



**ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA**

# Minutes | AIBC Council

**Date/Time:** March 19, 2018 / 11:05 a.m. – 12:30 p.m.  
**Location:** AIBC Large Boardroom  
**Presiding:** Djurkovic  
**In Attendance:** Amodio, Brink, Dove, Gustavson, Haden, McDonald, Nickerson, Rettie, Richards, Rodrigues, Rupp  
**Staff:** Battiston, Cavouras, Gatensby, Kokol, Morris, Lutes, Torres, Tough, Vernon  
**Regrets:** Bass, Condon, Dodd, Gagnon, Ruthen, Urion

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Item #	Detail
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**1.0 Welcome and Call to Order**

President Djurkovic called the meeting to order at 11:05 a.m.

**2.0 Acceptance of the Agenda**

**MOTION:** That council accepts the agenda as presented.

**Gustavson / Dove**

**CARRIED**

**3.0 Consent**

**For council receipt:**

3.1 Council’s Committees; Task Forces; Working Groups; CEO

3.1.1 President’s Report

3.1.2 Governance

3.1.3 Finance

3.1.4 Human Resources

3.1.5 CEO

3.1.5.1 Risk Register Status Report

3.1.5.2 Strategic Plan Status Report

3.1.5.3 Audited Financial Statements

3.2 Policy Compliance: 1.11 Financial Management/Statements

Council Policy 1.22, 1.23, 1.24, 1.25, 1.27, 1.28, 1.29, 1.30, 1.31, 1.32,

1.33, 1.34, 1.35, 1.36, 1.37, 1.38

Councillor Brink requested that items 3.1.1 and 3.1.5 be pulled from the consent agenda for further discussion. The two items were discussed by those in attendance without being assigned a new agenda number, and followed by the motion below.

**MOTION:** That council receive the reports submitted under 3.1 and 3.2 above.

**Djurkovic / Rodrigues**

**CARRIED**

**For council motion to approve:**

- 3.3 Recording of electronic motions passed January 2018
  - 3.3.1 Registration Board Report to Council
  - 3.3.2 January 15 2018 Council Meeting Minutes
  - 3.3.3 Registration Board Report to Council, February 2018
- 3.4 Annual Meeting Resolution: Appointment of the Auditor
- 3.5 Updated Motions Review Committee Terms of Reference
- 3.6 Committee Updates

**MOTION: That council approves items 3.3, 3.4, 3.5, and 3.6 above.**

**Djurkovic / Rodrigues**

**CARRIED**

**4.0 Policy**

- 4.1 Council Rules 8: Terms and Conditions for Mandatory Professional Liability Insurance

Vernon and Lutes summarized the feedback received as part of the required notification period for Council Rules 8, which took place from January 18, 2018, until February 22, 2018. Member feedback to these rules was modest, with 13 survey comments and one email comment. No changes to the draft rules were made as a result of the feedback.

**MOTIONS:**

- 1) **That council approve Council Rules 8: Terms and Conditions for Mandatory Professional Liability Insurance as provided to council on January 16, 2018, to take immediate effect; and**
- 2) **That the CEO be requested to take the necessary procedural steps to publish the Rules, address member questions, and otherwise implement the Rules once PLI becomes effective in 2019.**

**Djurkovic / Gustavson**

**CARRIED**

**5.0 Non-Policy**

- 5.1 Bylaw Update: Firms, Admission/Registration, Fees and Fines, and Chapters, Council and Institute Governance Bylaws

Vernon and Lutes provided a brief update on the status of current bylaw initiatives, including the consultation session held March 6 at the Institute. Feedback from members on this set of bylaws (Firms, Admission/Registration, Fees and Fines, and Chapters) has been light.

5.2 Registration and Licensing: Intern Architect Program Course Redesign

Vernon and Torres presented on an Intern Architect Program project underway, which is sponsored by the Registrar and CEO, with project oversight from the Registration Board. The purpose of the project is to redesign and redevelop the intern courses, to increase the quality of delivery, to streamline the educational process, and to better prepare Interns and BEA candidates for registration. The project will conclude in January 2019.

5.3 Consensual Resolution Review Panel Terms of Reference

**MOTION:**

**That council appoint Bruce Knapp Architect AIBC for a second term to the AIBC's Consensual Resolution Review Panel with an appointment for a three-year term.**

**Djurkovic / Rodrigues**

**CARRIED**

6.0 Adjournment

**MOTION: to adjourn. (12:30 p.m.)**

**Rodrigues / Gustavson**

**CARRIED**