



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Minutes | AIBC Council

Date/Time: January 14, 2019 / 11:05 a.m. – 12:50 p.m.
Location: AIBC Large Boardroom
Presiding: McDonald
In Attendance: Amodio, Bass, Brink, Condon, Fenton, Haden, Hancock, Laquinte Francis, Maleki, Rettie, Richards, Rodrigues, Rothnie, Rupp, Ruthen
Regrets: Djurkovic, Nickerson
Staff: Battiston, Cavouras, Chilton, Gatensby, Lutes, MacQueen, Torres, Tough, Vernon

| Item # | Detail |
|--------|---|
| 1.0 | <p><u>Welcome and Call to Order</u></p> <p>Vice-President McDonald called the meeting to order at 11:06 a.m.</p> |
| 2.0 | <p><u>Acceptance of the Agenda</u></p> <p>MOTION: That council accepts the agenda as presented.</p> <p>Rothnie / Ruthen CARRIED</p> |
| 3.0 | <p><u>Consent</u></p> <p><i>For council receipt:</i></p> <p>3.1 Council’s Committees; Task Forces; Working Groups; President; CEO</p> <p>3.1.1 President’s report</p> <p>3.1.2 Governance</p> <p>3.1.3 Human Resources</p> <p>3.1.4 CEO</p> <p>3.2 Policy Compliance: Financial Management/Statements 1.11 Council Policy 1.1, 1.2, 1.3, 1.5, 1.6, 1.7, 1.8, 1.9, 1.12, 1.17, 1.21</p> <p>MOTION: That council receive the reports submitted under 3.1 and 3.2 above.</p> <p>Rodrigues / Ruthen CARRIED</p> <p><i>For council motion to approve:</i></p> <p>3.3 Recording of electronic motions passed September/October 2018</p> <p>3.3.1 Registration Board Report to Council (November)</p> <p>3.3.2 November 13, 2018 Council Meeting Minutes</p> <p>3.3.3 Registration Board Report to Council (December)</p> |

3.3.4 Nominations Review Committee Terms of Reference

3.3.5 Bylaws: Council and Institute Governance

MOTION: That council approve the consent items submitted under 3.3 above.

Fenton / Rupp

CARRIED

3.4 Committee Changes

MOTION: That council approve the consent item submitted under 3.4 above.

Ruthen / Amodio

CARRIED

4.0 Policy

4.1 Policy 2.24 Representation and Participation at CALA

MOTION #1: That Council approves the amended policy 2.24 Representation and Participation at CALA as proposed.

Haden / Ruthen

CARRIED

4.2 Council Rules 1: Council Meetings

Vernon indicated that no registrant feedback was received as part of the required notification period for Council Rules 1, which took place from November 5 to December 4, 2018, and it is therefore recommended that council approve the revised Rules with no further revisions.

MOTION #1:

That council approve Council Rules 1: Council Meetings as attached, to take immediate effect.

MOTION #2:

That the CEO be requested to take the necessary procedural steps to publish the Rules.

Brink / Rodrigues

CARRIED

4.3 Council Rules 2: Electronic Voting and Council Meetings

Vernon indicated that no registrant feedback was received as part of the required notification period for Council Rules 2, which took place from November 5 to December 4, 2018, and it is therefore recommended that council approve the revised Rules with no further revisions.

MOTION #1:

That council approve Council Rules 2: Electronic Voting and Council Meetings as attached, to take immediate effect.

MOTION #2:

That the CEO be requested to take the necessary procedural steps to publish the Rules.

Rupp / Rodrigues

CARRIED

4.4 AIBC Bulletin 80, Council Rules 5: Continuing Education System, Council Rules 6: Designation and Admission Qualifications for AIBC Associates

Vernon described the revisions being proposed to Bulletin 80, and Council Rules 5 and 6, the most significant being the introduction of Intern Architects AIBC as designates of the CES Participants category as of July 1, 2020.

MOTION #1:

That council support, in principle, the revised Bulletin 80: Mandatory Continuing Education System (CES) as described in the attached.

MOTION #2:

That council support, in principle, the revised Council Rules 5: Continuing Education System (CES), and revised Council Rules 6: Designation and Admission Qualifications for AIBC Associates, for member notification as described in the attached.

MOTION #3:

That the CEO be requested to trigger the 30-day member notification process for the revised Council Rules 5: Continuing Education System (CES), and revised Council Rules 6: Designation and Admission Qualifications for AIBC Associates, as required by council policy 3.10.

Laquinte Francis / Rettie

CARRIED

4.5 Proposed Council Rules 9: Formation and Administration of Chapters

Vernon summarized that the proposed Council Rules are largely based on the Chapter Guidelines, in place since early 2017, as well as the repealed chapter bylaws. The proposed Rules are intended for member notification in mid-January.

MOTION #1:

That council support, in principle, the proposed Council Rules 9: Formation and Administration of Chapters for member notification as described in the attached.

MOTION #2:

That the CEO be requested to trigger the 30-day member notification process for the proposed Council Rules 9: Formation and Administration of Chapters, as required by council policy 3.10.

Ruthen / Rothnie

CARRIED

5.0 Non-Policy

5.1 AIBC 2019-2023 Strategic Plan Adoption

MOTION:

That council adopt the 2019-2023 Strategic Plan including the mandate, vision, goals, outcomes and strategies, as proposed and described in the attached document, for operational implementation.

Brink / Rodrigues

CARRIED

5.2 Bylaw Review Committee Terms of Reference

MOTION:

That council appoint Paul Thorkelsson Architect AIBC to the AIBC's Bylaw Review Committee effective January 2019.

Ruthen / Rothnie

CARRIED

7.0 In Camera

MOTION: to go *in camera*.

Laquinte Francis / Bass

CARRIED

7.1 CEO Performance Evaluation

7.2 Nominations Review Committee

MOTION: to come out of *in camera*.

Haden / Ruthen

CARRIED

7.1 CEO Performance Evaluation

MOTION:

That Council approves the CEO performance evaluation and compensation review as recommended by the Human Resources Committee.

Rupp / Fenton

CARRIED

8.0 Adjournment

MOTION: to adjourn. (12:50 p.m.)

Rodrigues / Fenton

CARRIED