ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Minutes | AIBC Council

Date/Time:	September 12, 2017 / 11:08 a.m. – 1:55 p.m.
Location:	AIBC Large Boardroom
Presiding:	Djurkovic
In Attendance:	Amodio, Bass, Brink, Condon, Dodd, Dove, Gagnon, Gustavson, Haden, McDonald, Nickerson, Rettie, Richards, Rodrigues, Ruthen, Urion
Staff:	Battiston, Gatensby, Kokol, Lutes, Torres, Tough, Vernon, Wale
Regrets:	Grauer, Rupp

Item # Detail

1.0 Welcome and Call to Order

President Djurkovic called the meeting to order at 11:08 a.m.

2.0 Acceptance of the Agenda

MOTION: That council accepts the agenda as presented.

Rodrigues / Gustavson **CARRIED**

3.0 Consent

For council receipt: Reports

3.1 Council's Committees; Task Forces; Working Groups; CEO
- 3.1.1 President's Report
- 3.1.2 Governance
- 3.1.3 Finance
- 3.1.5 Act Review
- 3.1.7 CEO

MOTION: That council receive the reports submitted under 3.1 above.

Dove / Ruthen **CARRIED**

3.2 Policy Compliance: 1.11 Financial Management/Statements

Council Policy 1.4, 1.10, 1.13, 1.14, 1.15, 1.16, 1.18, 1.19, 1.20, 1.26, 2.3, 2.5, 2.8, 2.17, 2.18, 2.19, 2.20, 2.21, 2.22, 3.6

MOTION: That council receive the reports submitted under 3.2 above.

Rodrigues / Rettie **CARRIED**

For council motion to approve:

3.3 Recording of electronic motions passed July/August 2017

3.3.1 Registration Board Report to Council, July 2017
3.3.2 July 11 2017 Council Meeting Minutes
3.3.3 Committee Changes (e-approval July 31)

3.4 Registration Board Report to Council, August 2017

3.5 Updated Board/Committee/Task Force Membership and Terms of Reference

MOTION: That council approves items 3.3, 3.4, and 3.5 above.

Rettie / Ruthen **CARRIED**

4.0 Policy

4.1 Policy Review: Replicated Policies - 1.4, 1.10, 1.13, 1.14, 1.15, 1.16, 1.18, 1.19, 1.20, 1.26, 2.3, 2.5, 2.8, 2.17, 2.18, 2.19, 2.20, 2.21, 2.22, 3.6

All replicated policies were reviewed by staff, and the finance and governance committees, as applicable. Of the 20 policies reviewed, the following four policies required minor updates - 1.13 General: Reserve Funds, 2.5 Reserve Funds, 1.26 / 3.6 Professional Practice: Architectural Competitions.

MOTION: That Council approves the amended Policies 1.26, 1.13, 2.5, 3.6, as proposed.

Rodrigues / Amodio **CARRIED**

4.2 CALA (IRC) Architects' Council of Europe (ACE) Mutual Recognition Agreement

Vernon summarized the process and efforts undertaken for many years by CALA and the International Relations Committee to finalize the MRA with all EU member states through their Architects' Council of Europe. The proposed agreement will enable a Canadian or European architect to become registered if the architect has a combined 12 years' of education, training, and practice, and has a minimum of four years' post licensure experience. European architects seeking registration in Canada will also be required to complete an online assessment course. The Quebec association (OAQ) will be responsible for the processing of all incoming and outgoing architects. The MRA is expected to come into effect in January 2019, which allows time for development of the online assessment course and operational processes.

MOTION:

That Council approves the draft Mutual Recognition Agreement of Professional Qualifications between the Architects' Council of Europe (ACE) and the Canadian Architectural Licensing Authorities (CALA), dated June 29, 2017.

Gustavson / Ruthen **CARRIED**

4.3 Remedial Review Panel Terms of Reference

Vernon indicated that the role of the Remedial Review Panel, established under AIBC's Investigation and Discipline Bylaws (37.20-37.28), is to monitor and assess compliance with remedial recommendations made by the AIBC's Investigations Committee under the AIBC's remedial process.

Remedial Recommendations are an alternative approach to resolving disciplinary matters that would otherwise proceed through the disciplinary process (Disciplinary Inquiry or Consensual Resolution).

MOTIONS:

1) **That Council approve the Terms of Reference, attached, for the AIBC's Remedial Review Panel.**

2) **That Council appoint the following members to the AIBC's Remedial Review Panel with appointment terms indicated:**
   - **Paul Becker Architect AIBC (three years);**
   - **Mark Hamilton Architect AIBC (three years); and**
   - **Simon Ho Architect AIBC (three years).**

Rettie / Dove **CARRIED**

5.0 Non-Policy

5.1 Strategic Plan Status Report

Vernon presented the Strategic Plan status report for the period January to June 2017.

5.2 Risk Register Status Report

Vernon presented the Risk Register status report for the period January to June 2017.

5.3 Bylaw Review Committee Status Report

Vernon and Lutes provided council with an update on the Bylaw Review Committee work plan, including the current focus on the Code of Ethics, and a number of administrative bylaws.

5.4 Canadian Architectural Certification Board (CACB) Nominations

Vernon summarized the CACB Standing Committee's recommendation for the CALA representative on the CACB Board of Directors, for a three-year term effective fall 2017. The appointment requires the support of the majority (6) of CALA's member jurisdictions.

MOTION:

That Council approves the CACB Standing Committee's nominee Chris Young NSAA for appointment to the CACB Board of Directors as the CALA representative for a three-year term (commencing fall 2017).

Gustavson / Haden **CARRIED**

7.0 *In Camera*

MOTION: to go *in camera.*

Gustavson / Ruthen **CARRIED**

7.1 Governance Committee Initiative

7.2 Act Review Committee Update

7.3 Nominations for AIBC Recognition Award

MOTION: to come out of *in camera*.

Rettie / Gustavson **CARRIED**

MOTION:

1) That Council endorses the nomination of the following candidate for the AIBC Lifetime Achievement Award: Bing Thom Architect AIBC CM FRAIC AIA LLD (Hon)

2) That Council endorses the nomination of the following candidates for a combined AIBC Lifetime Achievement Award: Norman Hotson Architect AIBC AAA OAA FRAIC RCA and Joost Bakker Architect AIBC AAA SAA OAA FRAIC RCA

Gustavson /Rettie **CARRIED**
(Abstained: Haden, Amodio)

8.0 <u>Adjournment</u>

MOTION: to adjourn. (1:55 p.m.)

Rodrigues / Gagnon **CARRIED**