ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Minutes | AIBC Board

Date/Time:	November 14, 2023 / 11:02 a.m. to 12:42 p.m.
Location:	Videoconference
Presiding:	Laquinte Francis
In Attendance:	Azizi, Crawford, Deal, Foit, Guiry, Halverson, Laquinte Francis, McDonald, McLean, Rodrigues, Scott, Wilson
Regrets:	Racich, Rothnie
Staff:	Gatensby, Kim, Kokol, Lutes, Morris, Sands, Sheina, Torres, Tough, Vernon, Woff

Item #	Detail

1.0 Welcome and Call to Order

Board Chair Laquinte Francis called the meeting to order at 11:02 a.m.

2.0 Acceptance of the Agenda

MOTION: That the Board accepts the agenda as presented.

Deal / Guiry **CARRIED**

3.0 Consent Receipt

3.1 Reports: Board Chair, Board Advisory Groups, CEO & Registrar
- 3.1.1 Board Chair
- 3.1.2 Governance
- 3.1.3 Finance and Audit
- 3.1.4 Human Resources (*no report*)
- 3.1.5 CEO & Registrar

MOTION: That the Board receives the reports submitted under 3.1.

Rodrigues / Azizi **CARRIED**

3.2 Policy Compliance: 1.11 Financial Management/Statements

MOTION: That the Board receives the financial management compliance report and statements in accordance with Policy 1.11.

Azizi / Wilson **CARRIED**

4.0 Consent Approval

4.1 Adoption of Electronic Resolutions

Submission 1 - 2024-2028 Strategic Plan Approval

MOTION 1: That the Board approves the 2024-2028 Strategic Plan as proposed and described in the attached document, for operational implementation.

MOTION 2: That the CEO & Registrar be requested to take the necessary procedural steps to publish the 2024-2028 Strategic Plan.

Guiry / McLean **CARRIED**

4.2 Board Meeting Minutes, September 12 2023

MOTION: That council approve the Board Meeting Minutes of September 12, 2023 as distributed.

Halverson / Rodrigues **CARRIED**

5.0 Non-Policy

5.1 Annual Budget (Operating and Capital), and AIBC Bylaws Schedule B: Fees

MOTIONS:

1) **That the Board approves …**
   a. **The Annual Operating & Capital Budgets for 2024; and**
   b. **The amended Schedule B: Fees of the AIBC Bylaws, as per the above-noted operating budget, and with an effective date of January 1, 2024.**

2) **That the CEO & Registrar be requested to take the necessary procedural steps to update and publish the AIBC Bylaws with the new Schedule.**

Deal / Azizi **CARRIED**

6.0 Policy

6.1 Consensual Resolutions Review Panel Terms of Reference

MOTIONS:

1) **That the Board appoint Patrick Yue Architect AIBC to the AIBC's Consensual Resolution Review Panel for a two-month term.**

2) **That the Board appoint the following public members for a sixth term to the AIBC's Consensual Resolution Review Panel with appointment term indicated:**

   a) William McLean, B. Arch, LL.B (two months)

   b) Ron Yaworsky, Ph. D., P. Eng (two months).

3) **That the Board appoint the following Architect AIBC for a sixth term to the AIBC's Consensual Resolution Review Panel with appointment term indicated:**

   a) Calvin Meiklejohn Architect AIBC (two months).

4) **That the Board appoint the following Architect AIBC for a third term to the AIBC's Consensual Resolution Review Panel with appointment term indicated:**

   a) Robert Worden Architect AIBC (two months).

Rodrigues / Guiry **CARRIED**

6.2 Statutory Committee Appointments

MOTIONS:

1) **That the Board renew the appointment of the following Nomination Committee Registrant and Lay Members for a one-year term, in keeping with Bylaw 3.10:**

   a) Barbara Brink, Lay Member
   b) Veronica Gillies Architect AIBC, Registrant Member
   c) Ian McDonald Architect AIBC, Immediate Past Board Chair
   d) Gordon Richards Architect AIBC, Registrant Member
   e) Mary McMains Architect AIBC, Registrant Member (Alternate)

2) **That the Board appoint Ian McDonald Architect AIBC, Immediate Past Board Chair as Chair of the Nomination Committee for a one-year term, in keeping with Bylaw 3.11.**

3) **That the Board appoint Mary McMains Architect AIBC as Chair of the Credentials Committee for a three-year term, in keeping with Bylaw 3.11.**

Foit / Deal **CARRIED**

7.0 New Business

7.1 Board Planning Session

Vernon indicated that a planning session will be scheduled for some time in December to ensure that two topics are discussed before the end of the year.

8.0 *In Camera*

MOTION: to go *in camera*.

Guiry / Azizi **CARRIED**

8.1 ExAC Review and Modernization Project

8.2 Draft Financial Risk Assessment Report

(All staff except the Associate Director of People and Administration depart the meeting)

8.3 HR Advisory Group: CEO Performance

MOTION: to go *ex camera*.

Halverson / Deal **CARRIED**

MOTION:

That the Board approves the CEO performance evaluation and compensation review as recommended by the Human Resources Advisory Group.

Rodrigues / McLean **CARRIED**

9.0 Adjournment

MOTION to adjourn. (12:42 p.m.)

Deal / Foit **CARRIED**