ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Minutes | AIBC Board

Date/Time: November 12, 2024 / 11:03 a.m. to 12:43 p.m.

Location: Videoconference

Presiding: Laquinte Francis

In Attendance: Azizi, Crawford, Deal, Guiry, Halverson, McLean, Racich, Rodrigues, Rothnie *(11:15am-12:15pm),* Sachs, Wilson

Regrets: Crawford

Staff: Gatensby, Kim, Kokol, Lutes, MacQueen, Morris, Sands, Sheina, Torres, Tough, Vernon, Woff

Item #	Detail

1.0 Welcome and Call to Order

Board Chair Laquinte Francis called the meeting to order at 11:03 a.m.

2.0 Acceptance of the Agenda

MOTION: That the Board accepts the agenda as presented.

Rodrigues / Halverson **CARRIED**

3.0 Consent Receipt

3.1 Reports: Board Chair, Standing Advisory Groups, CEO & Registrar
- 3.1.1 Board Chair
- 3.1.2 Governance Advisory Group
- 3.1.3 Finance and Audit Advisory Group (*no report*)
- 3.1.4 Human Resources Advisory Group (*no report*)
- 3.1.5 Equity, Diversity and Inclusion Advisory Group (*no report*)
- 3.1.6 CEO & Registrar

MOTION: That the Board receives the reports submitted under 3.1.

Deal / Azizi **CARRIED**

3.2 Policy Compliance: 3.3 Financial Management

MOTION: That the Board receives the financial management compliance report and statements in accordance with Policy 3.3.

Deal / Sachs **CARRIED**

Consent Approval

3.3 Board Meeting Minutes, September 10, 2024

MOTION: That the Board approves the Board meeting minutes of September 10, 2024, as attached.

Deal / Azizi **CARRIED**

4.0 Non-Policy

4.1 ROAC: UK Mutual Recognition Agreement

MOTION: Be it resolved, based on approval in principle by the Board of the Regulatory Organizations of Architecture in Canada, that the AIBC Board:

a) approve the proposed Mutual Recognition Agreement with the United Kingdom as presented in the Draft ARB ROAC MRA DRAFT 5 (FINAL) dated October 3, 2024;

b) authorize the International Mobility Committee to make any minor, non-substantive changes that will not affect the content of the agreement; and

c) authorize two representatives appointed by the Board of the Regulatory Organizations of Architecture in Canada to sign on behalf of the AIBC.

Rodrigues / Guiry **CARRIED**

4.2 Annual Budget (Operating and Capital), and AIBC Bylaws Schedule B: Fees

MOTIONS:

1) That the Board approves …

a. The Annual Operating & Capital Budgets for 2025;

b. The amended Schedule B: Fees of the AIBC Bylaws, as per the above-noted operating budget, and with an effective date of January 1, 2025; and

c. Policy 3.3 Financial and Asset Management, dated November 2024, as attached.

2) That the Registrar be requested to take the necessary procedural steps to update and publish the amended Schedule B and Board Policy listed in motion 1) in keeping with Bylaw 2.5.

Halverson / Azizi **CARRIED**

5.0 Policy

5.1 New Board Policy

MOTIONS:

1) That the Board approves Board Policies 2.6 Role of the Immediate Past Board Chair, and 2.7 Board Competencies and Board Member Selection Process, dated November 2024, as attached.

2) **That the Registrar be instructed to publish the new Board Policies listed in motion 1), in keeping with Bylaw 2.5.**

Rodrigues / Azizi **CARRIED**

5.2 AIBC Bylaw Amendments

MOTIONS:

That the Board

a) **Approves the AIBC Bylaws as set out in Attachment D; and**

b) **Authorizes the Registrar or designate to forward the proposed Bylaws with a cover submission to the Office of the Superintendent of Professional Governance for filing with the Minister of Post-Secondary Education and Future Skills pursuant to section 37 of the *Professional Governance Act*.**

Wilson / Guiry **CARRIED**

6.0 **New Business**

No items.

7.0 ***In Camera***

MOTION: to go *in camera*.

McLean / Rodrigues **CARRIED**

7.1 HR Advisory Group: CEO Performance

MOTION: to go *ex camera*.

Halverson / Deal **CARRIED**

MOTION:

That the Board approves the CEO performance evaluation and compensation review as recommended by the Human Resources Advisory Group.

Rodrigues / Guiry **CARRIED**

8.0 **Adjournment**

MOTION to adjourn. (12:43 p.m.)

Wilson / Azizi **CARRIED**