and shall deposit same to the credit of the Institute in the same drafts, notes, bills or cheques as the same are received, in a chartered bank, trust company, or credit union to be named by the Council. The Treasurer shall, at least thirty days before each annual meeting, prepare, or cause to be prepared, a full statement of the revenues and expenditures, assets and liabilities of the Institute, up to the date of the audit, and shall furnish a copy thereof duly audited by the auditors of the Institute to the Executive Director for submission to the Council.

Carried

3.7 Delete entirety of 3.7.

Carried

4.0 The Executive Director, with the approval of the Council, shall have the power to appoint Boards and Committees, and their chairpersons, and to delegate to any such Board, task force or committee such powers as he or she from time to time sees fit. The Council has the power to appoint task forces, and their chairpersons, and to delegate to any such task force such powers as it from time to time sees fit.

Tabled

20.0 For all Council Meetings, Annual Meetings, and Special (General) Meetings, "Robert's Rules of Order" shall take precedence and govern. For all other internal meetings within the AIBC the Internal Rules of Governance shall prevail.

Carried

#### 7.1.2 Certificate of Practice for Enhanced Building Envelope Services

The proposed bylaw respecting creation of Certificates of Practice for Enhanced Building Envelope Services was introduced by Past President John Davidson MAIBC. He thanked the task force members for their hard work as well as the members for their input during the consultation period. J. Davidson outlined the process the task force had gone through to arrive at its recommendations, the options available, and the rationale for choosing the option presented. The floor was opened for questions and discussion on the benefits and drawbacks of the proposed bylaw as well as the concept of specialization in the profession generally.

Brian Hart MAIBC and Rick Balfour MAIBC moved and seconded an amendment to the motion which would call for a review by 2006.

Carried

There was a successful vote to call the question. President Turecki called the question on the proposed bylaw amendments, including the Brian Hart amendment:

Moved and seconded by Stuart Piets MAIBC and Stuart Howard MAIBC. BE IT RESOLVED THAT:

Bylaws 16.4, 16.5, 16.6, 16.7 and 16.8 to be added after Bylaw 16.3 as follows: (Previous Bylaw 16.4 renumbered to Bylaw 16.9)

Bylaw 16.4

Bylaw 16.4 to be renumbered as Bylaw 16.9

New bylaw 16.4 to be added as follows:

The Council may issue a Certificate of Practice for Enhanced Building Envelope Services for a period not to exceed 12 consecutive months expiring annually on February 1, to an applicant who satisfies the following requirements:

- Is a member in good standing of the Institute;
- Has successfully completed the Institute's Building Envelope Education Program modules and the Examinations approved by the Registration Board;
- Satisfies the Registration Board that the applicant has at least five years of experience working on the design and field review of building envelopes, at least three years of which

were completed after registration as an architect in a recognized licensing jurisdiction, and at least one of which was completed in British Columbia while a member of the Institute; and  
d) Has paid the applicable fees.

Bylaw 16.5 to be added as follows:

The Council must grant a Certificate of Practice for Enhanced Building Envelope Services to a member to whom a Building Envelope Professional accreditation was granted by the Institute before November 10, 2000, provided that member applies on or before December 31, 2001,

Bylaw 16.6 to be added as follows:

The provisions of Bylaws 16.2 and 16.3 apply to the renewal and expiration of Certificates of Practice for Enhanced Building Envelope Services.

Bylaw 16.7 to be added as follows:

A member who has been granted a Certificate of Practice for Enhanced Building Envelope Services in accordance with this Bylaw may use the designation "Building Envelope Practitioner" and the initials "BEP".

Bylaw 16.8 to be added as follows:

That the provisions of Bylaws 16.4, 16.5, 16.6 and 16.7 be reviewed at an Annual Meeting of the Institute no later than the year 2006 for the purpose of evaluating the efficiency of these bylaws and determining if their continued existence is required.

Carried

AIBC legal counsel Robert Hunter and Beth Allard assisted with the member count and vote count for the motion. Bylaw changes require a two-thirds majority to pass, which would be 102 votes in favour out of the 153 voting members present. The final count was 106 for the motion, 42 opposed, and five abstentions.

#### 7.1.13 Mandatory Continuing Education

The proposed bylaw to establish a mandatory Continuing Education System was introduced for discussion.

Moved and seconded by Stuart Howard MAIBC and Joyce Drohan MAIBC. BE IT RESOLVED THAT:

Bylaw 30.2 to be renumbered as Bylaw 30.3

New Bylaw 30.2 to be added as follows:

"In order to better serve the public, and in keeping with the architect's declaration set out in Bylaw 9.0 and the obligation of the architect set out in Bylaw 30.1, an architect shall undertake continuing education and shall report on that continuing education to the Institute, in accordance with the rules for mandatory continuing education established by Council."

Carried

#### 7.2 Review of 2000 Motions from the Floor

The President reported on last year's motion from the floor regarding gender equity; Council directed the creation of an Equity Task Force which is to examine all equity issues.

#### 7.3 Motions from the Floor

The following motion from the floor was received by the Motions Review Committee. However, due to the lateness of the hour, there was not sufficient time to discuss the issue, so Council would consider the motion. Brian Hart MAIBC asked that Council report to the membership on its deliberations.

Motion 1. Moved by Cal Meiklejohn MAIBC and Jim Meiklejohn MAIBC.

Whereas the Architects Act bestows the right to practice architecture solely upon duly registered members, and whereas the APEGBC and the AIBC have a joint memorandum of understanding clarifying the roles of their respective membership, therefore be it resolved that the AIBC conduct a communications campaign directed towards those municipalities who do not enforce the regulations of the Architects Act.

#### ADJOURNMENT

The meeting adjourned at 5:35 pm.



# auditor's report

To the Members of Architectural Institute of British Columbia:

We have audited the statement of the financial position of the Architectural Institute of British Columbia as at December 31, 2001, and the statements of fund operations and changes in fund balances, and statement of cash flows for the year then ended. These financial statements are the responsibility of the Institute's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Institute as at December 31, 2001 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

We have not audited the budget information included and consequently do not express an opinion on that information.

WOLRIGE MAHON  
CHARTERED ACCOUNTANTS  
Vancouver, B.C.  
February 8, 2002

# statement of financial position

December 31, 2001	2001 \$	2000 \$
<b>Assets</b>		
<b>Current</b>		
Cash and short-term investments	120,377	89,787
Receivables	15,509	17,678
Supplies, at cost	42,934	43,338
Prepaid expenses	16,755	21,248
	195,575	172,051
Capital assets (Note 4)	3,327,244	3,350,334
	3,522,819	3,522,385
<b>Liabilities</b>		
<b>Current</b>		
Demand loan (Note 5)	585,000	650,000
Payables and accruals	93,147	116,564
Deferred revenue	11,740	13,353
Current portion of match funded term loan (Note 5)	56,907	53,021
	746,794	832,938
Match funded term loan (Note 5)	941,772	996,951
	1,688,566	1,829,889
<b>Fund Balances</b>		
Operating Fund	1,684,253	1,592,496
Contingency Reserve Fund	150,000	100,000
	1,834,253	1,692,496
	3,522,819	3,522,385

Approved on behalf of the Council:

Michael Burton-Brown MAIBC  
President

Stuart Howard MAIBC  
Vice President for

Stuart Piets MAIBC  
Treasurer

## statement of operating fund operations + changes in fund balances

For the year ended December 31, 2001

	SCHEDULE	ACTUAL		BUDGET (unaudited)		ACTUAL
		2001 \$	2001 \$	2002 \$	2000 \$	
<b>Revenues</b>						
Fees	1	1,410,093	1,362,468	1,391,535		1,382,082
Interest and other	2	<u>52,626</u>	<u>38,000</u>	<u>50,000</u>		<u>70,886</u>
		<u>1,462,719</u>	<u>1,400,468</u>	<u>1,441,535</u>		<u>1,452,968</u>
<b>Expenditures</b>						
Administration	3	379,694	368,700	362,325		357,424
Premises	4	217,201	255,000	234,700		228,722
Boards, committees and task forces	5	63,065	58,120	63,750		63,702
Communications and public relations	6	175,964	170,770	206,117		175,210
Professional development	7	42,188	31,544	38,121		10,627
Annual meeting and conference	8	16,298	29,450	24,285		8,353
Registration	9	167,644	174,075	163,350		162,694
Conduct	10	93,012	144,700	121,450		101,378
Practice	11	98,095	84,957	89,460		73,683
CCAC Assessment		<u>68,551</u>	<u>68,023</u>	<u>71,000</u>		<u>67,802</u>
		<u>1,321,712</u>	<u>1,385,339</u>	<u>1,374,558</u>		<u>1,249,595</u>
Excess of revenues over expenditures before special assessments		141,007	15,129	66,977		203,373
Deficit reduction assessments		500	-	-		900
HPO assessments, net expenditures		<u>250</u>	<u>-</u>	<u>-</u>		<u>750</u>
Excess of revenues over expenditures		141,757	15,129	66,977		205,023
Fund Balance, Beginning		1,592,496	1,592,496	1,684,253		1,437,473
Transferred to Contingency Reserve Fund		<u>(50,000)</u>	<u>-</u>	<u>-</u>		<u>(50,000)</u>
Fund Balance, Ending		<u>1,684,253</u>	<u>1,607,625</u>	<u>1,751,230</u>		<u>1,592,496</u>

## statement of contingency reserve fund operations + changes in fund balances

For the year ended December 31, 2001

	2001 \$	2000 \$
Fund Balance, Beginning	100,000	50,000
Transferred from Operating Fund	50,000	50,000
Fund Balance, Ending	<u>150,000</u>	<u>100,000</u>

# statement of cash flows

For the year ended December 31, 2001

	2001 \$	2000 \$
Cash flows related to operating activities		
Cash receipts from members	1,654,711	1,633,094
Cash receipts from tenant	83,471	79,789
Cash paid to suppliers and employees	(1,434,761)	(1,504,428)
Interest received	23,572	31,947
Interest paid	(119,090)	(135,628)
	<u>207,903</u>	<u>104,774</u>
Cash flows related to investing activities		
Investment in capital assets	(61,570)	(28,877)
Proceeds on disposal of capital assets	550	-
	<u>(61,020)</u>	<u>(28,877)</u>
Cash flows related to financing activities		
Repayment of demand loan	(65,000)	(50,000)
Repayment of match funded term loan	(51,293)	(48,152)
	<u>(116,293)</u>	<u>(98,152)</u>
Net increase (decrease) in cash	30,590	(22,255)
Cash, beginning	89,787	112,042
Cash, ending	<u>120,377</u>	<u>89,787</u>
Cash represented by:		
Cash on hand and balances with banks	15,772	89,787
Term deposits	104,605	-
	<u>120,377</u>	<u>89,787</u>

## notes

### note 1 general

The Architectural Institute of British Columbia is a self-governing professional body. The Institute was incorporated under the Friendly Societies Act in 1914 and continued under the Architects Act of British Columbia in 1920. The Institute provides education, regulation, and other services to its members, students, and the public.

### note 2 significant accounting policies

Fund Accounting - The Institute follows fund accounting procedures, thus giving recognition to restrictions on the use of resources as determined by Council. The fund classifications are as follows:

Operating Fund	- Used for general revenue and expenditure
Contingency Reserve Fund	- Used to provide for significant, non-budgeted expenditures to include unanticipated legal costs such as Professional Conduct and Act enforcement proceedings.

Revenue Recognition - Revenue from course and examination fees and from other programs where revenue is identified with delivery of services, is recognized when the courses, examinations and other services are provided. Other amounts charged for fees, members' dues and students' dues are recognized as revenue in the year to which they are billed.

Capital Assets - Capital assets are recorded at cost and amortized using the straight-line method over the following estimated useful lives of the assets:

Building	- 40 years
Office furniture	- 10 years
Office equipment	- 5 years
Computer equipment	- 3 years
Computer software	- 3 years

Donated Services and Equipment - The Institute and its members benefit from donated services and equipment. Donated services and equipment are not recognized in these financial statements.

Use of Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

note 3 financial instruments

The fair value of all items that meet the definition of a financial instrument approximate their carrying values. These items include cash and short-term investments, receivables, demand loans, payables and accruals, match funded term loan, and tenant deposit. Unless otherwise noted, it is management's opinion that the Institute is not exposed to significant credit, currency, or interest rate risks arising from these financial instruments.

note 4 capital assets

	2001		2000	
	Cost \$	Accumulated Amortization \$	Net \$	Net \$
Land	815,720	-	815,720	815,720
Building	2,617,522	175,410	2,442,112	2,487,296
Office furniture	94,257	64,163	30,094	26,637
Office equipment	32,382	25,714	6,668	1,315
Computer equipment	92,219	73,535	18,684	9,176
Computer software	52,595	38,629	13,966	10,190
	<u>3,704,695</u>	<u>377,451</u>	<u>3,327,244</u>	<u>3,350,334</u>

note 5 bank loans

The demand loan bears interest at Royal Bank prime rate plus 1.25% per annum, and is payable on demand.

The match funded term loan is repayable in monthly instalments of \$10,468 including principal and interest at 7.2% per annum, and is due September 1, 2003. Principal repayments required on the match funded term loan, assuming this loan is refinanced on similar terms, over the next 5 years are as follows:

	\$
2002	56,907
2003	61,078
2004	65,555
2005	70,360
2006	75,517

The Institute has an additional demand operating line of credit of \$450,000 available to it which bears interest at Royal Bank prime plus 1% per annum. As at December 31, 2001, no amounts are drawn on this line of credit.

The loans are secured by:

- General Security Agreement having a first charge on all the Institute's assets.
- Collateral First Mortgage for \$1,600,000 covering Strata Lots 1-10, 440 Cambie Street, Vancouver, B.C.
- Registered assignments of rent.
- Demand Collateral First Mortgage for \$700,000 covering Strata Lots 17 and 18, 440 Cambie Street, Vancouver, B.C.

note 6 contingent liability

A claim for damages has been made against the Institute where the plaintiff claims he suffered damages which may exceed \$100,000 as a result of being denied BEP qualification by the Joint Qualification Committee. The Institute denies this claim. The outcome of the claim is uncertain and the potential effect, if any, on the financial position of the Institute has not been determined.

note 7 comparative figures

Certain 2000 comparative figures have been reclassified to conform to the financial statement presentation adopted for 2001.

# schedule of revenue and expenditures

For the year ended December 31, 2001

	ACTUAL	BUDGET		ACTUAL
	2001	(unaudited)		2000
	\$	2001	2002	\$
		\$	\$	
<b>Schedule 1 - FEES REVENUE</b>				
Members	991,954	980,653	993,216	951,845
Associates	77,428	79,009	77,107	71,930
Affiliates	3,651	2,990	3,795	4,558
Technologists	6,236	5,587	4,572	7,312
Firms	228,433	198,229	222,845	229,683
Temporary Licenses	47,498	50,000	50,000	66,852
Registration and reinstatement	38,812	19,000	25,000	32,437
Examination and IA program review	16,081	27,000	15,000	15,425
BEP Annual Fees	-	-	-	2,040
	<u>1,410,093</u>	<u>1,362,468</u>	<u>1,391,535</u>	<u>1,382,082</u>
<b>Schedule 2 - INTEREST AND OTHER REVENUE</b>				
Documents, firm directories, signs and seals, net	3,928	15,000	10,000	15,266
Interest	23,572	23,000	20,000	31,947
Settlement payments	20,510	-	15,000	20,504
Other	4,616	-	5,000	3,169
	<u>52,626</u>	<u>38,000</u>	<u>50,000</u>	<u>70,886</u>
<b>Schedule 3 - ADMINISTRATION</b>				
Salaries and benefits	269,482	264,000	250,000	247,577
Operating costs	106,312	90,200	99,825	95,347
Accounting and audit	3,900	14,500	12,500	14,500
	<u>379,694</u>	<u>368,700</u>	<u>362,325</u>	<u>357,424</u>
<b>Schedule 4 - PREMISES</b>				
Premises	132,541	150,000	154,700	139,770
Amortization	84,660	105,000	80,000	88,952
	<u>217,201</u>	<u>255,000</u>	<u>234,700</u>	<u>228,722</u>
<b>Schedule 5 - BOARDS, COMMITTEES AND TASK FORCES</b>				
Council and president	35,971	35,500	34,500	41,325
Committees and task forces	27,094	22,620	29,250	22,377
	<u>63,065</u>	<u>58,120</u>	<u>63,750</u>	<u>63,702</u>
<b>Schedule 6 - COMMUNICATIONS AND PUBLIC RELATIONS</b>				
Communications programs, committees, events	43,608	55,600	48,860	64,160
Publications, multimedia, newsletters	(128)	(10,500)	18,757	9,613
Communications administration	132,484	125,670	138,500	101,437
	<u>175,964</u>	<u>170,770</u>	<u>206,117</u>	<u>175,210</u>

schedule continued

For the year ended December 31, 2001

	ACTUAL	BUDGET (unaudited)		ACTUAL
	2001	2001	2002	2000
	\$	\$	\$	\$
<b>Schedule 7 - PROFESSIONAL DEVELOPMENT</b>				
PD course expenses	49,158	26,972	81,514	73,203
Program administration	109,669	90,000	116,000	89,292
Program and committees	<u>13,543</u>	<u>2,057</u>	<u>10,969</u>	<u>340</u>
	172,370	119,029	208,483	162,835
Less: revenue	<u>(130,182)</u>	<u>(87,485)</u>	<u>(170,362)</u>	<u>(152,208)</u>
	<u>42,188</u>	<u>31,544</u>	<u>38,121</u>	<u>10,627</u>
<b>Schedule 8 - ANNUAL MEETING AND CONFERENCE</b>				
Annual conference	59,534	52,150	75,610	39,361
Annual meeting	<u>35,024</u>	<u>22,300</u>	<u>23,675</u>	<u>19,499</u>
	94,558	74,450	99,285	58,860
Less: revenue	<u>(78,260)</u>	<u>(45,000)</u>	<u>(75,000)</u>	<u>(50,507)</u>
	<u>16,298</u>	<u>29,450</u>	<u>24,285</u>	<u>8,353</u>
<b>Schedule 9 - REGISTRATION</b>				
Salaries and benefits	142,115	141,000	130,000	143,141
Legal	4,684	16,500	3,500	12,463
Program and committees	<u>20,845</u>	<u>16,575</u>	<u>29,850</u>	<u>7,090</u>
	<u>167,644</u>	<u>174,075</u>	<u>163,350</u>	<u>162,694</u>
<b>Schedule 10 - CONDUCT</b>				
Salaries and benefits	42,418	58,000	66,000	18,193
Legal	46,119	80,000	50,000	81,777
Program and committees	<u>4,475</u>	<u>6,700</u>	<u>5,450</u>	<u>1,408</u>
	<u>93,012</u>	<u>144,700</u>	<u>121,450</u>	<u>101,378</u>
<b>Schedule 11 - PRACTICE</b>				
Salaries and benefits	72,460	71,000	77,000	69,299
Program and committees	<u>25,635</u>	<u>13,957</u>	<u>12,460</u>	<u>4,384</u>
	<u>98,095</u>	<u>84,957</u>	<u>89,460</u>	<u>73,683</u>

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