ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Minutes | AIBC Council

Date/Time:	January 15, 2018 / 11:08 a.m. – 12:40 p.m.
Location:	AIBC Large Boardroom
Presiding:	Djurkovic
In Attendance:	Amodio, Bass (*from item 5.1*), Brink, Condon, Dodd, Dove, Gagnon, Gustavson, McDonald, Rettie, Richards, Rodrigues (*from item 4.1*), Rupp, Ruthen
Staff:	Battiston, Chilton, Cavouras, Kokol, Lutes, Torres, Tough, Vernon
Regrets:	Haden, Grauer, Nickerson, Urion

Item # Detail

1.0 Welcome and Call to Order

President Djurkovic called the meeting to order at 11:08 a.m.

2.0 Acceptance of the Agenda

MOTION: That council accepts the agenda as presented.

Djurkovic / Dove **CARRIED**

3.0 Consent

For council receipt:

3.1 Council's Committees; Task Forces; Working Groups; CEO
- 3.1.1 President's Report
- 3.1.2 Governance
- 3.1.3 Finance
- 3.1.4 Human Resources
- 3.1.5 Public Outreach
- 3.1.6 CEO

3.2 Policy Compliance: 1.11 Financial Management/Statements
Council Policy 1.1, 1.2, 1.3, 1.5, 1.6, 1.7, 1.8, 1.9, 1.12, 1.17, 1.21

MOTION: That council receive the reports submitted under 3.1 and 3.2 above.

Djurkovic / Ruthen **CARRIED**

For council motion to approve:

3.3 Recording of electronic motions passed November 2017
- 3.3.1 Registration Board Report to Council
- 3.3.2 November 14 2017 Council Meeting Minutes

3.4 Registration Board Report to Council, January 2018

3.5 Nominations Review Committee Terms of Reference

MOTION: That council approves items 3.3, 3.4, and 3.5 above.

Djurkovic / McDonald **CARRIED**

4.0 Policy

4.1 Policy 2.25 Role of the Registrar in Maintaining the Register
Policy 2.23 Role of the Liaisons to Council

Vernon reported that the policies remain unchanged from council's December review. Council policy 2.25 (new) is intended to clarify the Registrar's role in relation to AIBC registration and licensing operations while respecting the authority provisioned for the registrar in the *Architects Act*. Revisions to 2.23 include the addition of the Registrar as a council liaison, and a statement regarding the chairs of the intern architect and architectural technologist committees serving as liaisons.

MOTIONS:

1) **That Council approves the amended Policy *2.23 Role of Liaisons to Council*, as proposed.**

2) **That Council approves the new Policy *2.25 The Role of the Registrar in Maintaining the Register*, as proposed.**

Djurkovic / Gustavson **CARRIED**

5.0 Non-Policy

5.1 Council Rules 8: Terms and Conditions for Mandatory Professional Liability Insurance

Vernon and Lutes indicated that the proposed council rules for professional liability insurance are ready for the member notification period, per council policy 3.10. Council requested that as part of the notification, members be informed of the intention to include a clause about client notification in the event of a lapse in professional liability insurance.

MOTIONS:

1) **That council support, in principle, *Council Rules 8: Terms and Conditions for Mandatory Professional Liability Insurance* as proposed for member notification and described in the attached document, and subject to members feedback on client notification;**

2) **That the CEO be requested to trigger the 30-day notification process for *Council Rules 8: Terms and Conditions for Mandatory Professional Liability Insurance* as required by council policy 3.10.**

Djurkovic / Ruthen **CARRIED**

5.2 2018 Annual Meeting Agenda/Council Presentation

Vernon reviewed the Council Presentation portion of the Notice of the 99th Annual Meeting, which will take place immediately following the meeting business agenda. The intended topic of the session is the 2019-2023 Strategic Plan. The firm contracted to support the Plan development will facilitate the session.

7.0 <u>In Camera</u>

MOTION: to go *in camera.*

Djurkovic / Ruthen **CARRIED**

7.1 Notice of Inquiry

MOTION: to come out of *in camera*.

Djurkovic / Dove **CARRIED**

MOTIONS:

That council considers and approves the motions below:

1) **Pursuant to its authority under Section 46 of the *Architects Act*, council hereby orders a disciplinary inquiry into a complaint against Mr. Marque Curzon-Thompson Architectural Technologist AIBC consistent with the corresponding 'draft' Notice of Inquiry as distributed to council.**

2) **That in the event the proposed dates for inquiry of April 23 and 24, 2018, should require re-scheduling, the CEO is authorized to amend this Notice of Inquiry solely to revise the dates, and to deliver it to the relevant parties in keeping with the delivery requirements in Section 48 of the *Architects Act*.**

3) **Pursuant to its authority under Section 46 of the *Architects Act*, council hereby establishes a disciplinary committee to consider the charges in the notice of inquiry for AIBC File No. 17.04 (as distributed to council) comprised of the following council members:**

    Sean Rodrigues Architect AIBC;

    Catherine Nickerson Architect AIBC; and

    S. Ross Rettie P. Eng., Lieutenant Governor Appointee

Djurkovic / Rodrigues **CARRIED**

(Abstained: Gustavson due to potential conflict of interest)

7.2 CEO Performance Evaluation

MOTION: to go *in camera.*

Djurkovic / Dove **CARRIED**

MOTION: to come out of *in camera*.

Ruthen / Gustavson **CARRIED**

MOTION: That council approves the CEO performance evaluation and compensation review as recommended by the Human Resources Committee.

Rodrigues / Dove **CARRIED**

8.0 **Adjournment**

MOTION: to adjourn. (12:40 p.m.)

Djurkovic / Rodrigues **CARRIED**