

Agenda | AIBC Council

Date: Tuesday, September 10, 2019

Time: 11:00 a.m. to 1:00 p.m.

Location: AIBC Large Boardroom

Item #	Detail	Responsible	Time
1.0	Welcome and Call to Order	McDonald (Chair)	11:00
2.0	Acceptance of the Agenda	McDonald	
3.0	Consent		
	<u>For council receipt:</u>		
3.1	Council's Committees; Task Forces; Working Groups; CEO Reports		
3.1.1	President	McDonald	
3.1.2	Governance	McDonald /Rodrigues	
3.1.3	Finance	Rothnie	
3.1.4	Human Resources	McDonald	
3.1.5	CEO	Vernon	
3.2	Policy Compliance: 1.11 Financial Management/Statements Council Policy: 3.0 Governance General, 4.0 Council – CEO Relationship	Vernon/Morris Vernon	
	<u>For council motion to approve:</u>		
3.3	Recording of electronic motions passed July/August 2019	McDonald	
3.3.1	Registration Board Report to Council, July 2019		
3.3.2	Registration Board Report to Council, August 2019		
3.4	July 9, 2019 Council Meeting Minutes	McDonald	
3.5	Nominations Review Committee Terms of Reference	Vernon	
3.6	Committee Changes	Vernon	
4.0	Policy		11:15
4.1	Standard Form Architectural Services Contracts: Bylaw 28.1	Vernon/Lutes/ Gatensby	
4.2	CALA Conditions for Licensure of Architects in Canada	Vernon/Torres	
4.3	Council Policy Review: 2.0 Governing Process	Vernon	
4.4	Council Policy 1.28, 1.29 and 1.30 Revisions	Vernon/MacQueen	
4.5	AIBC Volunteer Code of Conduct	Vernon	
4.6	2019 Annual Meeting Member Motion Council Response	Vernon	

5.0	Non-Policy	
5.1	2019-23 Strategic Plan Report on Outcomes (Jan-Jun 2019)	Vernon
5.2	Risk Register Status Report	Vernon
5.3	Council Recruitment Task Force Terms of Reference	Vernon
5.4	Investigations Committee Appointment	Vernon/Cavouras
6.0	New Business	
6.1		McDonald
7.0	<i>In Camera</i>	
7.1	<i>Architects Act (verbal)</i>	Vernon/Lutes
7.2	Council member ‘buddy’ program (<i>verbal</i>)	McDonald
	Council Meeting Assessment Form	
8.0	Adjournment	1:00
Z.	For Council’s Information	
Z.1	2019-20 Annual Work Plan (as of Sept 10, 2019)	
Z.2	Register Tally (as of August 23, 2019)	

Council Meeting Agendas – Related Council Policy and Rules

Council Policy 2.9: Agenda, Council Meetings and Conduct

2.9.2.4 Items may be put forward to be considered for placement on the council agenda by council members and the Chief Executive Officer (CEO). Following agenda development by the Governance Committee, council approval of the agenda will be required at the beginning of each meeting. Items may be proposed by a council member and added to the agenda provided a written request is made that includes a clear rationale describing that item.

Upcoming AIBC Council Meetings and Planning Sessions

2019 Council Meetings: 11:00am

November 5, January 20, March 10, April 28

2019 Council Planning Sessions: 11:00am

October 16, December 10, February 11, April 14

Upcoming AIBC Events:

AIBC Recognition Ceremony

VanDusen Botanical Gardens

November 20, 2019

Upcoming Industry Meetings and Events:

Canadian Architectural Licensing Authorities (CALA) Meeting

October 26, 2019

Royal Architectural Institute of Canada (RAIC)

October 26-30, 2019

Festival of Architecture

Toronto, Ontario