



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Minutes | AIBC Board

Date/Time: June 13, 2023 / 11:00 a.m. to 11:36 a.m.
Location: Videoconference
Presiding: Rothnie (*items 1.0-5.1*), Laquinte Francis (*items 5.2-7.0*)
In Attendance: Azizi, Crawford, Deal, Foit, Guiry, Halverson, McLean, Racich, Rodrigues, Wilson
Regrets: McDonald
Staff: Lutes, Morris, Tough, Vernon, Woff

Item #	Detail
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1.0 Welcome and Call to Order

Board Chair Rothnie called the meeting to order at 11:00 a.m.

2.0 Acceptance of the Agenda

MOTION: That council accepts the agenda as presented.

Rodrigues / Guiry

CARRIED

3.0 Consent Receipt:

3.1 Policy Compliance: 1.11 Financial Management/Statements

MOTION: That the Board receives the financial management compliance report and statements in accordance with Policy 1.11.

Halverson / Laquinte Francis

CARRIED

4.0 Consent Approval:

4.1 Appointment of the Auditor

MOTION: WHEREAS following the appointment in October 2022 of MNP LLP Chartered Professional Accountants as auditor for the fiscal year 2022, and following a successful and satisfactory audit, BE IT RESOLVED THAT

MNP LLP Chartered Professional Accountants be appointed auditor for the Architectural Institute of British Columbia in compliance with Bylaw 2.102.

McLean / Foit

CARRIED

4.2 Adoption of Electronic Resolutions

Approval of AIBC Bylaws

MOTION: That Council...

- a) Approves the AIBC Bylaws as set out in Attachment A; and
- b) Authorizes the Registrar or designate to forward the proposed Bylaws with a cover submission to the Office of the Superintendent of Professional Governance for filing with the Minister of Post-Secondary Education and Future Skills pursuant to section 37 of the *Professional Governance Act*.

2022 Audited Financial Statements

MOTION: That Council approve receipt of the 2022 Audited Financial Statement as presented, in accordance with Bylaw 2.105.

Award of the Michael A. Ernest AIBC Intern Architect Bursary (CONFIDENTIAL)

MOTION: That Council approve the award of the AIBC Intern Bursary in the name of Michael A. Ernest in the amount of \$1,000 to [name included in original council submission] Intern Architect AIBC.

Racich / Rodrigues

CARRIED

4.3 Council Meeting Minutes (April 11)

MOTION: That Council approve the Council Meeting Minutes of April 11, 2023 as distributed.

Azizi / Guiry

CARRIED

5.0 Policy

5.1 Officer Election

Chair Rothnie requested that in accordance with Rule 5.4.1, Section 5.0 of Schedule F: Board Rules for Board Election a Lay Board Member volunteer to conduct the voting. John Crawford volunteered. The Board approved by way of a majority consent.

5.1.1 Board Chair (Registrant Board Member)

The following nomination was made:

For Board Chair: Marguerite Laquinte Francis (Moved by Sean Rodrigues / Seconded by Ann McLean)

No further nominations. **Elected by acclamation.**

5.1.2 Vice Chair (Registrant Board Member)

The following nomination was made:

For Vice Chair: Sean Rodrigues (Moved by Stuart Rothnie / Seconded by Matthew Halverson)

No further nominations. **Elected by acclamation.**

5.1.3 Treasurer (Board Member)

The following nomination was made:

For Treasurer: Matthew Halverson (Moved by Ann McLean / Seconded by Andy Guiry)

No further nominations. **Elected by acclamation.**

Board Chair Laquinte Francis assumed the Chair. Laquinte Francis thanked S. Rothnie for his leadership the last few years, especially during the AIBC's transition to the *Professional Governance Act*.

5.2 Statutory Committee Membership

MOTION:

1. **That the Board appoint Kelvin Lit Architect AIBC to the AIBC's Investigation Committee and approve the updated Committee Terms of Reference in accordance with AIBC Bylaws 3.10 and 3.13.**
2. **That the Board instruct the Registrar to publish the updated Terms of Reference approved in motion (1), in accordance with AIBC Bylaw 3.13.**

Rodrigues / McLean

CARRIED

5.3 PGA Transition

Vernon reported that the amended Board approved Bylaws came into force on June 5, 2023; the Office of the Superintendent of Professional Governance will initiate its Familiarization Review program with the AIBC this summer; and, an additional staff resource, which the Board will be asked to approve, is required to respond to the PGA requirements for the conduct investigation process. Vernon also indicated that the duration and agenda of June Board meetings will be revised in 2024 for consistency with other Board meeting agendas instead of a condensed duration and agenda.

6.0 New Business

6.1 Staff and Volunteer Travel

Rodrigues requested, and Vernon confirmed, that a policy be developed (or an existing policy be updated) to include national travel by volunteers affiliated with the ROAC (Regulatory Organizations of Architecture in Canada), including AIBC volunteers, to ensure efficient management of the associated costs.

7.0 Adjournment

MOTION to adjourn. (11:36 a.m.)

Racich / Crawford

CARRIED