ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

Minutes | AIBC Board

Date/Time: June 18, 2026 / 1:03 p.m. to 1:30 p.m.

Location: The Library Room, Nita Lake Lodge, Whistler, BC

Presiding: Sean Rodrigues, Board Chair

Board Members:

Manoochehr Azizi (Registrant), John Crawford (Lay), Justin Gammon (Registrant), Lara Gregurić (Lay), Andy Guiry (Registrant), Matthew Halverson (Registrant), James Huemoeller (Registrant), Marguerite Laquinte Francis (Registrant), Laura Wilson (Lay)

Regrets: Mike Racich (Lay), Stuart Rothnie (Immediate Past Board Chair)

Staff: Anita Handregan (CEO & Registrar), Kelly Kim, Alexandra Kokol, Yana MacQueen, Meagan Sands, Jenelyn Torres, Tracy Tough, Elizabeth Woff

Item #	Detail

1.0 Welcome and Call to Order

Board Chair Rodrigues called the meeting to order at 1:03 p.m.

2.0 Acceptance of the Agenda

MOTION: That the Board accepts the agenda as presented.

Halverson / Guiry **CARRIED**

3.0 Consent Receipt

3.1 Reports: Board Chair, Standing Advisory Groups, CEO & Registrar
- 3.1.1 Board Chair
- 3.1.2 Governance Advisory Group (*no report*)
- 3.1.3 Finance and Audit Advisory Group (*no report*)
- 3.1.4 Human Resources Advisory Group
- 3.1.5 Equity, Diversity and Inclusion Advisory Group (*no report)*
- 3.1.6 CEO & Registrar

MOTION: That the Board receives the reports submitted under 3.1.

Halverson / Wilson **CARRIED**

3.2 Policy Compliance

3.2.1 3.3 Financial Management/ Statements

MOTION: That the Board receives the financial management compliance report and statements in accordance with Policy 3.3.

Guiry / Azizi **CARRIED**

3.2.2 Part 2: Board Governance and Operations

MOTION: That the Board receives the Policy Compliance Report for Part 2: Board Governance and Operations, in accordance with Policy 2.1.9.

Laquinte Francis / Halverson **CARRIED**

Consent Approval

3.3 Board Meeting Minutes (April 14, 2026)

MOTION: That the Board approves the Board meeting minutes of April 14, 2026, as attached.

Laquinte Francis / Guiry **CARRIED**

3.4 Adoption of Electronic Resolution

Submission 1 - Policy Compliance Reporting: 3.3 Financial and Asset Management/Statements

MOTION: That the Board receives the financial management compliance report and statements in accordance with Policy 3.3.

Halverson / Guiry **CARRIED**

3.5 Investigation Committee Terms of Reference Amendment

MOTIONS: That the Board…

1) **remove Kelvin Lit Architect AIBC from the AIBC Investigation Committee, effective the end of the appointed three-year term, June 13, 2026**
2) **approve the updated Committee Terms of Reference in accordance with AIBC Bylaws**
3) **instruct the Registrar to publish the updated Terms of Reference in motion (2), in accordance with AIBC Bylaw 3.13.**

Laquinte Francis / Wilson **CARRIED**

4.0 Non-Policy

No items.

5.0 Policy

5.1 Board Officer Election: Treasurer

In accordance with Rule 5.4 of Section 5.0 of Schedule F: Board Rules for Board Election, Chair Rodrigues appointed Lay Board Member John Crawford to conduct the officer election. In accordance with Section 5.5, the Board passed the following resolution.

MOTION: That the Board approves forgoing a secret ballot and will instead conduct the officer election voting by a show of hands.

Rodrigues / Azizi **CARRIED**

The following nomination was made:

For Treasurer: Manoochehr Azizi (Moved by Sean Rodrigues / Seconded by Matthew Halverson)

No further nominations. **Elected by acclamation.**

5.2 Board Advisory Group Terms of References

As the Board advisory group memberships are reconstituted at the beginning of each new Board year, Rodrigues requested that Board Members review the terms of reference and indicate to Board Vice Chair Halverson which advisory group they may wish to participate on for the 2026/27 Board year. The Governance Advisory Group will make final selections.

6.0 New Business

No items.

7.0 Adjournment

MOTION to adjourn. (1:30 p.m.)

Gregurić / Halverson **CARRIED**