



ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Minutes | AIBC Board

Date/Time: June 5, 2025 / 1:26 p.m. to 1:45 p.m.

Location: The Library Room, Nita Lake Lodge, Whistler, BC

Presiding: Marguerite Laquinte Francis (*items 1.0-5.1*) / Sean Rodrigues (*items 5.2-7.0*)

In Attendance: Manoochehr Azizi, John Crawford, Andy Guiry, Matthew Halverson, Ann McLean (*remote*), Mike Racich, Stuart Rothnie, Shamus Sachs, Laura Wilson

Regrets: Heather Deal

Staff: Alexandra Kokol, Thomas Lutes, Yana MacQueen, Meagan Sands, Sabinder Sheina, Jenelyn Torres, Tracy Tough, Mark Vernon, Elizabeth Woff

Item #	Detail
1.0	<u>Welcome and Call to Order</u>
	Board Chair Laquinte Francis called the meeting to order at 1:26 p.m.
2.0	<u>Acceptance of the Agenda</u>
	MOTION: That the Board accepts the agenda with an amendment to item 3.1.2.
	Azizi / Wilson
	CARRIED
3.0	<u>Consent Receipt</u>
3.1	Reports: Board Chair, Standing Advisory Groups, CEO & Registrar
3.1.1	Board Chair (<i>no report</i>)
3.1.2	Governance Advisory Group (<i>no report</i>)
3.1.3	Finance and Audit Advisory Group (<i>no report</i>)
3.1.4	Human Resources Advisory Group (<i>no report</i>)
3.1.5	Equity, Diversity and Inclusion Advisory Group (<i>see item 5.3</i>)
3.1.6	CEO & Registrar
	MOTION: That the Board receives the reports submitted under 3.1.
	Guiry / Racich
	CARRIED
3.2	Policy Compliance: 3.3 Financial Management
	Vernon indicated that the policy compliance report would be circulated for Board review as soon as possible.

Consent Approval

3.3 Board Meeting Minutes (April 8, 2025)

MOTION: That the Board approves the Board meeting minutes of April 8, 2025, as attached.

Racich / Azizi

CARRIED

4.0 Non-Policy

No items.

5.0 Policy

5.1 Board Officer Election

Chair Laquinte Francis, in accordance with Rule 5.4 of Section 5.0 of Schedule F: Board Rules for Board Election, appointed Lay Board Member Mike Racich to conduct the officer election.

5.1.1 Board Chair (Registrant Board Member)

The following nomination was made:

For Board Chair: Sean Rodrigues (Moved by Marguerite Laquinte Francis / Seconded by Manoochehr Azizi)

No further nominations. **Elected by acclamation.**

5.1.2 Vice Chair (Registrant Board Member)

The following nomination was made:

For Vice Chair: Matthew Halverson (Moved by Sean Rodrigues / Seconded by Ann McLean)

No further nominations. **Elected by acclamation.**

5.1.3 Treasurer (Board Member)

The following nomination was made:

For Treasurer: Ann McLean (Moved by Marguerite Laquinte Francis / Seconded by Matthew Halverson)

No further nominations. **Elected by acclamation.**

Board Chair Rodrigues assumed the Chair. Rodrigues thanked the Board.

5.2 Board Advisory Group Terms of References

As the Board advisory group memberships are reconstituted at the beginning of each new Board year, Vernon requested that Board Members review the terms of reference and indicate to Board Vice Chair

Halverson which advisory group they may wish to participate on for the 2025/26 Board year. The Governance Advisory Group will make final selections.

5.3 Board Policy: 2.9 Equity, Diversity, and Inclusion

Guiry indicated that the new Equity, Diversity, and Inclusion Board Policy has been developed by the EDI advisory group in collaboration with staff. Development of an EDI Board Policy is a specific assignment in the EDI advisory group's terms of reference.

MOTION:

That the Board approve the new Board Policy 2.9 Equity Diversity and Inclusion as presented, dated June 2025.

Guiry / Azizi

CARRIED

5.4 CACB-CCCA Members Accreditation Funding Agreement

Vernon indicated that the National Steering Committee and associated task force having been negotiating to update the agreement. All ROAC regulators are in favour and are in the process of approving the new agreement.

MOTION:

That the Board approve the CACB-CCCA Members Accreditation Funding Agreement, including appendices, between the Regulatory Organizations of Architecture in Canada (ROAC) and the Canadian Council of University Schools of Architecture (CCUSA-CCÉUA), effective January 1, 2025.

Wilson / Azizi

CARRIED

6.0 New Business

No items.

7.0 Adjournment

MOTION to adjourn. (1:45 p.m.)

Laquinte Francis / Racich

CARRIED