ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Minutes | AIBC Council

Date/Time:	May 18, 2021 / 11:05 a.m. – 12:15p.m.
Location:	Videoconference
Presiding:	McDonald
In Attendance:	Abri, Bass, Brink, Deal, Dinh, Djurkovic**,** Fenton, Foit, Kasaei, Laquinte Francis, Nickerson, Rodrigues, Rettie, Rothnie, Rupp, Scott
Regrets:	
Staff:	Chilton, Gatensby, Kokol, Lutes, MacQueen, Morris, Sheina, Torres, Tough, Vernon, Woff

Item # Detail

1.0 Welcome and Call to Order

President McDonald called the meeting to order at 11:05 a.m.

2.0 Acceptance of the Agenda

MOTION: That council accepts the agenda as amended.

Laquinte Francis / Foit **CARRIED**

3.0 Consent

For council receipt:

3.1 Reports from Council Standing Committees; President; CEO
- 3.1.1 President
- 3.1.2 Governance
  - 3.1.2.1 AIBC Chapter Reports
- 3.1.3 Finance
- 3.1.4 Human Resources (no report)
- 3.1.5 CEO

MOTION: That council receive the reports submitted under 3.1.

Rodrigues / Rettie **CARRIED**

3.2 Policy Compliance: 1.11 Financial Management/Statements
Council Policy 1.1, 1.2, 1.3, 1.5, 1.6, 1.7, 1.8, 1.9, 1.12, 1,17, 1.21, 1.22, 1.23, 1.25, 1.27, 1.28, 1.29, 1.30

MOTION: That council receive the policy compliance reports submitted under 3.2.

Brink/ Foit **CARRIED**

For council motion to approve:

3.3 Recording of electronic motions passed Jan-Feb 2021
- 3.3.1 Registration Board Report to Council, March 2021

3.3.2 Removal of Associates
3.3.3 2020 Audited Financial Statements
3.3.4 Supervising Architect Undertaking
3.3.5 Appointment of the Auditor
3.3.6 Registration Board Report to Council, April 2021

MOTION: That Council adopts the motions below which have been approved by electronic consent in keeping with Council Rules for Electronic Voting and Council Meetings, section 4.6.

Submission 3.3.1 and 3.3.6:

Motion to approve the AIBC Register Amendments

Submission 3.3.2:

That Council approves the removal of the submitted list of individuals, registered as associates, from the register of the AIBC for non-payment of their annual fees.

Submission 3.3.3:

That council approve receipt of the 2020 Audited Financial Statement as presented.

Submission 3.3.4:

1. That council approve the Supervising Architect Undertaking; and
2. That the CEO be requested to notify registrants of this requirement and update necessary processes.

Submission 3.3.5:

That council approves the following resolution to be brought to the members for vote at the Annual Meeting in 2021:

WHEREAS the accounting firm of Baker Tilly WM LLP has performed all assignments to the satisfaction of Council,

BE IT RESOLVED THAT Baker Tilly WM LLP be appointed auditor for the Architectural Institute of British Columbia for the fiscal year 2021.

Rettie / Rodrigues **CARRIED**

3.4 March 9, 2021 Council Meeting Minutes

MOTION: That council approve the March 9, 2021 Council meeting minutes as submitted.

Deal / Laquinte Francis **CARRIED**

3.5 Council Committee Amendments

MOTION: That Council approves the amendments to the committee terms of reference memberships as indicated.

Laquinte Francis / Kasaei **CARRIED**

3.6 Bylaw Review Committee Terms of Reference

MOTIONS:

1. **That council appoint Brent North Architect AIBC to the AIBC's Bylaw Review Committee; and**

2. **That council approve the updated terms of reference for the Bylaw Review Committee.**

Laquinte Francis / Abri **CARRIED**

4.0 Policy

4.1 Invitation to the 2021/22 Intern Architect Liaison

Vernon indicated that as per council policy, 2.23 Role of the Liaisons to Council whereby the position of Intern Architect liaison to council is to be served by the chair of the Intern Architect Committee. To that end, the motion put forward to council below invites the chair of the committee to fill the liaison position for a period of one year.

MOTION: That council invite Ryan Dinh Intern Architect AIBC to fill the position of Intern Architect Liaison as a non-voting guest to council for a one year term, effective May 25, 2021.

Nickerson / Laquinte Francis **CARRIED**

5.0 Non-Policy

5.1 Equity, Inclusion and Diversity Task Force Terms of Reference

MOTION: That council approve the Equity, Inclusion and Diversity Task Force Terms of Reference, dated May 2021.

Laquinte Francis / Brink **CARRIED**

5.2 Examination for Architects in Canada

Vernon reported that given the concerns following the initial online administration of ExAC, and based on the CExAC's (Committee for Examination for Architects in Canada) analysis and recommendation, it advisable to administer the next ExAC sitting using the in-person format. Council supported the analysis, and recommended that more then on annual sitting of the exam also be considered.

MOTIONS:

1. **That council approve the 2021 sitting of the Examination for Architects in Canada (ExAC) return to the original in-person pencil and paper format and the ExAC sitting be postponed to February 2022 with the exam fees remaining unchanged; and**

2. **That council approve that all failed exam sections from the 2020 sitting of the Examination for Architects in Canada (ExAC) not count against the intern architect's three consecutive attempts to pass all ExAC sections.**

Rodrigues / Nickerson **CARRIED**

6.0 New Business

6.1 President McDonald acknowledged the contributions of departing council members, Danica Djurkovic, Catherine Nickerson, and Sara Kasaei.

7.0 ***In Camera***

MOTION: to go *in camera.*

Laquinte Francis / Rodrigues **CARRIED**

7.1 Award of the Michael A. Ernest Intern Architect Bursary

7.2 Council Vacancy

MOTION: to come out of *in camera.*

Rodrigues / Rothnie **CARRIED**

8.0 **Adjournment**

MOTION: to adjourn. (12:15 p.m.)

Rettie / Deal **CARRIED**