ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Minutes | AIBC Board

Date/Time:	February 11, 2025 / 11:02 a.m. to 12:02 p.m.
Location:	Videoconference
Presiding:	Laquinte Francis
In Attendance:	Crawford, Deal, Guiry, Halverson, McLean, Racich, Rodrigues, Rothnie, Sachs, Wilson
Regrets:	Azizi
Staff:	Gatensby, Kim, Kokol, Lutes, MacQueen, Morris, Sands, Sheina, Torres, Tough, Vernon, Woff

Item #	Detail

1.0 Welcome and Call to Order

Board Chair Laquinte Francis called the meeting to order at 11:02 a.m.

2.0 Acceptance of the Agenda

MOTION: That the Board accepts the agenda with the addition of item 5.1.

Deal / McLean **CARRIED**

3.0 Consent Receipt

3.1 Reports: Board Chair, Standing Advisory Groups, CEO & Registrar
- 3.1.1 Board Chair
- 3.1.2 Governance Advisory Group
- 3.1.3 Finance and Audit Advisory Group (*no report*)
- 3.1.4 Human Resources Advisory Group
- 3.1.5 Equity, Diversity and Inclusion Advisory Group
- 3.1.6 CEO & Registrar

MOTION: That the Board receives the reports submitted under 3.1.

Wilson / Guiry **CARRIED**

3.2 Policy Compliance: 3.3 Financial Management

MOTION: That the Board receives the financial management compliance report and statements in accordance with Policy 3.3.

Racich / Deal **CARRIED**

Consent Approval

3.3 Adoption of Electronic Resolutions:

Remuneration for Discipline Committee Panels and the Investigation Committee

Motions - That the Board:

1) **Approves remuneration to Discipline Hearing Panel and Extraordinary Action Panel members struck from the Discipline Committee in accordance with AIBC Bylaw 2.45; and**

2) **Approves remuneration to the Investigation Committee in accordance with AIBC Bylaw 2.45.**

Investigation Committee Appointment

Motions:

1) **That the Board appoint Azat Perengliyev as a Lay Committee Member to the Investigation Committee and approve the updated Committee Terms of Reference, as attached, in accordance with AIBC Bylaws 3.10 and 3.13.**

2) **That the Board instruct the Registrar to publish the updated Terms of Reference approved in motion (1), in accordance with AIBC Bylaw 3.13.**

Schedule B: Fees (2025) Amendment

Motions - That the Board approves:

1) **The amended Schedule B: Fees of the AIBC Bylaws as attached; and**

2) **That the Registrar be requested to take the necessary procedural steps to update and publish the amended Schedule B in motion 1) in keeping with Bylaw 2.5.**

Rodrigues / Halverson **CARRIED**

3.4 Board Meeting Minutes, November 12, 2024

MOTION: That the Board approves the Board meeting minutes of November 12, 2024, as attached.

Wilson / Rodrigues **CARRIED**

4.0 Policy

4.1 Investigation Committee Terms of Reference

Vernon and Sheina indicated that the Investigation Committee has been recruiting additional registrant and lay members to manage the increased number of complaints and to ensure that it has quorum for its meetings. The revised committee terms of reference sees three additional members, and one resignation.

MOTIONS:

1) **That the Board appoint to the Investigation Committee Christina Ding Architect AIBC and Himanshu Chopra Architect AIBC as Registrant Committee Members and Kyle Ferguson as a Lay Committee Member.**

2) **That the Board remove William McLean from the Investigation Committee.**

3) **That the Board approve the updated Committee Terms of Reference, as attached, in accordance with AIBC Bylaws 3.10 and 3.13.**

4) **That the Board instruct the Registrar to publish the updated Terms of Reference approved in motion (3), in accordance with AIBC Bylaw 3.13.**

Rodrigues / Racich **CARRIED**

4.2 Nomination Committee Terms of Reference

Vernon indicated that the Nomination Committee terms of reference has been updated to reflect membership vacancies, a new three-year renewable term, removal of the nominee selection and related process information now found in Board Policy, and updated references.

MOTIONS:

1) **That the Board approve the updated Nomination Committee Terms of Reference, as attached, in accordance with AIBC Bylaws 3.10 and 3.13.**

2) **That the Board instruct the Registrar to publish the updated Terms of Reference approved in motion (1), in accordance with AIBC Bylaw 3.13.**

Crawford / Guiry **CARRIED**
(Opposed: Rodrigues)

4.3 ROAC Board of Directors – AIBC Nomination

MOTION:

That the Board approve the nomination of Ian McDonald Architect AIBC for a second three-year term as its Director on the ROAC (Regulatory Organizations for Architecture in Canada) Board of Directors.

5.0 New Business

5.1 Professional Governance Act Anniversary

Vernon provided a brief recognition of the AIBC's two-year anniversary of transitioning to the Professional Governance Act.

6.0 Adjournment

MOTION to adjourn. (12:02 p.m.)

Racich / Deal **CARRIED**