ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Minutes | AIBC Council

Date/Time:	March 10, 2020 / 11:05 a.m. – 12:20 p.m.
Location:	AIBC Large Boardroom
Presiding:	McDonald
In Attendance:	Abri (*remote*), Bass, Brink, Condon, Deal, Djurkovic, Fenton (*remote*), Hancock, Kasaei, Laquinte Francis, Maleki (*remote*), Nickerson, Rothnie, Rettie, Scott
Regrets:	Rodrigues, Rupp
Staff:	Chilton, Gatensby, Kokol, Lutes, MacQueen, Morris, Neilson, Sheina, Torres, Tough, Vernon

Item #	Detail

1.0 Welcome and Call to Order

President McDonald called the meeting to order at 11:05 a.m.

2.0 Acceptance of the Agenda

MOTION: That council accepts the agenda as presented.

Djurkovic /Deal **CARRIED**

3.0 Consent

For council receipt:

3.1 Council's Committees; Task Forces; Working Groups; President; CEO
- 3.1.1 President's report
- 3.1.2 Governance
- 3.1.3 Human Resources
- 3.1.5 CEO
  - 3.1.5.1 Risk Register Status Report
  - 3.1.5.2 Strategic Plan Status Report

MOTION: That council receive the reports submitted under 3.1.

Bass / Deal **CARRIED**

3.2 Policy Compliance: Financial Management/Statements 1.11

MOTION: That council receive the policy compliance report submitted under 3.2.

Bass / Deal **CARRIED**

For council motion to approve:

3.3 Recording of electronic motions passed Nov/Dec 2019

3.3.1 Registration Board Report to Council, February 2020

MOTION: That council approve the electronic motions passed in February 2020 as submitted under 3.3.

Laquinte Francis / Deal **CARRIED**

3.4 January 20, 2020 Council Meeting Minutes

MOTION: That council approve the January 20, 2020 Council meeting minutes as submitted.

Bass / Djurkovic **CARRIED**

3.5 Annual Meeting Resolution: Appointment of the Auditor

MOTION: That council approves the following resolution to be brought to the members for vote at the Annual Meeting in 2020:

WHEREAS the accounting firm of Baker Tilly WM LLP has performed all assignments to the satisfaction of Council,

BE IT RESOLVED THAT Baker Tilly WM LLP be appointed auditor for the Architectural Institute of British Columbia for the fiscal year 2020.

Moved: **Stuart Rothnie Architect AIBC, chair of the Finance Committee**

Seconded: **S. Ross Rettie, P.Eng., Lieutenant Governor Appointee, member of the Finance Committee**

Scott / Deal **CARRIED**

4.0 Policy

4.1 Council Rules 8: Terms and Conditions for Mandatory Professional Liability Insurance ("PLI")

Vernon indicated that the proposed revised Council Rules 8 are informed by compliance and non-compliance results, the various questions received by AIBC staff from Certificate of Practice holders, and the limited registrant feedback received during the consultation period.

MOTION # 1: That council approve Council Rules 8: Terms and Conditions for Mandatory Professional Liability Insurance ("PLI") as attached, to take immediate effect.

MOTION # 2: That the CEO be requested to take the necessary procedural steps to publish the Rules.

Deal / Bass **CARRIED**

4.2 Register Amendments as per Section 33 of the *Architects Act*

Vernon indicated that the proposed motion relates to the publication policy recently approved by council, and directs the Registrar (through the CEO) to include particulars of a registrant's disciplinary history (if any) on the register (and the related online registrant lookup). Operational guidelines, which are under development, will include information about the duration of time that the information will be

available publicly and upon request as applicable.

MOTION: Whereas:

A. AIBC Council seeks to maintain currency with the enhanced transparency and disclosure expectations of a public interest regulator in relation to registrants' disciplinary record;

B. The AIBC register and the online 'registrant lookup' derived from the register are the most publicly-accessible vehicles for this information; and

C. Council has broad authority under Section 33 of the *Architects Act* to add information to the AIBC register.

Moved That:

1. Council directs the Registrar to enter particulars of registrants' disciplinary history on the register, in a manner consistent with Council Policy 1.6.4 and the operational publication guidelines under development; and

2. The timing and related details as to the implementation of this direction are operational matters to be determined by the CEO, in consultation with staff and the Registrar.

Bass / Djurkovic **CARRIED**

5.0 Non-Policy

5.1 AIBC Bylaw Update: Code of Ethics and Professional Conduct ("Code of Ethics") Bylaw Amendments - Part II

Vernon indicated that registrant feedback provided to the proposed Code of Ethics bylaws has been considerable and thoughtful. Council was advised that, for this reason, the registrant consultation period will be extended into April, followed by submission to council in May 2020.

5.2 2019 Audited Financial Statements

Vernon stated that the Finance Committee have met with the auditors to review the draft 2019 audited financial statements. A clarification regarding the representation of the Architecture Foundation of BC in the Notes section of the statements is required. Council will receive the statements electronically for review and consent approval.

7.0 *In Camera*

MOTION: to go *in camera.*

Deal / Rettie **CARRIED**

7.1 *Architects Act* Update

MOTION: to come out of *in camera.*

Djurkovic / Marguerite Laquinte Francis **CARRIED**

8.0 Adjournment

MOTION: to adjourn. (12:20 p.m.)

Djurkovic / Bass **CARRIED**