

<b>Confirmation of Tenant Improvement Compatibility</b> Certified Professional Program An Alternate Building Permit Process	<b>Schedule CP-3</b> For jurisdictions regulated by the British Columbia Building Code
---	--

Notes:

1. This letter is endorsed by the Architectural Institute of British Columbia and Engineers and Geoscientists British Columbia.
2. Words in *italics* are given the same meaning as defined in the British Columbia Building Code.
3. Words in “quotations” are defined in Schedule CP-1.

To: **Building Inspections, Planning & Development**  
 City of Nanaimo

Date: \_\_\_\_\_

Building Permit No.: \_\_\_\_\_

Base Building Project Address: \_\_\_\_\_

Specific Location of Tenant Improvement: \_\_\_\_\_

I confirm that I have reviewed the drawings on the attached list to ascertain that the tenant improvement design is substantially compatible with the original building code concepts for the base *building*.

I confirm that the construction of the base *building* shell space for this tenant improvement is essentially complete with the exception of the items indicated on the attached list.

**NOTE:** A “**Certified Professional**” means an Architect or Professional Engineer who has been recognized as qualified as a “Certified Professional” by the Architectural Institute of British Columbia or Engineers and Geoscientists British Columbia.

**“Certified Professional” (please print):**

\_\_\_\_\_

Name

\_\_\_\_\_

Name of Firm

\_\_\_\_\_

Telephone

\_\_\_\_\_

Email

Address:      Number                      Street                      City                      Province                      Postal Code

(Affix “Certified Professional’s” stamp)



(Affix “Certified Professional’s” professional seal)

