ARCHITECTURAL INSTITUTE OF BRITISH COLUMBIA

ARCHITECTURE CENTRE
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E-MAIL: AIBC@AIBC.CA
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Oral Review: Schedule, Information and Application

Spring 2016 Schedule

The following dates have been established for the June 2016 sessions of the Oral Reviews:

- Wednesday, June 15
- Thursday, June 16
- Wednesday, June 22

General Information and Eligibility

Oral reviews are interview-based examinations that assess one's ability to practise the profession of architecture in British Columbia in accordance with local practice requirements. These reviews are open to Intern Architects who have:

- Completed and logged at least 2800 hours of work experience (preferably in all experience categories); and
- Completed all six required AIBC professional development courses.

Oral reviews are also open to Alternative Qualifications Candidates who have:

- Successfully completed their Oral Assessment;
- Successfully completed all oral assessment panel recommendations and/or requirements; and
- Completed all six required AIBC professional development courses.

Note: Eligibility to take part in an oral review will be confirmed by the AIBC's Registration & Licensing Department. While the AIBC strives to schedule all applicants, we may not be able to accommodate every applicant for this Oral Review session. Additional dates may be added if applications exceed availability. If received applications exceed available oral review panels, candidates will be prioritized based on level of program completion.

Oral Review participants are to bring to the review a set of construction documents for at least one building more complex than a typical single-family residence and with which they have been significantly involved. You may also wish to bring other documents of either a design, technical or administrative nature that may help illustrate your involvement in the project. Your oral review application form must also include a letter from your employer, advising in detail of the extent of your participation with the chosen project. Payment of your oral review fee must also be submitted at the time of application.

Oral Review Preparation Workshop

The AIBC will be hosting a free Oral Review Preparation Workshop at 6:00 p.m. on Monday, May 30, 2016 at the AIBC office. All Intern Architects and Alternative Qualifications candidates are welcome to attend. The intern architect's mentor is also welcome to attend.

Please RSVP online at http://june2016oralreviewworkshop.splashthat.com.

Oral Review Requirements

In order to take part in the next round of oral reviews, your application form, employer's letter, and oral review fee payment, must be received by **5pm** on **Thursday, June 2nd**. The oral review application fee is $183.75 ($175.00 plus $8.75 GST).

If you are unable to attend your scheduled oral review, a full refund will be issued if you provide notification in writing to the AIBC before Wednesday, June 8th. Notifications received after this date shall receive a refund minus an administration fee of $60 plus GST.

Oral reviews are held at the AIBC Office (440 Cambie Street, Vancouver) at 5:45 p.m. and 7:00 p.m. You will be notified by e-mail of the date and time for your oral review once the schedule has been confirmed (approximately a week prior to the session).

Applying for registration as Architect AIBC for eligible candidates upon successful completion of the Oral Review

For Intern Architects:
If you have completed all other components of the Internship in Architecture Program, you may at this time submit your Application for Registration, along with an updated photo identification form, and the following fees:

To apply for registration upon successful completion of Oral Review;

Application Fee:	$346.50 ($330 plus 5% GST)
+	
Pro-rated Annual Fee:	$381.15 ($479.50 minus $116.50 plus 5% GST)
Membership fee and refund of pro-rated Intern Architect annual fee paid	
Total Amount Payable:	$727.65

For Alternative Qualifications Candidates:
If you have completed all other required components, you may at this time submit your Application for Registration along with the following fees:

To apply for registration upon successful completion of Oral Review;

Application Fee:	$346.50 ($330 plus 5% GST)
+	
Pro-rated Annual Fee:	$503.48 ($479.50 plus 5% GST)
Total Amount Payable:	$849.98

The Application for Registration form is available for download on the Internship in Architecture website at http://internship.aibc.ca/requirements/registration/

If you have any questions regarding the oral review process or applying for registration, please contact Admissions Coordinator, Belinda Chao, at bchao@aibc.ca

Applicant Identification

All candidates are required to submit the following by **Thursday, June 2nd 2016:**

- □ Oral review applicant identification form
- □ An employer's letter outlining your chosen oral review project
- □ Oral review application fee ($183.75)

Please submit documents to the AIBC office or email directly to the Admissions Coordinator.

Full Name: _____

Surname First Name

Contact: _____ _____

Daytime Phone Email

The information on this form is collected under the authority of AIBC Bylaws under the *Architects Act*, RSBC 1996, c.17. The information will be used to process your application and update the AIBC's records on the status of its registrants. If you have questions about the collection and use of this information please contact the AIBC at 100 – 440 Cambie Street, Vancouver, BC V6B 2N5, or call 604-683-8588. As a public body under the provisions of the *Freedom of Information and Protection of Privacy Act*, the AIBC provides security and confidentiality of your personal information.

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1/800/661-2955 FAX
E-MAIL aibc@aibc.ca
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PAYMENT REMITTANCE FORM

CREDIT ACCOUNT OF:

NAME IN FULL: _____
(Surname) (First Name) (Initial)

HOME ADDRESS: _____
(Street) (City) (Province) (Postal Code)

TELEPHONE: _____
(Home) (Business) (Fax)

EMAIL: _____

REASON FOR PAYMENT: _____

_____

AMOUNT OF PAYMENT: _____

PAYMENT INFORMATION:

Cheque ❒ Visa ❒ Mastercard ❒ Debit ❒

NAME OF CARDHOLDER: _____

ACCOUNT #: _____

EXPIRY DATE: _____

SIGNATURE OF CARDHOLDER: _____

Personal information contained on this form is collected under the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of responding to your request.