



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

## Minutes | AIBC Board

**Date/Time:** April 9, 2024 / 11:01 a.m. to 12:35 p.m.  
**Location:** Videoconference  
**Presiding:** Laquinte Francis  
**In Attendance:** Azizi, Crawford, Deal, Foit (*as of 11:30am*), Guiry, Halverson, Laquinte Francis, McDonald (*as of 11:50am*), Racich, Rothnie  
**Regrets:** McLean, Rodrigues, Wilson  
**Staff:** Gatensby, Kokol, Lutes, MacQueen, Morris, Sands, Sheina, Torres, Tough, Vernon, Woff

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Item #	Detail
1.0	<b><u>Welcome and Call to Order</u></b>  Board Chair Laquinte Francis called the meeting to order at 11:01 a.m.
2.0	<b><u>Acceptance of the Agenda</u></b>  <b>MOTION: That the Board accepts the agenda as presented.</b>  Deal / Rothnie <span style="float: right;"><b>CARRIED</b></span>
3.0	<b><u>Consent Receipt</u></b>  3.1 Reports: Board Chair, Board Advisory Groups, CEO & Registrar 3.1.1 Board Chair 3.1.2 Governance Advisory Group 3.1.3 Finance and Audit Advisory Group 3.1.4 CEO & Registrar  <b>MOTION: That the Board receives the reports submitted under 3.1.</b>  Guiry / Deal <span style="float: right;"><b>CARRIED</b></span>
	3.2 Policy Compliance: 1.11 Financial Management/Statements  <b>MOTION: That the Board receives the financial management compliance report and statements in accordance with Policy 1.11.</b>  Racich / Azizi <span style="float: right;"><b>CARRIED</b></span>

**Consent Approval**

3.3 Board Meeting Minutes

**MOTION: That the Board approve the Board Meeting Minutes of February 13, 2024 as distributed.**

**Halverson / Azizi**

**CARRIED**

3.4 EDI Advisory Group Membership

**MOTION: That the Board approves the Equity, Diversity and Inclusion Advisory Group membership, as listed in the attached Terms of Reference.**

**Racich / Halverson**

**CARRIED**

**4.0 Non-Policy**

4.1 Risk Register Status Report

The Board reviewed the risk register semi-annual status report, including those risks indicated as having an increased risk rating.

4.2 2019-2023 Strategic Plan Status Report

The Board reviewed the strategic plan semi-annual status report. This report was the final report of progress highlights for the 2019-2023 Strategic Plan, and also included forecasted activities for the 2024-2028 strategic plan for the January-June 2024 time period.

**5.0 Policy**

5.1 Tri-National Agreement for International Practice

Vernon summarized that the Tri-National Agreement between Canada (represented by CCAC, now known as ROAC), Mexico (represented by COMPIAR), and the United States (NCARB) was recently reviewed by all parties and a number of changes were proposed. The most notable change is a reduction in post-licensure requirement to five years and allowing two of those years to be in Canada. The proposed changes have been reviewed and are supported by ROAC's International Mobility Committee and the AIBC Credentials Committee prior to submission to the Board.

**MOTION: That the Board...**

- a) **approve the proposed amendments to the Tri-National Mutual Recognition Agreement dated October 7, 2005 as outlined in the Preliminary Agreement: Tri-National Agreement for International Practice dated November 24, 2023;**
- b) **approve the proposed Operational Agreement: Tri-National Agreement for International Practice dated November 24, 2023; and**
- c) **request the AIBC's representative to the ROAC Board of Directors to vote in favour of a motion at the May 2024 meeting directing ROAC Tri-National Monitoring Committee members Leif Fuchs and Kristi Doyle to sign the Documents to officially amend the agreement and implement the operational agreement on behalf of the Regulators who are represented by ROAC.**

**Rothnie / Deal**

5.2 2023 Auditor's Report and Audited Financial Statements

Vernon indicated that the Finance and Audit Advisory Group reviewed the draft audited financial statements and based on their review, acceptance of the 2023 financial statements by the Board is recommended.

**MOTION: That the Board accept the Auditor's report and 2023 audited financial statements, as presented, in accordance with AIBC Bylaws 2.105 and 2.106.**

**Racich / Crawford**

**CARRIED**

5.3 AIBC Bylaw Amendments

Lutes provided a review of the Bylaw amendments and any associated Registrant feedback provided to date. The submission is provided to the Board following its Bylaw approval "in principle" on January 16, 2024, and in advance of an electronic Bylaw approval process scheduled to take place on April 15, following the Registrant notification period.

**6.0 New Business**

No items.

**7.0 In Camera**

**MOTION: to go *in camera*.**

**Rothnie / Deal**

**CARRIED**

7.1 Board Annual Assessment Collated Results

7.2 2024 Board Election: Nomination Committee Report

7.3 Board Vacancy

**MOTION: to go *ex camera*.**

**Guiry / Foit**

**CARRIED**

7.2 2024 Board Election: Nomination Committee Report (*Ex Camera*)

**MOTION: That the Board receive the Nomination Committee Report in relation to the 2024 Board election, submitted in accordance with Section 6(4)(e) of the PGA General Regulations, and Bylaws 2.53 and 2.54.**

**Racich / Azizi**

**CARRIED**

**8.0 Adjournment**

**MOTION to adjourn. (12:35 p.m.)**

**Rothnie / Deal**

**CARRIED**