ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

# **Minutes** | AIBC Council

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| **Date/Time:** | April 11, 2023 / 11:03 a.m. to 12:30 p.m. |
| **Location:** | Videoconference |
| **Presiding:** | Rothnie |
| **In Attendance:** | Azizi, Deal, Guiry, Halverson, Laquinte Francis, McDonald, Racich, Rodrigues, Scott, Wilson |
| **Regrets:** | Abri, Crawford, Foit, McLean |
| **Staff:** | Gatensby, Lutes, MacQueen, Sheina, Torres, Tough, Vernon, Woff |

| Item # | Detail |
|---|---|

**1.0 Welcome and Call to Order**

President Rothnie called the meeting to order at 11:03 a.m.

**2.0 Acceptance of the Agenda**

**MOTION: That council accepts the agenda as presented.**

**Rodrigues / Deal** **CARRIED**

**3.0 Consent**

***For council receipt:***

3.1 Reports: Council Officer, Advisory Groups, CEO & Registrar
- 3.1.1 President
- 3.1.2 Governance
- 3.1.3 Finance and Audit
- 3.1.4 Human Resources (*no report*)
- 3.1.5 CEO & Registrar

**MOTION: That council receive the reports submitted under 3.1.**

**Laquinte Francis / Guiry** **CARRIED**

3.2 Policy Compliance: 1.11 Financial Management/Statements

**MOTION: That Council receives the financial management compliance report and statements in accordance with Council Policy 1.11.**

**Rodrigues / Deal** **CARRIED**

3.3 Council Meeting Minutes (February 8 & February 14, 2023)

**MOTION: That council approve the Council Meeting Minutes of February 8 and February 14, 2023 as distributed.**

**Guiry / Halverson** **CARRIED**

## 4.0 Non-Policy

4.1 Risk Register Status Report

Vernon reviewed the risk register status report, and indicated that the PGA related risks, with the exception of resource documentation, will be archived now that transition is complete. A new risk has been added related to the PGA, Division 3 — Amalgamation of Regulatory Bodies. The decrease in availability of supporting volunteers continues to be a risk; further development of risk mitigations is underway.

4.2 2019-2023 Strategic Plan Status Report

Vernon reviewed the strategic plan status report, which includes highlights of work effort done to achieve the strategies. The reporting period has been adjusted for this report to capture the PGA transition in February 2023. As this is the final year of the current 5-year plan, the next reporting period will capture the balance of 2023's activities. Development of a new strategic plan is underway, with a few strategies likely to be carried forward.

4.3 Consensual Resolution Review Panel Appointments

**MOTION:**

1. **That council appoint Donald Hazleden Architect AIBC to the AIBC's Consensual Resolution Review Panel for a six-month term.**

2. **That council appoint the following public members for a fifth term to the AIBC's Consensual Resolution Review Panel with appointment term indicated:**

   a) **William McLean, B. Arch, LL.B (six months)**

   b) **Ron Yaworsky, Ph. D., P. Eng (six months).**

3. **That council appoint the following Architect AIBC for a fifth term to the AIBC's Consensual Resolution Review Panel with appointment term indicated:**

   a) **Calvin Meiklejohn Architect AIBC (six months).**

4. **That council appoint the following Architect AIBC for a second term to the AIBC's Consensual Resolution Review Panel with appointment term indicated:**

   a) **Robert Worden Architect AIBC (six months).**

**Rodrigues / Scott** **CARRIED**

4.4 Statutory Committee Memberships Changes

**MOTION:**

1. **That Council appoint Marcus Wong as incoming lay member on the Credentials Committee for a three-year term**.
2. **That Council approve Allan Wong as outgoing lay member on the Credentials Committee**.
3. **That Council appoint lay member Ron Yarowsky, Ph.D., P.Eng as vice-chair on the Investigation Committee.**
4. **That Council appoint Brian Hart Architect AIBC as vice-chair on the Discipline Committee.**

**Azizi / Scott** **CARRIED**

4.5 Council Advisory Group Amendments

**MOTION 1: That Council approves the following membership changes to Council's standing advisory groups:**

**Finance and Audit**
**Incoming: John Crawford**
**Outgoing: Heather Deal**
**Human Resources**
**Incoming: Mike Racich**
**Outgoing: Heather Deal**

**MOTION 2: That Council approves disbanding the Council PGA Bylaw Working Group given the transition to the PGA in February 2023.**

**MOTION 3: That Council approves disbanding the Professional Recognition Committee given the transition of the recognition program to the Architecture Foundation of BC.**

**Deal / Halverson** **CARRIED**

## 5.0 Policy

5.1 Bylaw Amendments

Lutes reviewed each Bylaw amendment. Following Council's approval, the Bylaws will be submitted to the Office of the Superintendent of Professional Governance.

**MOTIONS:**

**A. That Council approves the proposed and amended Bylaws "in principle", including Bylaws 2.92, 4.25.3, 4.98, 5.19, 5.20, 5.23, 8.5.7, and miscellaneous amendments including terminology, formatting and syntax.**

**B. That Council be notified of any amendments made to the Bylaw text and document approved in motion A above, prior to final approval by electronic resolution.**

**Guiry / Rodrigues** **CARRIED**

5.2 Appointment of Deputy Registrars

**MOTION:**

**A. That Council approves the appointment of Sabinder Sheina, Director of Professional Conduct & Illegal Practice, as Deputy Registrar, effective immediately.**

**B. That Council approves the appointment of Thomas Lutes, Deputy Chief Executive Officer, as Deputy Registrar effective immediately.**

**Guiry / Deal** **CARRIED**

**6.0 New Business**

No new business.

**7.0 *In Camera***

**MOTION: to go *in camera*.**

**Deal / Rodrigues** **CARRIED**

7.1 Council Annual Assessment Collated Results

7.2 2023 Council Election

**MOTION: to go *ex camera*.**

**Azizi / Racich** **CARRIED**

**MOTION:**

**That Council receive the Nomination Committee Report in relation to the 2023 Council election, submitted in accordance with Section 6(4)(e) of the PGA General Regulations, and Bylaws 2.53 and 2.54.**

**Azizi / Guiry** **CARRIED**

**8.0 Adjournment**

**MOTION to adjourn. (12:30 p.m.)**

**Deal / Racich** **CARRIED**