ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Minutes of:	AIBC Council
Date:	11:00 a.m. to 12:05 p.m. 28 September 2016
Location:	AIBC Large Boardroom
Presiding:	Condon
In Attendance:	Dove, Djurkovic, Gagnon, Gustavson (*remotely*), Kasaei, Kemp, McDonald, Rettie, Rupp, Ruthen
Staff:	Battiston, Chilton, Hendriks, Lutes, Tough, Vernon
Regrets:	Bass, Lovgreen, Nickerson, Yustin, van Dijk

Item # Detail

1.0 Welcome and Call to Order

President Condon called the meeting to order at 11:00 a.m.

2.0 Acceptance of the Agenda

MOTION: That council accepts the agenda as amended with items 3.2, 3.3, and 3.4 moved from Consent to Non-Policy items 4.4, 4.5, and 4.6.

McDonald / Ruthen **CARRIED**

3.0 Consent

For council motion to approve:

3.1 Registration Board Reports to Council September 2016
3.5 September 13 2016 Council Meeting Minutes

MOTION: That council approves items 3.1 and 3.5 above.

Dove / Djurkovic **CARRIED**

4.0 Non-Policy

4.1 Bylaw Review Committee: Associates Bylaws

Vernon and Lutes summarized the process undertaken with the Associates Bylaws, which began in December 2015 and included member consultation on the proposed bylaws beginning in August 2016. The feedback received is considered to be neutral to neutral-positive. The final bylaw suite is presented for council's approval.

MOTIONS: That Council approves….

1) **That the recommended associate bylaw amendments be proposed for an electronic vote by members on date(s) to be determined by the CEO;**

2) **That the CEO has authority to make minor, non-substantive amendments as may be required to the proposed bylaws approved in Motion 1, subject to notifying council in writing**

and notifying members and honorary members by way of *eBlast* or other electronic means no later than one week prior to the first day of the voting period; and

3) That the CEO be requested to take the necessary procedural steps to allow this e-vote to proceed as soon as reasonably possible, in keeping with the *Council Rules for E-voting for Bylaw Amendments* and statutory requirements for bylaw change.

Rupp / Ruthen **CARRIED**

4.2 Registration and Licensing: Broadly Experienced Applicant

Vernon and Hendriks provided an update on the status of the BEA program that council had previously approved a six-month moratorium on for new applicants. The submission provides information on the re-establishment of the BEA program framework as a qualification for registration as per the authority provided in section 37 of the *Architects Act*.

MOTIONS: That Council approves….

1) That council renew and extend the moratorium imposed at its March 8 Council meeting on accepting new applications for the Broadly Experienced Applicant (BEA) Program, to November 9, 2016.

2) That the re-established framework of the BEA Program consist of eligibility criteria required to enroll in the program and requirements to complete the program. Eligibility requirements are proposed to consist of the following;
   - **a) Applicants must meet one of the eligibility criteria for registration as an architect as established under section 37 (a) or (b) of the *Architects Act;***
   - **b) Applicants otherwise eligible under clause 37 (c) to be directed to the Broadly Experienced Foreign Architect (BEFA) Program of the Canadian Architectural Certification Board (CACB), unless they do not meet the eligibility criteria of that program;**
   - **c) Applicants to submit at least two and up to five letters of nomination (if an otherwise eligible candidate is unable to secure five nominations, the three oral assessors may provide letters after the candidate successfully completes the Oral Assessment); and**
   - **d) Applicants to submit the application form provided by the AIBC, including other documentation required on the form, and payment of the application fee.**

3) That in order to be recommended for registration by the registration board to council, the candidate shall successfully complete the following BEA Program requirements to the satisfaction of the registration board and qualifications committee:
   - **a) Successfully complete the Outcomes Based Assessment against the Canadian Competency Matrix, consisting of the following components:**
     - **i) self-assessment on the forms provided by the AIBC;**
     - **ii) Oral Assessment by three qualified interviewers of the qualifications committee; and**
     - **iii) supporting portfolio of architectural work experience**
   - **b) Successfully complete the Oral Review, as per the Internship in Architecture Program;**
   - **c) Obtain and report local and current architectural work experience, consisting of six months of experience under the direct supervision of an Architect AIBC, on a project**

located in British Columbia within last three years prior to submitting an application for registration;

d) Attend professional development courses, as per the Internship in Architecture Program

Rettie / Djurkovic **CARRIED**

4.3 Consensual Resolution Review Panel Term Renewals

MOTIONS:

1) That council appoint the following architects for a second term to the AIBC's Consensual Resolution Review Panel with appointment term indicated:

a) Pierre Gallant Architect AIBC (three years)
b) Paul Thorkelsson Architect AIBC (three years)

2) That council appoint the following public members for a second term to the AIBC's Consensual Resolution Review Panel with appointment term indicated:

a) William McLean, B. Arch, LL.B (three years)
b) Ron Yaworsky, Ph. D., P. Eng. (three years).

3) That council appoint the following alternate for a second term to the AIBC's Consensual Resolution Review Panel with appointment term indicated:

a) Amir Hemani Architect AIBC (three years)

4) That council confirm the appointment of Cal Meiklejohn Architect AIBC to the Consensual Resolution Review Panel made March 8, 2016, was for a three-year term from that date.

4.4 Registration Board Report to Council: 2016 CACB Conditions and Terms for Accreditation

Vernon summarized the process undertaken by the CALA Sub-Committee and the CACB Writing Committee for the draft 2016 Conditions and Terms for Accreditation, which the AIBC registration board has reviewed and supports. Council is requested to endorse the registration board's feedback for the CALA Sub-Committee.

MOTION:

That council approve this feedback to provide to the CALA Sub-Committee, and to encourage the further development of the following issues;

a) Program Performance Criteria,
b) Length of accreditation Period,
c) Automatic certification,
d) Registration of Faculty

Djurkovic / McDonald **CARRIED**

4.5 CACB Board Member Nominations

MOTIONS:

1) **That Council approves the CACB Standing Committee's nominee Simon Di Vincenzo OAA for appointment to the CACB Board of Directors as the CALA representative for a three-year term (commencing fall 2016).**

2) **That Council approves the nominee Luke Andritsos OAA as a joint representative of CALA/CCUSA on the CACB Board of Directors.**

Rupp / Djurkovic **CARRIED**

5.0 ***In Camera***

MOTION: to go *in camera.*

Djurkovic / Dove **CARRIED**

5.1 Professional Recognition Committee: Nominations for AIBC Recognition Award

MOTION: to come out of *in camera*.

Rettie / Djurkovic **CARRIED**

MOTION:

That Council endorses the nomination of the following candidate for the AIBC Lifetime Achievement Award: Joe Y. Wai, Architect AIBC, FRAIC, D'LITT

Rettie / Gagnon **CARRIED**

6.0 **Adjournment**

MOTION to adjourn. (12:10 p.m.)

Rettie / Ruthen **CARRIED**