ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Minutes | AIBC Council

Date/Time:	November 9, 2021 / 11:05 a.m. to 1:00 p.m.
Location:	Videoconference
Presiding:	Rothnie
In Attendance:	Bass, Brink, Deal, Foit, Halverson, Laquinte Francis, McDonald, McLean, Rettie, Rodrigues, Rupp, Scott
Regrets:	Abri, Fenton
Staff:	Lutes, Morris, Sands, Sheina, Torres, Tough, Vernon, Woff

Item #	Detail

1.0 Welcome and Call to Order

President Rothnie called the meeting to order at 11:05 a.m.

2.0 Acceptance of the Agenda

MOTION: That council accepts the agenda as presented.

Rodrigues / Laquinte Francis **CARRIED**

3.0 In Camera

MOTION: to go *in camera*.

Brink / Deal **CARRIED**

3.1 HR Committee: CEO Performance Planning

3.2 *Professional Governance Act* Update

MOTION: to come out of *in camera.*

Rupp / Rettie **CARRIED**

4.0 Consent

For council receipt:

4.1 Council's Committees; Task Forces; Working Groups; CEO Reports

- 4.1.1 President
- 4.1.2 Governance
- 4.1.3 Finance
- 4.1.4 CEO

MOTION: That council receive the reports submitted under 4.1.

Deal / Rettie **CARRIED**

4.2 Policy Compliance: 1.11 Financial Management/Statements

MOTION: That council receive the financial policy compliance report as submitted under 4.2.

Rodrigues / Foit **CARRIED**

4.2 Policy Compliance: Council Policy: 3.1, 3.2, 3.3, 3.4, 3.5, 3.8, 3.9, 3.10, 4.1, 4.3, 4.4, 4.5

MOTION: That council receive the policy compliance reports as submitted under 4.2.

Rettie / Bass **CARRIED**

For council motion to approve:

4.3 Recording of electronic motions passed October 2021
- 4.3.1 CALA Incorporation
- 4.3.2 Registration Board Report to Council

MOTION: That Council adopts the motions below which have been approved by electronic consent in keeping with Council Rules for Electronic Voting and Council Meetings, section 4.6.

Submission 4.3.1 - CALA Incorporation

Motion to approve

i. the CALA (ROAC) Articles of Incorporation and the Draft Bylaws as set out in Attachment A and B; and

ii. that the CEO is authorized to approve any future versions of these documents that contain only minor, non-substantive edits, clarifications, and improvements.

Submission 4.3.2 - Registration Board Report to Council

Motion: That council approve the AIBC Register Amendments and Examination results for September 2021, as attached.

Rettie / Rodrigues **CARRIED**

4.4 September 14, 2021 Council Meeting Minutes

MOTION: That council approve the Council Meeting Minutes of September 14, 2021, as attached.

Scott / McDonald **CARRIED**

4.5 Committee Terms of Reference Amendments

MOTION: That Council approves the amendments to the committee terms of reference memberships as indicated.

Rodrigues/ Foit **CARRIED**

4.6 Canadian Architectural Licensing Authorities (CALA) Appointments

MOTIONS:

1. **That Council approves the CACB Standing Committee's nominee Rob Bateman for appointment to the CACB Board of Directors as a CALA Representative for a three-year term.**

2. **That Council approves the CACB Standing Committee's nominee Robert Mellin for appointment to the CACB Board of Directors as a joint CALA/CCUSA Representative for a three-year term.**

3. **That Council approves the CALA nominee Leif-Peter Fuchs for appointment to CALA's International Relations Committee for a four-year term.**

Rupp/ Rettie **CARRIED**

4.7 Registration Board Report to Council

MOTION: That council approve the AIBC Register Amendments and Examination results for October 2021, as attached.

Scott / Foit **CARRIED**

5.0 Policy

5.1 Council Policy Review: Operational Constraints

Vernon indicated that only minor amendments to the policies have been made.

MOTION That council approve the following revised Council Policies as indicated:

1.22 Professional Practice: Pro Bono Publico Services

1.25 Professional Practice: Tariff of Fees for Architectural Services

McDonald/ Rettie **CARRIED**

6.0 Non-Policy

6.1 PD Session: Reading Financial Statements / Budgets

Vernon provided council with a professional development segment regarding reading financial statements, and the various components of the annual budget.

6.2 Annual Budget (Operating and Capital) and Bulletin 01: Fees, Fines and Charges, and Bulletin 03: Waiver of Annual Fee

MOTION: That Council approves …

1) **The Annual Operating & Capital Budgets for 2022; and**

2) **The amended Bulletin 01: Fees, Fines and Charges 2022, as per the above-noted operating budget.**

7.0 New Business

No new business.

8.0 Adjournment

MOTION to adjourn. (1:00 p.m.)

Foit / Rodrigues **CARRIED**