ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Agenda | AIBC Council Meeting

Date: Monday, March 19, 2018
Time: 11:00 a.m. to 12:30 p.m.
Location: AIBC Large Boardroom

Item #	Detail	Responsible	Time	Pg #
1.0	**Welcome and Call to Order**	Djurkovic	11:00	
2.0	**Acceptance of the Agenda**	Djurkovic		
3.0	**Consent**			
	For council receipt:			
3.1	Council's Committees; Task Forces; Working Groups; CEO			
	3.1.1 President's report	Djurkovic		
	3.1.2 Governance	McDonald		
	3.1.3 Finance	Gustavson		
	3.1.4 Human Resources	Djurkovic		
	3.1.5 CEO	Vernon		
	3.1.5.1 Risk Register Status Report			
	3.1.5.2 Strategic Plan Status Report			
	3.1.5.3 Audited Financial Statements			
3.2	Policy Compliance: 1.11 Financial Management/Statements	Vernon/Morris		
	Council Policy 1.22, 1.23, 1.24, 1.25, 1.27, 1.28, 1.29, 1.30, 1.31, 1.32, 1.33, 1.34, 1.35, 1.36, 1.37, 1.38	Vernon		
3.3	***For council motion to approve:***	Djurkovic		
	Recording of electronic motions passed Jan 2018			
	3.3.1 Registration Board Report to Council			
	3.3.2 January 15 2018 Council Meeting Minutes			
	3.3.3 Registration Board Report to Council, February 2018			
3.4	Annual Meeting Resolution: Appointment of the Auditor			
3.5	Updated Motions Review Committee Terms of Reference			
3.6	Committee Updates			
4.0	**Policy**			
4.1	Council Rules 8: Terms and Conditions for Mandatory Professional Liability Insurance	Vernon/Lutes		
5.0	**Non-Policy**			
5.1	Bylaw Update: Firms, Admission/Registration, Fees and Fines, and Chapters, Council and Institute Governance Bylaws *(no written submission)*	Vernon/Lutes		
5.2	Registration and Licensing: Intern Architect Program Course Redesign *(no written submission)*	Vernon/Torres		
5.3	Consensual Resolution Review Panel Terms of Reference	Vernon/Lutes		

6.0 New Business

6.1

7.0 Adjournment 12:30

Council Meeting Assessment Form

Council Meeting Agendas – Related Council Policy and Rules

Council Policy 2.9: Agenda, Council Meetings and Conduct

2.9.2.4 Items may be put forward to be considered for placement on the council agenda by council members and the Chief Executive Officer (CEO). Following agenda development by the Governance Committee, council approval of the agenda will be required at the beginning of each meeting. Items may be proposed by a council member and added to the agenda provided a written request is made that includes a clear rationale describing that item.

Council Rules 1: Council Meetings

2.8 A council member who wishes to have a matter placed on the agenda shall, wherever possible and practical to do so, produce a submission in writing (using the format approved by council) outlining the item and a short rationale for that item along with all necessary supporting materials. The submission shall be forwarded to the CEO on or before the date and time stipulated for submissions to the Governance Committee for the next regularly scheduled council meeting so that it may be forwarded to the Governance Committee to review and to schedule the item, if appropriate, for the next or following meeting agenda.

Upcoming AIBC Council Meetings and Planning Sessions:

2018 Council Meetings: 11:00am
May 1, July 10, September 11, November 13

2018 Council Planning Sessions: 11:00am
April 10, August 14, October 9, December 11

Upcoming AIBC Events:

Architectural Awards Ceremony April 18, 2018
AIBC Gallery

99th Annual Meeting May 7, 2018
Vancouver Convention Centre

2018 Annual Conference May 7-9, 2018
Vancouver Convention Centre

Induction and Retirement Ceremony June 5, 2018

Recognition Ceremony November 8, 2018
Van Dusen Gardens

Holiday Open House December 6, 2018
AIBC Gallery

Upcoming Industry Meetings and Events:

Canadian Architectural Licensing Authorities (CALA) Meeting May 28-29, 2018
Royal Architectural Institute of Canada (RAIC) May 30-June 2, 2018
Festival of Architecture
Saint John, New Brunswick