ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Minutes of:	AIBC Council
Date:	12:05 pm to 12:35 am 13 September 2016
Location:	AIBC Suite 210 Boardroom
Presiding:	Condon
In Attendance:	Dove, Gagnon, Gustavson, Kasaei, Kemp, Lovgreen, McDonald, Nickerson, Rettie, Rupp, Ruthen, Yustin
Staff:	Hendriks, Gatensby, Lutes, Tough, Vernon
Regrets:	Bass, Djurkovic, van Dijk

Item # Detail

1.0 Welcome and Call to Order

President Condon called the meeting to order at 12:05 p.m.

2.0 Acceptance of the Agenda

MOTION: That council accepts the agenda as presented.

Yustin / Ruthen **CARRIED**

3.0 Consent

For council receipt: Reports

3.1 Council's Committees; Task Forces; Working Groups; Registration Board; CEO
- 3.1.1 President's report
- 3.1.2 Governance
- 3.1.3 Finance
- 3.1.4 Human Resources
- 3.1.5 Act Review
- 3.1.6 Public Outreach
- 3.1.7 CEO
  - 3.1.7.1 Risk Register Status Report
  - 3.1.7.2 Strategic Plan Status Report

3.2 Policy Compliance: 1.11 Financial Management/Statements
Council Policy 1.31, 1.32, 1.33, 1.34, 1.35, 1.36, 1.37, 2.1, 2.2, 2.4, 2.6, 2.7, 2.9, 2.10, 2.11, 2.12, 2.13, 2.14, 2.15, 2.16

MOTION: That council receive the reports submitted under 3.1 and 3.2 above.

Gustavson / Rettie **CARRIED**

For council motion to approve:

3.3 Recording of electronic motions passed July/August 2016:
Registration Board Reports to Council July /August 2016
July 12 2016 Council Meeting Minutes

3.4 Council Committee Terms of References

MOTION: That council approves items 3.3 through 3.4 above.

Rettie / Ruthen **CARRIED**

4.0 Policy

4.1 Liaison to Council Position

Condon summarized the council motion which requests that council support consideration of a new Retired Architect AIBC non-voting liaison to council position, thereby supporting representation of the three associate categories. An Expression of Interest process, similar to that which takes place for the other two liaisons to council positions, is to be initiated. Council also approved a motion requesting the Governance Committee to draft a council policy regarding liaisons to council positions.

MOTIONS: That Council approves….

1) **The annual invitation of a Retired Architect AIBC candidate as a non-voting guest of council.**

2) **That the CEO trigger the Expression of Interest process seeking submissions from interested Retired Architect AIBCs for the liaison to council position for the remainder of the 2016/17 council year.**

3) **That the Governance Committee add to its 2016/17 annual work plan draft of a new council policy regarding liaisons to council positions under Policy Focus: Governing Process, for council's approval.**

Gustavson / Rettie **CARRIED**

4.2 Revised Council Rules

Condon and Vernon summarized the council submission, which is follow up to the bylaw amendments whereby 'executive director' was replaced with 'chief executive officer'. The same amendment has been applied to four sets of Council Rules, along with a few housekeeping items. The council motions reflect support for the amendments as well as support to trigger the required 30 day member notification of the amendments.

MOTION:

1) **That council support, in principle, the revised rules as proposed for member notification and described in the attached appendices; and**

2) **That the CEO trigger the notification process for the revised rules as required by council policy 3.10.**

Lovgreen / Rupp **CARRIED**

5.0 Adjournment

MOTION to adjourn. (12:35 p.m.)
Ruthen / Rettie **CARRIED**