ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Minutes | AIBC Board

Date/Time: April 14, 2026 / 11:02 a.m. to 12:17 p.m.

Location: Videoconference

Presiding: Sean Rodrigues

In Attendance: Manoochehr Azizi, John Crawford, Lara Gregurić, Andy Guiry, Matthew Halverson, Marguerite Laquinte Francis, Ann McLean, Mike Racich, Stuart Rothnie, Laura Wilson

Regrets: Shamus Sachs

Guest: Anita Handregan

Staff: Kelly Kim, Alexandra Kokol, Thomas Lutes, Yana MacQueen, Meagan Sands, Sabinder Sheina, Jenelyn Torres, Tracy Tough, Mark Vernon, Elizabeth Woff

Item #	Detail

1.0 **Welcome and Call to Order**

Chair Rodrigues called the meeting to order at 11:02 a.m.

2.0 **Acceptance of the Agenda**

MOTION: That the Board accepts the agenda as presented.

Racich / Wilson **CARRIED**

3.0 **Consent Receipt**

3.1 Reports: Board Chair, Standing Advisory Groups, CEO & Registrar
- 3.1.1 Board Chair
- 3.1.2 Governance Advisory Group
- 3.1.3 Finance and Audit Advisory Group
- 3.1.4 Human Resources Advisory Group (*no report*)
- 3.1.5 Equity, Diversity and Inclusion Advisory Group (*no report*)
- 3.1.6 CEO & Registrar

MOTION: That the Board receives the reports submitted under 3.1.

Azizi / Racich **CARRIED**

3.2 Policy Compliance:

3.2.1 Policy 3.3 Financial Management

This item was deferred to an Electronic Resolution as the submission was incomplete and the motion to receive the submission could therefore not be moved.

3.3 Adoption of Electronic Resolutions

Submission 1 - Board Appointment of CEO & Registrar

MOTION: In accordance with Bylaw 2.83, that the Board appoint Anita Handregan as Chief Executive Officer and Registrar of the Architectural Institute of Brish Columbia, effective April 15, 2026, pursuant to the terms and conditions outlined in the employment agreement.

Wilson / McLean **CARRIED**

3.4 Board Meeting Minutes (February 10, 2026)

MOTION: That the Board approves the Board meeting minutes of February 10, 2026, as amended.

Laquinte Francis/ Azizi **CARRIED**

4.0 Non- Policy

4.1 2024-2028 Strategic Plan Status Report

The Board reviewed the Strategic Plan status report for the period July-December 2025. It was suggested that alternate reporting for strategies with no reporting for the period be considered.

4.2 Risk Register Status Report

The Board reviewed the Risk Register status report. Vernon noted that a new format for the risk register will be brought forward later in 2026 for the Board's consideration.

5.0 Policy

5.1 2025 Auditor's Report and Audited Financial Statements

MOTIONS:

1) **That the Board accept the Auditor's report and 2025 audited financial statements, as presented, in accordance with AIBC Bylaws 2.105 and 2.106.**

2) **That the Board instruct the Registrar to publish the Auditor's report and the 2025 audited financial statements approved in motion 1), in accordance with Bylaws 2.107.**

Guiry/ McLean **CARRIED**

5.2 Standard Form Architectural Services Contract

MOTIONS: That the Board approves…

1) **Client-Architect Contract 'CCDC 33 Progressive Design-Build Service Contract Between Design-Builder and Consultant' for the purposes of Professional Standard 5.2.**

2) **The CEO & Registrar be requested to communicate to architects, other registrants, and the public the addition of CCDC 33 to the approved list.**

Laquinte Francis/ Halverson **CARRIED**

5.3 107th Annual General Meeting

MOTIONS:

1) **That the Board approve the agenda for the 107th Annual General Meeting, as attached, in accordance with Board Policy 2.5.12.**

2) **That the Board approve the protocols for the 107th Annual General Meeting, as attached, in accordance with Bylaw 2.124.**

3) **That the Board instruct the Registrar to publish the agenda and protocols approved in motions 1) and 2), in accordance with Bylaws 2.118, respectively.**

Greguric / McLean **CARRIED**

5.4 Board Policy: 3.3 Financial and Asset Management

MOTIONS:

1) **That the Board approve the amended Board Policy 3.3 Financial and Asset Management as attached, in accordance with Bylaw 2.4.**

2) **That the Board instruct the Registrar to publish the Board Policy approved in motion (1), in accordance with Bylaw 2.5.**

McLean / Wilson **CARRIED**

5.5 Bylaw Amendments for Approval

MOTIONS: That the Board…

a) **Approves the AIBC Bylaws as set out in Attachment C.**

b) **Authorizes the Registrar or designate to forward the proposed Bylaws with a cover submission to the Office of the Superintendent of Professional Governance for filing with the Minister of Post-Secondary Education and Future Skills pursuant to section 37 of the *Professional Governance Act*.**

c) **Authorizes the CEO & Registrar to make minor, non-substantive corrective amendments as may be required to the AIBC Bylaws approved in motion (a), such as numbering, formatting, and capitalization.**

Laquinte Francis / Halverson **CARRIED**

5.6 Statutory Committee Appointments

MOTIONS: That the Board…

1) **appoint Lay Committee member Robert Adamonski Ph.D. to the Credentials Committee effective April 15, 2026;**
2) **appoint Lay Committee member Andrew Tarver to the Discipline Committee effective April 15, 2026;**
3) **appoint Registrant Committee member John Meunier Architectural Technologist AIBC to the Conduct Review Committee effective April 15, 2026;**
4) **approve the updated Committee Terms of References, as attached, in accordance with AIBC Bylaws 3.10 and 3.13; and**
5) **instruct the Registrar to publish the updated Terms of Reference in motion (4), in accordance with AIBC Bylaw 3.13.**

Guiry / Halverson **CARRIED**

6.0 New Business

No items

7.0 *In Camera*

MOTION: to go *in camera*.

Gregurić / Guiry **CARRIED**

7.1 Board Annual Assessment Collated Results

The Board discussed the results of the annual assessment.

7.2 Michael A. Ernest AIBC Bursary for Intern Architects AIBC

MOTIONS:

1) **That the Board approve the award of the AIBC Intern Bursary in the name of Michael A. Ernest in the amount of $1,000 to Sernur Dogar Intern Architect AIBC.**

2) **That the Board approve the award of the AIBC Intern Bursary in the name of Michael A. Ernest in the amount of $1,000 to Kristina Kolosova Intern Architect AIBC.**

Halverson / Guiry **CARRIED**

7.3 Nomination Committee Report to the Board

The Board discussed the Nomination Committee report to the Board.

MOTION: to go *ex camera*.

Guiry / Crawford **CARRIED**

MOTION:

That the Board receive the Nomination Committee Report in relation to the 2026 Board election, submitted in accordance with Section 6(4)(e) of the PGA General Regulations, and Bylaws 2.53 and 2.54.

Crawford / Racich **CARRIED**
Rodrigues & Halverson Abstained

8.0 Adjournment

MOTION to adjourn. (12:17 p.m.)

Racich/ Guiry **CARRIED**