



Seal Application Form

NOTE: This order form is for physical seals only. Digital seals can be obtained through [Portage CyberTech](#) (formerly Notarius).

Architects registered with the AIBC may apply for an architect’s seal. “Seal” refers to either the traditional embossed seal or the inked “stamp”, as well as the use of an electronic or digital seal. An architect’s seal is a representation to the public that the architect who applied it not only takes responsibility for the document, but that the document was prepared by that architect or under their direct supervision, direction, or control. Stamps and seals are not issued to firms. For more information, refer to [Practice Guideline: Use of the Architect’s Seal](#).

APPLICANT INFORMATION

Full Legal Name: _____
(as registered with the AIBC)

Licence #: L _____

Address: _____
(unit) (street address)

(city) (province/state) (postal/zip code)

Phone: _____ Email: _____

ORDER

Quantity	Item	Information	Price	PST (7%)	GST (5%)	Amount \$
	Metal Seal	Embossed	\$170.00	\$11.90	\$8.50	
	Large Rubber Stamp	2" x 2"	\$85.00	\$5.95	\$4.25	
	Small Rubber Stamp	1" x 1"	\$53.00	\$3.71	\$2.65	
Shipping:						
Total						

APPLICATION SUBMISSION

- Email completed form to registration@aibc.ca.
- Once the form is processed, you will receive an email with the invoice and payment instructions. Delivery should be within two weeks following payment.
- The fees charged are in accordance with [Schedule B: Fees](#), found in the AIBC Bylaws.

COLLECTION NOTICE

The information on this form is collected under the authority of AIBC Bylaws under the Professional Governance Act, S.B.C. 2018, c. 47. The information will be used to process your application and update the AIBC’s records on the status of its applicants and Registrants. If you have questions about the collection and use of this information, please contact the AIBC’s Registration & Licensing department by phone at 604.683.8588 or by email at registration@aibc.ca. As a public body under the provisions of the Freedom of Information and Protection and Privacy Act, the AIBC provides security and confidentiality of your personal information.