Terms of Reference
Professional Recognition Committee

- The AIBC operates under a policy governance model through which council and operational boards and committees are established to assist AIBC council and staff in developing and implementing policies and programs in fulfillment of legislative requirements, council policy and organizational priorities.

- AIBC boards and committees are governed by the *Architects Act*, Institute bylaws, council policies (1.9 and 2.14), and the Volunteer Handbook, as applicable.

**Established:** January 2007

**Type:** Council: (Discretionary)

This committee reports to council; the committee membership may include members at large and staff. The committee is coordinated by department staff.

**Chair:**
- **Appointed by:** Council
- **Term:** 2 years, renewable

**Members:**
- **Appointed by:** Council
- **Term:** 2 years, renewable

**Committee Selection Criteria:** Members at large and recipients of an AIBC Lifetime Achievement Award, AIBC Special Recognition Award (formerly Special Certificate of Recognition), a Barbara Dalrymple Memorial Award for Community Service, and Honorary Membership.

**Committee Composition Requirements:** No specific committee composition requirement.
### Committee Members

<table>
<thead>
<tr>
<th></th>
<th>Name</th>
<th>Position</th>
<th>Appointment Date</th>
<th>Renewal Date</th>
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<tbody>
<tr>
<td>1.</td>
<td>Scott Kemp Architect AIBC</td>
<td>Chair</td>
<td>April 2017</td>
<td>Apr 2021</td>
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<tr>
<td></td>
<td><em>Special Certificate of Recognition</em></td>
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<td><em>Barbara Dalrymple Award</em></td>
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<td>3.</td>
<td>George Humphrey</td>
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<td>September 2013</td>
<td>Sept 2021</td>
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<td><em>Honorary Membership</em></td>
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<td></td>
<td><em>Special Certificate of Recognition</em></td>
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<td>5.</td>
<td>Homa Rameshg Architect AIBC</td>
<td></td>
<td>April 2017</td>
<td>Apr 2021</td>
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<td></td>
<td><em>Member at Large</em></td>
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### Staff

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<th>Name</th>
<th>Position</th>
<th>Appointment Date</th>
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<tbody>
<tr>
<td>1.</td>
<td>Mark Vernon CPA, CA, CPA (IL)</td>
<td>Senior Staff Representative CEO</td>
<td>January 2015</td>
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<td>2.</td>
<td>Shawna Chilton CPHR</td>
<td>Administrative Staff Representative</td>
<td>August 2015</td>
</tr>
<tr>
<td>3.</td>
<td>Amanda Scott</td>
<td>Staff Representative</td>
<td>August 2018</td>
</tr>
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### 1.0 Mandate:
- The Professional Recognition Committee provides advice and assistance to implement the recognition program.

### 2.0 Specific Assignments:
- Review the existing categories of recognition annually and make recommendations in keeping with council policy.
- Review the nomination forms and standards for fairness, clarity and achievability.

### Awards:
- **AIBC Special Recognition Award** for exceptional, sustained and significant contributions to the practice and profession of architecture by an AIBC architect, associate or firm registrant through professional and/or pro bono activities. This award may annually be bestowed upon multiple individuals and/or firms.
• **Barbara Dalrymple Memorial Award for Community Service** recognizes lifetime or exceptional contributions made by an AIBC architect, associate or firm registrant, for outstanding community or public service in the spirit of Barbara’s dedication to positive change and her legacy of professional and public service. This award may annually be bestowed upon multiple individuals and/or firms.

**AIBC Lifetime Achievement Award** recognizes current or former Architects AIBC who have made exceptional, sustained, and significant contributions to the profession of architecture in British Columbia through an outstanding career. One AIBC Lifetime Achievement Award may be bestowed annually, though an additional award may be bestowed posthumously.

### 3.0 Deliverables:
- Annual review of recognition categories and nomination forms to ensure accuracy, currency and fairness.
- Preparation of a council submission to include a motion specifying endorsement by council of the committee’s award recommendations.
- Host an annual recognition event.

### 4.0 Reporting:
- The committee will report to Council annually by way of the submission listed under 3.0.

### 5.0 Liaison with Internal and External Groups/Associations:
- The staff representatives will liaise between the Professional Recognition Committee and the Volunteer Recognition Committee to ensure efforts around event planning are coordinated.

### 6.0 Scheduled Meetings:
- When: As required throughout the year for event planning. Meeting dates are determined by the nomination deadline.
- Place: AIBC Offices and/or video/teleconference

### 7.0 Quorum:
- A quorum for any meeting of the Committee will be the majority of the members of the Committee; present in person or video/teleconference.

### 8.0 Amending the Terms of Reference
- The Terms of Reference may be revised by the Council upon the recommendation of the Committee or the CEO, or upon a change of members.