ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Minutes | AIBC Council

Date/Time:	November 13, 2018 / 11:05 a.m. – 1:35 p.m.
Location:	AIBC Large Boardroom
Presiding:	Djurkovic
In Attendance:	Amodio, Bass, Brink Fenton, Haden, Hancock, Laquinte Francis, Maleki, McDonald, Nickerson, Rettie, Richards, Rodrigues *(until 7.1),* Rothnie, Rupp, Ruthen *(from 5.3)*
Regrets:	Condon
Staff:	Battiston, Cavouras, Chilton, Gatensby, Hamilton, Lutes, MacQueen, Morris, Sands, Torres, Tough, Vernon

Item # Detail

1.0 Welcome and Call to Order

President Djurkovic called the meeting to order at 11:05 a.m.

2.0 Acceptance of the Agenda

MOTION: That council accepts the agenda as presented.

Djurkovic / Rettie **CARRIED**

3.0 Consent

For council receipt:

3.1 Council's Committees; Task Forces; Working Groups; President; CEO
- 3.1.1 President's report
- 3.1.2 Finance
- 3.1.3 Governance
- 3.1.4 Human Resources
- 3.1.5 CEO's report

3.2 Policy Compliance: Financial Management/Statements 1.11
Council–CEO Relationship 4.1 - 4.5

MOTION: That council receive the reports submitted under 3.1 and 3.2 above.

Djurkovic / Amodio **CARRIED**

For council motion to approve:

3.3 Recording of electronic motions passed September/October 2018
- 3.3.1 Bylaws: Council and Institute Governance

3.3.2 Register Amendments for October 2018
3.3.3 Committee Changes
3.3.4 Firm Update Bylaw Requirement
3.3.5 September 11, 2018 Council Meeting Minutes
3.4 Register Amendments for November 2018
3.5 Committee Changes

MOTION: That council approve the consent items submitted under 3.3 to 3.5 above.

Djurkovic / Rodrigues **CARRIED**

3.6 Future of the Profession (FOTP) Task Force Terms of Reference

MOTION: That council approve the Future of the Profession Terms of Reference as amended.

Djurkovic / Rodrigues **CARRIED**

4.0 Policy

4.1 Revised Council Policy: Operational Constraints

MOTION #1: That Council approves the following amended Policies as proposed:

1.3 General: Employee Salary, Benefits and Perquisites
1.7 General: Non-Disclosure/Confidentiality
1.9 General: Operational Boards/Committees
1.22 Professional Practice: Pro Bono Publico Services
1.23 Professional Practice: Advisory Design Panels
1.25 Professional Practice: Tariff of Fees for Architectural Services
1.27 Professional Practice: Terms of Engagement
1.28 Professional Development: Mandatory Continuing Education
1.29 Professional Development: Sustainability
1.30 Professional Development: Mandatory Designated Areas of Study
1.31 Professional Conduct: Complaints and Investigations
1.32 Professional Conduct: Consensual Resolution and Disciplinary Inquiry
1.34 Illegal Practice: Compliance with the Architects Act
1.35 Registration and Licensing: Admission Standards
1.36 Registration and Licensing: Mobility of Architects
1.37 Registration and Licensing: Registration of Firms and Certificates of Practice
1.38 Registration and Licensing: Honorary Membership

MOTION #2: That Council approves repeal of the following Policies:

1.33 Advocacy: Chapter Program
1.24 Professional Practice: Professional Liability Insurance
3.7 Professional Development: Mandatory Continuing Education System (CES) Rules

Djurkovic / Fenton **CARRIED**

4.2 Bulletin 2: Reinstatement of Registration

Vernon summarized that Bulletin 2 has been updated primarily to clarify the effects of *suspension* from the register for a specific period compared to the effects of *removal* from the register due to disciplinary actions, to the reinstatement process. Those who are suspended will be back on the register automatically

once the period of suspension has passed, with no fees. Those who are removed from the register due to disciplinary actions will continue with the current process of re-applying for reinstatement and paying the corresponding fees.

MOTION #1:

That Council approve the updated Bulletin 2: Reinstatement of Registration for publication as presented.

MOTION #2:

That the CEO has authority to make non-substantive changes to Bulletin 2: Reinstatement of Registration prior to publication if required.

Djurkovic / Laquinte Francis **CARRIED**

4.3 National Standing Committee on CACB

Vernon summarized the changes to the eligibility requirements being recommended by the committee, following a review of the findings from the BEFA Survey Program and the committee's own program review and analysis. The second motion allows graduates to be admitted to the Internship in Architecture Program (IAP) on a conditional basis, with the third motion addressing required changes to the Terms and Conditions for Accreditation.

MOTION #1:

That Council approve the following proposed Eligibility Requirements for entry into the Broadly Experienced Foreign Architect (BEFA) Program, effective December 1, 2018.

- **A. Formally educated as an architect and have completed an architectural education/degree.**
- **B. Practiced as a licensed/registered architect in a foreign jurisdiction. If licensure/registration was not required to practice as an architect in the jurisdiction(s) of origin, the equivalents of registration/licensure in that/those jurisdiction(s) may be considered.**
- **C. Demonstrate at least seven (7) years of post-registration/licensure experience in architecture within the last 12 years.**
- **D. Obtained at least six (6) months of relevant experience in Canada before the assessment interview. This experience:**
  1. **Must be gained within three (3) years before the date scheduled for the assessment interview.**
  2. **Must be gained under the personal supervision and direction of a registered/licensed architect within Canada.**
  3. **Must expose candidates to the practice and regulatory requirements of architecture in Canada.**

MOTION #2:

That Council support the intent that any graduate from a School of Architecture in its final two years of candidacy for accreditation, be granted conditional certification that will enable the graduate's admission to the Internship in Architecture Program (IAP) in any Canadian jurisdiction.

MOTION #3:

That Council request the CACB National Standing Committee to review the Canadian Educational Standard and the Terms and Conditions for Accreditation, and draft appropriate changes as may be required, to enable implementation of the provision for admission to the IAP described in motion #2.

MOTION #4:

That Council approve the CACB Members Agreement as presented.

Djurkovic / Rodrigues **CARRIED**

5.0 Non-Policy

5.1 Bylaw Update: Council and Institute Governance

Lutes provided a summary of the member consultation for the council and institute governance bylaws, and indicated that council will be receiving an electronic submission on November 14, 2018, seeking approval for the proposed bylaws to proceed to member vote.

5.2 Annual Budget (Operating and Capital) and Bulletin 01: Fees, Fines and Charges

Vernon reported that following council's review at its October 2018 planning session, changes to the 2019 Operating Budget include an increase in the fee revenue, centenary expenses, and scholarship funds, with other items having a positive change that reduces the net increase in the shortfall.

MOTION: That Council approves…

1) **The Annual Operating & Capital Budgets for 2019; and**
2) **The amended Bulletin 01: Fees, Fines and Charges 2019, as per the above-noted operating budget.**

Djurkovic / Rodrigues **CARRIED**

5.3 Nominations Review Committee Terms of Reference

MOTION: That council approve the following committee members for the Nominations Review Committee:

Michelle Rupp, LG Appointee
Barbara Brink, LG Appointee
Michelle Fenton, Council Member-at-Large
Darryl Condon, Immediate Past President

Djurkovic / McDonald **CARRIED**

7.0 In Camera

MOTION: to go *in camera.*

Djurkovic / Fenton **CARRIED**

7.1 Ministry of Environment's Draft *Professional Governance Act*

7.2 Illegal Practice Court Action

7.3 IDIBC Ministry Submission

MOTION: to come out of *in camera*.

Djurkovic / Ruthen **CARRIED**

8.0 <u>Adjournment</u>

MOTION: to adjourn. (1:35 p.m.)

Djurkovic / Ruthen **CARRIED**