ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Minutes | AIBC Council

Date:	11:05 a.m. to 11:30 a.m. 14 March 2017
Location:	AIBC Large Boardroom
Presiding:	Condon
In Attendance:	Bass, Brink, Djurkovic, Dodd, Dove, Gagnon, Gustavson, Kasaei, Lovgreen, McDonald, Rettie, Rupp, Ruthen, van Dijk, Yustin
Staff:	Battiston, Gatensby, Hendriks, Lutes, Morris, Tough, Vernon
Regrets:	Grauer, Kemp, Nickerson

Item # Detail

1.0 Welcome and Call to Order

President Condon called the meeting to order at 11:05 a.m.

President Condon recapped council's attendance at the upcoming bylaw consultation sessions, and reminded council to schedule their assessment meetings.

2.0 Acceptance of the Agenda

MOTION: That council accepts the agenda with the addition of item 5.3 Investigations Committee Appointment.

Lovgreen / Dove **CARRIED**

3.0 Consent

For council receipt: Reports

3.1 Council's Committees; Task Forces; Working Groups; Registration Board; CEO
- 3.1.1 President's Report
- 3.1.2 Governance
- 3.1.3 Finance
- 3.1.4 Human Resources
- 3.1.7 Public Outreach
- 3.1.8 CEO
  - 3.1.8.1 Risk Register Status Report
  - 3.1.8.2 Strategic Plan Status Report
  - 3.1.8.3 Audited Financial Statements

3.2 Policy Compliance: 1.11 Financial Management/Statements
Council Policy 1.22, 1.23, 1.24, 1.25, 1.27, 1.28, 1.29, 1.30, 1.31, 1.32, 1.33, 1.34, 1.35, 1.36, 1.37, 1.38

MOTION: That council receive the reports submitted under 3.1 and 3.2 above.

Gustavson / Djurkovic **CARRIED**

For council motion to approve:

3.3 Recording of electronic motions passed Jan/Feb 2017:
- 3.3.1 January 16 2017 Council Meeting Minutes
- 3.3.2 Registration Board Reports to Council
- 3.3.3 Council Rules 7: Advisory Design Panels
- 3.3.4 Bylaws: Professional Liability Insurance
- 3.3.5 Committee Changes
- 3.3.6 Human Resources Committee, E-Consent Item
- 3.3.7 Finance Committee: Operating Reserve Fund Transfer

3.4 Annual Meeting Resolution: Appointment of the Auditor

3.5 Updated Motions Review Committee Terms of Reference

MOTION: That council approves item 3.3, 3.4, and 3.5.

Ruthen / McDonald **CARRIED**

4.0 Policy – No items

5.0 Non-Policy

5.1 CACB Conditions and Terms for Accreditation

Vernon summarized that following the Registration Board and council's previous reviews of the CACB Conditions and Terms for Accreditation in 2016, further revisions were made. The Registration Board recommends that council approve the revised CACB Conditions and Terms for Accreditation submitted for their consideration from the National Standing Committee on CACB.

MOTIONS:

1. **That council approve the revised CACB Conditions and Terms for Accreditation for Professional Degree Programs in Architecture dated January 7, 2017.**

2. **That council encourage CALA and the CACB to continue discussions and provide a mechanism to review and update the CACB Conditions and Terms for Accreditation for Professional Degree Programs in Architecture to discuss updates in the following areas: registration of faculty, automatic certification, program performance criteria, and student performance criteria.**

Gustavson / Rettie **CARRIED**

5.2 Chapter Petition

Djurkovic indicated that the submission concludes a process that began last year, and which follows development of Chapter Guidelines and a petition process. The chapter petition before council for consideration for approval is within the new chapter framework.

MOTIONS: That Council approves ….

1) The formation of a Vancouver Chapter of the Architectural Institute of British Columbia, as per bylaw 8.2(a), and as submitted in the chapter petition form dated February 17, 2017.

2) That the CEO ensures that the obligations and responsibilities, as stipulated in bylaws 8.3 thru 8.6 and in the AIBC Chapter Guidelines, are met by the Chapter.

Djurkovic / Bass **CARRIED**

5.3 Investigation Committee Appointment

Vernon summarized that the submission is in respect of bylaw 37.10 and in response to a role call for a new Investigations Committee member. The current committee reviewed the applicant's material and unanimously supports the appointment.

MOTION:

That Council appoint Robert Worden Architect AIBC to the AIBC's Investigations Committee.

Yustin / Rettie **CARRIED**

6.0 ***In Camera***

MOTION: to go *in camera.*

Lovgreen / Djurkovic **CARRIED**

6.1 Disciplinary Inquiry: Approval of Inquiry Committee

MOTION: to come out of *in camera*.

Ruthen / Rettie **CARRIED**

MOTION:

That pursuant to its authority under Section 46 of the Architects Act, council hereby confirms that the disciplinary committee that will consider the charges in the revised Notice of Inquiry dated January 16, 2017, is comprised of the following council members:

Karl Gustavson Architect AIBC;

Sylvie Gagnon Architect AIBC; and

S. Ross Rettie P. Eng., Lieutenant Governor Appointee

Djurkovic / Ruthen **CARRIED**

7.0 **Adjournment**

MOTION to adjourn. (11:30 a.m.)

Djurkovic / Rettie **CARRIED**