ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Minutes | AIBC Council

Date/Time:	September 13, 2022 / 11:05 a.m. to 12:36 p.m.
Location:	Videoconference
Presiding:	Rothnie
In Attendance:	Abri, Azizi, Bass, Brink (*until 12:30 p.m.*), Deal, Foit, Guiry, Halverson, Laquinte Francis, McDonald, McLean, Rettie, Rodrigues, Rupp (*until 12:00 p.m.*), Scott
Regrets:	
Staff:	Gatensby, Lutes, Sands, Sheina, Sundar, Sutherland, Torres, Tough, Vernon, Woff

Item #	Detail

1.0 Welcome and Call to Order

President Rothnie called the meeting to order at 11:05 a.m.

2.0 Acceptance of the Agenda

MOTION: That council accepts the agenda.

McLean / Scott **CARRIED**

3.0 Consent
For council receipt:

3.1 Council's Committees; Task Forces; Working Groups; CEO Reports

3.1.1 President

President Rothnie reported that by way of bi-weekly meeting with the CEO, Mark Vernon, he stays updated on the affairs of the institute. Rothnie also noted an increase in invitations to various events, including the Planning Institute of BC, IDIBC, and the national Validation Conference.

3.1.2 Governance

3.1.3 Finance

3.1.4 CEO

MOTION: That council receive the reports submitted under 3.1.

Rodrigues / Rettie **CARRIED**

3.2 Policy Compliance: 1.11 Financial Management/Statements

3.2.1 Financial Management/Statements

MOTION: That council receives the financial management compliance report and statements in accordance with council policy 1.11.

Scott/ Rettie **CARRIED**

3.2.2 Policies 1.4/2.8, 1.10/2.3, 1.13/2.5, 1.14/2.17, 1.15/2.19, 1.16/2.18, 1.18/2.20, 1.19/2.21, 1.20/2.22, 1.31, 1.32, 1.34, 1.35, 1.36, 1.38

MOTION: That council receives the policy compliance report for replicated operational constraints policies in accordance with council policy 2.2.5.

Rodrigues/ Brink **CARRIED**

For council motion to approve:

3.3 Recording of electronic motions passed

MOTION: That Council adopts the motions below which have been approved by electronic consent in keeping with Council Rules for Electronic Voting and Council Meetings, section 4.6.

3.3.1 Registration Board Report, ExAC Results, May 2022
That council approve the results of the Examination for Architects in Canada (ExAC) February 28 & March 1, 2022 sitting, as attached.

3.3.2 Council Meeting Minutes, May 10 and June 7, 2022
That council approve the minutes from council's May 10 and June 7, 2022 meetings.

3.3.3 Registration Board Report to Council, June 2022
That council approve the AIBC Register Amendments and Examination results for May 2022, as attached.

3.3.4 Registration Board Report to Council, July 2022
That council approve the AIBC Register Amendments and Examination results for July 2022, as attached.

3.3.5 Removal of Associates, July 2022
That Council approve the removal of the submitted list of individuals, registered as associates, from the register of the AIBC for non-payment of annual fees.

3.3.6 Registration Board Report to Council, August 2022
That council approve the AIBC Register Amendments and Examination results for August 2022, as attached.

3.3.7 Council Committee Terms of Reference, August 2022
That council approves the following committee memberships for the council's standing and discretionary committees and task forces for the 2022/23 council year:

Finance Committee
- **Sean Rodrigues (Chair)**
- **Barbara Brink**
- **Manoochehr Azizi**

Governance Committee
- **Marguerite Laquinte Francis (Chair)**
- **Ross Rettie**
- **Matt Halverson**
- **Ian McDonald**
- **Sean Rodrigues**
- **Stuart Rothnie**

Human Resources Committee
- **Stuart Rothnie (Chair)**
- **Marguerite Laquinte Francis**
- **Ian McDonald**
- **Sean Rodrigues**
- **Michelle Rupp**

Equity Inclusion and Diversity Task Force
- **Marguerite Laquinte Francis (Chair)**
- **Sama Abri**
- **Ann McLean**
- **Heather Deal**
- **Andy Guiry**

AIBC Council PGA Bylaw Working Group
- **Stuart Rothnie**
- **Ann McLean**
- **Andy Guiry**

That council approves placing the Future of Architecture Task Force on hiatus until such time that the national committee provides any recommendations for provincial activities to take place under the direction of the AIBC.

3.3.8 CACB Nomination, August 2022
That Council approves the CACB Standing Committee's nominee Baldwin Hum Architect AIBC for appointment to the CACB Board of Directors as the ROAC representative for a three-year term (commencing fall 2022).

3.3.9 Application for Reinstatement and Certificate of Practice, August 2022
That Council approve Marc Boutin's application for reinstatement as an Architect AIBC, and approve The Marc Boutin Architectural Collaborative Inc.'s application for firm registration and Certificate of Practice.

Rodrigues / Laquinte Francis **CARRIED**

4.0 Policy

4.1 Council Policy Review: Governing Process

Vernon indicated that as per policy 2.2.7 all policies are reviewed tri-annually (3-year cycle) and where warranted policies are recommended for revision or repeal. Policy 2.2 The Council's Responsibilities is recommended for repeal as much of the content is replicated in policy 2.1.

MOTION 1:

That council approve the following revised Council Policies as indicated in the attached:

1.37 Registration of Firms and Certificates of Practice
2.1 Governance Model
2.6 Role of the President
2.7 Ethical Expectations
2.9 Agendas, Council Meetings and Conduct
2.10 Roles and Responsibilities of Council Members
2.11 Annual Meeting
2.23 Role of the Council Liaisons

Rettie / Laquinte Francis **CARRIED**

MOTION 2:

That council repeal Council Policy 2.2 The Council's Responsibilities, as content is largely replicated in existing policy 2.1 Governance Model.

Rupp / Scott **CARRIED**

4.2 Revised Council Rules 5: Continuing Education System

Vernon indicated that the revised Council Rules are in response to Indigenous Peoples learning becoming a mandatory part of CES for AIBC registrants in the 2022-2024 CES Reporting Period, once transitioned to the PGA. Council approved in principle the following new Rules related to 'Indigenous Peoples Learning':

- A minimum of two Core LUs related to knowledge on Indigenous history, Truth and Reconciliation, and/or engagement ('Indigenous Peoples Learning') must be earned and reported each reporting period, beginning in the 2022-2024 reporting period.
- The mandatory LUs for Indigenous Peoples Learning cannot be carried forward. They must be earned and reported each reporting period.
- Architects AIBC who elect to complete CES requirements via the Canadian reciprocity option must also fulfil the Indigenous Peoples Learning requirement in Rule 13 and report it directly to the AIBC.

MOTION 1:

That council approve, in principle, revised *Council Rules 5: Continuing Education System* as proposed for registrant notification as described in the attached document.

Guiry / Rettie **CARRIED**

MOTION 2:

That the CEO be requested to trigger the 30-day notification process for *Council Rules 5: Continuing Education System* as required by council policy 3.10.

Scott / McLean **CARRIED**

5.0 Non-Policy

5.1 2019-23 Strategic Plan Report on Outcomes (Jan-Jun 2022)

Council reviewed the progress report, including progress highlights from the January to June period, and planned activities for the July-December period.

5.2 Risk Register Status Report (Jan – Jun 2021)

Council reviewed the status report. Highlights included one new risk added to the register related to repeat illegal practice offenders, while the risk rating related to the *Professional Governance Act* transition remains unchanged.

6.0 New Business

No new business.

7.0 *In Camera*

MOTION: to go *in camera*.

Rodrigues / Scott **CARRIED**

7.1 *Professional Governance Act* Transition

7.2 Council Meeting Assessment Form

MOTION: to go *ex camera*.

Rodrigues / Rettie **CARRIED**

8.0 Adjournment

MOTION to adjourn. (12:36 p.m.)

Rodrigues / Laquinte Francis **CARRIED**